

AGENDA

City of Oregon City Parks and Recreation Advisory Committee Meeting

Monday, June 26, 2006

**Pioneer Community Center, upper level
615 5th Street, Oregon City**

**Regular Meeting
7:00 P.M.**

1. Call to order
2. Approval of minutes – May 22, 2006 meeting
3. Citizen comments on issues and items not on the agenda
4. Old business
 - a. Clackamette Cove development - update
 - b. Project updates
 - c. W-L Park dedication/grand opening update
 - d. Parks & Recreation Master Plan Update – committee representative
 - e. Other old business
5. New business
 - a. Review of PRAC by-laws
 - b. Other new business
6. Director's report
 - a. Monthly reports and statistics
 - b. Recreation report (Jim Row)
 - c. Parks maintenance update (Larry Potter)
 - d. Other
7. Next meeting – July 24 2006
8. Adjournment

**City of Oregon City
Parks & Recreation Advisory Committee
Meeting Minutes of May 22, 2006**

REGULAR PRAC MEETING

Attendance

PRAC members: Martha Sumption, Beth Park, Dan Kromer, Doug Neeley, Lisa Wright-Wilson, Shawn Dachtler, Ted Schumaker

Staff: Scott Archer, Community Services Director; Jim Row, Recreation Services Manager; Rochelle Parsch, Aquatic & Recreation Supervisor

Guests: Mayor Alice Norris; Randy Tyler & Ed Darrow, Pacific Property Search; Travis & Mary Ann, Landscape Architects w/Pacific Property Search; John VanStavern, Pacific Habitat; Carter Stein;

1. Chair Beth Park called the regular meeting to order at 7:00 P.M.
2. PRAC members, staff, and guests introduced themselves
3. Minutes of the May 1, 2006 meeting were approved as amended.
4. No citizen comments were submitted.
5. Old Business
 - a. Clackamette Cove development
 1. Randy Tyler and Ed Darrow of Pacific Property Search provided an extensive update on the current Clackamette Cove development proposal. Several modifications have been made since this was last presented. They addressed several PRAC questions and issues.
 2. PRAC members discussed the draft letter of recommendations. Some minor changes in wording were made. Mayor Norris suggested that the final letter of recommendations from PRAC be addressed and presented to both the Urban Renewal Agency and Planning Commission. Beth will make changes and create a final letter to be presented.
 - b. Project updates: Scott Archer provided a detailed written project update report.
 - c. The tour of the Sherwood YMCA for PRAC and City Commissioner members is confirmed for June 8 at Noon.
 - d. The Wesley Lynn Park dedication/grand opening celebration is set for July 26. Time and other details will be provided at a later date.
 - e. Doug Neeley presented draft letters of support to MTIP for the McLoughlin Promenade renovation project and the McLoughlin Blvd. phase two projects. These letters of support are requested by the Transportation Advisory Committee from PRAC to submit with funding applications.

A motion was unanimously passed as follows: *PRAC supports and endorses the two individual draft letters as presented by Doug, to be forwarded to the Transportation Advisory Committee.*

6. New Business

- a. New Aquatic and Recreation Supervisor Rochelle Parsch was introduced. Rochelle provided a brief update on aquatic and pool programs and activities.
- c. Beth Park reminded PRAC that the current meeting would be her last, as she and her family have sold their house and will be moving to Michigan in June. PRAC needs to elect a new chair to replace Beth. Shawn Dachtler nominated Lisa Wright-Wilson. Lisa accepted the nomination. No other nominations were made. PRAC voted unanimously to elect Lisa as the new chair.
- d. Shawn Dachtler announced the FIDO day program at Clackamas Community College on June 3.

7. Director's Report

- a. Monthly report and statistics as presented.
- b. Recreation Manager Jim Row provided a brief recreation report.
- c. Parks Operations Manager Larry Potter provided a brief report.

8. Next PRAC meeting is scheduled for June 26, 2006.

9. The meeting was adjourned at 9:00 P.M.

Minutes submitted by,
Scott Archer, Community Services Director

ODOT Transportation Enhancement Program
355 Capitol Street N.E.
Room 326
Salem, Oregon 97301-3871

Re: Letter of Support for Transportation Enhancement (TE) Funding 2009-2001 for Oregon City's
McLoughlin Promenade's Concrete Railing Restoration

The citizens-based Parks and Recreation Advisory Committee (PRAC) to the City of Oregon City supports the TE grant request by the City of Oregon City for the restoration of the McLoughlin Promenade's concrete railing. The railing was constructed c1937 during the Great Depression as a project of the Works Project Administration, created by President Franklin D. Roosevelt. This railing runs along McLoughlin Promenade and overlooks the historic downtown area of Oregon City. The promenade is a half-mile linear park extending from the Oregon City Municipal Elevator (the only public vertical street in the United States) to the Museum of the Oregon Territory (which overlooks Willamette Falls).

The Promenade was donated to the City of Oregon City in 1850 by Dr. John McLoughlin, the "Father of Oregon", as part of his platting of the mid-level of the City, making McLoughlin Promenade one of the oldest parks in the Oregon Territory, predating Oregon's statehood by nine years. McLoughlin Promenade, including its historic railing, is on Oregon City's Register of Historic Places. The Promenade's visual command of old town Oregon City and the Willamette River and its falls, its juxtaposition to the McLoughlin Historic District, which contains some of the oldest residential homes in Oregon, and its historic origin makes the McLoughlin Promenade the jewel of Oregon City's park system.

The Promenade also plays a prominent role in Oregon City's Trails Master Plan. The plan calls for an extensive trail system that includes a waterfront trail along the Clackamas and Willamette Rivers including vista points overlooking the Willamette. The trail will extend from the pedestrian bridge connecting Gladstone and Oregon City over the Clackamas River, continue along the Clackamas River to Clackamas Cove, around Clackamas Cove to Clackamette Park (which is a City park serving regional needs in the south Metro area), along the Willamette River, over to the Oregon City Elevator, along McLoughlin Promenade, and onto Canemah (a National Historic District) and Metro's Canemah Bluff open space. The City's construction of the Clackamas Cove segment of the trail last year demonstrates that Oregon City is committed to implementing its Trail Master Plan.

Years of weathering, which was intensified until recent years by pollutants from mills located adjacent to Willamette Falls, have severely pitted the concrete rails to the extent that some of the rails have their rebar completely exposed. The railing is becoming an eyesore, belittling its historic significance. The City has invested funds into the restoration of walls and railings along stairs paralleling the elevator and the renovation of the metal railings on both sides of top of the elevator. The restoration of a quarter mile of concrete railing still needs to be undertaken. The PRAC requests that Metro provide the matching funds required for this undertaking.

Sincerest thanks for your consideration


Lisa Wright-Wilson
Chair, Oregon City PRAC

Martha Sumption
Oregon City PRAC

Dan Kromer
Oregon City PRAC

Havan Jones
Oregon City PRAC

Doug Neeley
Oregon City PRAC

Shawn Dachtler
Oregon City PRAC

Ted Schumaker
Oregon City PRAC

Metro
6000 NE Grand Avenue
Portland, Oregon 97232

RE: Letter of Support for the MTIP Grant for McLoughlin Blvd. Project, Phase 2

The citizens-based Parks and Recreation Advisory Committee (PRAC) to the City of Oregon City supports the MTIP grant request by the City for the Phase 2 planning and development of McLoughlin Boulevard, Phase 2, which extends from the McLoughlin Boulevard's bridge over the Clackamas River through Dunes Drive. This will significantly beautify the McLoughlin Boulevard gateway to the City and to the City parks and open spaces that straddle this gateway.

To the west of this gateway lies Clackamette Park, which is adjacent to the confluence of the Clackamas and Willamette Rivers. Contiguous to this park is Jon Storm Park. These two parks and adjacent public facilities extend public access from the Clackamas River south along the Willamette River through historic Abernethy Green, the end of the Oregon Trail, which was the destination point of the early pioneers who set off from Missouri to Oregon City, the capital of the Oregon Territory, where they filed their land claims to begin a new life. To the east of this gateway lies City-owned Clackamette Cove, a body of water that is connected to the Clackamas River. This body of water and adjacent land are slated in Oregon City's Waterfront Master Plan to be an area of active and passive recreation and to include a substantial riparian corridor. This corridor along with a contiguous publicly-owned riparian corridor along the south shore of the Clackamas River will be a significant City contribution to Metro's Nature in the Neighborhood program, meeting part of Oregon City's commitment to Goal 5's protection and restoration of fish and wildlife habitat.

The Phase 2 development assures both vehicular and pedestrian access to these important recreational areas, open spaces, and wildlife habitats from McLoughlin Boulevard onto Dunes Drive, Clackamette Drive, and the Main Street extension, which provide access to the river front segment of the Oregon City trail system. To this end, the PRAC requests that Metro Council provide the matching funds for this development.

Sincerest thanks for your consideration.

Sincerely,

Lisa Wright-Wilson
Oregon City PRAC

Martha Sumption
Oregon City PRAC

Dan Kromer
Oregon City PRAC

Havan Jones
Oregon City PRAC

Doug Neeley
Oregon City PRAC

Shawn Dachtler
Oregon City PRAC

Ted Schumaker
Oregon City PRAC

OREGON CITY PARKS & RECREATION ADVISORY COMMITTEE

BY-LAWS

(Amended February 2004)

I. CREATION

The Oregon City Parks and Recreation Advisory Committee was established by the City Commission of Oregon City to advocate for recreational opportunities for the City, and to oversee the implementation of the Oregon City Park and Recreation Master Plan.

II. NAME

Title name of this organization is the Oregon City Parks and Recreation Advisory Committee, hereinafter referred to as the PRAC.

III. PURPOSE

The PRAC exists to aid the City of Oregon City in providing ample and diverse recreational opportunities for City residents, in part by advising the City Commission, through the Director of Parks and Recreation, on the implementation of the Park and Recreation Master Plan. The following partially lists the objectives and responsibilities relative to the purpose; objectives may be added to or deleted as necessary:

1. Maintain active communications with the Director of Parks & Recreation and other relevant City staff.
2. Provide recommendations to the City Commission relative to parks and recreation.
3. Solicit citizen opinions relative to parks and recreation.
4. Request information from, and consult with, service organizations, special interest groups, neighborhood associations, and other professionals as appropriate.

5. Oversee implementation of the Parks and Recreation Master Plan through periodic reviews, updates, and recommended revisions.
6. Provide public meeting time for citizen input.

IV. ORGANIZATION

1. There shall be six (6) members-at-large and three (3) designated members; one each representing the Pioneer Center, Carnegie Center and a student from a school located in Oregon City. Members may reside outside the city limits of Oregon City; however, there shall not be more than two (2) non-residents. Members shall represent a broad range of interests and experience necessary to achieve the goals and objectives of the Committee.
2. There will be Chair and Vice-Chair positions for the PRAC. Each position will be for a one-year term. The PRAC will select members as Chair and Vice-Chair each January with a nomination and voice vote process.
3. The Chairperson is responsible for identification of subcommittees and subsequent member selection.
4. The Director of Oregon City Parks & Recreation or designee shall attend all meetings. Their purpose is to aid the PRAC through information, initiation of projects, perspective, referrals, and other customary staff support services.
5. The PRAC encourages citizen participation and will, from time to time, request specific or general citizen/expert input.

V. MEMBER ELIGIBILITY

1. Appointment to the PRAC shall be made by the Mayor of Oregon City.
2. The terms for the PRAC will be three (3) years, except for the term of the Student Member, which shall be for two (2) years.
3. The terms will be structured so that no more than three member's terms expire during any one-year, except when the student member term expires when there may be four (4) terms expiring
4. No committee member shall serve more than two consecutive terms.

5. No more than two (2) members shall reside within the same Neighborhood Association.
6. Member resignations will be filed with the Chairperson as soon as possible after the member has decided to resign. The newly appointed member shall assume the remainder of the existing term.
7. After two (2) consecutive unexcused absences, the Chairperson will contact the committee member, who shall then determine continued membership.

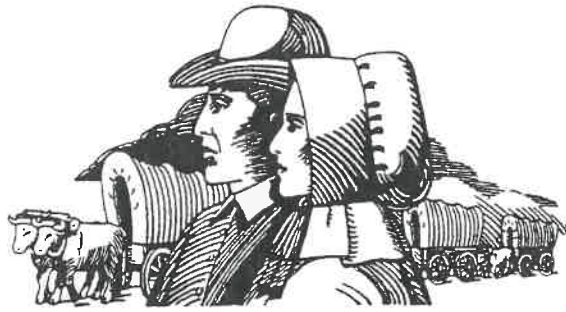
VI. MEETINGS

1. A minimum of 9 regular meetings shall be schedule annually, at a time and place agreed upon by the committee. The meetings shall ordinarily begin at 7:00 PM and end no later than 9:30 PM.
2. The Chairperson, Park and Recreation Director, or the City Commission may call special meetings, as needed. A minimum notice of 48 hours must be provided for any called special meeting.
3. A quorum shall exist when half of the appointed membership is present.
4. Parks and Recreation Staff shall be responsible for recording minutes for all meetings.
5. Voting will be by voice vote. No voting by proxy.
6. Formal agenda items must be submitted to the Staff Representative 5 working days prior to the meeting date.
7. Citizens may introduce future agenda items at the beginning of each meeting (limited to 5 minutes).
8. Meeting Procedure: The parliamentary procedure for meeting and operations of the Committee shall be the responsibility of and within the authority of the Chairperson. In the event there is a disagreement or objection to the procedures pursued by the Chairperson, Roberts Rules of Order, Newly Revised, shall constitute the authority.

VII. AMENDMENTS

1. Modification of these By-Laws must be approved by the City Commission before they become effective.
2. The procedure to recommend modification of these By-Laws to the City Commission shall be:
 - a. All recommended modifications are to be presented and discussed at a regularly scheduled PRAC meeting; recommendation to the City Commission may be made at the same meeting if consensus is reached.
 - b. A majority vote of the PRAC membership present is necessary to recommend a change in the By-Laws.

* * * * *



OREGON CITY PARKS & RECREATION

Activity Report

Program: Recreation Division

Month of:

May 2006

Highlights of the past month:

Aquatics

- Final planning for summer programs and staffing has almost been completed.
- We are hoping to increase the number of private swimming instructors that we have available this summer. There is an obvious demand for private swimming lessons that we are hoping to meet.
- Two training sessions have been planned for the summer staff.
- Attendance for the first session of swimming lessons is fairly consistent with last year's attendance.
 - Summer 2005 morning – 119 / Summer 2006 morning- 118
 - Summer 2005 afternoon – 48 / summer 2006 afternoon – 38
 - Summer 2005 evening – 73 / summer 2006 evening – 70
 - Summer 2005 Saturdays – 10 / Summer 2006 Saturdays – 3
 - Private Swim Lessons 2005 – 67 / Private Swim Lessons 2006 – 94

Pioneer

- 2 trips provided this month for Pioneer center (Tillamook and Timberline lodge)+ 2 trips for Rose Linn care center.
- 7 dine outs (3 for Oregon city, 3 for Westlinn 1 for Rose Linn care center)
- Donations: \$318.36 for the pioneer donation fund, and \$250 for meals on wheels.
- Donation money spent: \$3183.87 for new computers from Pioneer donation fund.
- Supplied pet food to 88 pets for the Animeals program for low income / home bound pets. Building rentals included Church – every Sunday and Wednesday and 3 additional rentals.
- Working with Carnegie center and Farmers market to provided shuttle every Saturday starting in June, running through October.
- Provided information to Clackamas County Social Services for additional tri-met funds for transportation. (Should receive \$726 in additional allocation for gas)

- Center continues to work with the heritage partners for the OC spirits in October, as well as a walking tour around the historical McLoughlin neighborhood during the summer.
- Chamber meeting here to showcase new businesses in the community
- Pioneer center rental brochures printed up to be placed in the OC utility bills in July
- New tri-fold developed for utility bills in August – Program overview of activities and services offered.
- Yoga class to begin in June during evening hours will run through July.
- Several classes begin reviewed for fall: Salsa dancing, beading and basket making
- Provide support to cemetery for annual clean up
- Participated in garage sale with Christ the king church
- Participated in fill a stocking bingo as fundraiser for fill a stocking.
- Repairs made on 2000 bus. The vehicle had door and lift issues.
- Survey completed w/ODOT to provide transportation services on the state web page
- Laminate counter tops replaced in reception area

Recreation

- Planning for summer programs is in full swing
- Teen Scene attendance averaged 176 per week in May. May's high attendance was 196.
- We applied for a \$6,500 Metro Enhancement grant for the 2007 fireworks show. We partner with the City of Gladstone on this event.
- The summer Trail News was mailed this month.

Parks/ Cemetery

- We have increased our efforts to contain weeds and manage the spread of invasive species, such as blackberries, knot weed, scotch broom and ivy.
- As always this time of the year, we have increased our turf watering and mowing efforts

Up Coming Events/ Dates of note:

Aquatics

- Online registration for summer swimming lessons began May 25th and telephone and in-person registration will begin June 1.
- June 19th is the first day of summer swimming lessons and recreation programs.
- Installation of the UV system has been postponed until the September maintenance shut down.

Recreation

- We have completed the hiring our summer day camp staff
- Fine Art Starts has agreed to partner with us by keeping the Carnegie Center open during the summer concerts each Thursday evening.

Pioneer

- Trips planned this month: Mt. St. Helens and Chinook winds
- Rose Linn care center – 2 local trips
- Dine outs to various OC locations

- 3 heat pumps to be purchased /installed in July

Concerns and Challenges:

Aquatics

- Implement energy conservation measures that will pay for themselves within 3 years.
- Hoping to increase guest attendance, with a limited budget an older pool.
- Increase revenue through increased swim lessons attendance. We are coming up with ideas to improve next year's attendance during our summer swim lessons.

Pioneer

- We need more reception area volunteers and more time to train them. Few people are willing to volunteer on a regular basis.
- We need to continue recruiting Meals on Wheels volunteers to maintain the strength of the program. We especially need West Linn route drivers.
- A new substitute kitchen worker needs to be hired and trained

Oregon City Parks and Recreation
Program Attendance
2005-2006

	July	July 04	August	August 04	September	Sept 04	October	Oct 04	November	Nov 04	December	Dec 04	January	Jan 05	February	Feb 05	March	Mar 05	April	April 05	May	May 05	June	Jun 05	YTD	Prev YTD
Aquatics																										
School Lessons	0	0	0	0	0	1,242	2,862	2,552	1,640	1,386	1,803	2,026	2,304	2,133	1,923	2,042	1,047	1,942	2,121	2,395	2,392	2,917			16,092	18,635
Public Lessons	4,103	5,164	3,712	3,916	1,171	739	858	1,087	667	649	443	305	774	771	1,099	1,025	427	631	1,013	1,150	1,046	1,065			15,313	16,502
Lap/ Adult Swim	530	606	831	631	264	401	658	653	777	768	485	608	872	821	895	788	870	887	801	901	954	953			7,937	8,017
Recreational Swim	2,503	2,354	2,061	2,122	77	270	138	471	193	234	52	173	257	272	210	294	420	366	335	432	223	456			6,469	7,444
Family Swim	193	233	244	262	25	49	185	101	115	190	41	71	133	115	121	154	183	168	158	138	174	238			1,572	1,719
Water Exercise	467	859	508	794	161	395	649	763	397	759	290	425	464	519	581	510	552	592	442	636	487	481			4,998	6,733
Swim Team	468	602	415	684	242	273	598	1,076	1,443	1,330	1,600	1,406	1,809	1,344	1,152	870	800	1,513	555	703	623	584			9,705	10,385
Rentals	679	324	421	648	376	778	642	1,143	565	1,399	320	999	566	885	475	975	449	908	222	1,228	431	843			5,146	10,130
closed 2 wks closed 2 weeks-maintenance Pool closed 1 week																										
TOTAL AQUATICS	8,943	10,142	8,192	9,057	2,316	4,147	6,590	7,846	5,797	6,715	5,034	6,013	7,179	6,860	6,456	6,658	4,748	7,007	5,847	7,583	6,330	7,537	0	0	67,232	79,565
Carnegie																										
Gallery	682	981		1,359		892		802		785		996		792		777		792		952		767			682	9,895
Children's Museum	130	298		446		378		356		442		351		614		451		578		438		415			130	4,767
Adult Classes		110		22		10		13		41		10		6		9		10		92		20			0	343
Youth Classes		50		44		8		22						12		16		31		128					0	311
Meetings	26	67		52		63		31				55		13		17		63		23		67			26	451
Concerts in the Park	3,100	3,750	4,000	2,550		700																			7,100	7,000
Ermalinger		34		11		5																			0	50
Java																									0	0
Events		1,250		23				301		101		173				39		20		135					0	2,042
Rental				42						50		35				66				130					0	323
Art Faire Carnegie Closed																										
TOTAL CARNEGIE	3,938	6,540	4,000	4,549	0	2,056	0	1,525	0	1,419	0	1,620	0	1,437	0	1,375	0	1,494	0	1,898	0	1,269	0	0	7,938	25,182
Recreation																										
Teen Scene	596	703	503	639	832	549	930	1,119	572	705	892	595	1,025	807	853	645	1,086	727	805	1,048	705	613			8,799	8,150
Youth Classes	14	245	45	130	50	42	64		64	95	27	21	80	44	79	58	56	117	66	128	65				610	880
Adult Classes	111			97	54	119	84	312	95	106	40	70	95	224	64	203	56	36	66	92	72				737	1,259
Events	3,000	3,000														100									3,000	3,100
Summer Day Camp	257	360		320																					598	680
Preschool Day Camp	80	24	66	16																					146	40
Field Trips	4	7		14																					4	21
4th Concert and Fireworks																										
TOTAL RECREATION	4,062	4,339	955	1,216	936	710	1,078	1,431	731	906	959	686	1,200	1,075	996	1,006	1,198	880	937	1,268	842	613	0	0	13,894	14,130
Pioneer																										
Home Delivered Meals	2,664	2,627	2,488	2,376	2,592	2,464	2,189	2,557	2,387	2,464	2,882	3,011	2,406	2,542	2,173	2,441	2,541	2,669	2,213	2,765	2,638	2,604			27,173	23,767
Congregate Meals	193	629	559	557	628	575	487	621	500	676	567	594	573	554	573	541	692	639	558	594	574	536			5,904	4,729
Transportation	1,028	958	903	1,303	793	920	769	818	887	732	1,135	714	888	781	832	773	1,046	868	961	777	1,033	804			10,275	7,022
Outreach Services	460	704	423	733	983	655	567	581	676	655	634	722	632	589	758	739	879	821	651	664	677	566			7,340	13,331
Trips	110	96	155	157	175	191	136	215	224	153	130	155	110	148	125	134	170	133	132	147	156	125			1,623	3,013
Recreation	1,021	904	971	1,220	1,157	1,062	720	821	829	926	818	873	803	945	837	1,155	874	956	1,037	1,071	1,101	795			10,168	10,182
Classes	207	186	214	53	319	294	757	470	854	406	336	480	666	484	886	589	765	559	841	495	535	709			6,380	5,261
Meetings	249	107	199	49	247	141	448	485	221	244	226	366	316	262	223	269	304	576	276	249	531	236			3,240	2,325
In-House Services	105	76	141	88	123	116	334	123	107	146	128	120	117	122	196	256	340	334	237	251	109	127			1,937	4,024
Rentals	550	79	481	193	459	25	1,350	662	561	571	540	205	455	515	628	87	1,010	303	710	762	655	604			7,399	3,964
TOTAL PIONEER	6,587	6,366	6,534	6,729	7,476	6,443	7,757	7,353	7,246	6,973	7,396	7,240	6,966	6,942	7,231	6,984	8,621	7,858	7,616	7,775	8,009	7,106	0	0	81,439	77,618
Parks																										
Atkinson				1																					0	1
Buena Vista	30	20	35	13	13	13	11	19	18	18	18	18	13	3	7	2	41	3	55	4	57	5			298	118
Chapin	12	29	12	11	5	7	3	3								4			1	2	8	7			41	63
Clackamette General	16	10	16	13	5	7	1	1											1	2	6	6			45	39
Clackamette Horseshoe	6	5	13	6	9	3	2												1	2	8	6			39	22
Hillendate	19	15	12	10	12	5	4												1	0	4	3			52	33
Rivercrest	28	9	12	9	6	7													1	2	1	1			48	28
Sports Fields	29		69		90		119		40										2			3			347	5
RV Park	773	516	580	544	455	343	374	269	187	155	229	166	12	227	0	108	0	205	276	213	473	621			3,359	3,367
Park attend: Park attendance is reported as the total number of rentals. RV Park attendance is the estimated number of rental days RV Park closed due to flooding																										
TOTAL PARKS	913	604	749	607	595	385	514	292	245	173	247	184	25	230	7	114	41	208	336	227	557	652	0	0	4,229	3,676
Grand Total All	24,443	27,991	20,430	22,158	11,323	13,741	15,939	18,447	14,019	16,186	13,636	15,743	15,370	16,544	14,690	16,137	14,608	17,447	14,536	18,751	15,738	17,177	0	0	174,732	200,171

OREGON CITY PARKS & RECREATION

PROJECTS UPDATE

June 2006

Jon Storm Park

Planning work on final design, construction drawings, etc. continues to move forward with the assistance of Lango Hansen Landscape Architects. Staff expects the project to be bid this coming fall/winter. In spring 2007 we should begin construction on the final phase of Jon Storm Park. Due to the results of the archeological study, we are looking at alternative designs and locations for the planned bus turnaround area. We are in discussions with the Rivershore Hotel to look at potential alternatives.

Rivercrest Park Improvements

Tennis/ Basketball Courts

Work on the Rivercrest Park tennis/ basketball courts rehabilitation project began May 5. This portion of park improvement work will completely renovate the tennis/basketball courts. The finished product will include one regulation doubles sized tennis court, one singles court and a basketball court. In addition, an ADA accessible parking stall will be added to the south parking area, which will connect to the tennis courts and future spray park area by an asphalt path. The new asphalt surface is in place. The Plexi-pave surface (colored coating) will be applied approximately July 1. The courts should be usable by mid-July.

Spray Park

The contractor has placed the order for the equipment to be manufactured. We are still awaiting its arrival before demolition and installation can begin. Additionally, plans to are still being prepared for Oregon City's Building Department and Clackamas County's Department of Environmental Health for necessary permits. The spray park will likely not be completed until late summer. Dependent upon actual completion, we may or may not be able to operate the new spray park during this summer season.

Wesley Lynn Park

We have now officially accepted the project as complete from the contractor. All of the outstanding items have been finished, and the contractor claim for additional compensation has been settled.

We have set July 26 as the date for our grand opening celebration for the new park. Time and event details to be confirmed later.

Parks & Recreation Master Plan Update

We have entered into a consultant agreement for this project with GreenPlay, LLC. This planning project will update the parks and recreation system plan for the city. The last time this plan was updated was 1999. Once underway, this process will take approximately 6-8 months to complete. Initial planning meetings have begun on the project. Public meetings and input opportunities will be scheduled for the fall.

Filbert Run Park Property Acquisition

This park property acquisition in the Filbert Run development off of Central Pt. Rd. has been in the works for over two years. Under this proposed scenario, the developer will dedicate 2.08 acres of open space as required in planned unit development, and city will purchase an additional adjacent 1.42 acres to create a 3.5 acre parcel. This will be a future neighborhood park. Staff is acting on previous direction and recommendations from PRAC and City Commission. Negotiations are still in process with the developer/property owner. If a purchase & sale agreement can be reached between the City and the developer this action will be presented to City Commission for approval.

Chapin Park Snack Shack

All necessary permits and plan approvals have been received. Oregon City Youth Sports (volunteer group) will be performing all construction for the project. Timeline for the project moving ahead is still being determined.

Carnegie Library Park - New Sign Installed

Library Park was officially renamed Carnegie Library Park by action of the City Commission in January 2006. A new park sign reflecting this name was just completed and installed on the southwest corner of the park. Complimentary landscaping around the sign was also completed with the sign installation.

AGENDA

City of Oregon City Parks and Recreation Advisory Committee Meeting

Monday, July 24, 2006

**Pioneer Community Center, upper level
615 5th Street, Oregon City**

**Regular Meeting
7:00 P.M.**

1. Call to order
2. Approval of minutes – June 26, 2006 meeting
3. Citizen comments on issues and items not on the agenda
4. Old business
 - a. Project updates
 - b. W-L Park dedication/grand opening
 - c. Parks & Recreation Master Plan Update
 - d. Metro Natural Areas bond measure update
 - e. YMCA potential partnership
 - f. Review of PRAC by-laws
 - g. Other old business
5. New business
 - a. PRAC vacancy
 - b. Other new business
6. Director's report
 - a. Monthly reports and statistics
 - b. Recreation report
 - c. Parks maintenance update
 - d. Other
7. Next meeting - August 28, 2006?
8. Adjournment

**City of Oregon City
Parks & Recreation Advisory Committee
Meeting Minutes of June 26, 2006**

REGULAR PRAC MEETING

Attendance

PRAC members: Martha Sumption, Doug Neeley, Shawn Dachtler, Ted Schumaker

Staff: Jim Row, Recreation Services Manager

Guests: Carter Stein

1. Vice-chair Shawn Dachtler called the regular meeting to order at 7:00 P.M.
2. Minutes of the May 22, 2006 meeting were approved as amended.
3. No citizen comments were submitted.
4. Old Business
 - a. Clackamette Cove development – update: Shawn Dachtler provided a brief update regarding the presentation that he and Lisa Wright-Wilson made to the City Commission at its regular meeting on June 21, 2006.
 - b. Project updates: Jim Row provided a detailed written project update report.
 - c. Wesley Lynn Park dedication/ grand opening update: This issue was not discussed in detail, however the Park dedication will be combined with the City's volunteer appreciation BBQ on July 26. The time of the event has not been confirmed, but will be in the late afternoon/ early evening.
 - d. Parks and Recreation Master Plan Update – committee representative: Jim explained that the City Commission approved the contract with Greenplay, LLC. Their project manager is in the process of scheduling a project pre-planning visit to Oregon City on July 27. The exact times of the visit have not yet been confirmed, but it would be helpful if a representative from PRAC would be available for a couple of hours that day to participate in the project planning discussions. A selection can be made at the July 24 meeting.
 - e. Old Business:
 1. Doug Neeley asked Jim Row to determine whether the letters of support to MTIP for the McLoughlin Promenade renovation project and the McLoughlin Blvd. phase two projects had been sent out. These letters of support are requested by the Transportation Advisory Committee from PRAC to submit with funding applications and are due Friday, June 30. Jim indicated that he would have Scott Archer look into it.
 2. Doug discussed the tour of the Sherwood YMCA that occurred on June 8 and wondered where we go from here. Jim explained that Greenplay

and a sub-consultant will be taking a very close look at the Oregon City Swimming Pool during the Parks and Recreation Master Plan update. They will assess the current state of the facility and look at many potential options, which might include a recommendation to construct a new recreation/ recreation facility. We have also discussed the potential partnership with the YMCA with Greenplay, who is already familiar with the City of Sherwood/ YMCA partnership. Much discussion on this subject will take place during the master planning process. Doug suggested that this item be placed on the July 24 PRAC agenda.

5. New Business

- a. Review on PRAC by-laws: The PRAC members in attendance discussed many possible changes to the PRAC by-laws. They requested that staff present a draft of these changes at the July 24 meeting, where, hopefully more members will be in attendance.

6. Director's Report

- a. Monthly report and statistics as presented.
- b. Recreation Manager Jim Row provided a brief recreation report.

7. Next PRAC meeting is scheduled for July 24, 2006.

8. The meeting was adjourned at 8:20 P.M.

Minutes submitted by,
Jim Row, Recreation Services Manager

Rivercrest Park
Newly Renovated Tennis and Basketball Courts





OREGON CITY PARKS & RECREATION

Monthly Report June 2006

Aquatics

- The summer programs have been going very well. We've received great feedback from the community regarding our swim lesson programs. We have also heard positive comments with regard to Aqua Camp. The Aquatics employees have work very hard to improve these programs.
- We've added many new sessions of private swim lessons in the evenings.
- Comparison of swimming lesson enrollment for the first summer session (2005/2006)
 - Morning lessons 2006 – (228), 2005 – (262)
 - Afternoon Lessons 2006 – (42), 2005 – (34)
 - Evening Lessons 2006 – (148), 2005 – (161)
 - Private Swim Lessons 2006 – (252), 2005 – (190)
 - Guard Start 2006 – (8), 2005 – (7)
 - Rec. Swim Team 2006 – (25), 2005 - (24)
 - Aqua Camp 2006 – (92), 2005 (91)

Pioneer

- 3 trips provided this month for Pioneer center + 2 trips for Rose Linn care center.
- 8 dine outs (4 for Oregon city, 3 for West Linn 1 for Rose Linn care center)
- Donations: \$142.34 for the pioneer donation fund, and \$63.52 for meals on wheels.
- Supplied pet food to 88 pets for the Animeals program for low income / home bound pets 2 times this month.
- Building rentals included Church group every Sunday and Wednesday and 3 additional rentals.
- Working with Carnegie center and Farmers market to provided shuttle every Saturday in June, running through October.
- Center continues to work with the heritage coordinating committee on the "Spirits of Oregon City", which occurs in October, and a walking tour around the historic McLoughlin neighborhood during the summer.
- Pioneer center activity brochures printed up to be placed in the OC utility bills in August

- Christ the King has moved its church to another location-wanted morning church service
- Expanded the MOW route in WL to 3 routes
- Volunteer for the reception desk on Wednesday mornings has “retired” after 14 years of service

Recreation

- Summer day camp programs began June 19. Enrollment appears to be up a little over last year
- The City provided assistance to the Rotary Club as it conducted the “Eel Fest” event. We also provided support to the 7th Street Celebration again this year.
- Last minute planning for summer programs took place during the first three weeks of June. All of our summer programs began June 19.
- Teen Scene attendance averaged 180 per week in June. June’s high attendance was 240.

Up Coming Events/ Dates of note:

Aquatics

- Installation of the UV system has been postponed until the September maintenance shut down. The thermal pool blankets should be received in early July and work on the digital heating/ cooling control system has begun.
- The pool will be closed for annual repair and maintenance from September 4-15.

Pioneer

- Trips planned this month: Mt. Hood, Bridgeport Village
- Rose Linn care center – 2 local trips
- Dine outs to various OC locations
- 3 heat pumps to be purchased /installed in July

Concerns and Challenges:

Aquatics

- Implement energy conservation measures that will pay for themselves within 3 years.
- Hoping to increase guest attendance, with a limited budget and older pool.
- Increase revenue through increased swim lessons attendance. We are coming up with ideas to improve next year’s attendance during our summer swim lessons.
- Reductions in staffing levels are being made in an attempt to stay within the pool’s limited budget.

Pioneer

- We need more reception area volunteers and more time to train them. Few people are willing to volunteer on a regular basis.
- We need to continue recruiting Meals on Wheels volunteers to maintain the strength of the program. We especially need West Linn route drivers.

P.O. Box 3040 • 320 Warner Milne Rd • Oregon City, OR 97045 • 503-496-1565

OREGON CITY PARKS & RECREATION

PROJECTS UPDATE

July 2006

Jon Storm Park

Planning work on final design, construction drawings, etc. continues to move forward with the assistance of Lango Hansen Landscape Architects. We are still on target to bid the project this coming fall/winter and construct in 2007. We are still finalizing alternative designs and locations for the planned bus turnaround area. We are in discussions with the Rivershore Hotel to utilize a portion of their driveway for the bus turnaround.

We are still analyzing whether the Jon Storm to Clackamette trail can be developed as part of this project. Our consultants are analyzing the bank erosion issue and will be presenting stabilization options and cost estimates.

Rivercrest Park Improvements

Tennis/ Basketball Courts

This portion of the project has been completed. A new asphalt surface and Plexi-pave finish (colored coating) have been done. New lines for the courts as well as new basketball standards and tennis posts and nets were installed.

Spray Park

Demolition and removal of the old wading pool has been substantially completed in anticipation of installing the new spray park. We are still waiting for the equipment from the manufacturer. The spray park should be completed in August. Dependent upon actual completion, we may or may not be able to operate the new spray park during this summer season.

Wesley Lynn Park

We are holding the grand opening/dedication celebration on July 26 at the park. Lots of festivities are planned for the event.

Parks & Recreation Master Plan Update

The initial kickoff meeting with our consultant, GreenPlay, is scheduled for Thursday, July 27. Public meetings and input opportunities will be scheduled for the fall.

Filbert Run Park Property Acquisition

Negotiations with the developer/property owner have stalled. The developer has asked for a re-appraisal of the property to determine sale price, even though we had reached a tentative agreement on this several months ago. Staff does not support this request to re-appraise, since significant time and resources were expended reaching this tentative agreement.

Chapin Park Snack Shack

Construction of the snack shack by Oregon City Youth Sports (volunteer group) was pushed back due to the baseball season. They are still planning to move forward on the project as soon as is possible (probably later summer to fall).

