



AGENDA

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

Thursday, December 4, 2014

6:00 P.M. – Special Meeting

Applicant interviews:

1. Gordon Wilson
2. Blane Meier
3. Joyce Gifford

7:00 P.M. – Regular Meeting

1. Call to order
2. Introductions
3. Remarks from Mayor Neeley
4. Approval of minutes – September 25, 2014 & October 8, 2014 meetings
5. Citizen comments on issues and items not on the agenda
6. Presentations
 - a. Library project update – *Maureen Cole, Oregon City Library Director*
 - b. Oregon City Swimming Pool update – *Rochelle Anderholm-Parsch, Aquatic & Recreation Supervisor*
7. General business
 - a. Glen Oak Road & Filbert Run Parks Master Plan project update
 - b. Willamette Falls Legacy Project – standing update
 - c. Ermatinger House project update
 - d. PRAC member appointments
 - e. Annual goals update
 - f. Other general business
8. PRAC member reports
9. Staff reports
 - a. Off-leash park sites
 - b. Other
10. Next scheduled meeting date – January 22, 2015
11. Reception for outgoing members immediately following meeting
12. Adjournment

Scott Archer

From: Nancy Ide
Sent: Friday, November 07, 2014 10:44 AM
To: Wyatt Parno; Michele Beneville; Christina Robertson-Gardiner; Maureen Cole; Pete Walter; Scott Archer; Tony Konkol; John M. Lewis; Lisa Oreskovich; Eric Underwood
Cc: Kattie Riggs
Subject: Interviews for your board or committee

All:

Mayor-elect Dan Holladay has been notified to be expecting your phone call regarding the upcoming interviews for your board/committee. Mayor Doug Neeley and Mayor-elect Dan Holladay both want to participate in the interviews. As you know, most of the interviews need to be completed by mid-December for the appointments to be included on the Jan. 7th agenda.

Doug and Dan can be reached as follows:

Dan Holladay
dan_holladay@comcast.net (to clarify, there is an "underscore" between dan and holladay)
Cell: 971-269-9471

Doug Neeley
Home: 503-650-5035
Cell: 503-407-2178
dneeley@orccity.org



Nancy Ide, CMC
City Recorder
nide@orccity.org
City of Oregon City
PO Box 3040
625 Center Street
Oregon City, Oregon 97045
503-496-1505 Direct phone
503-657-0891 City phone
503-657-7026 fax

Website: www.orccity.org | [Recorder Page](#) | [Facebook!](#) | [Twitter](#)
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Meeting Minutes

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

Thursday, September 25, 2014

Attendance

Members: Lisa Normand; Joyce Gifford; Roger Fowler-Thias; Kathleen Baker; Shawn Dachtler; Bob Burns; Dustin Moyes; Daniel Tupper

Excused absence: Mike Mitchell

Staff: Scott Archer, Community Services Director; Maureen Cole, Library Director; Jamie Davie, Pioneer Center Client Services Coordinator

Guests: Kurt Lango, Landscape Architect; Joan Jasper, Architect; Charlie Baughman, Project Manager; several audience members

1. Call to order: 7:00 PM
2. Introductions
3. Approval of minutes – June 26, 2014 & July 24, 2014 meetings: Both approved as written.
4. Citizen comments on issues and items not on the agenda: None.
5. Presentations
 - a. Library project update – Maureen Cole, Oregon City Library Director provided update on building project including the different options which are being considered. Project architect Joan Jasper and project landscape architect Kurt Lango presented multiple building concept options. Discussion about impacts to park and amenities such as the spray pad and playground. PRAC members provided feedback & questions. Charlie Baughman, Library Project Manager (consultant) provided input regarding process for decision making on building project. Public comments received from Denyse McGriff, Francesca Anton. Schedule for further consideration at next meeting.
 - b. Pioneer Center update provided by Jamie Davie, Pioneer Center Client Services Coordinator.
6. General business
 - a. Glen Oak Road & Filbert Run Parks Master Plan project update: Last month the department held the first public meetings for each park at the park sites. Both meetings

were well attended – approximately 50 people at each. Upcoming second public meetings are scheduled for Tuesday, October 7, Pioneer Center (Filbert Run Park) & Thursday, October 9, Oregon City High School (Glen Oak Park) – each meeting begins at 6:30 PM.

- b. Willamette Falls Legacy Project – standing update: Master Plan approved at the Sept. 22 Planning Commission meeting. Bob Mahoney, Planning Commission, spoke in support of the project and requested support from PRAC & to have representation at the upcoming Commission meeting when adoption is considered. Staff will notify PRAC of City Commission meeting date to consider adoption.
- c. Ermatinger House project update: Project moving forward well. Anticipating setting the house back on the foundation in about 1 week.
- d. PRAC member terms: Three positions up at end of this calendar year; Lisa Normand, Mike Mitchell and Joyce Gifford. Mike Mitchell not eligible to re-apply because of term limitations. Lisa Normand indicated she does not intend to re-apply. Joyce Gifford indicated she intends to re-apply.

7. PRAC member reports

- a. Normand: Park Day event report & comments.
- b. Gifford:
 - i) Movies in Park, and Concerts in Park were well attended.
 - ii) Comments about library-park issue; noted that there are numerous other parks in the McLoughlin Neighborhood.
- c. Burns:
 - i) Attended park master plan meetings.
 - ii) Attended Planning Commission meeting this week for the WFLP master plan adoption.
 - iii) Future agenda items: review of PRAC goals (November/Dec. meeting) & consideration of smoking in parks.
 - iv) Parks Day was great.
 - v) Will be absent next meeting.
 - vi) Discussions about Library issue presented earlier.

8. Staff reports

- a. Monthly report distributed via e-mail. Please let staff know if any questions or comments.
- b. Pool maintenance shut-down: Completed and pool re-opened this week. Major shut-down projects included re-sealing & painting the pool shell and replacement of the curtain wall windows (south side of the building).

- c. Chapin Park new playground: Major drainage system issue had to be resolved. ADA ramp expected to be installed next week and anticipate the playground to be opened shortly thereafter.
- d. Off-leash park sites: Due to summer work load, we are still in process of implementation; will notify PRAC of Commission meeting date.

9. Next scheduled meeting date – October 23, 2014

10. Adjournment: 9:35 PM

Oregon City Public Library Board/Parks and Recreation Advisory Committee

Joint Meeting

Minutes

625 Center Street

Oregon City, OR 97045

503-657-0891

Wednesday, October 8, 2014

6:00 Commission Chambers

ATTENDING from the Library Board: Lara Ingham - Chair; DA Hildebrand; Claire Kellogg; Eileen Sheridan; Don Wright; Maureen Cole – Library Director. Absent: Fred Haynes and Dan Millard.

ATTENDING from the Parks and Recreation Advisory Committee: Bob Burns – Chair; Mike Mitchell; Dan Tupper; Dustin Moyes; Joyce Gifford; Roger Fowler-Thias; Kathleen Baker; Shawn Dachtler; Scott Archer – Community Services Director. Absent: Lisa Normand.

CALL TO ORDER: Library Board Chair Lara Ingham called the meeting to order at 6:02 pm.

GENERAL BUSINESS:

Discussion re: Library Addition Siting with Library Board and Parks and Recreation Advisory Committee –

In order to provide a recommendation from the Parks and Recreation Advisory Committee to the City Commission on the library addition site at the October 15th City Commission meeting, the Parks and Recreation Advisory Committee agreed to a joint meeting with the Library Board. Tonight's focus is the footprint of the new addition and its impact on the park.

After introduction of the topic, architects Sid Scott and Joan Jasper provided a power point which gave a recap of activity about the library site design to date, along with an update on the geotech report and the information which the City Commission requested from the architects on a 6th Street entry and alternate playground options. This information is contained in the power point attached to the agenda.

After the architects gave their update and questions were asked about this information, the public was invited to give feedback. Kim Walch and Jesse Buss, representatives of McLoughlin Neighborhood Association, spoke about the recommendation from the McLoughlin Neighborhood Association, which was Option 5, the underground option. They provided the geotech report from the Ermatinger House, across the street from the Carnegie Library. This report shows the bedrock under the Ermatinger as being much lower than under the library and the park. McLoughlin Neighborhood Association believes that more study should be done as it might show that building in front of the library could be possible. The neighborhood association also believes that the water issues can be reasonably dealt with. The McLoughlin Neighborhood Association's second choice is Option 1 with a 6th street entrance or a hybrid of Option 1 and Option 2.

Other interested parties spoke and the architects responded to the chair's request to provide more information about the challenges involved in the underground option.

After further discussion and a statement by each Parks and Recreation Advisory Committee member of their individual preference, Chair Bob Burns called for a motion. Shawn Dachtler moved that the Parks and Recreation Advisory Committee make a recommendation to the City Commission with two options in priority order, that they recommend Option 1 with the 6th street entrance as the primary recommendation based on the open space and least impact on the park, and the second choice is Option 4, and urge the City Commission to make it a priority to mitigate lost park space in other areas of the McLoughlin Neighborhood Association. Mike Mitchell seconded the motion which passed unanimously.

ADJOURNMENT: Lara Ingham adjourned the meeting at 7:55 pm.



OREGON CITY

Office of Maureen Cole, Library Director

606 John Adams St | Oregon City OR 97045
Ph (503) 657-8269 ext 1010 | Fax (503) 657-3702

On October 15, 2014, the City Commission of Oregon City selected the two story option as their choice for the addition to the Carnegie Library in Carnegie Library Park. This is the same option recommended by the Parks and Recreation Advisory Committee, but not the option which was recommended by the Library Board and the Building Committee.

The goal now is to design and construct the best two story library and civic structure possible while also enhancing the park in which it is situated.

In the weeks since the City Commission's decision, architects and library staff have been developing concepts for entry to the addition, layout of the interior of the building and flow of traffic inside the building. Staff would like to share the entry concepts with PRAC in order to get feedback and comments about the relationship of the library entry to the park.

Board or Commission Applying For: Parks & Recreation Advisory Committee

--Personal Information--

Name: Joyce Gifford

Address: PO Box 2003

Home Phone: 5037233456

Cell Phone: 5038306932

Email Address: Joyce@smALLFLAGs.com

How long have you lived in Oregon City? 10 years

--Employment--

Current Employer Name/Address:

Oregon City School District #62

Position: Substitute teacher

How long? 17 years

Work Phone: 5038306932

Work Experience: Educator, customer service, census enumerator

--Education--

Colleges: Southern Oregon State

Years Completed:

Degrees: BS Mathematics/BS Secondary Ed

Certifications: Oregon Substitute Teaching License

Describe volunteer activity within this or other communities:

Currently on PRAC

OC Chamber of Commerce volunteer for community events Hillendale Neighborhood

Association - secretary and CIC Rep Oregon Substitute Teachers Association - treasurer

Do you presently serve on a City board or committee: Yes If yes, which board or committee?

PRAC Explain your interest in this board/committee and why you think its issues are important:

Parks are vital for the livability of residents in our community.

List any relevant experiences, skills, or interests that have helped to prepare you for a position on this board or committee: Trained in communication skills.

Additional information: Will continue to work toward establishing a dog park in OC.

Submit a Resume (optional):

I certify that the foregoing information is true and correct: Yes

Note:

Board or Commission Applying For: Parks and Recreation Advisory Committee

--Personal Information--

Name: Gordon Wilson

Address: 107 Jefferson Street

Home Phone: 5039751956

Cell Phone: 5039751956

Email Address: gordon@gkwphoto.com

How long have you lived in Oregon City? since 2005

--Employment--

Current Employer Name/Address:

Self Employed:

Gordon Wilson

AV/IT/Photo/Video/Design

107 Jefferson Street

Oregon City, OR 97045

Cell: 503-975-1956

Gordon@gkwphoto.com

Position: Photographer,Videographer,IT,AV Tech.

How long? 15 Years

Work Phone: 5039751956

Work Experience: Computer Training, Computer IT, Photography,
Videography, Web Design, Multimedia Design, Carpentry, Forest
Fire Fighting, more,,

--Education--

Colleges: University of Oregon, University of Colorado, NOLS,
Bassett College

Years Completed: 6

Degrees: AA Apparel Design, Graduated Spring Semester in the
Rockies 1989, Graduated NOLS India 1992

Certifications: Had Basic First Aid and CPR certification years
ago, nothing current.

Describe volunteer activity within this or other communities: I have been the Secretary, Assistant Chair, and Co-Chair of the McLoughlin N.A. these past few years. I have also volunteered for a Non-Profit Art organization in Portland, called the Portland Institute for Contemporary Art (PICA) since 2003.

Do you presently serve on a City board or committee: No If yes, which board or committee?

Today's Date:

10-22-14

City of Oregon City
APPLICATION FOR APPOINTMENT

Please print or type

May attach resume



Board or Commission Applying For:

PRAC

PERSONAL INFORMATION:

Name	Blane Meier	How long in Oregon City?	25 years
Street	20613 S. HWY. 213, OC	City/State/Zip	97045
E-mail address	blane@fccycles.net	Home phone	(503) 479-0080
		Cell phone	(503) 421-4506

EMPLOYMENT:

Current Employer Name/Address	① Meier Wealth Mgmt. P.O. Box 1593, OC ② First City Cycles, LLC 916 Main St., OC		
Position	① Principal Investment Advisor ② Owner	How long?	① 6 years ② 2 yrs. 3 mos ③ (503) 479-0080 ④ (503) 344-4901
Work Experience	Past: grocery, restaurant, ministry, camp work Present: Investment advisor / financial planner 18 yrs. Bike shop owner / entrepreneur 2.25 yrs.		

EDUCATION:

Years Completed	18	Degrees	Masters Business Admin.
Colleges	Warner Pacific, PCC, Multnomah Bible College, MHC Winkler Bible Institute, Simpson University, BA Psych; George Fox University, MBA		
Certifications	BA Psychology, MBA, Certified Financial Planner Program Graduate		

COMMUNITY INVOLVEMENT:

Describe volunteer activity within this or other communities	• OC Chamber of Commerce • The Oregon City Bible Chapel • OC Lions Club • Boy Scouts of America • Oregon City Trail Alliance • OC Business Alliance	• Tourism Committee • CC Ped/Bikeway Advisory Committee • OC Transportation Advisory Committee
Do you presently serve on a City board or committee?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, which board or committee?	TAC	



OREGON CITY

Pioneer Community Center

615 5th Street | PO Box 3040 | Oregon City OR 97045

Ph (503) 657-8287

OREGON CITY PARKS & RECREATION

Activity Report

Program: Pioneer community center

Month of OCTOBER 2014

Category	Number of Participants
Home delivered meals	2530
Congregate Meals	741
Transportation	689
Center services	3440
Recreation	2568
Meetings/rentals	954

COMMENT FORM

PLEASE PRINT CLEARLY

- SPEAK INTO THE MICROPHONE AND STATE YOUR NAME AND RESIDING CITY
- Limit Comments to **3 MINUTES**.
- Give to the Clerk in Chambers **prior** to the meeting.



Date of Meeting Dec 4

Item Number From Agenda 1

NAME: TOM WIDEN / U.S. PICKUPMAN ASSOCIATION

ADDRESS: Street: 18188 SW Pioneer CT

City, State, Zip: CLATSOP OREGON 97030

PHONE NUMBER: (503) 718-4496

E-MAIL ADDRESS: WIDENCOMPANY@MSA.COM

SIGNATURE: Charles Goldstein

the last year. It will be a total of approximately 1,400. UPDATE: To date we have received over \$6000 dollars.

Rentals: Events, meetings held at PCC:

- 1 wedding, 1 Medicare 101 seminar, 1 metro parks
- Connection Church continued to rent every Sunday
 - Four SHIBA appointments.
 - Health-Net, United Health and Regence BlueCross each met once.
 - 3 Heritage/Tourism meetings
 - Effective November 1, the Pinochle group will ONLY be meeting here on Fridays, allowing other opportunities for single day seminars.

Basement:

- 1 baby shower and 1 company dinner/get together
- Kaiser Permanente Medicare seminar
- Best Ride and Safe At Any Age both met once.
- Easter Seals met twice, TRAG met once.
- Showed Center 7 times & booked 4 events.

CLASSES offered this term:

Art-Oil painting, water color, acrylic, art group, quilt group, knitting

Exercise-Yoga, Pilates, Tai Chi, Cardio, Line dance, Evening –beginning/intermediate Yoga, Boot Camp, Core fitness.

Education-Computer classes, Safe at Any Age Driving and Mobility Awareness.

Tai Chi research class.

Medicare choices.

- **GAMES:** Chess, Bingo, Pinochle, Poker, Scrabble, Pool

SEMINARS: Secure Horizons group, SHIBA, Medicare Plus, Kaiser Supplement

SUPPORT GROUPS: AA, Naranon, and Alzheimer's support, grief group, Senior Companion and Easter Seals.

CLUBS: Miniature doll club, Knitting, Chess, Art Guild and Craft club, Spirits group.

GARDEN: Will have final clean up done in December.

FUND RAISING: The Pioneer Center received \$2849 for the general donation fund, and \$585 for the Meals on Wheels fund. \$471 was spent from general donation fund and \$198 was spent from the Meals On Wheels fund.

- **ANIMEALS** Supplied pet food to 38 pets for the Animeals program for low income / home bound pets, twice this month.

RENTALS Building rentals included 3 rentals in the ballroom, 4 rentals in the basement.

OTHER: Pioneer Pantry continues to maintain high use. Donations from Haggen Grocer and Albertson were up this month. Ballroom Dance remains steady. AA and Naranon support groups well attended.

- Veterans Day lunch planned with local vets and a table of was memorabilia.
- Eric Underwood held an economic development evening meeting,
- Walgreens held a Flu Shot/Wellness clinic.



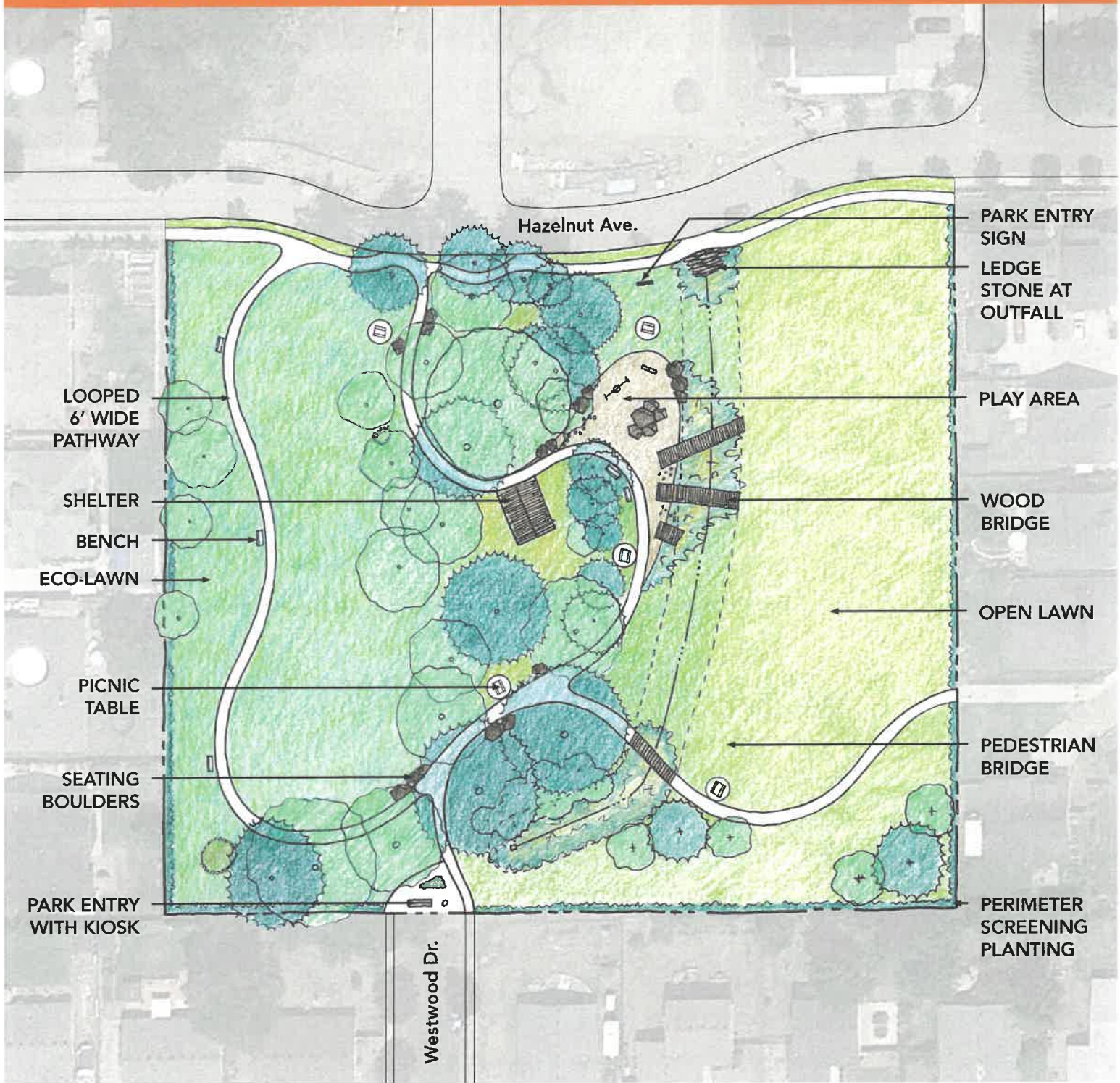
Program: Aquatic and Recreation Division
Month of: OCT2014

Aquatics Highlights:

- ❖ Approximate pool visits: 10,649
- ❖ Swim Lesson visits: 1,488
 - We had 2 weeks of school swimming lessons
- ❖ Facility Rentals: 109 | total visits: 4,626
- ❖ Recreation swim attendance: 318
 - First Friday fun swim: went well 38 in attendance. Kids dive for pennies and exchange the pennies for candy and prizes.
- ❖ Lap/Adult Swim attendance: 962
- ❖ Total water exercise participation: 723
 - Moring and evening classes increasing in popularity. The afternoon circuit training has been slow with 0-1 in attendance. We will be cancelling this class for the winter.
- ❖ OCST & swim team monthly visits: 2,591
- ❖ Facility project updates/maintenance overview (please see pictures below)
 - New stain glass Bradley sinks in the locker rooms
 - Clean roof and roof drains after wind storm.
 - Replaced float valve in boiler condensate tank. Old float leaked resulting in loss of chemicals.
 - Repaired a plumbing leak (moderate to major) that resulted from changing out the pool main pump.
 - Repaired a natatorium roof fan that has been out of commission for years.
- ❖ Working with architect to:
 - Evaluate and design front office to meet ADA requirements and improve efficiency and flow as well as design 2 family changing rooms
 - Family changing rooms will help us accomplish our adaptive programs and meet ADA requirements
 - Finalizing proposal and construction drawings. First project will be the front office. Anticipated to start in January 2015.
- ❖ School Swimming Lessons 2014-2015
 - Starting Date: Sept. 29, 2014
 - Confirmed participation: Gaffney, Holcomb, Jennings Lodge, Candy Lane, Beavercreek, McLoughlin, St. Johns, Three Rivers Charter School, Heron Creek and both Adaptive programs
- ❖ Dry land Classes
 - Started new class R.I.P.P.E.D October 13th- 15 in attendance for October.
- ❖ First Friday Fun Swim, other Aquatic news
 - 38 in attendance. With only 2 events so far, we are in hopes of doubling this number by the New Year.



FILBERT RUN PARK MASTER PLAN



REFINED CONCEPT



FILBERT RUN PARK MASTER PLAN

WHAT WE HEARD AT THE 2ND PUBLIC MEETING....

Overall Character/Planting

- Like the use of Native Plants
- Like keeping the existing tree canopy/minimal grading to protect the roots
- Perimeter screening planting that allows some views into the park

Desired Programmatic Elements

- A central looped pathway similar to the location shown in Option 3
- A central play area, similar to the location shown in Option 3
- Small shelter near the play area
- A more direct connection from the neighborhood to the east to the shelter and play area, similar to Option 2
- A few picnic tables throughout the site
- A Play Area with opportunities for a variety of ages, not just young children
- A Play Area with some sort of structured play such as swings, a tire swing, zip line, or larger climbing structure
- Like the idea of low-maintenance eco-lawn on the west side
- Dog waste bag dispensers/Garbage Cans

Stream Channel

- Minimal improvements to the stream channel. Like the current location.
- Would like to see a Pedestrian crossing(s)

FILBERT RUN PARK MASTER PLAN



Foot Bridge



Climbing Boulders



Nature Play Climbing Structure



Nature Play Tunnel



Nature Play Stepping Stumps



Structured Play Element



Structured Play Element

PRECEDENT PHOTOS - PLAY AREAS

FILBERT RUN PARK MASTER PLAN



Eco-Lawn



Foot Bridge



Shelter



Interpretive Signage



Native Plantings



Seating Boulders

PRECEDENT PHOTOS - SITE ELEMENTS

GLEN OAK PARK MASTER PLAN



DEFINED CONCEPT



GLEN OAK PARK MASTER PLAN

WHAT WE HEARD AT THE 2ND PUBLIC MEETING....

Desired Character / Programmatic Elements

- Large Open Lawn areas in Options 1 and 2
- Shelter in a central location, similar to Option 1
- Parking Lot located on Meyers Road
- Restroom locations near the parking lot and near the shelter
- Fenced Off-Leash Dog Area close to the parking area w/ Waste Bag Dispensers and Garbage Cans
- Benches and Picnic Tables scattered throughout the site
- Shaded Play Area, near the shelter and open lawn area
- Basketball Court, Multi-Use Sports Court, Pickleball Courts, Pump Track
- Skate Area, but not close to neighbor houses
- Looped Pathways with a separate loop through the wetland area, similar to Option 2
- Interpretive Signage, Educational Opportunities, Wildlife Viewing Areas
- Benches for viewing the Natural Areas
- Native Planting

Existing House on Glen Oak

- Interest in pursuing reuse of the existing house for a potential Community Center with Wifi / Educational Opportunities for the High School Students / use by Scouts / Art Gallery, as long as the future Opportunities outweigh the potential constraints.

GLEN OAK PARK MASTER PLAN



Open Lawn



Fenced Dog Park



Pathways for Learning



Skate Spot



Basketball Half-Court



Pump Track



Pickleball

PRECEDENT PHOTOS - ACTIVE PLAY

GLEN OAK PARK MASTER PLAN



Shelter



Walking Paths



Boardwalk



Interpretive Signage



Overlook



Natural Area Planting



Native Wetland Planting



Stormwater Planters

PRECEDENT PHOTOS - SITE FEATURES

GLEN OAK PARK MASTER PLAN



Play Structures



Nature Play



Diverse Structured Play

PRECEDENT PHOTOS - PLAY AREAS

Scott Archer

From: Tony Konkol
Sent: Thursday, December 04, 2014 2:41 PM
To: Scott Archer
Subject: RE: WFLP PRAC update

Here you go:

The City Commission approved the WFLP framework master plan and rezoning of the property.

The partners are preparing to submit a memorandum to the State demonstrating compliance with the requirements of Senate Bill 5533-A, allowing the State to issue \$5 million in lottery bonds to provide assistance for land acquisition, improvements, rehabilitation and enhancement of the area around Willamette Falls. This information is due to the State by December 15th. The main conditions of the \$5 million are:

- 1) The Governor's office has approved a finance and development plan to help prepare the site for a public access project.
 - The partners have prepared a financing plan demonstrating the ability to finance the initial design and one phase of construction, potentially on the PGE facility.
- 2) A local or regional public sponsor of the project has secured a property interest in, or option on, a riverfront portion of the property.
 - The partners have been negotiating with PGE for a public access easement on the dam. It is anticipated that the easement will be completed and signed by the middle of next week. The property owner of the Blue Heron site has signed a term sheet, agreeing in principle to a public access easement along the river for the entirety of the property (approximately ½ mile).
- 3) A local or regional public sponsor has requested that the State Parks and Recreation Department participate in the planning, development and potential future operation of any public access project on the site to ensure that the statewide significance of Willamette Falls is recognized and interpreted and that the falls are accessible to the public.
 - The public agency partners (Clackamas County, Oregon City, Metro and the State of Oregon) and entered into a memorandum of understanding regarding the project and the path forward to build the Riverwalk. In the MOU, the partners requested that the Oregon State Parks and Recreation officials participate in the planning of the Riverwalk and to take the lead on designing a process for tribal involvement in the project and its interpretation.

Thanks,
tk

From: Scott Archer
Sent: Thursday, December 04, 2014 1:54 PM
To: Tony Konkol
Subject: WFLP PRAC update

Hi Tony: Do you want to shoot me a couple sentences of what you think we should share with the PRAC tonight for their standing update?

Thank you,

Parks & Recreation Advisory Committee Goals 2014

1. Identify funding for phase 2 and complete development of Wesley Lynn Park
2. R.V. Park master plan implementation
3. Complete master planning process for the Glen Oak Road and Filbert Run properties
4. Off-leash dog areas (in parks)
 - a. Implement off-leash dog area test sites
 - b. Progress evaluation of test sites
 - c. Continue to seek permanent dog park location
5. Work with the City in the process for determining the ongoing use of the End of Oregon Trail Interpretive Center site
6. Work with the City on the Willamette Falls Legacy Project
7. Host a parks event to be held in conjunction with one of the summer Movie in the Park nights on August 1, 2014
8. Become informed of the goals and initiatives of the Oregon City commissions, boards and committees so we may be effective in pursuing the goals of the City as they relate to the goals and objectives of the Parks & Recreation Advisory Committee.
9. Champion open space discussions regarding Newell Creek Canyon opportunities



Clackamas Heritage Partners 2014 Fourth Quarter / Annual Report
To the City of Oregon City
Open every day 11:00AM to 4PM

CHP staff and board are passionate about creating and implementing work that reflects our mission. We see EOT as one building block for Oregon City, Clackamas County and the state of Oregon. The projects and focus for all communities make what Oregon has to offer significant, benefiting all. *"Stronger together"!* We are striving to support all heritage sites with innovative ideas for sustainability. The opportunity to share goals, commitments and accountability to *preserve the heritage, Educate the public, And interpret the history of the Oregon Territory, Clackamas County, and Oregon City, The Western Terminus, of the Oregon Trail; recognizing The End of the Oregon Trail history is important and worthy of preservation. CHP is extremely grateful for our partnerships and for the staff we work together with, the City of Oregon City, Clackamas County-Tourism and Cultural Affairs, Travel Oregon, Oregon State Tourism, and The Confederated Tribes of the Grand Ronde!*

City of Oregon City;
Thank you for providing maintenance and utility support.

Clackamas County Tourism and Cultural Affairs;
Supports the operations of the Visitor Center with \$65,000 funding a year, marketing, public relations support and CCTCA staff expertise!

Travel Oregon, Oregon State Tourism;
Provides EOT staff support with educational conferences, networking, marketing and public relations opportunities.

The Confederated Tribes of the Grand Ronde;
Provides in-kind CTGR staff support for programming and exhibits.

"The End of the Oregon Trail" history is an attraction for tourism and an economic driver to benefit all of our community. CHP is committed to strengthen our partnerships by integrating in our Business Plans goals to do our part to support your mission.

2014 Grant and Donation support:

- Oregon Community Fund, Cabana Foundation \$25,000, (unsolicited) specifically for "exhibits". To date we have improved lighting for exhibits in the "End of the Journey" wagon and theater. The Plankhouse facade is complete.
- Spirit Mountain Community Fund awarded CHP with \$5,000 for two Native American heritage signs for the trail and the "Welcome" sign for the entrance.
- The Lennox Foundation has awarded CHP, \$24,985 for theater enhancements. This project upgraded the theater with new projectors and theatrical lighting, carry us into the future with possibilities of producing more films telling more authentic, inclusive and diverse stories.
- PGE donated \$1,000 to CHP – "Past Perfect" computer software for cataloging Collections and artifacts has been purchased and we now have staff busy organizing and cataloging artifacts.
- The Fred Meyer Community fund #92467 rewards program sent CHP a check for \$574.94. Please join us by going to www.fredmeyer.com/communityrewards to sign up! The funds will be used to preserve the Official End of the Oregon Trail.
- *"Neighbor helping neighbor extreme and urgent wagon preservation project" for the End of the Oregon Trail.* Dan Bean owner of D.L. Bean Construction Co. and member of the LDS Oregon City Church, donated expertise and labor to pressure wash, repair, replace rotting decking and stain the "Henderson Farm" deck & railings as

well as the Terrace and entrance to the Wagons. Members of the Oregon City LDS church have also donated many hours of labor for this project. *Greg Steele, owner of Artisan NW Painting & Fine Home Improvements, has pressure washed the wagons, replaced, repaired siding, caulked & painted the wagons fronts and sides of the wagons with a donation of \$15,650 in labor. He also painted the public restroom, labor totally donated.* Lowell Miles, Miles Fiberglass has donated \$5,000; CHP paid a total of \$15,000 for the buildings, 1,900 for the Awnings, \$1,500 for engineering reviews. City of Oregon City has committed \$40,000. CHP board has approved funding for the "change order" to complete this project.

2014 happenings:

- Invigorated the site with new awnings, signage maintenance and general clean up
- Additional signage for artifacts
- Oregon Trail Map display in the "Missouri" room
- EOT program with site map, descriptions of content in each building
- EOT staff is wearing "period attire" helping with the "Oregon Trail" experience
- School Groups - New packages, added customizing offerings, revised reservation form to include lunch in the picnic shelter and shopping -
- Added new local retail items
- "Martha" silhouette directional sign
- Portland Trolley Historic Tours, Shawn Dionne and Jerry Herman, Historic Oregon City Road Tour and River Cruise" are including EOTIC in their tours to bring guests to Oregon City.
- Clackamas County Tourism & Cultural Affairs (CCTCA) has been bringing FAM tours to EOTIC promoting our facility and included EOT in a video they are producing for promotion purposes. Lizzy Knobel attended the Travel Oregon End of the summer event in Eugene networking with Oregon State tourism development.
- Eagle Scouts – With the oversight of Jonathan Waverly, Parks & Cemetery Maintenance Manager, scouts have repaired and painted the benches in the Heritage gardens. The next project is to repair and paint the "Prairie Schooner" wagon on the terrace.
- Oregon City High School – building a Stage
- End of the Oregon Trail Interpretive Center - Concerts in the Park very successful with thousands of our community members attending.
- Clackamas Community College – Federal Work Study partnership- Michelle Correll worked as an interpreter and with school groups.
- Easter Seals Oregon – senior community service employment program has sent Amy Hale and George Graham. We are training her for the Visitor Center/Interpreter guide and Information specialist.
- Many members of our community have enjoyed the EOT facility this summer; Katharine with the Oregon City LDS church coordinated the July, Celebration of the "Mormon Trail" – about 100 members of the church came and loved the center, many very interested in supporting EOT. Concerts in the Park, very positive feedback from the community and city staff! Clackamas County Soil & Water Conservation District workshop, Willamette Falls Area Coalition, Beta Sigma Phi enjoyed their program and Buffet dinner using the "Henderson Farm" and all of the wagons - Columbia Bank – Good Morning Oregon City – Oregon City Chamber, all very pleased with their events.
- Oregon City Library – First Friday Movie Night are @ EOT – very positive response from the community – they love the theater – Maureen and Kathy like the ease of set up with being able to pull up and unload right at the entrance.
- Missy Lipe – "Story Time" in the "Henderson Farm" @ EOTIC – the last Saturday of every month
- First City Celebration – July 26 was very successful from the perspective of EOT staff, John Jarvie, Kylee Bolinger and Kyle Larson all attended dressed in period attire with our wagons, land claims and pioneer games! Thanks to Dan Bean for the use of his truck, Troy Bolinger for delivering and Jason Lyman for returning the wagons!
- Biz Fair and Harvest Festival / Oregon City Chamber –
- Greg Nokes gave a presentation during "Black History Month" of his book "Breaking Chains".
- Steve Arndt – gave a presentation of the "Roads less traveled" in Oregon
- Master Gardeners presentation in Wagon III – "Sustainable Gardening"
- **Confederated Tribes of Grand Ronde staff and End of the Oregon Trail Interpreters are installing "Before the Grand Ronde Reservation Assimilation & Indian Management in Oregon City" exhibit in October until January 15th.**
- **Heritage Holidays in Oregon City -Saturday December 6 Stevens-Crawford Heritage House 10 to 4pm, McLoughlin House Hours: 2pm to 6pm. The Rose Farm 12 to 4pm. End of the Oregon Trail Interpretive Center Hours: 11 to 4pm. For additional information call: (503) 657-9336**

Work In process:

- Food and beverage service at EOT is in demand – working on meeting these major guest requests
- OLCC license to sell wine in the Visitor Center
- Admission memberships / partner with other sites
- Discount days for Admission
- Next steps in developing the genealogy computer project and work spaces
- Increase EOT facility rental
- Improve retail sales by adding new products
- Maximizing efficiency for staff work hours by placing work stations in the wagons
- We are continuing to promote and work with sites in Oregon City, Clackamas County and Oregon; we believe we are sharing more visitors with promotion partnerships. Public Relation opportunity for OTTA two- day events at EOT using all of EOT spaces. West Linn Neighborhood association using EOT Visitor Center and Theater for their monthly meetings. Partnership with Philip Foster Farm for "Heritage Roses" signage.

Future Vision

"Oregon Trail Experience": to continue the work of the State of Oregon, City of Oregon City, Clackamas County commissioners, Department of Transportation, Planning and Economic Development and multiple Consultants and Steering Committee members who produced the December 1990 "Master Plan for the End of the Oregon National Historic Trail, Oregon City Oregon

- **"Oregon Trail Experience";** Imagine the trail around the back side of the Visitor Center and around the back side of the wagons to the "Pioneer Garden" up to the Terrace and around the front of the wagons - also we can revitalize the out buildings and re-purpose . This is a long term project that will include local and national partnerships.

CHP shared commitments for our partners:

- **City of Oregon City:** preserve and maintain the EOT site
- **Clackamas County Tourism and Cultural Affairs and Travel Oregon, Oregon State Tourism:** "More heads in beds", International traveler readiness.
- **Confederated Tribes of the Grand Ronde:** Telling the authentic Native American stories in Oregon Territory during the "Western Migration" 1840 - 1880
- **Oregon National Historic Trail:** Frank Norris, BLM New Mexico, working to preserve the Pony Express, California Trail, Mormon Trail and the End of the Oregon Trail.
- **Museums along the Trail:** Continue to preserve the "Western Migration" history.

Five year Plan:

2015 – 2016 Planning and design the project with "Official End of the Oregon Trail" artwork, Native American Plankhouse, trails, markers, interactive displays plan & secure funding

2017 –2018 Phase I start and finish – Trails, Phase II - Plankhouse and art work, begins

2019 – Phase II, complete

2014 recap for Earned Revenue and Visitor Counts

Retail – \$29,572 revenue for Jan – November 2014 – up \$103.25 from 2013

Group Admission – \$13,869.50 Jan – November 2014 revenue UP \$4,552.50 from 2013 \$15,581.50 booked for 2015

General Admissions – \$62,858 revenue for Jan – November 2014 - UP \$37,239 from 2013

- ***See attached: Balance / P&L & attendance reports will be sent in January with updated information***
- 2014 P&L is compared with the 2014 Budget and monitored for progress, keeping on track to accomplish 2014 planned goals as well as accommodating unexpected opportunities such as funding the *"neighbor helping neighbor extreme and urgent wagon preservation project" for the End of the Oregon Trail.*

Visitor counts – see attached reports, visitor counts Jan – November 2014 is 18,448 3% over 2013

Interpretive & Visitor Services: CHP Business model is continually scrutinized for achieving goals with an efficient and principled approach.

Upcoming Exhibits / Community Events @ EOT – many more to be confirmed

- Jane Kirkpatrick – Spring of 2015
- Susan Butruille – February 2015 - TBD
- Oregon City Library – First Friday Movie Night are @ EOT
- Missy Lipe – "Story Time" in the "Henderson Farm" @ EOTIC – the last Saturday of every month