

# AGENDA

## City of Oregon City Parks and Recreation Advisory Committee Meeting

**Monday, September 24, 2007**

**Pioneer Community Center  
615 5<sup>th</sup> Street, Oregon City, OR 97045**

***Special Meeting – Work Session***  
**6:45 P.M.**

1. Interview one applicant for PRAC vacancy

### **Regular Meeting** **7:00 P.M.**

1. Call to order
2. Approval of minutes – August 27, 2007 regular meeting
3. Citizen comments on issues and items not on the agenda
4. General business
  - a. Old business
    1. City pocket parks and private/HOA parks discussion follow-up (cont'd)
    2. Park Place Concept Plan – parks and open spaces discussion (cont'd)
    3. Other old business
  - b. New business
    1. Rivercrest Park ball field naming proposal (Brenda Stephens)
    2. Other new business
5. PRAC member reports
6. Director's report
  - a. Parks & Recreation Master Plan Update (copies of final draft)
  - b. Parks maintenance update
  - c. Recreation update
  - d. Other
7. Next meeting date: October 22, 2007
8. Adjournment

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# **City of Oregon City**

## **Parks & Recreation Advisory Committee**

### **Meeting Minutes of August 27, 2007**

#### **Attendance**

**PRAC members:** Shawn Dachtler, Ted Schumaker, Karen Andrews, Martha Sumption, Marty Bertsch, Dan Kromer

**Excused absences:** Lisa Wright-Wilson

**Staff:** Scott Archer, Community Services Director; Larry Potter, Parks & Cemetery Operations Mgr.; Denise Kai, Assistant Parks & Recreation Director

**Guests:** Kent Ziegler, Ron Ziegler, Jerry Herman

#### **REGULAR MEETING**

1. **Call to order:** Vice-chair Ted Schumaker called the regular meeting to order at 7:00 P.M.
2. **Approval of minutes of the June 25, 2007 meeting:** approved as written with one correction.
3. **Citizen comments on issues not on the agenda:** there were none.

Order of the General Business agenda was changed to accommodate guests for specific topics.

4. **Ziegler proposal for parks and open spaces in Park Place Concept Plan:** Ted Schumaker provided background on the concept plan process, which he has been participating in as PRAC's representative. He introduced Kent Ziegler and Ron Ziegler, major property owners within the concept planning area. Kent and Ron gave a presentation on their ideas of provision of open spaces and creation of a nature center within the Park Place Concept Plan. Highlights of their presentation included –
  - 50% of the land within the concept area is to be open space and trails
  - Trails for public use are already being developed within their privately owned property
  - Potential for exploring partnership with the school district for developing school properties within the concept area as active parks
  - Connections via trails to planned developments such as the landfill and cove sites
  - Suggest active park sites identified within the plan area be built within the Abernethy Creek flood plain instead of on more costly residential lands
  - Proposing to develop an environmental park and nature center within their property (such as Tryon Creek Park, or others in metro region)
  - Requesting support of PRAC for their proposal to do the above (some of this would be a variance from the approved concept plan for parks and open spaces)

Parks and Recreation Advisory Committee decided to have this placed on the next regular meeting agenda for discussion.

5. **Parks and Recreation Master Plan Update:** Scott Archer reported that the Plan was moving forward in the adoption process, based on PRAC's recommendation to proceed with draft final plan. The adoption process will take a few months. Full copies of document will be provided to members at next meeting.
6. **Filbert Run (Central Point Rd.) park acquisition update:** Scott Archer reported that the developer has proposed to sell and dedicate park/open space property under previously agreed upon conditions –  
History summary:
  - Appraisal report, February 2004, \$95,000 per acre plus \$250 per linear foot for Hazelnut Ave frontage
  - March 2004 – City Commission gave staff permission to negotiate acquisition per this appraised price
  - Late 2005 - Staff and developer reached tentative agreement based on 2/04 appraisal (time lapse due to both parties waiting for plat approval) - City began working on formal purchase and sale agreement
  - June 2006 - developer requested a re-appraisal of property. Staff rejected request due to acting on previous Commission direction regarding price
  - August 2007 – developer proposes to revisit sale and dedication of property under previously agreed to price and conditionsTentative terms of park/open space acquisition
  - Two parcels: Tract A and Tract B total property = 3.5 acres for future neighborhood park site -
    - Tract A – 1.42 acres – City to purchase (details below)
    - Tract B – 2.08 acres – developer to dedicate per P.U.D. requirements
  - Tract A purchase details
    - Price to be based on February 2004 appraisal
    - Developer to credit \$30,000 to City for tract B improvements
    - Total price with credit = \$165,665

Tract A purchase dependent on developer dedicating Tract B

PRAC had previously discussed and recommended their support of this acquisition. Scott requested their confirmation of continued support since so much time has passed since previously discussed. PRAC is still in support of proceeding as discussed.

7. At this point in the meeting, guest Jerry Herman presented a letter of support to Scott for the Jon Storm Park and Willamette River Trail development planning and efforts.
8. **City pocket parks and private/HOA parks discussion (follow-up):** PRAC decided to table this item until the next regular meeting. Request that staff bring back information regarding the HOA's ability to close off public access or dispose of dedicated open spaces.
9. **Rivercrest Park ballfield naming proposal:** Brenda Stephens (the person requesting this item) notified Scott after the agenda was published that she is unable to attend this

meeting to present her proposal. The item will be tabled until the next regular meeting pending Brenda's availability.

**10. PRAC member reports:**

- Shawn Dachtler reminded PRAC of the Fire District annexation question, proposed to go before voters in November
- Marty Bertsch asked about the planned use for the undeveloped portion of Wesley Lynn Park. Would like to explore use for soccer purposes.

**11. Director's Report**

1. Jon Storm Park – still finalizing permits, etc. Staff plans to go out for bids on project over the upcoming winter with construction occurring spring and summer 2008.
2. Debris boom (Jon Storm dock) grant with Oregon State Marine Board has been awarded to City in the amount of \$88,500.
3. Approval of the Intergovernmental Agreement (IGA) between Metro and the City of Oregon City for the allocation of Local Share funding from the 2006 Natural Areas Bond is scheduled for the September 5 City Commission meeting agenda.
4. An application has been received from Sarah Eubanks for the PRAC vacancy. Arrangements will be made to schedule an interview with the applicant prior to the next meeting.
5. Denise Kai provided a recreation report on the following:
  - Summer camps have been well attended
  - Concerts in the Park have been going well. The last concert is this week.
  - Rivercrest spraypark season shutdown is scheduled for Sept. 10
  - Annual swimming pool maintenance shutdown will be going on the next two weeks
  - There have been a few issues related to the Carnegie Center operator. Staff will keep PRAC updated.
  - Teen Scene numbers have dropped off dramatically. Staff is considering modifications to the program.
  - Annual swim team contracts are up for renewal soon. We have contracts with three swim teams to use the pool; Oregon City Swim Team, Oregon City High School, and Gladstone High School.

**12. Next meeting date:** scheduled for September 24, 2007

**13.** The meeting was adjourned at 9:25 P.M.

Minutes submitted by,  
Scott Archer, Community Services Director

## **Parks & Recreation Advisory Committee Interviews**

**Applicant name:** \_\_\_\_\_

We have about 15 minutes for this interview so we would appreciate brief, concise answers allow time for you to ask us questions at the end of this interview.

1. Why do you want to be on this committee (PRAC) and what strengths, background or special abilities will you bring to the board?
2. Do you have previous or current experience serving on other boards and committees? Which ones?
3. What issues currently facing our City are the most important to you?
4. Have you had public speaking experience and/or are you willing to represent the PRAC at public meetings including speaking before the City Commission on issues?
5. What do you feel are the City's greatest parks & recreation deficiencies and/or needs? Why?
6. The PRAC normally meets monthly on the fourth Monday, from 7:00 p.m. to approximately 9:00 p.m. Additionally, the meetings occasionally begin at 6:00 p.m. for a special work session. What other commitments do you have and are you available to attend these meetings on a regular basis?
7. Anything else you would like to tell us about yourself related to this interview/selection process?

**Scott Archer**

**From:** Brenda Stephens [brenda\_stephens@hotmail.com]  
**Sent:** Monday, June 25, 2007 12:08 PM  
**To:** Scott Archer  
**Subject:** RE: Information

*July mtg.*  
*FOR JUNE*  
*Table arrived to September*

Hi Scott,

I left a voice mail last week for you as you requested. I thought I would try email instead. I figured that you are pretty busy since this is the season that the parks get used a lot. Would you prefer that I wait until next month to come to the meeting? I just need to know how to plan. I have some commitments with my son, as well as the soccer & baseball clubs so I kind of need to plan ahead as much as possible.

I look forward to hearing from you. You can call me at work if you would prefer.

Have a nice day!

Brenda

(503)233-5777 (ask to have me paged if I am away from my desk)

(503)799-9098, cell (anytime until 9pm)

(503)656-8900 home (after about 4:30)

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**From:** "Scott Archer" <sarcher@ci.oregon-city.or.us>  
**To:** "Brenda Stephens" <brenda\_stephens@hotmail.com>  
**Subject:** RE: Information  
**Date:** Thu, 21 Jun 2007 11:21:40 -0700

Hi Brenda:  
 Will you please give me a call regarding this as soon as you can.

Thanks,

Scott Archer  
 Community Services Director  
 City of Oregon City  
 Phone: 503.496.1546 Fax: 503.657.6629  
 sarcher@ci.oregon-city.or.us  
 P.O. Box 3040, Oregon City, OR 97045

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**From:** Brenda Stephens [mailto:brenda\_stephens@hotmail.com]  
**Sent:** Wednesday, June 20, 2007 10:05 PM  
**To:** Scott Archer  
**Subject:** RE: Information

Hi Scott,

I think we are on the same page. I was going to email you tomorrow to see if this was still possible. Yes, I am definately interested in attending

6/25/2007

& putting this idea out there. I will have a short writeup that I will pass out, as well as a few articles that ran about Katie. I will keep this brief so that you can move along with your agenda, but I appreciate the opportunity to do this for Katie. I may bring along another friend of the Morris Family who would like to be a part of things if approved.

Please let me know if you have any questions.

See you next Monday....

Brenda

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From: "Scott Archer" <sarcher@ci.oregon-city.or.us>  
 To: "Brenda Stephens" <brenda\_stephens@hotmail.com>  
 Subject: RE: Information  
 Date: Tue, 19 Jun 2007 11:26:20 -0700

Hi Brenda. Just checking back with you on this. When we spoke about it before I told you that the process would be to come and present this idea to our Parks & Recreation Advisory Committee at a future meeting. Their next meeting is this coming Monday, June 25, 7:00 PM at the Pioneer Center (senior center). Are you still interested in pursuing this idea? If so, would you be available to attend this meeting next week? If this one doesn't work for you, you may attend any of the future meetings as well (they meet the 4th Monday of each month, same time and place).

Please let me know as soon as possible.

Thanks,

Scott Archer  
 Community Services Director  
 City of Oregon City  
 Phone: 503.496.1546 Fax: 503.657.6629  
 sarcher@ci.oregon-city.or.us  
 P.O. Box 3040, Oregon City, OR 97045

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**From:** Brenda Stephens [mailto:brenda\_stephens@hotmail.com]  
**Sent:** Tuesday, April 24, 2007 9:50 AM  
**To:** Scott Archer  
**Subject:** Information

Hi,

I am trying to find out some information & the process involved in trying to get the t-ball field at Rivercrest Park named for a girl in our community. Here's the story:

Katie Morris spent most of her life here in OC & is known for her love of baseball & sports in general. Katie, age 13, was diagnosed with an inoperable brain tumor in November 2005. She was given a chance of living for another 6mos-1 year, which she has gotten past. In the past month, her tumor basically spread throughout her brain & she is living moment to moment now. For more info about Katie, her website is [www.katiescourage.com](http://www.katiescourage.com)

Katie began her short baseball "career" at the Rivercrest t-ball field, where her dad was coach to many of our kids. This kid has always been larger than life & always lived by the "Go Big or Go Home" motto. Many of us who have known her feel that it would be appropriate to name that t-ball field for her. She creates energy wherever she goes, even as she fights to the end of this devastating illness.

How would we go about this process? I have contacted Larry Potter (as he has been our parks contact for both the baseball club & soccer club). He referred me to the Rivercrest Neighborhood Association who in turn referred me to you. Any info you could provide would be so helpful.

I truly believe that this is an the right way to honor Katie, & I am positive I can get the support of her former school (she moved to Powell Butte recently, but lived on Ogden Dr for most of her life), the youth baseball & soccer clubs, & most likely, many OC residents that have known & loved Katie.



I look forward to hearing from you soon. I hope you have a super day!



Brenda Stephens  
(503)799-9098

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(503)799-9098

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[Need a break? Find your escape route with Live Search Maps.](#)

4/24/2007

## Scott Archer

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**From:** Scott Archer  
**Sent:** Tuesday, April 24, 2007 5:44 PM  
**To:** Dan Kromer (home); Dan Kromer (work); Havan Jones; Karen Andrews; Lisa Wright-Wilson; Marty Bertsch; Shawn Dachtler - home; Ted Schumaker  
**Subject:** FW: Information  
**Attachments:** Information

Parks and Rec Advisory Committee:

Please see attached forwarded e-mail. You may have heard the story of this girl and her Oregon City ties. Her story received quite a bit of media coverage, and was even featured on ESPN last summer. I followed up with a phone conversation with the author of this e-mail today to explain some of the potential processes involved in her request, including bringing the proposal to PRAC. I think this may be a very worthy idea to consider and suggested that she and possibly some of the other proponents of this attend the next meeting (June). I will tentatively plan on placing this on that agenda.

Just wanted to give you a heads up on this in advance, so you would be familiar with it when it comes before you at a meeting. Please feel free to contact me with any questions or feedback.

Thanks,

Scott Archer  
Community Services Director  
City of Oregon City  
Phone: (503) 496-1546  
Fax: (503) 657-6629  
scott.archer@ci.oregon-city.or.us  
P.O. Box 3040  
Oregon City, OR 97045

4/24/2007