

# **AGENDA**

## **City of Oregon City Parks and Recreation Advisory Committee Meeting**

**Monday, August 27, 2007**

**Pioneer Community Center  
615 5<sup>th</sup> Street, Oregon City, OR 97045**

**Regular Meeting  
7:00 P.M.**

1. Call to order
2. Approval of minutes – June 25, 2007 regular meeting
3. Citizen comments on issues and items not on the agenda
4. General business
  - a. Old business
    1. Parks & Recreation Master Plan Update – process update
    2. Filbert Run (Central Pt. Rd.) park acquisition update
    3. City pocket parks and private/HOA parks discussion follow-up
    4. Other old business
  - b. New business
    1. Rivercrest Park ball field naming proposal
    2. Park Place Concept Plan – parks and open spaces discussion
    3. Other new business
5. PRAC member reports
6. Director's report
  - a. Projects update
    1. Jon Storm Park
    2. J Storm Dock debris boom, OSMB grant
    3. Other
  - b. Metro bond local share Intergovernmental Agreement
  - c. PRAC vacancy/application
  - d. Parks maintenance update - Larry Potter
  - e. Recreation update – Denise Kai
  - f. Other
7. Next meeting date: September 24, 2007
8. Adjournment

**City of Oregon City**  
**Parks & Recreation Advisory Committee**  
**Pioneer Community Center**  
**Regular Meeting 7:00 P.M.**  
**Minutes**  
**June 25, 2007**

**Attendance:**

**PRAC members:** Lisa Wright-Wilson, Shawn Dachtler, Ted Schumaker, Martha Sumption, Dan Kromer, Scott Archer, Denise Kai, Marty Bertsch

**Excused absence:** Havan Jones, Karen Andrews

**Staff:** Scott Archer, Larry Potter, Rochelle Parsch, Denise Kai

**Guests:** Jamie Zilverberg

**1. Call to order-**

Chair Lisa Wright-Wilson called the meeting to order at 7:00 P.M.

**2. Introduction of new Assistant Parks & Recreation Director Denise Kai**

**3. Approval of minutes-April 23, 2007 regular meeting-**

Shawn Dachtler noted last month's minutes and questioned if all statements should be part of an official record.

- Page 1, second bullet stated that Scott Archer, Community Service Director explained the City's situations were problematic.
  - \* He was not sure what Mr. Archer was explaining there.
- Page 2, the third bullet from the bottom stating, "the following discussions ensued" may need to be better explained by Mr. Archer.
  - \* The City had not required a basketball court. More so, the builder and the City had agreed on certain pieces of equipment, but the City did not make a requirement.
- Bullet four under General Business, he wondered if a total dollar amount could be entered in with the \$800, speaking of the volleyball nets. He thought that would have more value long term.
  - \* The concept of the conversation was that the volleyball sand courts were in and the total value was for the courts, not the one piece costing \$800.

Mr. Archer stated a resolution was still being sought as to the length of the minutes and the importance of the information included.

**MOTION:**

**Moved that the minutes be accepted with the changes Mr. Dachtler had proposed.**

**Motion was seconded and unanimously approved.**

**4. Citizen comments on issues and items not on the agenda-There was none.**

**5. General Business**

**a. Old Business**

1. The 4<sup>th</sup> of July celebration update- staff: *Denise Kai*

- Ms. Kai reviewed the celebration event provisions listed on a distributed corresponding outline and responded to questions from committee members.
  - \* The fireworks would be set off within 25 feet of the green dot on the map. The new location would provide many vantage points to watch the display.
  - \* Though adjustments were made due to the location change, an additional admittance fee would not be charged.
  - \* The west end of the cove would have public access, but was outside of the secured zone; Main Street would be closed so people could walk around freely, sit in lawn chairs, etc.
  - \* The event would be reevaluated to see what changes were needed for next year.

## **2. City pocket parks/open spaces and private/HOA parks discussion**

Mr. Archer reviewed a distributed packet, which included a map developed by David Knoll in the GIS department designating City-owned pocket parks and privately-owned HOA type parks and responded to questions from committee members.

- The City no longer allows Planning Unit Developments (PUDs); a dedication of open space was no longer required in high density type developments. The previous allowance had created the current number of private pocket parks.
- PUDs required the developer to establish and set aside "X" percentage of open space, similar to a permanent home with open space. He did not believe that a sale of that property was possible.
  - \* Extenuating circumstances of [natural resources] can dictate higher density elsewhere. The builder would negotiate how to fulfill the space requirement.
- A certain percentage of buildable land must be dedicated to passive or active recreation.
- Some PUD's have natural open spaces that are not developable.
  - \* The City would be responsible for maintaining a park "if a builder donated a particular area to become a city park".
- He asked the PRAC what the next steps should be; to change the plan or not?
  - \* A vision needed to be established for the next 5 to 10 years down the road.

Mr. Archer responded to question from Committee Members:

Should the City consider giving Oregon City residents the option to care for open spaces or sell them [to use the money for larger park projects]?

- Now would be the time for the PRAC, as a steering committee for the citizens, to make changes. Though it may be too late for the current [Master Plan], amendments could be made.
- He suggested the following options for the PRAC to consider:
  - \* Direct the consulting group to pull data collected and processed from public input into the new [Master] Plan.
  - \* Do nothing, since research may show the plan currently in place is working.
  - \* Make changes as a group, based on public input, about what has changed. The parks could be looked at holistically or picked out one by one to tackle issues as they arise with each location.

Could area homeowners subdivide the land or is a park required?

- \* That topic would become a broader City policy discussion with the Planning Commission and ultimately the City Commission because the CC&Rs of current neighborhood would be rescinded.

Would the Parks and Recreation Master Plan be the opportunity for the PRAC to find a resolution?

- \* That would be one avenue. The PRAC could be a major driving force to decision making in the policies.
  - Suggestions could be offered regarding publicly-owned, private open spaces or what should be done with publicly-owned parks.
- \* If the Saunders' property acquisition does not progress, the PRAC would need to find out what other parcels could remain as parks and be attended to; not necessarily the larger parcels.

Mr. Archer will initiate conversation with the planning department to determine options on the requirements.

### **3. Parks & Recreation Master Plan Update- set date for final draft presentation by Green play:**

PRAC Members would receive the final draft in advance to review before the final presentation.

- He reviewed the process to finalize the document and asked the PRAC to determine a date when most members could be present. He suggested meeting at 7 p.m. either, Tuesday, July 17<sup>th</sup> or Thursday, July 26<sup>th</sup>.
  - \* July 17<sup>th</sup> was the best date to schedule the Master Plan update, there would not be a meeting July 23<sup>rd</sup> and an August meeting would be held for [inaudible].
    - He would verify with Ms. Andrews and Mr. Jones and then notify members via e-mail to confirm dates.
- The PRAC's final input would be at the next meeting before the final document was written. The Master Plan could be changed later, but it would be more difficult.

### **4. Other old business**

#### **b. New business**

##### **1. Summer recreation activities/pool update-staff:**

Copies of the energy efficiency update showing total energy savings were distributed.

- A \$60,000 grant was received, which paid for pool blankets, the UV system upgrade, etc. The pool blankets contribute to 54% of gas savings.
  - \* A UV system in the pool blankets help to chlorinate the pool, providing further savings on chemicals; approx. \$500 a month savings in chlorine alone.
  - \* The City had to match approx. \$50,000, resulting in a total project investment of about \$100,000. A \$58,000 tax [inaudible] incentive would be submitted soon.
  - \* The project was eligible for the Oregon Energy Trust Fund.
- Red Cross Update:
  - \* Swim lessons had begun and the national Red Cross swim lesson program is now being used offering more skills and structure within levels. Instructors are also required to take a 35 hour class, and are therefore better qualified.
  - \* Kids were progressing better through this program. The attendance and projected income for swim lessons had also increased greatly.
- A Summer Camp update was given. The number of maximum registrations had increased from the previous year.

##### **2. Other new business:**

- Robert Peterson, swimming pool mechanic and building technician, is retiring. His replacement would be a full-time city-wide building maintenance building maintenance person who could do pool operations and maintenance,
  - \* Kathy was very active with the Pioneer Center; five trips had been planned that month.

- \* Kathy had also continued with building rentals and keeping up the Animeals Program for low income homebound pets.
- A refurbished drop down projector was installed in the ballroom. The projector had come from City Hall where new AV equipment was installed.
- The Pioneer reception was still trying to recruit volunteers for the front desk.
- About 400 people attended the River Crest Spray Park grand opening.
  - \* The park still had some minor system problems with chemical concentrations that needed worked out. Vortex had been contacted to help solve the problems.
  - \* Slippery surfaces need a grip paint applied or the surface grinded.
- The annual Concerts in the Park series was coming up; Rochelle has scheduled bands and booth vendors.

## **6. FRAC Member Reports:**

### **a. Park Place Concept Plan; Ted Schumaker**

The Concept Plan had been recommended and adopted by the PAC. The Public hearing process was the next step in bringing the Concept Plan to the community.

### **b. Wesley Lynn Park baseball field; Marty Bertsch**

The baseball park grounds were solid as concrete, which would be resolved using correct field maintenance methods.

There had been about 15-20 fly-ball issues this year. One struck a small child, though many people attempted to shout out to the child.

- Soft netting either by the field or over the playground could be a possibility.

## **7. DIRECTOR'S REPORT**

### **a. Monthly reports and statistics**

### **b. Projects update**

#### **1. Jon Storm Park**

An update was included in the packets for committee members.

- The planning phase has been extended because of a number of significant delays mostly in the permitting processes. The project will be bid this winter and it is expected that construction would be next spring and summer.
- The State parks grant would expire in September of 2007. An extension has been requested by the department.

#### **2. Jon Storm Dock debris boom, OSMB grant status**

- The Jon Storm dock grant was applied for through the Oregon State Marine Board, OSMB, to fund the majority of the project for a debris boom and materials that could be put in upstream.
  - \* Indications show Oregon City would be getting funding. The Marine Board may provide about \$90,000 of the approximately \$118,000 project.

#### **3. Other**

The new Sportcraft Marina agreement requires construction of a restroom screen facility by Sportcraft. This project is currently 80-90% finished. Mr. Potter was monitoring that project.

Construction Corps Class at the high school had done many projects, especially at Hillendale Park.

The Snack Shack at Chapin Park, being completely built from volunteer efforts by the Oregon City Youth Sports association is about 75% finished.

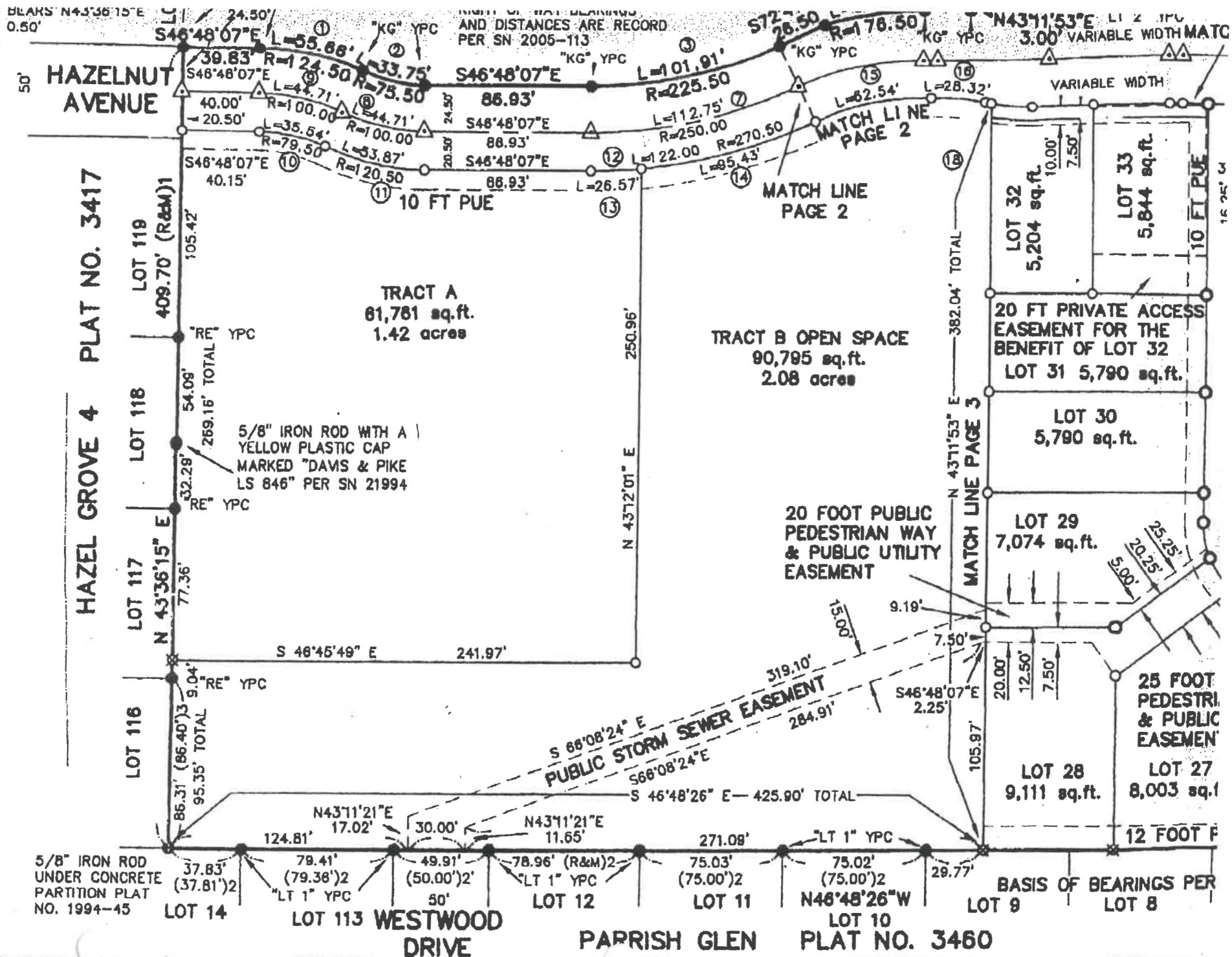
**8. NEXT MEETING DATE: August 27, 2007**

**9. ADJOURNMENT**

**The meeting adjourned at approximately 10:00 p.m.**

Respectfully Submitted,

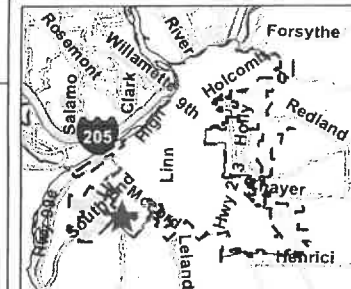
By Paula Pinyerd, ABC Transcription  
for Scott Archer, Community Services Director



## Filbert Run - Open Space



0 250 500 750 ft.



### Legend

- City Limits
- UGB
- Parcels
- Parks
- Streams
- Aerial Photos 2006
- Buildings
- Highways
- Major Streets
- Other Streets
- Rivers
- Subdivisions



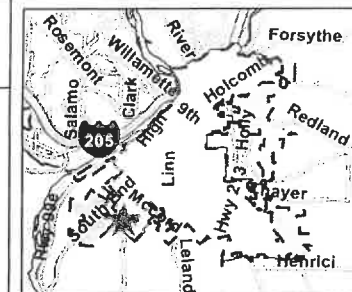
Scale: 1:2,609

The City of Oregon City makes no representations, express or implied, as to the accuracy, completeness and timeliness of the information displayed. This map is not suitable for legal, engineering, surveying or navigation purposes. Notification of any errors is appreciated.

## Filbert Run - Open Space



0 125 250 375 ft.



### Legend

- City Limits
- UGB
- Parcels
- Parks
- Streams
- Aerial Photos 2006
- Buildings
- Highways
- Major Streets
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- Rivers
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Scale: 1:1,304

The City of Oregon City makes no representations, express or implied, as to the accuracy, completeness and timeliness of the information displayed. This map is not suitable for legal, engineering, surveying or navigation purposes. Notification of any errors is appreciated.

Notes: Zoom view of open space

•Scott Archer

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**From:** Ted Schumaker [teds@p-r-c.com]  
**Sent:** Monday, August 06, 2007 3:00 PM  
**To:** Scott Archer  
**Subject:** RE: Park Place Park Plans

Hi Scott, thank you for your assistance with the Park Place parks recommendation from Kent Ziegler.

I explained to Kent the difficulty I was having in presenting his information in a comprehensive manner and getting a consensus agreement in a short window of time. With that said he would like the opportunity to present his thoughts at the next PRAC meeting as you suggested. Can you please include Kent's presentation on the agenda for the 8/27 meeting? I told Kent I would confirm with him the details of the meeting such as where and when, etc. Please let me know if this is doable.

Thank you Scott,  
 Ted

-----Original Message-----

**From:** Scott Archer [mailto:sarcher@ci.oregon-city.or.us]  
**Sent:** Thursday, August 02, 2007 2:14 PM  
**To:** Schumakers  
**Subject:** RE: Park Place Park Plans

Hi Ted:

The best way to present this to PRAC would be at the next regular meeting, which is scheduled for August 27th. I realize that is after the date of the next planning meeting you refer to, but I don't really see any other way to allow PRAC the opportunity to weigh in on it. I have spoken with Kent about this a couple of times in recent weeks, and I believe I told him the soonest this could be presented to PRAC was on that date (since there was no regular monthly meeting in July). I don't think PRAC's approval or support of this is necessary for the planning approval. I believe PRAC's role would be more pertinent to the rolling out of the plan and how the parks and greenspaces actually get acquired and developed over time.

I can place this item on the August agenda and if Kent wants to come speak he would be welcome. He could also bring some visuals of the concept. I am open to other suggestions, but those are my thoughts.

Thanks,

Scott Archer  
 Community Services Director  
 City of Oregon City  
 Phone:503.496.1546 Fax:503.657.6629  
 sarcher@ci.oregon-city.or.us  
 P.O. Box 3040, Oregon City, OR 97045

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**From:** Schumakers [mailto:schumakers5@netzero.net]  
**Sent:** Wednesday, August 01, 2007 4:21 PM  
**To:** Scott Archer  
**Subject:** Fw: Park Place Park Plans

Hi Scott, I'm forwarding a letter from Kent and Ron Ziegler, property owners in the Park Place concept

8/7/2007

plan area. In the letter, Kent asks for support from PRAC on his proposal for parks and open spaces in the plan area.

Can you advise the best way to present this to PRAC? I would need to provide visibility of the existing concept plan and have a response before the next planning meeting on 8/13.

Your input would be appreciated.

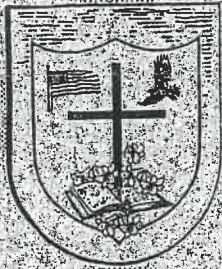
Thank you,

Ted

Please note: forwarded message attached

8/7/2007

presented at 8/21/07  
PPAC mfg



## EARTH CRUSADERS PROGRAM

*"Bringing Stewardship Experiences and Knowledge to People"*

City of Oregon City  
Attn: Scott Archer  
Community Services Director  
320 Warner Milne Road  
Oregon City, OR 97045

25 August 2007

This letter is written in support of the City's efforts to stabilize, restore, and where necessary, establish buffers and wildlife supportive vegetation regimens at John Storm Park proper and the intervening 1000' of river frontage between the Old Log Boom (John Storm Park) and Clackamette Park to the north.

The intervening area (1000' long) was created by youth working under my direction and funded by Oregon Youth Conservation Corp from 2002—2004. Later, Oregon City's Crossroad Alternative School provided 3 additional years of seasonal watering, new plant installation, and hand weed control and mulching.

In short, this has been an ongoing effort of 7 years that has created new opportunities for people and wildlife that were nearly non-existent prior to this community-city partnership.

We wish to thank and commend you and your staff personally for considering these community efforts as you attempt to stabilize the site from erosional factors and at the same time provide for greater diversity in plants and needed buffers nearby Clackamette Park's Recreational Vehicle (RV) Center.

Scott, your efforts and those of Jim Rowe before you are most appreciated!

  
Jerry Herrmann  
President  
Earth Crusaders, Inc.

cc: Mayor Norris and Oregon City Commission