

# AGENDA

## **City of Oregon City Parks and Recreation Advisory Committee Meeting**

**Monday, January 23, 2006**

**Pioneer Community Center, upper level  
615 5<sup>th</sup> Street, Oregon City**

**Regular Meeting  
7:00 P.M.**

1. Call to order
2. Annual election of officers (Chair and Vice-chair)
3. Approval of minutes – November 28, 2005 meeting
4. Citizen comments on issues and items not on the agenda
5. Old business
  - a. Library Park renaming issue (update on City Commission action)
  - b. Metro Greenspaces 2006 Bond Measure  
(Action: recommendations on local share funds)
  - c. Parks & Recreation Master Plan Update  
(Update: Scott Archer; Action: designate PRAC representatives to proposal selection committee)
  - d. Clackamette Cove potential development
  - e. Other old business
6. New business
  - a. 2006 PRAC goal setting
  - b. Other new business
7. Director's report
  - a. Monthly reports and statistics
  - b. Recreation report (Jim Row)
  - c. Filbert Run Development – Central Point Rd. park property acquisition update
  - d. Parks maintenance update & flooding impact to parks facilities (Larry Potter)
  - e. YMCA facility concept
  - f. PRAC recruitment for two vacancies
  - g. Other
8. Next meeting – February 27, 2006
9. Adjournment

## Scott Archer

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**From:** Lisa Wilson [wilsonl@orecity.k12.or.us]  
**Sent:** Tuesday, January 17, 2006 8:24 AM  
**To:** Scott Archer  
**Subject:** PRAC Meetings

Hello Scott -

I hope all is well with you and that you were able to enjoy a long weekend!

I need to let you know about some concerns I have with my membership on the Advisory Board. As you know I am going to school right now...this semesters classes are on Monday and Tuesday nights. They run January through April. This means that I will miss the January, February, and April meetings. I would be able to attend the March meeting if it is indeed held during spring break. Please advise, I don't know if it is okay for me to miss that many meetings or if I should resign. Also I won't be able to attend the joint meeting tonight. I truly apologize. I know when I interviewed for this position I stated that it would be my first priority ...I don't like going back on my word, but completing my MA is important. Please advise!

Thank you!

Lisa

**City of Oregon City  
Parks & Recreation Advisory Committee  
Meeting Minutes of November 28, 2005**

**SPECIAL MEETING OF PARKS NAMING SUB-COMMITTEE TO CONSIDER  
PROPOSAL TO RE-NAME LIBRARY PARK**

**Attendance:** Shawn Dachtler - PRAC, Havan Jones - PRAC, Bill Woods – PRAC, Scott Archer - staff, Jim Row - staff

The park naming sub-committee met to consider a proposal to change the name of Library Park. Consensus of the Committee was to bring the following options forward to PRAC for consideration:

1. Should the name of Library Park be changed at all?
2. If name is changed, options could include Andrew Carnegie Library Park or Carnegie Library Park.

**REGULAR PRAC MEETING**

**Attendance**

**PRAC members:** Shawn Dachtler, Havan Jones, Dan Kromer, Doug Neeley, Beth Park, Martha Sumption, Bill Woods, Lisa Wright-Wilson

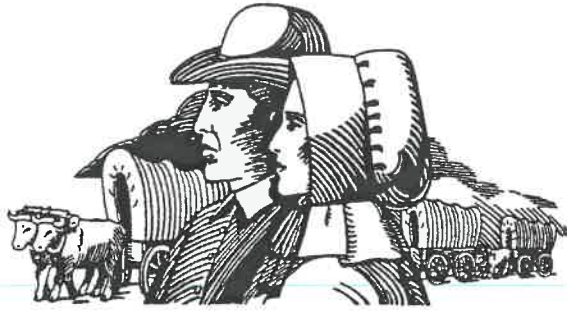
**Staff:** Scott Archer, Community Services Director; Larry Potter, Park Operations Manager; Jim Row, Recreation Services Manager

**Guests:** Marty Birch, Oregon City Youth Sports; Nancy Walters, Phil Yates, Vicky Yates, Carter Stein

1. Chair Shawn Dachtler called the regular meeting to order at 7:00 P.M.
2. Minutes of October 24, 2005 regular meeting were approved with one spelling correction to item #6.
3. Sascha Gordon-Manning, Fine Art Starts Director, provided an update report on the Carnegie Center operations since entering into a management agreement with the City.
4. Phil Yates, Oregon City – West Linn Rotary Club member, gave an overview of the proposed downtown O.C. rooftop art project. PRAC discussed the design of the interpretive signage proposed to be placed along the Promenade. Phil asked whether members of PRAC would be interested in assisting with the design of the signage. Beth Park and Doug Neeley offered to assist with this.
5. The recommendation to City Commission from PRAC to dedicate “McLoughlin Plaza” will be placed on a future Commission work session meeting agenda. PRAC requested that staff notify them of when this meeting is scheduled.

6. Scott Archer provided an update regarding the progress of the Metro Greenspaces bond measure. Future action of PRAC and City Commission will be necessary to recommend local projects.
7. Scott Archer provided an update regarding the Jennifer Run (now called Filbert Run) development and park property acquisition off of Central Point Rd. This has been in the works for nearly two years. The City and developer are very close to agreement of terms. Developer will dedicate 2.08 acres of open space as required in planned unit development, and city will purchase an additional adjacent 1.42 acres to create a 3.5 acre parcel. This will be a future neighborhood park. Staff is acting on previous direction and recommendations from PRAC and City Commission. When agreement is reached this purchase/sale will action be taken to Commission for approval – likely in next couple of months.
8. Jim Row provided an update regarding planned Rivercrest Park improvements which include refurbishing tennis/basketball courts, and installation of new zero depth water spray park feature in place of existing wading pool. Design-build proposals and bids will be advertised after first of year. Staff anticipates work beginning spring of '06 and being completed late summer or fall. Dan Kromer mentioned that Metro is in the process of advertising a request for proposals for a similar type of facility in Blue Lake Park.
9. Staff presented Library Park replacement sign design proposal. PRAC is supportive of design. Staff will wait to have sign produced until park naming issue is determined.
10. Shawn Dachtler reported on the park naming sub-committee recommendations. A motion was made and seconded for PRAC to recommend to the City Commission that Library Park be re-named Carnegie Library Park. Motion was approved unanimously. Staff will forward a resolution to the City Commission on behalf of PRAC's recommendation.
11. Director's Report (presented by Jim Row in Scott Archer's absence)
  - a. Monthly report and statistics as presented
  - b. Project updates were discussed on Jon Storm Restroom, Wesley Lynn Park, and Parks and Rec Master Plan Update.
  - c. Recreation report was given, highlights included 2<sup>nd</sup> annual Daddy Daughter Dinner Dance event planning under way, Swamp Swim and Teen Scene Halloween, Spirits of Halloween, new and improved Trail News publication was mailed around Thanksgiving, Children's Museum planning meeting scheduled for Dec. 13.
  - d. PRAC vacancies – announcements have been posted. Bill Woods said the high school representative will contact Scott Archer directly.
12. Next meeting is scheduled for January 23, 2006 (no December meeting to be held). Agenda items to be included: 1. Annual election of officers 2. Annual PRAC goal setting
13. The meeting was adjourned

Minutes submitted by,  
Scott Archer, Community Services Director



**OREGON CITY COMMUNITY SERVICES DEPARTMENT**

**Parks & Recreation Advisory Committee**

(Updated 1/06)

**Terms Expire 12/31/06**

**Martha Sumption**  
**Pioneer Comm. Center position**  
16260 S. Hilltop Road  
Oregon City, OR 97045  
503-656-3491

**Beth Park (Vice-Chair)**  
1007 South End Road  
Oregon City, OR 97045  
503-723-8208  
[bethhark@yahoo.com](mailto:bethhark@yahoo.com)

**Dan Kromer**  
1112 John Adams St.  
Oregon City, OR 97045  
503-657-4474 Home  
503-797-1844  
[Plpk914@aol.com](mailto:Plpk914@aol.com) home  
[kromerd@metro.dst.or.us](mailto:kromerd@metro.dst.or.us)

**Terms Expire 12/31/07**

**Havan Jones**  
19441 Westling Dr.  
Oregon City, OR 97045  
503-650-7655 (H)  
503-672-9569 x223 (W)  
[Havan.Jones@oya.state.or.us](mailto:Havan.Jones@oya.state.or.us)

**Doug Neeley**  
712 12<sup>th</sup> St.  
Oregon City, OR 97045  
503-650-5035  
[intstats@bctonline.com](mailto:intstats@bctonline.com)

**Lisa Wright-Wilson**  
16665 S. Annette Dr.  
Oregon City, OR 97045  
503-632-4148 (H)  
503-785-8516 (W)  
[Lisa.Wilson@orecity.k12.or.us](mailto:Lisa.Wilson@orecity.k12.or.us)

**Terms to Expire 12/31/08**

**Shawn P. Dachtler (Chair)**  
19509 Silverfox Pkwy  
Oregon City, OR 97045  
503-518-0518 Home  
503-906-1100 Work  
[shawn@dachtlerfamily.com](mailto:shawn@dachtlerfamily.com)

**Vacant**

**Student Position - Vacant**

**Staff:** Scott Archer  
Community Services Director  
503-496-1546 office  
[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us)

Jim Row  
Recreation Manager  
503-496-1565 office  
[jrow@ci.oregon-city.or.us](mailto:jrow@ci.oregon-city.or.us)

Larry Potter  
Parks Manager  
503-496-1460 office  
[lpotter@ci.oregon-city.or.us](mailto:lpotter@ci.oregon-city.or.us)

## Scott Archer

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**From:** Shawn@dachtlerfamily.com [dachman1@gmail.com]  
**nt:** Wednesday, January 18, 2006 8:12 AM  
**To:** Doug Neeley; beth harkness; Dan Kromer; Dan Kromer (home); Havan Jones; Lisa Wright-Wilson; Lisa Wright-Wilson  
**Cc:** Scott Archer  
**Subject:** PRAC Chair for 2006

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PRAC Members,

I'm sending this out as a reminder that we need to select a new Chair for 2006 next Monday night.

It has been my pleasure to serve as PRAC Chair for 2005. It has been a learning and rewarding experience. This opportunity has given me the chance to really get involved in what's happening in our City.

For 2006, it is my hope to pass on the Chair position to one of our other members. I believe, that by having more of us in positions like this, we will be have a greater influence among our City leaders. I know a couple of you are already deeply involved in more than one committee or group. However, I would like to challenge the others to step up to this opportunity. I truly believe you will be rewarded for your efforts, as I have.

If you are thinking about this challenge, and would like to talk about it prior to our next meeting, feel free to call or email me.

503-518-0518 home  
[vn@dachtlerfamily.com](mailto:vn@dachtlerfamily.com)

Again, thank you for this opportunity,

-Shawn

\*Scott, if you could mail a copy of this to Martha, I would really appreciate it. -Thanks.



**RESOLUTION NO. 06-01**

**A RESOLUTION RENAMING LIBRARY PARK TO CARNEGIE LIBRARY PARK**

**WHEREAS**, the City park located at 606 John Adams Street in Oregon City is currently named Library Park; and

**WHEREAS**, the City of Oregon City Parks and Recreation Advisory Committee desires to rename Library Park to be more reflective of Andrew Carnegie's contribution to the building on the site which no longer serves as the City of Oregon City Library and is now known as the Carnegie Center; and

**WHEREAS**, the City of Oregon City has an official "Policy for Naming or Changing Names of Parks, Recreation and Cemetery Facilities" which prescribes the process by which the City shall consider renaming of a park; and

**WHEREAS**, in following this policy, the Parks and Recreation Advisory Committee designated an ad-hoc park naming committee to consider this issue; and

**WHEREAS**, the park naming committee and the Parks and Recreation Advisory Committee considered various proposed name changes to recognize Andrew Carnegie's contribution to the site; and

**WHEREAS**, at its meeting of November 28, 2005 meeting the Parks and Recreation Advisory Committee approved a motion by a unanimous vote to recommend to the City Commission to rename Library Park to Carnegie Library Park, as consistent with the parks renaming policy; and

**WHEREAS**, the Oregon City Commission has reviewed the background information related to this recommendation by the Oregon City Parks and Recreation Advisory Committee which has followed the process prescribed by the Policy for Naming or Changing the Names of Parks, Recreation and Cemetery Facilities;

**NOW, THEREFORE**, the City Commission of the City of Oregon City resolves to hereby rename the park known as **LIBRARY PARK TO CARNEGIE LIBRARY PARK**.

Adopted, signed and approved this 18th day of January, 2006.

  
Mayor

  
Commissioner

  
Commissioner

  
Commissioner

  
Commissioner

Comprising the City Commission  
of Oregon City, Oregon

RESOLUTION NO. 06-01

Effective Date: January 4, 2006

J:\City\_Recorder\Resolutions\2006\06-01 Renaming Library Park.doc

**Draft**  
**Metro Greenspaces 2006 Bond Measure**  
**Local Legacy Share Allocation**  
**Recommended Project List - City of Oregon City**

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January 23, 2006

Development Projects

Canemah Neighborhood (Children's) Park  
Wesley Lynn Park – Phase 2  
Chapin Park Improvements  
Other

*eliminate?*

Acquisition Projects

3. High School area community park property acquisition
4. Canemah area acquisition
2. Meyers Road area acquisition
- Other

*Laufeld Creek Watershed*

*4. Potter Creek (which flows into Holcomb Creek)*  
*Holcomb Watershed including Potter Creek*

*5. Elbert Run Park*



**2006 Natural Areas Bond Measure**  
**Local Share Allocation - \$44 million distribution**

<u>Summary</u>	<u>2006 Allocation</u>	<u>1995 Allocation</u> (for comparison)
Gladstone	387,716	156,857
Happy Valley	482,280	35,305
Lake Oswego (combined)	1,222,475	697,166
Milwaukie	657,751	334,856
Oregon City	988,728	268,322
Rivergrove	10,507	5,673
West Linn	872,098	333,385
Wilsonville (combined)	803,595	218,222
No. Clackamas Park District	2,406,149	1,043,025
Clackamas County	1,937,528	1,876,235
Johnson City	19,964	0
Damascus	724,997	0
Portland (combined)	15,264,865	7,480,868
Gresham	2,607,304	1,164,474
Troutdale	591,096	257,327
Fairview	460,730	169,109
Wood Village	293,118	169,109
Multnomah County	0	3,415,711
Beaverton	2,357,895	1,372,654
Cornelius	301,608	147,186
Durham	41,601	28,538
Forest Grove	570,530	321,226
Hillsboro	2,375,427	989,745
King City	62,402	0
Sherwood	421,658	103,705
Tigard	1,326,780	757,954
Tualatin (combined)	833,558	388,528
THPRD *	3,602,266	2,315,771
Washington County *	2,375,376	949,049
	<u>44,000,000</u>	<u>25,000,000</u>

\* Estimate only (waiting for study to be complete - see detail sheet for explanation)

**METRO**

December 16, 2005

Scott Archer  
Director  
City of Oregon City  
PO Box 3040  
Oregon City OR 97045

Dear Mr. Archer:

This letter serves as the formal notice of Metro's request for a project list to be funded by funds from the per capita portion of the "Local Legacy Program" in Metro's November 2006 Natural Areas bond measure. Your project list must be received at Metro, sent to my attention, not later than March 1, 2006.

I wrote on August 17, 2005 asking the jurisdictions in each county to work towards a consensus on how local share funds could be distributed in each county. To date, consensus was reached only among Clackamas County jurisdictions. I appreciate Dan Zinzer's hard work in pulling that together so effectively. We have a letter signed by all but one city in Multnomah County and nothing formal from Washington County. However, there have been various forums in Washington County where this matter has been discussed and I've been in extensive contact with many of you from Washington County and know there is a considerable amount of consensus there on the distribution question.

For now the Metro Council has directed me to assume the distribution set forth on Attachment A hereto. If the Multnomah or Washington County jurisdictions inform us that they have reached a different consensus before the bond is referred in time for them to still submit their project lists as outlined herein below, Metro Council is likely to accept new direction on those allocations.

As I believe all of you know, the Blue Ribbon Committee of business and community leaders was formed by Metro Council to make recommendations on the issues surrounding the bond measure. The Committee has completed its work and issued its report, attached at Attachment B hereto.

The Metro Council has reviewed that report and decided to accept some key recommendations:

- The total amount of the measure will be \$220 million.
- The amount of the per capita portion of the Local Legacy Program will be \$44 million.

City of Tigard: \$1,326,780

**Projects:**

- Fanno Creek Trail – complete Hall Rd. to Durham segment
- Bull Mountain – acquisition for future neighborhood park
- Tualatin River land acquisition and non-motorized boat access improvements
- Cook Park restoration and wetlands enhancement project
- Westside Powerline Trail – acquire and develop neighborhood connection
- Acquire site for future Duane Roberts Park in the currently park-deficient Northwest quadrant of the city.

**The Grant Program**

The Metro Council will continue to deliberate about the grant program, a program that could significantly add to the overall Local Legacy Program. The Blue Ribbon Committee recommended an additional \$11 million for that program, while Metro's Greenspaces Policy Advisory Committee recommended 10% of the bond measure total, which would now be \$22 million. However, other individuals and entities such as the Clackamas County Board of Commissioners and various jurisdictions in Clackamas County have urged there be no grant program at all, while non-profit organizations and many jurisdictions, as reflected our meeting with local parks providers and advocates at the Audubon Society's offices on December 9, are strongly supportive of the proposed grant program and would like to see it made as large as possible.

The grants will need to be designated for capital projects, and they will have to be spent on land acquisition or improvements owned at least in part by a public agency. This program is designed to provide local jurisdictions with an additional opportunity to fund projects that may not have been known when per capita local share projects were selected. The grants would be made over a period of years (probably six or 10 years), so the program would give prospective grantees even greater flexibility to fund future local and neighborhood projects. The fund is being designed to spur more activities at the grassroots and neighborhood levels to protect water quality and habitat, and promote the "re-naturing" of urban neighborhoods.

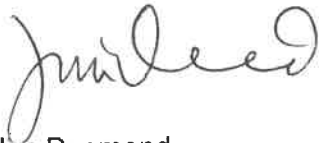
Some have asked me how this proposed Local Legacy Grant program fits in with the new Nature in Neighborhoods grant program recently announced by Metro, for which pre-applications are due January 12, 2006. The Nature in Neighborhoods grants are not limited to capital projects. The programs are separate, though both reflect Metro Council's commitment to protect fish and wildlife habitat in the region. The awarding of one grant will not disqualify the applicant from seeking funding from the other program. For more information about the Nature in Neighborhood grants, a \$1 million program funded by funds from solid waste excise taxes, please contact Janelle Geddes ([geddesj@metro.dst.or.us](mailto:geddesj@metro.dst.or.us); 503.797.1550).

We are excited to launch the 2006 Metro Natural Areas Bond Measure. We are confident that the Local Legacy portion of this bond, recommended by the Blue Ribbon Committee to be \$55 million (\$44 million in a per capita pass-through and \$11 in a new grant program), will support significant projects in every one of our communities.

Local Legacy Program Project List Letter  
December 16, 2005  
Page 4

We look forward to receiving, no later than March 1, 2006, your list of projects in the form of an adopted resolution by your governing body. If my staff or I can help you in the process of selecting your projects, please let me know (desmondj@metro.dst.or.us; 503.797.1914).

Best regards,

A handwritten signature in cursive script, appearing to read "Jim Desmond".

Jim Desmond  
Director  
Regional Parks and Greenspaces

Attachments:

- A - Local Legacy Per Capita Allocation Formula
- B - Blue Ribbon Committee report dated December 3, 2005
- C - Local Legacy Guidelines
- D - Public Outreach Schedule

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# Proposed 2006 Natural Areas Bond Measure

## Schedule of Public Forums and Hearings

THE METRO COUNCIL is putting together a \$220 million bond measure proposal devoted to acquiring natural areas throughout the region for protecting wildlife habitat, preserving water quality and enhancing public access to nature. Come learn more about this proposal and offer your questions, comments and insights to the Metro Council.

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### Seven public forums and open houses will be held:

**Tuesday, Jan. 17, 7 to 9 p.m.**  
Light and Power Building Auditorium  
1818 B St., Forest Grove

**Wednesday, Jan. 25, 1 to 3 p.m.**  
Metro Regional Center  
600 NE Grand Ave., Portland  
(special focus on trails; co-hosted by Bicycle Transportation Alliance)

**Thursday, Jan. 26, 7 to 9 p.m.**  
Interstate Firehouse Cultural Center  
5340 N. Interstate Ave., Portland  
(co-hosted by Columbia Slough Watershed Council)

**Saturday, Jan. 28, 9 to 11 a.m.**  
Metro Regional Center  
600 NE Grand Ave., Portland

**Tuesday, Jan. 31, 7 to 9 p.m.**  
Athey Creek Middle School  
2900 SW Borland Rd., Stafford

**Thursday, Feb. 2, 7 to 9 p.m.**  
Tualatin Hills Nature Park "Beaver Den"  
15655 SW Millikan Blvd., Beaverton  
(co-hosted by Tualatin Hills Parks and Recreation District and Tualatin Riverkeepers)

**Saturday, Feb. 4, 9 to 11 a.m.**  
Deep Creek School  
15600 SE 232nd Drive, Boring

In addition, the Metro Council will hold three public hearings to formally receive public testimony on the proposed bond measure:

**Thursday, Feb. 23, 5 p.m.,** Hillsboro  
Civic Center Auditorium, 150 E. Main St.

**Thursday, March 2, 2 p.m.,** Damascus  
City Hall, 19920 SE Highway 212

**Thursday, March 9, 4 p.m.,** Metro  
Regional Center (final consideration and referral vote)

FOR MORE INFORMATION, please visit  
**[www.metro-region.org](http://www.metro-region.org)** or contact  
Ken Ray at (503) 797-1508 or  
[rayk@metro.dst.or.us](mailto:rayk@metro.dst.or.us).



**METRO**

PEOPLE PLACES  
OPEN SPACES

# Proposed 2006 Natural Areas Bond Measure

## Metro Council presentations to local governments

Schedule as of Jan. 15, 2006

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**Wednesday, Jan. 4**  
Oregon City Commission

**Tuesday, Jan. 10**  
Gladstone City Council

**Thursday, Jan. 12**  
Wilsonville City Council

**Tuesday, Jan. 17**  
Lake Oswego City Council

**Wednesday, Jan. 18**  
Wood Village City Council

**Monday, Jan. 23**  
Damascus City Council  
West Linn City Council

**Tuesday, Jan. 24**  
Tigard City Council

**Wednesday, Feb. 1**  
Fairview City Council

**Monday, Feb. 6**  
Beaverton City Council

**Tuesday, Feb. 7**  
Hillsboro City Council (work session)  
Milwaukie City Council  
Sherwood City Council  
Happy Valley City Council  
Gresham City Council

**Wednesday, Feb. 8**  
Portland City Council

**Monday, Feb. 13**  
Forest Grove City Council  
Tualatin City Council

**Tuesday, Feb. 14**  
Troutdale City Council

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For more information about these presentations, call Ken Ray, Metro Public Affairs and Government Relations, at (503) 797-1508 or send e-mail to [rayk@metro.dst.or.us](mailto:rayk@metro.dst.or.us).





## MEMORANDUM

DATE: January 23, 2006

TO: Parks and Recreation Advisory Committee

FROM: Scott Archer, Community Services Director

SUBJECT: 2006 goal setting

At your meeting today you will be discussing 2006 PRAC goals as one of your agenda items. For your information to assist you with this topic following is a review of 2005 PRAC goals, and a brief status report of each. These are in priority order as determined by PRAC last year.

**1. Identify funding and develop Jon Storm Park per approved master plan**

Status: All funding in place, including SDC's budgeted and a \$330,000 grant received from State Parks Local Gov't program. Staff is in process of moving forward on all preliminary work for development, including planning department approvals, final construction and bid documents, etc. Project has been delayed several months due to a required archeological study of the site and approval of study recommendations by SHPO (State Historical Preservation Office). Anticipate construction to begin summer '06. Completion date will be dependent on weather and other factors.

**2. Identify funding and complete development of Wesley Lynn Park**

Status: Phase 1 development complete (essentially). Grand opening to be held spring 2006. No funding identified for phase 2 at this point, however there are several options to consider in respect to this:

- a. Department may consider proposing to fund some of project in Fiscal Year 06-07 budget (process to be underway soon).
- b. Staff will look at potential grant program opportunities in future funding cycles.
- c. Could be a proposed local share project in the Metro Greenspaces 2006 bond measure.

**3. Land acquisition – south end and high school areas**

Status: Filbert Run property (3.5 acres) acquisition in progress and should be completed in relatively near future. This would fulfill part of the "south end" need as a small future neighborhood park site if acquisition is accomplished as anticipated. No significant progress in "high school" area, though some preliminary discussion has taken place regarding a potential property acquisition west of high school campus. This is related to Clackamette Cove ball field issue.

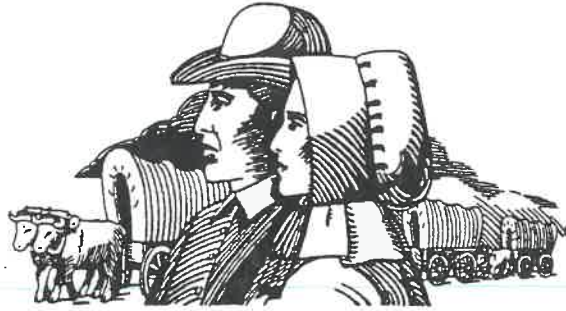
**4. Begin new projects per completed master plans (Canemah Children's Park, Chapin Park Improvements)**

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Status: First need to identify funding for each project. Canemah Park could be a strong candidate for grant funding request or consideration in Metro Greenspaces 2006 bond measure as a local share project. Also, consideration could be given in FY 06-07 budget. Grants and SDC funds need to be carefully measured against other potential priority projects.

**5. Revisit public-private community center project**

Status: City has visited with previous private party who made a proposal for this concept. To date, nothing has become of this proposal. Another option that has recently surfaced is a possible partnership with the YMCA. Staff is in process of exploring the feasibility of this potential project.



**OREGON CITY PARKS & RECREATION**  
**Activity Report**  
**Program: Recreation Division**

**Month of:**

November 2005

**Highlights of the past month:**

**Aquatics**

- The High school swim season began Nov 7. Oregon City and Gladstone High Schools join the year-round Oregon City Swim Club as the teams currently sharing pool time.
- Four new employees completed lifeguard training

**Carnegie**

- Fine Art Starts has reported that their art classes are doing well, although gallery and coffee shop usage has been slow.

**Pioneer**

- 4 trips provided this month: Mt. Hood trip, and Washington square + 2 trips for Roselinn care center.
- 6 dine outs (4 for Oregon city, 2 for Westlinn)
- Donations: \$155 for the pioneer donation fund, and \$500 for meals on wheels.
- Started the Animeals program for low income / home bound pets (meals on wheels owners) Delivery of pet food will continue monthly.
- Presentations to various church groups to recruit MOW drivers.
- Preparations started to set up for tax services
- Gathering stockings for Fill-A-Stocking Fill-A-Heart program
- Completed 64 Low income energy assistance approvals
- Building rentals included Church – every Sunday and Wednesday, 2 weekend / evening rentals.
- Assisted 80+ clients in applying for food baskets

**Recreation**

- The Winter 2005/ 2006 Trail News was delivered the week of Thanksgiving. This was the first issue developed by Gwen's Graphic Solutions, our new contracted Trail News designer.

- Registration has already begun for the 2<sup>nd</sup> annual Daddy Daughter Dinner Dance. The event will be held at the Abernethy Center on February 11 this year.
- Teen Scene has become busy again this fall, average attendance of 191 in November. November's high attendance was 219.

### **Up Coming Events/ Dates of note:**

#### **Aquatics**

- The pool will be closed for winter maintenance from December 24 – January 1.
- Winter swimming lessons begin January 9

#### **Recreation**

- Planning is under way for the Daddy Daughter Dinner Dance, which will be held at the Abernethy Center on February 11

#### **Pioneer**

- 4 Trips planned next month: Grotto Christmas lights, Leavenworth + 2 trips for Roselinn care center
- Dine outs will be held at a variety of Oregon City locations
- Will soon distribute of 150+ Stockings to low income clients

### **Concerns and Challenges:**

#### **Aquatics**

- Our full time Recreation Programmer and part-time School Lesson Coordinator both resigned their positions with the swimming pool. Temporary coverage has been arranged while we search for permanent replacements.
- An exceptionally large number of employees have moved away for college this fall. Filling those positions has created a challenge. Already, many new employees have been hired and are currently being trained to lifeguard and teach swimming lessons.

#### **Pioneer**

- 3<sup>rd</sup> heat pump needs replaced; it has been ordered. This one heats the hall by the coffee bar. Currently, a hole in the ceiling marks the location. Minor building maintenance continues to be completed as often as possible. Roof leaks repaired, 2<sup>nd</sup> freezer repaired.
- We need more reception area volunteers and more time to train them
- We are short on kitchen subs
- Need to continue recruiting Meals on Wheels volunteers to maintain the strength of the program. We especially needed West Linn route drivers.

MONTHLY PARKS REPORT  
NOV 2005

TOTAL USE      RECEIPTS

**FACILITY USAGE**

	Usage	
BUENA VISTA HOUSE	18	
PARK SHELTERS	0	
Chapin	-	
Clackamette General	-	
Clackamette Horseshoe	-	
Hillendale	-	
Rivercrest	-	
BALLFIELDS	40	
<b>PARK RESERVATION RECEIPTS</b>		<b>\$      265.00</b>

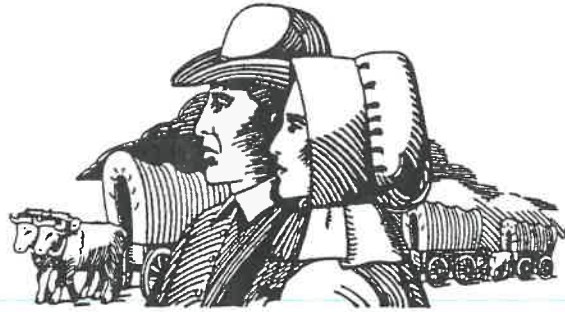
**CLACKAMETTE RV PARK**

RV RECEIPTS		<b>\$      2,802.00</b>
OCCUPANCY RATE	17%	
RV DUMP STATION RECEIPTS		<b>\$      409.72</b>
<b>TOTAL CLACKAMETTE RV RECEIPTS</b>		<b>\$      3,211.72</b>

**CEMETERY STATISTICS**

FULL BODY	3	
CREMAINS	1	
<b>TOTAL REVENUE - CEMETERY</b>		<b>\$      21,319.66</b>

Compiled December 6, 2005  
Betty Joe Armstrong



## **OREGON CITY PARKS & RECREATION**

### **Activity Report**

### **Program: Recreation Division**

#### **Month of:**

December 2005

#### **Highlights of the past month:**

##### **Aquatics**

- The High school swim season is in full swing. Oregon City and Gladstone High Schools join the year-round Oregon City Swim Club as the teams currently sharing pool time.
- The aquatics staff has experienced very high staff turnover this fall, which has placed a strain on those who have been around awhile.

##### **Pioneer**

- 4 trips provided this month: 2 for the Pioneer Center, 1 for Roselinn care center and 1 for the West Linn Senior Center.
- 6 dine outs (4 for Oregon city, 2 for Westlinn)
- Donations: \$2,175 for the pioneer donation fund, and \$145 for meals on wheels.
- Delivered 52 bags of pet food for the Animeals program for low income / home bound pets (meals on wheels owners). Delivery of pet food will continue monthly.
- Presentations to various church groups to recruit MOW drivers.
- Preparations started to set up for tax services
- Delivered 192 stockings as gifts to low income clients through the Fill-A-Stocking Fill-A-Heart program
- Completed 95 food basket applications for low income clients
- Building rentals included Church – every Sunday and Wednesday, 1 weekend / evening rental.
- 3<sup>rd</sup> heat pump replaced
- Breaks and shocks replaced on bus

##### **Recreation**

- Registration has already begun for the 2<sup>nd</sup> annual Daddy Daughter Dinner Dance. The event will be held at the Abernethy Center on February 11 this year.



- A meeting was held at the Carnegie Center on December 13 with a group of individuals who are interested in locating a replacement site for the Children's Museum. Another meeting will be scheduled soon.
- Teen Scene attendance was relatively steady throughout the holidays, averaging 178 in December. December's high attendance was as 221.
- The annual Tree Lighting event was held at Liberty Plaza on December 4. The turnout was good despite the threat of rain.

#### **Up Coming Events/ Dates of note:**

##### **Aquatics**

- The pool was closed for winter maintenance from December 24 – January 1.
- Winter swimming lessons will begin January 9.

##### **Recreation**

- Planning is under way for the Daddy Daughter Dinner Dance, which will be held at the Abernethy Center on February 11

##### **Pioneer**

- 4 Trips planned next month: Cinetopia, Portland art museum +1 trip for Roselinn care center
- Dine outs will be held at a variety of Oregon City locations

#### **Concerns and Challenges:**

##### **Aquatics**

- Staffing vacancies still exist at the swimming pool.
- An exceptionally large number of employees have moved away for college this fall. Filling those positions has created a challenge. Already, many new employees have been hired and are currently being trained to lifeguard and teach swimming lessons.

##### **Pioneer**

- We need more reception area volunteers and more time to train them
- Need to continue recruiting Meals on Wheels volunteers to maintain the strength of the program. We especially needed West Linn route drivers.

## Aquatics

	July	July 04	August	August 04	September	Sept 04	October	Oct 04	November	Nov 04	December	Dec 04	January	Jan 05	February	Feb 05	March	Mar 05	April	April 05	May	May 05	June	Jun 05	YTD	Prev YTD	
Aquatics																											
School Lessons	0	0	0	0	0	1,242	2,862	2,552	1,640	1,386	1,803	2,026													6,305	7,206	
Public Lessons	4,103	5,164	3,712	3,918	1,171	739	858	1,087	667	649	443	305													10,954	11,860	
Lap/ Adult Swim	530	806	831	631	264	401	658	653	777	768	485	608													3,545	3,667	
Recreational Swim	2,503	2,354	2,061	2,122	77	270	138	471	193	234	52	173													5,024	5,624	
Family Swim	193	233	244	262	25	49	185	101	115	190	41	71													803	906	
Water Exercise	467	859	508	794	161	395	649	763	397	759	290	425													2,472	3,995	
Swim Team	468	602	415	684	242	273	598	1,076	1,443	1,330	1,600	1,406													4,785	5,371	
Rentals	679	324	421	648	376	778	642	1,143	565	1,399	320	999													3,003	5,291	
closed 2 wks closed 2 weeks-maintenance Pool closed 1 week																											
TOTAL AQUATICS	8,943	10,142	8,192	9,057	2,316	4,147	6,590	7,846	5,797	6,715	5,034	6,013	0	0	0	0	0	0	0	0	0	0	0	0	36,872	43,920	
Carnegie																											
Gallery	682	981		1,359		892		802		785		996													682	5,815	
Children's Museum	130	298		446		378		356		442		351													130	2,271	
Adult Classes		110		22		10		13		41		10													0	206	
Youth Classes		50		44		8		22																	0	124	
Meetings	26	67		52		63		31				55													26	268	
Concerts in the Park	3,100	3,750	4,000	2,550		700																			7,100	7,000	
Ermatinger		34		11		5																			0	50	
Java																									0	0	
Events		1,250		23				301		101		173													0	1,848	
Rental				42						50		35													0	127	
Art Faire Carnegie Closed																											
TOTAL CARNEGIE	3,938	6,540	4,000	4,549	0	2,056	0	1,525	0	1,419	0	1,620	0	0	0	0	0	0	0	0	0	0	0	0	7,938	17,709	
Recreation																											
Teen Scene	596	703	503	639	832	549	930	1,119	572	705	892	595													4,325	4,310	
Youth Classes	14	245	45	130	50	42	64		84	95	27	21													264	533	
Adult Classes	111			97	54	119	84	312	95	106	40	70													384	704	
Events	3,000	3,000																							3,000	3,000	
Summer Day Camp	257	360	341	320																					598	680	
Preschool Day Camp	80	24	66	16																					146	40	
Field Trips	4	7		14																					4	21	
4th Concert and Fireworks																											
TOTAL RECREATION	4,062	4,339	955	1,216	936	710	1,078	1,431	731	906	959	686	0	0	0	0	0	0	0	0	0	0	0	0	8,721	9,288	
Pioneer																											
Home Delivered Meals	2,654	2,627	2,488	2,376	2,592	2,464	2,189	2,557	2,387	2,464	2,882	3,011													15,202	15,499	
Congregate Meals	193	629	559	557	628	575	487	621	500	676	567	594													2,934	3,652	
Transportation	1,028	958	903	1,303	793	920	769	818	887	732	1,135	714													5,515	5,445	
Outreach Services	460	704	423	733	983	655	567	581	676	655	634	722													3,743	4,050	
Trips	110	96	155	157	175	191	136	215	224	153	130	155													930	967	
Recreation	1,021	904	971	1,220	1,157	1,062	720	821	829	926	818	873													5,516	5,806	
Classes	207	186	214	53	319	294	757	470	854	406	336	480													2,687	1,889	
Meetings	249	107	199	49	247	141	448	485	221	244	226	366													1,590	1,392	
In-House Services	105	76	141	88	123	116	334	123	107	146	128	120													938	669	
Rentals	550	79	481	193	459	25	1,350	662	561	571	540	205													3,941	1,735	
TOTAL PIONEER	6,587	6,366	6,534	6,729	7,476	6,443	7,757	7,353	7,246	6,973	7,396	7,240	0	0	0	0	0	0	0	0	0	0	0	0	42,996	41,104	
Parks																											
Atkinson				1																					0	1	
Buena Vista	30	20	35	13	13	13	11	19	18	18	18	18													125	101	
Chapin	12	29	12	11	5	7	3	3																	32	50	
Clackamette General	16	10	16	13	5	7	1	1																	38	31	
Clackamette Horseshoe	6	5	13	6	9	3	2																		30	14	
Hillendale	19	15	12	10	12	5	4																		47	30	
Rivercrest	28	9	12	9	6	7																			46	25	
Sports Fields	29		69		90		119		40																347	0	
RV Park	773	516	580	544	455	343	374	269	187	155	229	166													2,598	1,993	
Park attend Park attendance is reported as the total number of rentals. RV Park attendance is the estimated number of rental days																											
TOTAL PARKS	913	604	749	607	595	385	514	292	245	173	247	184	0	0	0	0	0	0	0	0	0	0	0	0	3,263	2,245	
Grand Total All																											
	24,443	27,991	20,430	22,158	11,323	13,741	15,939	18,447	14,019	16,196	13,636	15,743	0	0	0	0	0	0	0	0	0	0	0	0	99,790	114,266	

# MONTHLY PARKS REPORT

DEC 2005

TOTAL USE    RECEIPTS

## FACILITY USAGE

BUENA VISTA HOUSE	18
PARK SHELTERS	0
BALLFIELDS	0

<b>PARK RESERVATION RECEIPTS</b>	<b>410.00</b>
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## CLACKAMETTE RV PARK

RV RECEIPTS		3,300.75
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OCCUPANCY RATE	20%
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RV DUMP STATION RECEIPTS	135.56
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<b>TOTAL CLACKAMETTE RV RECEIPTS</b>	<b>3,436.31</b>
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## CEMETERY STATISTICS

FULL BODY	12
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CREMAINS	4
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<b>TOTAL REVENUE - CEMETERY</b>	<b>28,470.06</b>
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## Scott Archer

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**From:** Scott Archer  
**Sent:** Tuesday, December 20, 2005 2:44 PM  
**To:** Nancy Ide  
**Subject:** RE: Retired Board/Committee members

Nancy:

I have two outgoing board members to include as follows-

Bill Woods  
Parks & Recreation Advisory Committee  
Length of term: 2 consecutive 3-year terms ending 12/31/05

Kimberly Kent  
Library Advisory Board  
Length of term: 1/1/05-12/31/05

Do you need their contact info to notify them of this? Thanks for taking care of this and following through.

Scott Archer

-----Original Message-----

**From:** Nancy Ide  
**Sent:** Tuesday, December 20, 2005 2:27 PM  
**To:** Gordon Huiras; Larry Patterson; Nancy Kraushaar; Dan Drentlaw; Scott Archer; David Wimmer  
**Subject:** Retired Board/Committee members

Following the discussion at staff meeting today: A ceremony is scheduled for the **January 4th** Commission meeting to thank retiring board members. I will notify the retirees, but I need you to do the following, if you have an outgoing member:

Send me their **name** (correct spelling) and the **dates** of their term (so I can double check it with my records).

I will create a framed certificate and purchase \$40 gift certificates to present to them at the meeting.

I will also notify the mayor of the above.

***I need this information ASAP since time is running short before January 4.***

Thank you.

Nancy Ide  
City Recorder  
Oregon City  
320 Warner Milne Rd.  
Oregon City, OR 97045  
503-496-1505  
Fax: 503-657-7026  
nide@ci.oregon-city.or.us

RECEIVED  
CITY OF OREGON CITYCITY OF OREGON CITY  
PARKS AND RECREATION ADVISORY COMMITTEE

## Application

## PERSONAL DATA

Name Doug Neeley Phone 503-650-5035 Fax 503-675-1955  
 Address 712 12<sup>th</sup> Street, Oregon City, Oregon 97045  
 Email intstats@bctonline.com  
 Years of Residency in Oregon City 15+ years Occupation Statistician  
 Employer's Phone same as home  
 Employer's Address same as home

## EDUCATION, WORK OR VOLUNTEER EXPERIENCE

## Education

B.A., Biology, Portland State University, ~~1969~~ 1966.

Ph.D., Statistics and Genetics co-major, North Carolina State University, 1971

## Employment

Statistical consultant in support of agricultural, fisheries, forestry, and other natural resource related research activities

## Volunteer

Council member and Mayor, McKimmon Village, Raleigh, North Carolina, 4 years

Peace Corps Volunteer, Malaysia, 3 years

Board member and chair, Oregon City Library Board, 4 years

Commissioner, Oregon City Commission, 8 years

LIST AND DESCRIBE INVOLVEMENT WITH OTHER COMMITTEES,  
BOARDS, AND GROUPS, ETC.

- Volunteered on both of Carnegie Center's Reuse Committees.
- Worked on renovation of Carnegie facility when its use was transitioned from that of a library to that of an art gallery and children's museum.
- Volunteered at Carnegie's Children's Museum.
- Volunteered in Oregon City's youth recreation program.
- Am a member of Oregon City's Cleanup Committee and have participated in Oregon City cleanups for fifteen years.
- Participated as a stakeholder in the development of the current Park's Master Plan.
- Participated as a stakeholder in the development of the current Waterfront Master Plan.
- Served on the Parks Systems Development Charge (SDC) Committee which developed current Parks SDC fees and policies.
- Appointed by previous Metro Executive Director to the Green Ribbon Committee
- Appointed by Metro Council President to the Green Spaces Policy Advisory Committee.

**EXPLAIN YOUR INTEREST IN THIS COMMITTEE AND WHY YOU THINK ITS ISSUES ARE IMPORTANT.**

The Park's master plan should be revisited because it is over five years old and public desires are inconsistent with some of the plan's goals (e.g., the public's failure to support the sale of pocket parks which was supported in the Master Plan).

Greater emphasis has to be given to youth recreation programs (particularly summer programs in which youth participation has dropped precipitously over the past 5 years).

Parks maintenance and development has improved dramatically over the past five years; however, greater support should be given to the procurement of new parkland within the urban growth boundary before the land is brought into the City and becomes more expensive to purchase. Additional support for Park development and maintenance will then be required.

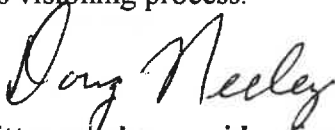
Further, funds need to be found to support the implementation of the park development specified in the Chapin Park Master Plan and in the Water Front Master Plan.

**LIST ANY RELEVANT EXPERIENCES, SKILLS OR INTEREST THAT HAVE HELPED TO PREPARE YOU FOR A POSITION ON THIS COMMITTEE.**  
**ADDITIONAL COMMENTS**

See section entitled "LIST AND DESCRIBE INVOLVEMENT WITH OTHER COMMITTEES, BOARDS, AND GROUPS, ETC."

**ADDITIONAL COMMENTS**

During my time on the City Commission, I have rarely seen the Parks Advisory Committee coming forward as an advocate of the parks and recreation program. If I were appointed to this committee, I would encourage the committee to interact more actively with the Commission. While I recognize that there are budget constraints, this should not prevent the Committee from coming up with a long-term vision for the future of the parks and recreation program in Oregon City and to suggest funding sources to implement those programs. Revisiting the Parks Master Plan would be an excellent mechanism to initiate this visioning process.

Signed 

Date December 22, 2004

**For committee member consideration, please return an original, signed application to:  
City of Oregon City, Parks and Recreation Advisory Committee Application, P.O. Box  
3040, Oregon City, OR 97045**





February 17, 2005

Doug Neeley  
712 12<sup>th</sup> Street  
Oregon City, OR 97045

Dear Doug:

Congratulations! Mayor Norris officially appointed you to the Parks & Recreation Advisory Committee (PRAC) at the City Commission meeting on February 16, 2005. You have been appointed to a term expiring December 31, 2007.

I am looking forward to working with you as the PRAC board explores the many opportunities and challenges facing our city parks & recreation services. The next PRAC meeting is scheduled for February 28 at the Pioneer Community Center. The PRAC normally meets on the fourth Monday of the month from 7:00 – 9:00 p.m. and holds a minimum of nine monthly meetings during each calendar year. I have included some basic PRAC information with this letter.

You should typically expect to receive an agenda and related information from me within the week preceding each regular meeting. This information will come to you via e-mail with attachments, or via U.S. Mail if you do not have access to an e-mail account. If you have any questions or would like to meet with me to discuss your new position with the PRAC, please contact me at 503-496-1546 or via e-mail at [sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us).

Sincerely,

Scott Archer  
Community Services Director

Director  
PO Box 3040  
320 Warner Milne Rd  
Oregon City, OR 97045  
503-496-1546  
Fax 503-657-6629

Aquatics  
PO Box 3040  
1121 Jackson St.  
Oregon City, OR 97045  
503-657-8273  
Fax 503-657-0037

Carnegie Center  
PO Box 3040  
606 John Adams St  
Oregon City, OR 97045  
503-557-9199  
Fax 503-557-9290

Library  
362 Warner Milne Rd  
Oregon City, OR 97045  
503-657-8269  
Fax 503-657-3702

Pioneer Community Center  
Adults of All Ages  
615 5th St  
Oregon City, OR 97045  
503-657-8287  
Fax 503-657-9851

Mountain View Cemetery  
& Parks Maintenance  
Reservations  
500 Hilda St  
Oregon City, OR 97045  
503-657-8299  
Fax 503-656-7488



## **OREGON CITY SEEKS VOLUNTEERS FOR PARK & RECREATION ADVISORY COMMITTEE (PRAC)**

The City of Oregon City is seeking volunteers from the city and surrounding rural area to fill two January 1<sup>st</sup> vacancies on the Park and Recreation Advisory Committee (PRAC).

PRAC is a seven-member board with members serving three-year terms.

The Park and Recreation Advisory Committee advises the City Commission and Director of Community Services on policy and planning issues relating to operations, budgeting, and long range planning for the City's park and recreation programs which include city parks, the Oregon City Pool, Carnegie Center, Pioneer Adult Community Center, summer playground and year round recreational activities and classes as well as Mountain View Cemetery. An important focus of the PRAC is the development of new parks and completing various park master plans.

Applications are available at the Oregon City City Hall, 320 Warner Milne Road, Oregon City; on the City's Web site @ [www.orcity.org](http://www.orcity.org); or request at the contact information below. Applications are due January 7, 2005.

Inquiries regarding these PRAC vacancies may be directed to:

Scott Archer  
Community Services Director  
City of Oregon City  
(503) 496-1546  
[sarcher@ci.oregon-city.or.us](mailto:sarcher@ci.oregon-city.or.us).