

AGENDA

City of Oregon City Parks and Recreation Advisory Committee Meeting

Monday, February 27, 2006

Pioneer Community Center, upper level
615 5th Street, Oregon City

Regular Meeting
7:00 P.M.

1. Call to order
2. Approval of minutes – January 23, 2006 meeting
3. Citizen comments on issues and items not on the agenda
4. Old business
 - a. Clackamette Cove potential development
(Presentation: Pacific Property Search, LLC – potential developer)
 - b. Metro 2006 Natural Areas bond measure Local Legacy Allocation recommendations (Update on City Commission action taken)
 - c. Parks & Recreation Master Plan Update
(Update: Scott Archer)
 - d. Downtown rooftop art project (Update)
 - e. Other old business
5. New business
 - a. PRAC vacancy (Action: consider application from Ted Schumaker)
 - b. Other new business
6. Director's report
 - a. Monthly reports and statistics
 - b. Recreation report (Jim Row)
 - c. Filbert Run Development – Central Point Rd. park property acquisition update
 - d. Parks maintenance update (Larry Potter)
 - e. Other
7. Next meeting – March 27, 2006
8. Adjournment

**City of Oregon City
Parks & Recreation Advisory Committee
Meeting Minutes of January 23, 2006**

REGULAR PRAC MEETING

Attendance

PRAC members: Shawn Dachtler, Havan Jones, Dan Kromer, Doug Neeley, Beth Park, Martha Sumption

Staff: Scott Archer, Community Services Director; Larry Potter, Park Operations Manager; Jim Row, Recreation Services Manager

Guests: Damon Mabee, Richard Craven, Jerry Herman

1. Chair Shawn Dachtler called the regular meeting to order at 7:00 P.M.
2. Scott Archer read an e-mail from Lisa Wright-Wilson requesting excused absences from the Committee for the January, February and April meetings due to conflicts with her educational pursuits. PRAC unanimously consented to this request, with the condition that it is just for the current school term and not an ongoing issue.
3. 2006 annual election of officers: Beth Park was elected chair by a unanimous vote and Shawn Dachtler was elected vice-chair by a unanimous vote. At this point, Shawn Dachtler turned over the meeting to newly elected chair Beth Park.
4. Minutes of the November 28, 2005 meeting were approved as submitted.
5. Citizen comments on non-agenda items: Jerry Herman spoke about bank erosion at Jon Storm Park. Staff will look into the issue and consider all potential causes and solutions. It was suggested by PRAC that we might look into the possibility of tying any solutions to the park development project.
6. Library Park name change update: Scott Archer reported that the City Commission approved the PRAC recommendation to rename Library Park to Carnegie Library Park at the January 18 regular meeting. A copy of the adopting resolution was distributed.
7. Metro Greenspaces 2006 Bond Measure – recommendations on local legacy share allocation: Scott Archer provided a draft list of potential local projects. PRAC is requested to develop a list of their recommendations for the City of Oregon City local projects. Their recommendations will be presented to City Commission for consideration at a study session on Monday, January 30. The City Commission needs to approve a final list of recommended local projects in resolution for prior to March 1. Dan Kromer provided an update and map of proposed regional open space acquisitions in the bond measure. After significant deliberation, PRAC approved a motion by unanimous vote to forward to City Commission the following recommended list for Oregon City's local legacy share allocation projects in priority order:
 1. High School area property acquisition

2. Canemah area property acquisition
 3. Meyers Road/Caufield Creek Watershed area property acquisition
 4. Holcomb Creek Watershed property acquisition
8. Parks & Recreation Master Plan Update: Scott Archer reported that three proposals from consultants have been received in response to the RFP for professional services. A selection committee for the proposals needs to be developed. Archer requested that PRAC appoint two representatives to be part of this committee. Beth Park and Dan Kromer were appointed. Archer will be in contact regarding coordination of the committee and selection process.
9. Clackamette Cove potential development: Archer reported that the City of Oregon City Urban Renewal Commission approved a memorandum of understanding (MOU) regarding possible development at Clackamette Cove with Pacific Property Search LLC at its January 18, 2006 meeting. The purpose of the MOU is to allow Pacific Property Search a six-month period of due diligence and public involvement to determine if it is feasible to move forward on a proposed mixed-use development. Pacific Property Search gave an overview presentation of their proposal at the January 17 joint meeting of the City Commission and City boards and committees. PRAC requested this presentation be provided to them if possible.
10. 2006 PRAC goal setting: PRAC adopted unanimously the following goals for 2006 (in priority order):
1. Complete the Parks and Recreation Master Plan Update
 2. Identify funding for phase 2 and complete development of Wesley Lynn Park.
 3. Acquire properties for future parks in the "south end" and "high school" areas, per the Parks and Recreation Master Plan recommendations.
 4. Seek funding and begin new park development projects per completed master plans for Canemah Children's Neighborhood Park and Chapin Park.
 5. Explore public-private community center concept.
 6. Explore acquisition of parkland in "park place" area.

PRAC discussed presentation of its progress on past goals and 2006 goals to the City Commission. Committee consensus was that chair Beth Park would coordinate with Scott Archer to have an annual PRAC report presentation placed on a City Commission regular meeting agenda in the next 2-3 months.

11. Director's Report:

- a. Monthly report and statistics as presented
- b. Recreation report was provided by Recreation Manager Jim Row.
- c. An update was given on the progress of the park property acquisition of 3.5 acres in the Filbert Run Development. Staff in completing purchase and sale agreement with property owner/developer, and will be seeking City Commission approval of transaction soon.
- d. Park Operations Manager Larry Potter provided an update regarding flooding issues and status of damage and clean-up at Clackamette Park.
- e. Staff have been approached by the regional chapter of the YMCA regarding a potential partnership to construct and operate a multi-purpose recreation center,

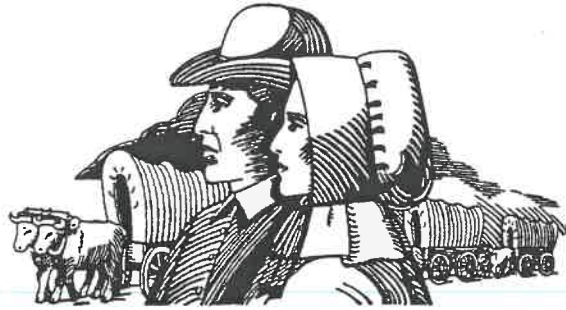
such as the Sherwood YMCA facility. A tour for City Commissioners and PRAC members of the Sherwood facility is being scheduled. PRAC will be notified.

- f. Two PRAC vacancies still exist and no applications have been received to this point. Scott Archer will follow-up on high school student appointment with Bill Woods.
 - g. The Jon Storm Restroom project is essentially complete and will be open for use soon.
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12. Next meeting is scheduled for February 27, 2006.

13. The meeting was adjourned at 9:15 P.M.

Minutes submitted by,
Scott Archer, Community Services Director



OREGON CITY PARKS & RECREATION

Monthly Report Parks & Recreation January 2006

Pool/Aquatics

- The High school swim season is in full swing. Oregon City and Gladstone High Schools join the year-round Oregon City Swim Club as the teams currently sharing pool time.
- The aquatics staff has experienced very high staff turnover this fall, which has placed a strain on those who have been around awhile. We will begin recruiting for a full time Aquatics/ Recreation Supervisor in February. We hired a temporary supervisor to work until the position is filled.

Pioneer

- 2 trips were provided this month for Pioneer Center participants, plus one trip for Roselinn Care Center in West Linn.
- 6 dine outs (4 for Oregon city, 2 for West Linn)
- Donations: \$760.13 for the pioneer donation fund, and \$1,500 for meals on wheels.
- Delivered 58 bags of pet food for the Animeals program for low income / home bound pets.
- Building rentals included Church – every Sunday and Wednesday
- Presentations to local retirement homes, West Linn center regarding transportation
- Weight room usage is continuing to rise

Recreation

- Registration was well under way for the 2nd annual Daddy Daughter Dinner Dance. The event will be held at the Abernethy Center on February 11 this year and attendance is expected to be up from last year.
- Teen Scene attendance was strong in January, averaging 256 per week. January's high attendance was 290.
- Staff toured the Sherwood YMCA to explore the possible feasibility of a similar partnership in Oregon City.

Up Coming Events/ Dates of note:

Aquatics

- Registration for spring swimming lessons will begin March 9.
- The high school swim season will conclude mid February.

Recreation

- Planning is under way for the Daddy Daughter Dinner Dance, which will be held at the Abernethy Center on February 11.
- Development of the spring Trail News will begin in early February.
- Staff attended a youth leaders expo in preparation for summer day camps.

Pioneer

- Trips are planned this month to Spirit Mountain Casino, Mount St. Helens, plus one trip for Roselinn care center in West Linn
- Monday Dine outs are planned to various Oregon City locations
- Tax season starts February 3 and continues until April 15
- Valentine dance is scheduled for February 15; Glen Tandina Band is donating proceeds from this dance to the center.

Concerns and Challenges:

Aquatics

- Staffing vacancies still exist at the swimming pool. We will recruit for an Aquatics/ Recreation Supervisor in February.
- An exceptionally large number of employees have moved away for college this fall. Filling those positions has created a challenge. Already, many new employees have been hired and are currently being trained to lifeguard and teach swimming lessons.

Pioneer

- We need more reception area volunteers and more time to train them. Few people are willing to volunteer on a regular basis.
- We need to continue recruiting Meals on Wheels volunteers to maintain the strength of the program. We especially need West Linn route drivers.

PARKS & CEMETERY REPORT

January 2006

TOTAL USE

RECEIPTS

FACILITY USAGE

	Usage		
BUENA VISTA HOUSE	13		
PARK SHELTERS			
Chapin	-		
Clackamette General	-		
Clackamette Horseshoe	-		
Hillendale	-		
Rivercrest	-		
BALLFIELDS	-		
PARK RESERVATION RECEIPTS		\$	1,210.00

CLACKAMETTE RV PARK

RV RECEIPTS		\$	185.00
OCCUPANCY RATE			0%
RV DUMP STATION RECEIPTS		\$	-
TOTAL CLACKAMETTE RV RECEIPTS		\$	185.00

CEMETERY STATISTICS

FULL BODY			11
CREMAINS			4
TOTAL REVENUE - CEMETERY		\$	18,388.24