

AGENDA

City of Oregon City Parks and Recreation Advisory Committee Meeting

Monday, June 25, 2007

Pioneer Community Center
615 5th Street, Oregon City, OR 97045

Regular Meeting
7:00 P.M.

1. Call to order
2. Introduction of Denise Kai, new Assistant Parks & Recreation Director
3. Approval of minutes – April 23, 2007 regular meeting
4. Citizen comments on issues and items not on the agenda
5. General business
 - a. Old business
 1. 4th of July Celebration update – staff: *Denise Kai*
 2. City pocket parks/open spaces and private/HOA parks discussion – staff: *Scott Archer*
 3. Parks & Recreation Master Plan Update – set date for final draft presentation by GreenPlay
 4. Other old business
 - b. New business
 1. Summer recreation activities/pool update – staff: *Denise Kai/Rochelle Parsch*
 2. Other new business
6. PRAC member reports
7. Director's report
 - a. Monthly reports and statistics
 - b. Projects update
 1. Jon Storm Park
 2. J Storm Dock debris boom, OSMB grant status
 3. Other
 - c. Parks maintenance update - Larry Potter
 - d. Other
8. Next meeting date: July 23, 2007
9. Adjournment

Follow-up
NEXT mtg -
AGENDA

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4. Citizen comments on issues and items not on the agenda – *Rivercrest BALL field item*
5. General business
 - a. Old business
 1. 4th of July Celebration update – staff: Denise Kai
 2. City pocket parks/open spaces and private/HOA parks discussion – staff: Scott Archer
 3. Parks & Recreation Master Plan Update – *set date for final draft presentation by GreenPlay* JULY 17 (Tues) *07/26/07 (Thurs.)*
 4. Other old business
 - b. New business
 1. Summer recreation activities/pool update – staff: Denise Kai/Rochelle Parsch
 2. Other new business
6. PRAC member reports – *Snack Shack*
7. Director's report
 - a. Monthly reports and statistics
 - b. Projects update
 1. Jon Storm Park
 2. J Storm Dock debris boom, OSMB grant status
 3. Other *estriem* *see here sporter of it*
 - c. Parks maintenance update - Larry Potter
 - d. Other *NEWS PAPER ARTICLE*
8. Next meeting date: July 23, 2007
9. Adjournment *Re-naming of RUTH FIELD ISSUE*

9:30

August mtg.

City of Oregon City
Parks & Recreation Advisory Committee
Pioneer Community Center
Regular Meeting 7:00 P.M.
Minutes

April 23, 2007

Attendance:

PRAC members: Lisa Wright-Wilson, Ted Schumaker, Shawn Dachtler, Karen Andrews, Martha Sumption, Marty Bertsch

Excused absence: Havan Jones, Dan Kromer

Staff: Scott Archer, Community Services Director, Larry Potter, Parks & Cemetery Operations

Guests: Jamie Zilverberg, Craig Stahl; Bailey Estates HOA

1. CALL TO ORDER

Chair Lisa Wright-Wilson called the meeting to order at 7:29 p.m. due to the lack of a quorum until this time.

2. PUBLIC COMMENT ON ITEMS NOT LISTED ON AGENDA

- Discussion regarding the feasibility of incorporating the Bailey Estates 'pocket park' into the City's Parks Plan.

Scott Archer, Community Services Director explained:

- The City is no longer allowing pocket parks to be developed as City parks; the City Commission and Planning Department are no longer creating Planned Unit Developments (PUDs) that often drive developer built parks, which don't work.
 - Private property owners could only be advised to clean junk up, according to Code regulations, which are imposed by Code enforcement.
 - As an amenity, parks should raise property values. Having parks in poor conditions is not good for the city.
- * Perhaps Planning Staff could provide a clearer explanation of the issue at a future PRAC meeting.
- He appreciated the proactive approach of the residents. Many recognize a park was needed in the area of the city encompassing Bailey Estates, which the PRAC listed as the #1 focus for property acquisition.
 - * [The City] is working aggressively with a property owner in that general vicinity to acquire a significant piece of property to establish a new park.
 - * Opportunities for park property purchases vary and are driven by the financial leverage available through SDCs.
 - The development rush in the Bailey Estates area was faster than the City's build up of SDC funds to pursue property there. SDCs come in after development providing leverage to purchase property. Buying property prior to development is ideal, such as Wesley Lynn Park.
- The key issue is the lack of park maintenance funding.
 - * Funds are available to purchase and develop parks, but the City struggles to operate and maintain current City parks.

- Newly purchased parks are developed to high city standards with cost saving components to minimize operation and maintenance costs. Some of the developer built parks, such as the one in Bailey Estates, are well below current City development standards and are more costly to maintain.
- Several types of older city pocket parks exist. Mr. Archer, the City Manager and Planning Department members have had ongoing discussions about such situations, visiting the Bailey Estates area and other similar facilities.
 - * While the City agrees something needs done, funding issues must first be solved. Then the PRAC could possibly assist the Bailey Estates HOA with improvements and clean up efforts.
 - * The PRAC could get involved to whatever degree they desire to facilitate efforts, but City management has already discussed and is aware of the issue.
- He apologized for not being able to provide more solutions. Even if scheduled as an agenda item, he didn't believe he could have provided any further information.

The following discussion ensued:

- How was an open space required with no ownership?
 - * City development policies direct how developers must design subdivisions, PUDs, etc.
 - In a PUD, like Bailey Estates, open space requirements must be met by the developer, usually a percentage of the proposed development.
 - The plan is approved through the planning process with an agreement that the developer is required to build that open space, perhaps with some park amenities.
 - The land is developed and platted with the understanding that the open space would be shared by each of the development's homeowners, who are also responsible for its care. This is recorded in the final plat as well as the deed of the home's title. Homeowner's may not have been aware of this responsibility.
 - * Comments from Bailey Estate residents included:
 - With everything involved in purchasing a home, it was not surprising that the agreement had been missed in closing documents.
 - Though aware homeowners' dues had to be paid, they had no idea about needing to form an HOA, or the consequences of not having one.
 - The concern was not only were there a lot of homes with no other green space except for this park, the City allowed a very dense 96 unit project next to Bailey Estates; notice had been received that more units would be developed
 - The only available green space is the park the HOA is supposed to maintain, for Bailey Estates and all the other town homes/development.
 - The Bailey Estates' developer built homes on smaller lots because no building was allowed where the park is located because of a PGE overhead easement. Because of land lost due to the easement, more homes were allowed to be built on smaller lots in the remaining portion, if the green space was maintained.
 - As a public open space, the area could not be fenced according to City Code.
- PUDs offer developers more flexibility in maximizing land and are intended to create an incentive to provide higher density, a key element in Metro planning, while providing open space.
 - * The City's intention was not to burden homeowners with difficult to manage areas.
 - * PUDs facilitate negotiation because developers can choose to return to single family developments or decide to pay for the open space and maximize profits on the increased number of buildable homes.
 - * PUDs do work well in some communities, depending upon the developer and how the product is marketed to future property owners.

- Maintenance agreements could easily be overlooked by property buyers and because the City is not responsible for informing new homeowners of such agreements, a gap in development resulted.
- * This is one reason the City completely withdrew from PUDs. Subdivision developers are not required to provide open space, but locate near a park or expect the City to build one with collected SDCs according to the City's Master Parks Plan.
- Including the topic on a future PRAC agenda was suggested. The number of similar situations in the City might be surprising; helping people realize what serious funding issues would result if these parks were maintained citywide.
 - * Ms. Silverberg countered that no residents living near the other parks attended the PRAC meeting. The [Bailey Estate HOA] intended to deal with the problem.
 - It is important to see how the whole City would be impacted. The problem needed fixed, but may not be supported if services must be drastically reduced to maintain all these additional places.
 - * Ms. Silverberg explained that the HOA was giving the City free park land with amenities and would be willing to make improvements to meet City standards.
 - She suggested incorporating the open space into the existing City park/drainage located right next to it that is already being maintained; caretakers could easily transfer equipment to maintain this small piece of property. Only a small amount of time would be needed to maintain the additional space.
 - Public Works maintains the empty lot/drainage area, not Parks, which is classified under storm water and is a utility fee based operation. Trading services was not likely due to differences in funding sources, utility fee programs versus the General Fund.
 - * Maintenance by PGE due to the power lines was unlikely since only an overhead easement was involved. Wesley Lynn Park had power lines but was City-owned.
 - It's basically a planning problem; a park should be provided for 1,000 people; 27 new family homes.
 - * Ms. Silverberg interjected surrounding neighbors are also upset that the park is not maintained to City standards; the playground equipment needs replaced. Residents don't understand the HOA does not have funding available. All money goes to maintenance with some in reserve.
 - She asked if the open space could be given to Parks if the HOA did a one time improvement to bring the park up to City standards, for irrigation, etc.
 - * Again, maintenance was the biggest problem; crews already had problems maintaining current park areas. This was just reality right now.
 - Ms. Silverberg stated it was not fair to the residents that a park could never be established in this neighborhood because the City could not maintain it. The City should provide Bailey Estates with an established park. Maintenance schedules should be altered to accommodate the open space and ease the burden on the HOA.
 - * Mr. Archer assured that the City was focused and actively pursuing the acquisition of a specific 22-acre parcel, combining as many potential City resources as possible, to serve a large community need, both for immediate residents with neighborhood amenities and at the community level with a sports field. Negotiations were still uncertain; more info would be available in the next 4-6 months.
 - For the record, Mr. Archer opposed taking on the proposed HOA property as a City park.
 - If the City were unable to acquire the 22-acre parcel, nearly ten times what the HOA proposed, he would consider reevaluating the land offer.

- Efforts to improve the community were applauded, but could result in a chain reaction where others might expect the same improvements in their own neighborhoods, which the City could not afford either.
- The number of small pocket parks resulting from PUDs needed inventoried and further discussion needed, especially regarding options for improving maintenance.
 - * Community resources should be cultivated to help Park Staff attend to parks not getting maintenance.
 - The community college's landscaping program is fabulous; the high school student construction program implemented to help develop and maintain the parks.
- Broader City financial issues exist; solving the issue of how to meet service levels of the growing community is paramount. A parks operation levy may be needed in the future.
 - * No decisions had been made about the 20+ acre parcel. The City is having level of service discussion regarding maintenance, since even a 2-acre parcel cannot be maintained now.

Mr. Archer committed to present the information regarding other such PUD parks and city-owned pocket parks at the next PRAC meeting.

- The data would be needed should the issue be brought up in other discussion arenas.
- The City would not just try to resolve the Bailey Estate problem, but must address the issue holistically (city-wide).
- One potential large park provided for all neighborhoods would not fix the whole problem; smaller parks still benefit the community and provide open green space.
- Parks Department policies for establishing parks have been refined many times in the past 10 years.
 - * Some of the 30 to 40-year old problem parks mentioned cannot be used because of established policies. The Bailey Estates Park would not be allowed to be assumed unless policies are adjusted.
 - * The city charter states that once a property is owned by the City and declared as a park, the only way to dispose of it is by a vote of the people. Therefore the PRAC is hesitant to accept such land proposals. Ten or twenty years from now the City may not want the property, but would not be able to dispose of it.
 - Ms. Silverberg emphasized that unlike other pocket parks this property can only be green space or a park because of existing power lines.
- A partnership should be sought to make these lands work for everyone.

3. APPROVAL OF MINUTES

The March 26, 2007 minutes were held over for further review until the next meeting.

There was a brief discussion regarding City understaffing issues and resulting crisis management.

4. GENERAL BUSINESS

- **Oregon City High School Construction Corps project update, Larry Potter:**
 - * Students installed the bridge; work was done on the shelters with only minor details left to finish the project next month; work on the mural had begun.
 - * The volleyball court sand is in and the nets installed.
- **Sportcraft Landing, Inc. License Agreement, Scott Archer:**
 - * A 5-year "rolling" license agreement was approved last week by the City Commission. Accepting the criteria at a previous work session helped expedite the process.

- The automatic 3-year renewal extension periods were intended to save time by avoiding the need to reanalyze the contract if both parties still agreed.
- * Several years of work culminated with this agreement approval.
- **4th of July Celebration fireworks display: Scott Archer**
 - * The fireworks display is paid for through funds received by the Metro Enhancement Grant.
 - The fireworks display company proposed a schematic, agreeing to modify the display to safely launch at the proposed Clackamette Park site.
 - If the event does not take place, that \$6,000 will remain in the Metro Enhancement Grant pool to be dispersed later for other Oregon City community enhancements. The Metro Enhancement grants are funded from the 50 cents per ton "tipping fee" for hosting a Metro Transfer station.
 - * Entertainment preceding the fireworks display will be paid through the "Summer Concerts in the Park Program"; sponsorships were going quite well, two key headline sponsors had committed; smaller sponsors are supporting about one show each.
 - * The Clackamas County Fire District #1 has committed to providing a back-up fire crew and engine on site during the fireworks display, for at least 1 hour.
 - * The biggest outstanding issue is crowd control management. How will people flow in and out of the park; how should parking and park violations regarding alcohol or fireworks effectively be addressed?
 - A private security company was proposed to help administer the event by:
 - Controlling entry/exit points of the park.
 - Distributing flyers at those entry points clearly stating rules would be enforced regarding no personal fireworks, no alcohol, etc.
 - Monitoring and controlling parking to avoid cramming and increase safety.
 - "911" is always an option should a situation get out of hand.
 - The City requested a quote from a security company previously contracted with the City, though other bids could be received by other companies.
 - The company's proposed estimate is about \$2,500 for the whole day at the highest level of security service they recommend, with fewer officers from 12 p.m. to 5 p.m. and up to 12 total officers afterwards for the fireworks display.
 - Security personnel would remain until everyone cleared out. The fireworks display would begin at 10 p.m. and might take 20 minutes.
 - Reducing the number of officers would also reduce costs.
 - Security for this program is currently an unbudgeted expense.
 - * Mr. Archer recommended that PRAC support his request that the City Commission provide the additional \$2,500 needed to fund security through a supplemental budget of the Metro Enhancement Grant in addition to the \$6,000 already received, since the grant funds the fireworks display, directly resulting in the need for security services.
 - All other costs and major concerns have been addressed and resolved.
 - If the event is to continue, the Commission must be willing to provide additional Metro Enhancement Funds as a supplemental budget.
 - This year's program was approved at last year's Metro Enhancement granting process. If approved by the City Commission, the additional \$2,500 would be funded by the City contingency this year, and the City would include security funding as part of the grant request in future budgets upfront to continue the fireworks displays.
 - * Gladstone has discussed hosting the event next year; funding security was also their major concern.
 - * About 3,000-3,500 people were estimated for the event; about 1 security person was recommended for every 300 people. This number did not reflect people displaced from Gladstone.

- The City Commission was scheduled to address fireworks during work session next week. Mr. Archer would take the PRAC recommendation to the City Commission.

PRAC Discussion

- Solutions to keep the event running are important. What avenues might help generate revenue from the event, such as admission, parking fees, etc?
 - * The lot near McDonald's could occupy about 100 cars. It seemed normal to charge for parking, \$5 is typical, but \$2 or \$3 would offset costs.
 - * If charging parking fees, fencing to block off the parking area would need considered.
- Should the event fund itself, or is the celebration a goodwill service provided by the City?
 - * The City attempts to recover a percentage of operating costs at certain events, programs and facilities.
 - The public swimming pool operates at a 50% recovery, knowing subsidies will be needed. Most recreation programs have a self-sustaining user fee to cover costs.
- Discontinuing this great community event is strongly discouraged.
 - * If the display was not funded through the Metro Enhancement Grant Program or tied to the Summer Concert Series, funding sources are still available; the Commission must determine if the event should really continue.
- Another consideration is a State statute called recreational immunity. Liabilities are greatly reduced when not charging an admissions or user fee of any type.
 - * If a fee is charged for any activity, the City's liability increases immeasurably, even for parking.
 - If someone is injured in a City park, maintained to the best of the City's ability within its funding parameters, also a consideration, the City is relatively protected by recreational immunity since it is just a normal park.
 - The City has better liability protection through the recreational immunity law if admission is not charged.
- Did security include fencing or access control?
 - * Security services involved only the main entry points, where 95% of the people would come in. Some security guards would remain at the main gates and some would roam the park to oversee and enforce regulations.
- Was staff comfortable about the estimated cost for security; it seemed inexpensive, should more funds be requested?
 - * The security service owners are experts and were asked how the event should be handled. The company's highest level of service was proposed, but the numbers could be reduced a bit and the company would still be reasonably comfortable with the situation.
 - * This would be a test year; maximum security people are necessary, let's not be foolish.
- The effectiveness of distributing flyers versus posting yard type signs was discussed.
- Though smaller details still need worked out, the PRAC favored moving forward with the Celebration and making the recommendation to the City Commission.

MOTION:

Moved to have Mr. Archer present the 4th of July Celebration proposal to the City Commission, as discussed during the present meeting with maximum security as proposed.

The motion was seconded and passed unanimously.

- The Commission should be informed of all topics discussed at PRAC meetings regarding the 4th of July Celebration since February 2007, to clarify this idea was not impulsive.
- Flyers might be a cleanup concern, but were likely to be read.

- * Good, visible, directional signage was preferred; perhaps an extra \$500 should be requested for signage, which is very expensive, but could be reused. The event could be a destination drawing citizens back to Oregon City and the event.

City Commission work sessions held the first Monday of each month will now start at 3 p.m.

There was no other old or new business to discuss.

5. PRAC MEMBER REPORTS

- Marty: Half the walls are up on the concession stand at Chapin Park; a mason has volunteered his time
- Lisa: The school district and Marylhurst Early Childhood Learning Center at Barclay are joining forces to host "Family Focus" a one day parenting seminar tentatively scheduled for February or October of 2008.
 - * Perhaps the City or PRAC would partner in holding the event; the high school is being considered as a location.
 - A final date would be determined at the meeting on Tuesday, April 24th.
 - * The event will feature breakout sessions and keynote speakers with topics on parenting issues from early childhood through high school and the transition into college.
 - * Sponsors are being sought to host and raise money for the event.
 - * The North Clackamas School District has held a similar event for 3 years with an extremely successful turnout of nearly 450 parents.
 - Getting the sports programs involved was suggested, since parenting skills, and dealing with parenting skills were needed.

6. DIRECTOR'S REPORT, Scott Archer

- Pleased to announce that Denise Kai has been hired as the City's new Assistant Parks & Recreation Director and will begin next week.
 - * She has been with the West Linn Parks and Recreation Department for almost 13 years in varying levels of responsibility; currently in a supervisory role.
 - * She has a strong parks and recreation background with experience in a wide variety of functions including recreation programming, facilities, project and personnel management, senior center, etc.
- **Monthly reports and statistics**
 - * Some information provided. More information could be expected in the future as staff resumes preparing the divisional report for all recreational programs when we are back to full staffing (Assistant Parks & Recreation Director).
- **Projects update**
 - * The Rivercrest Spray Park's opening date will be June 1, 2007.
 - * The Parks and Recreation Master Plan is ongoing. A meeting date would be scheduled in the future to present the final draft with recommendations to the PRAC. Participation from the Planning Commission and perhaps the City Commission, allowing them an advanced review of the Master Plan process was also expected.

Chair Wright-Wilson asked if the program used to examine the densities and availability of the Master Plan's parks could be used to verify the locations and surrounding densities of pocket parks, addressing concerns discussed this evening.

- Archer explained that the **Grasp** program used by Greenplay (master plan consultant) is proprietary, but the City's GIS department should be able to deliver mapping information.

* Staff would delineate current pocket parks that do not meet the City's requirements and additional PUD parks that need addressed and could be added, if policies were changed.

Mr. Archer continued, reporting that the developer involved in the Central Point Park and Filbert Run property (PUD) have not met all of their approved conditions.

- The City Attorney's office has discussed finding remedies with the developer, who was remiss in fulfilling planning approval obligations; including requirements for dedicating open space and other issues.
 - * PRAC had intended to buy nearly 1.5 acres in addition to the developer's dedication of open space, to make a 3.5 acre neighborhood park, but the developer made demands late in the process and was not responsive after the City said no to the demands.
 - New Filbert Run residents are now dealing with an undeveloped open space and a confusing situation regarding responsibility/ownership of the parcel.
 - Mr. Archer would report updates as available.
- **Parks Maintenance update, Larry Potter.** There was nothing to update.

7. Next meeting date: *No May meeting, because of falling on Memorial Day holiday.*

June 25, 2007 will be next meeting date unless a special meeting is required.

- The 4th of July Celebration needs determined; depending on the Commission's decision, information and ideas can be shared via e-mail and Staff can implement PRAC recommendations.
- The park at Bailey Estates needs follow up, but is not under a timeline.

8. ADJOURNMENT

Meeting adjourned at 9:05 p.m.

Respectfully Submitted,

By Paula Pinyerd, ABC Transcription for
Scott Archer, Community Services Director

Mini Parks

Public Involvement /Assessment:

Definition: Mini-parks, tot lots, or children's playgrounds are all small, single-purpose playlots designed primarily for use by small children. Because of their size, the facilities found at these sites are usually limited to a small open grass area, a children's playground and a picnic area. Sometimes, mini-parks contain a small multi-purpose court for basketball.

A nearby school playground, if appropriately designed and available for use, can sometimes serve this function.

1. **Comparisons:** The service area for a typical mini-park is generally considered a 1/4-mile radius

Ratios for mini-park land to population for similar cities in the immediate region range from 0.05-acres/1,000 population to 0.31-acres/1,000 population. Listed below is a summary of the mini-park service levels for selected cities in the immediate area.

Table 35
Existing Mini-Park Ratios
Selected Cities

City	Existing Ratio
Oregon City, Oregon	0.31 Ac./1,000 Pop.
Lake Oswego, Oregon	0.05 Ac./1,000 Pop.
Tualatin, Oregon	0.10 Ac./1,000 Pop.
West Linn, Oregon	0.13 Ac./1,000 Pop.
Wilsonville, Oregon	0.07 Ac./1,000 Pop.

The current ratio in Oregon City is much higher (0.31 acres per 1,000 population) in comparison to other communities.

2. **Survey/Workshop Meeting:** When compared to other park types (i.e. neighborhood), mini-parks were the least preferred type of park. The consensus was similar at the community workshop meeting. In fact, several respondents indicated that this type of park should be included as part of multi-use housing projects.

Participants of the recreation survey identified the need for playground facilities and picnic areas. These types of activities are typically part of the design program for most mini-parks.

**Design and Development
Policies:**

3. **Planning Advisory Committee:** The consensus among the advisory committee members was that the City should focus its efforts on developing other types of parks (neighborhood and community) and not develop mini-parks. The committee also recommended that the City consider disposing of the existing mini-parks, where feasible. However, this would occur after the local neighborhood was given the opportunity to assume maintenance and operation responsibilities for the site.
4. **Needs Assessment:** Because of their high cost to maintain and their limited potential, it was found that no need existed for this type of park.

1. General Land Use Guidelines:

- a. Because of their size, limited recreational value and cost of operation, public parks of this type should be discouraged.
- b. The development of this type of park should be encouraged as part of large private multi-family developments.
- c. Mini-parks may be developed within single family subdivisions as long as they are owned and maintained by homeowners associations.

2. Site Selection Criteria:

- a. While there is no size requirement for mini-parks, the minimum size should be at least 40,000 square feet in size (approximately 1 acre).
- b. The site should be central to the area it serves.
- c. The site should be flat and usable and have the ability to support active uses.
- d. If possible, walking distance should not exceed one-quarter mile, and not require crossing of busy streets or other barriers.

TO: Mayor Norris & Oregon City Commission; Larry Patterson,
City Manager; Parks & Recreation Advisory Committee

FROM: Scott Archer, Community Services Director

DATE: June 25, 2007

SUBJECT: Update on Jon Storm Park project timeline

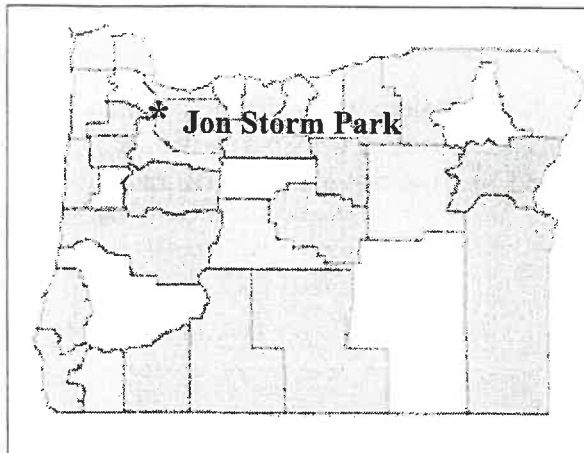
Since entering into the Local Government Grant Agreement with State Parks for funding assistance on the Jon Storm Park project in the amount of \$330,000, we have encountered a highly unusual number of delays related to various Federal and State reviews and permitting processes and weather events. Our project consultant, Lango Hanson Landscape Architects, and their team of sub-consultants, have been working diligently on moving the project forward to the best of our ability. The following is a chronological summary of the permitting/review and weather issues we have encountered:

- August 2005 - received notification from State Parks that our project was awarded \$330,000 funding assistance through the Local Government Grant Program
- October/Nov 2005 - received notification from State Parks that the project was subject to a cultural (archeological) survey prior to approval of funding agreement
- December 2005 - Archeology Survey of Jon Storm Park per State grant requirements
- January 2006 - Willamette River high flows cause severe bank erosion adjacent to Jon Storm Park
- February 2006 - State Historical Preservation Office (SHPO) notification that archeological survey report is satisfactory; SHPO recommends State Parks release funds for project
- April 2006 - Local Government funding agreement is authorized; State Parks issues notice to proceed to City of Oregon City
- May - Nov 2006 - Project plans refinement
- September 2006 - Completion of Bank Stabilization Report
- November 2006 - Meeting with Corps of Engineers, Division of State Lands and National Marine Fisheries on-site to discuss work under the ordinary high water line (OHW)
- January 2007 - Submitted Site Plan Review material to the City of Oregon City

- February 2007 - Permits to the COE, DSL and NMF's for work under the OHW line
- March 2007 - Permit Application for additional necessary archeology exploration
- May 2007 - Submit Engineering drawings to the City of Oregon City for permitting
- June 2007 - Learned that DEQ will be delaying the process for our storm water permit for an additional five weeks due to their workload. We submitted the COE and DSL permits in February of this year anticipating construction this summer. The DEQ permit is required in order for the COE to approve our main permit. There are also issues with the NOAA Fisheries permit. After sitting on a person's desk for three months, they have recently handed it off to another individual. We are also working to finalize the Archeological permit required by the State. We have had to do additional work as required by SHPO that was not originally anticipated. We are currently working with the tribes to ensure that they are satisfied with the protective measures we will take during construction.
- June 2007 - Requested a 6-12 month extension with State Parks on our funding agreement for the project, which expires in September, 2007

Per the above, we have continued to make every effort within our control to move the project forward in as timely a fashion as possible. Due to a number of issues beyond our control it appears that we will not be issued final permits necessary until later this summer at best, and possibly this fall. It is necessary that we wait until all reviews are completed and satisfied before we can prepare our final construction documents and specifications should the reviews necessitate any significant changes. Therefore, it appears we are not going to be able to bid the construction of the project until sometime later this calendar year at the soonest. Pending the outcome of the bidding process, it is likely that construction will begin in spring 2008 and should be complete by summer of that same year.

June 26, 2007 Board Meeting
Item - Consideration of Round One
Boating Facility Grant Requests



Grant Number:	1321
Project Title:	Jon Storm Debris Boom
Applicant:	City of Oregon City
Contact Person:	David Sacamano/Scott Archer
County:	Clackamas
Waterbody:	Willamette River
River Mile:	25.4
Site Name:	Jon Storm Park
Prior Grants: 01-03 – Defer 03-05 - \$394,000 03-05 - \$92,630	
Transient Tie-up, gangway & piles Transient Tie-up, gangway, piles, pumpout, dump station Flush Restroom	

Project Description

The City of Oregon City is requesting funding assistance to construct a debris deflection boom upstream of the transient tie-up facility at Jon Storm Park. The boom would be pile-supported and constructed of large diameter HDPE pipe filled with floatation and secured to a steel H-beam, a common OSMB design.

Project Budget

Scope Items:	Total Cost:
Poly-pipe debris deflection boom and piling	\$118,610

Recommended Project Funding

Applicant		Other	Federal			State	
IN-KIND	CASH	CASH	CVA	BIG	SFR	OSMB	Total
\$3,610	\$26,500	\$0	\$0	\$76,375	\$0	\$12,125	\$118,610

Other Factors

2005 Use Days	2002 Use Days	CVA Plan	Six-Year Plan	Rating Score
126,096 (Clack Co.)	145,644 (Clack Co.)	NA	New Facility	93

Boating Opportunities

The Willamette River below Willamette Falls is heavily used for a variety of boating-related activities. Fishing, water skiing, and personal watercraft use all take place in the area. Cruising is growing in popularity, especially among owners of larger non-trailerable boats. Area yacht clubs plan weekly outings during the summer months and cruise in groups to on-water destinations such as Jon Storm Park. These facilities provide floats where boats can tie-up and enjoy upland amenities including cultural resources, festivals, shopping, and local restaurants.

Benefits

The proposed debris boom will deflect any floating material carried during storm events, reducing erosion around the facility and diverting large logs and other debris away from the floats and any boats moored there. Left unprotected, debris can damage the floats and endanger boats and boaters using the facility.

Findings

The proposed project appears to pose little adverse impacts on adjacent land uses or the environment and is unlikely to cause a change in recreational boating use of the waterbody. Therefore, a public hearing on this project does not appear to be warranted.

Staff Recommendation

Staff recommends that this request be approved for funding from Round One funds. The City of Oregon City has applied for the environmental regulatory permits to install the debris deflection boom. The permits are still in process but approval is anticipated within the biennium.

Therefore, staff recommends that the Board approve \$12,125 in state boaters' funds to match \$76,375 in federal Boating Infrastructure Grant (Tier One) funds from US Fish & Wildlife Service and the City of Oregon City's \$26,500 in cash and \$3,610 of in-kind contributions.

MONTHLY REPORT – Parks & Cemetery Usage May 2007			
		TOTAL USE	RECEIPTS
FACILITY USAGE			
	Usage		
BUENA VISTA HOUSE		51	
PARK SHELTERS		31	
Chapin	2		
Clackamette General	9		
Clackamette Horseshoe	8		
Hillendale	8		
Rivercrest	4		
BALLFIELDS		11	
PARK RESERVATION RECEIPTS			\$3,155.00
CLACKAMETTE RV PARK			
RV RECEIPTS			\$8,510.00
OCCUPANCY RATE **		51%	
RV DUMP STATION RECEIPTS			\$1,350.16
TOTAL CLACKAMETTE RV RECEIPTS			\$9,861.16
CEMETERY STATISTICS			
FULL BODY		2	
CREMAINS		4	
TOTAL REVENUE - CEMETERY			\$23,481.50

January 2006
Betty Joe Armstrong

** Months OCT-MAY use Amount of Cash Taken In divided by 16740.
Months MAY-SEP use Amount of Cash Taken In divided by 18360.

MONTHLY REPORT – Parks & Cemetery April 2007		TOTAL USE	RECEIPTS
FACILITY USAGE			
	Usage		
BUENA VISTA HOUSE		51	
PARK SHELTERS		6	
Chapin	1		
Clackamette General	2		
Clackamette Horseshoe	1		
Hillendale	0		
Rivercrest	2		
BALLFIELDS		35	
PARK RESERVATION RECEIPTS			3430.00
CLACKAMETTE RV PARK			
RV RECEIPTS			5321.00
OCCUPANCY RATE **		32%	
RV DUMP STATION RECEIPTS			523.51
TOTAL CLACKAMETTE RV RECEIPTS			5844.51
CEMETERY STATISTICS			
FULL BODY		7	
CREMAINS		3	
TOTAL REVENUE - CEMETERY			41853.50

January 2006
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** Months OCT-MAY use Amount of Cash Taken In divided by 16740.
Months MAY-SEP use Amount of Cash Taken In divided by 18360.