



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, December 7, 2017

6:00 PM

Commission Chambers

Work Session followed by General Session

6:00 PM - Work Session

1. [17-636](#) Interview Applicants
 - a. Troy Bolinger
 - b. Karin Morey
 - c. Jeremiah Beam
 - d. Doug Neeley

7:00 PM - Regular Meeting

1. Call to Order
2. Introductions
3. Approval of Minutes
- 3a. [17-647](#) Minutes of the October 26, 2017 Regular Meeting
Attachments: [Oct 26 2017 PRAC Minutes DRAFT](#)
4. Citizen Comments on Issues and Items not on the Agenda
5. Presentations - none
6. General Business
 - 6a. [17-637](#) Carnegie Library Park Naming Discussion
 - 6b. [17-638](#) Park SDC's
 - 6c. [17-639](#) Park Operations Facility
 - 6d. [17-640](#) McLoughlin Canemah Trail
 - 6e. [17-641](#) Ermatinger House

- 6f. [17-642](#) McLoughlin Promenade Project Proposal
- 6g. [17-643](#) PRAC Annual Election of Officers - Timeline Discussion
- 6h. [17-644](#) PRAC Member Position Openings - Appointment Recommendations
- 6i. [17-645](#) Other General Business

7. Member Reports

8. Staff Reports

- 8a. [17-646](#) Recreation Report

9. Future Agenda Items

10. Next Scheduled Meeting - Jan. 25, 2018

11. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



City of Oregon City

625 Center Street
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Staff Report

File Number: 17-636

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 1.

From:

File Type: Report

SUBJECT:

Interview Applicants

- a. Troy Bolinger
- b. Karin Morey
- c. Jeremiah Beam
- d. Doug Neeley



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Staff Report

File Number: 17-647

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Report

SUBJECT:

Minutes of the October 26, 2017 Regular Meeting



DRAFT MINUTES

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

October 26, 2017

Attendance

Members: Lisa Novak; Bill Daniels; Joyce Gifford; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Shawn Dachtler

Excused: Chris Cook

Staff: Phil Lewis, Community Services Director; Kathy Wiseman, Pioneer Center Supervisor

Guests: none

Regular Meeting

1. Call to order at 7:01pm
2. Introductions
3. Approval of minutes – September 28, 2017 Meeting Minutes approved unanimously.
4. Citizen comments on issues and items not on the agenda - none
5. Presentations
 - a. Presentations – Pioneer Community Center, Kathy Wiseman

Kathy presented on the FIDO and Meals on Wheels programs as well as the other programs and services that are provided through Pioneer Community Center. She also gave an update on all of the facility improvements that have been made in her time with the City.
6. General Business
 - a. Willamette Falls Legacy Project – The four partner organizations continue look for avenues of moving forward to achieve project goals.
 - b. Carnegie Library Park Renaming – Phil Lewis updated the group on the process occurring to date on the renaming of Carnegie Library Park including the previous vote to recommend to City Commission renaming the property to Carnegie Park. He also

informed the group on the community engagement at the Citizens Involvement Committee and McLoughlin Neighborhood Association as well as written feedback received after email notifications. Three written comments were received prior to the meeting including one supporting the suggested name change of Carnegie Park, one supporting keeping Carnegie Library Park and one supporting renaming Library Park. Chair Gifford opened up the meeting for public comment. Public comment was received from Karin Morey who gave a brief history of the property and voiced her support of renaming the property to Library Park. Public comment was received from Denyse McGriff representing McLoughlin Neighborhood Association who also asked PRAC to reconsider naming the park after Andrew Carnegie and suggested renaming the property to Library Park. Discussion occurred between members of the committee. Mike Mitchell motioned to rescind the June 22, 2017 recommendation, Doug Neeley seconded the motion. The committee voted unanimously 8-0 to rescind the previous name change recommendation. Phil Lewis will research next steps given current Facility Naming Policy and present options at the December PRAC meeting.

- c. Wesley Lynn Park/Parker Knoll Charter Decision – Oregon City Commission voted on October 18th to approve the Parker Knoll sub-division adjacent to Wesley Lynn Park. Planning Department staff are writing their findings and will bring back to City Commission for adoption. 12 feet of the roadway serving the sub-division will be built within a roadway easement on park property, the rest of the road will be constructed on private property. A ten foot wide hard surface walkway will also be built as part of the project connecting the Wesley Lynn Park trail to the crosswalk at Leland Road.
- d. Buena Vista House – Staff recently met with stakeholders regarding their interest in having a master plan completed on Atkinson Park and investing in improvements at the Buena Vista House in order to reopen the building. A site visit occurred last week to view current conditions of the structure. Chair Gifford opened up the discussion for public comment. Denyse McGriff gave public comment including a brief history of the building and spoke in support of the Buena Vista House.
- e. Park Operations Shop & Property Acquisition – The City recently acquired 1 acre of property at 478 Hilda Street which is adjacent to the Mt. View Cemetery and the park operations facilities. SDC funds were used to acquire the property. Phil Lewis gave an overview of the park operations shop conceptual drawings which would include using the newly acquired property to build the new park operations facility. Discussion

occurred among members regarding the conceptual options and budget restrictions. A request was made of staff to give an SDC budget update at the December meeting.

- f. Parks & Recreation Advisory Committee (PRAC) Open Positions and Applications – Interviews and selection of new PRAC members will occur at the December 7th committee meeting. The interview work session will occur at 6pm and the regular meeting at 7pm. 3 positions are currently open with Doug Neeley interested in continuing in his position.
- g. Other General Business – none

7. PRAC Member Reports

Roger Fowler-Thias: Waterboard Park ivy pull this Saturday at 9am. A tour will follow shortly after hosted by Bryon Boyce and Jerry Herrmann. Park Foundation native planting project occurring at McLoughlin Promenade as soon as possible.

Mike Mitchell: Troubled by the increased vandalism in our parks and the budgetary impact. Attended the OCBA and learned more about the mental health crisis and the increased impact on our homeless population.

Shawn Dachtler: nothing to report.

Joyce Gifford: Newell Creek Canyon Metro property is moving forward.

Doug Neeley: nothing to report.

Lisa Novak: Chickens seen at Park Place Park. New park hosts at the park are fine. More lighting is needed particularly closer to Front Street.

Bill Daniels: nothing to report.

8. Staff reports

- a. Recreation update – Email for the monthly updates to PRAC members

- b. Latourette Park community user survey is live.

9. Future Agenda Items – Restrictions and Use of Jon Storm Dock (Doug), Ermatinger House (Doug), Park SDC slide from TSP presentation to City Commission (Mike), Clackamette Park Master Plan (Bill), McLoughlin Promenade projects (Bill)

10. Next scheduled meeting - December 7, 2017

11. Adjournment: 9:58pm



City of Oregon City

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Staff Report

File Number: 17-637

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6a.

From:

File Type: Report

SUBJECT:

Carnegie Library Park Naming Discussion



City of Oregon City

625 Center Street
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Staff Report

File Number: 17-638

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6b.

From:

File Type: Report

SUBJECT:

Park SDC's



City of Oregon City

625 Center Street
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Staff Report

File Number: 17-639

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6c.

From:

File Type: Report

SUBJECT:

Park Operations Facility



City of Oregon City

625 Center Street
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Staff Report

File Number: 17-640

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6d.

From:

File Type: Report

SUBJECT:

McLoughlin Canemah Trail



City of Oregon City

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Staff Report

File Number: 17-641

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6e.

From:

File Type: Report

SUBJECT:

Ermatinger House



City of Oregon City

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Staff Report

File Number: 17-642

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6f.

From:

File Type: Report

SUBJECT:

McLoughlin Promenade Project Proposal



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Staff Report

File Number: 17-643

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6g.

From:

File Type: Report

SUBJECT:

PRAC Annual Election of Officers - Timeline Discussion



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Staff Report

File Number: 17-644

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6h.

From:

File Type: Report

SUBJECT:

PRAC Member Position Openings - Appointment Recommendations



City of Oregon City

625 Center Street
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Staff Report

File Number: 17-645

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6i.

From:

File Type: Report

SUBJECT:

Other General Business



City of Oregon City

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Staff Report

File Number: 17-646

Agenda Date: 12/7/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8a.

From:

File Type: Report

SUBJECT:

Recreation Report