

# **AGENDA**

## **City of Oregon City Parks and Recreation Advisory Committee Meeting**

**Pioneer Community Center  
615 5<sup>th</sup> Street, Oregon City, OR 97045**

**Monday, November 23, 2009  
7:00 P.M.**

- 1) Call to order
- 2) Approval of minutes – October 26, 2009 regular meeting
- 3) Citizen comments on issues and items not on the agenda
- 4) General business
  - a) Carnegie Center utilization process update
  - b) Update of PRAC goals
  - c) New PRAC regular meeting day
  - d) Other general business
- 5) PRAC member reports
- 6) Director/staff reports
  - a) New City Hall grand opening celebration
  - b) Recreation Services update
  - c) Parks maintenance update
  - d) Other
- 7) Next meeting date – to be determined
- 8) Adjournment

**Meeting Minutes**  
**City of Oregon City**  
**Parks and Recreation Advisory Committee Meeting**

**Pioneer Community Center**  
**615 5<sup>th</sup> Street, Oregon City, OR 97045**

**Monday, October 26, 2009**

**Attendance**

**Members:** Martha Sumption, Marty Bertsch, Dan Kromer, Steve McAdoo, Bryan Watt, Rachel Gordon, Mike Mitchell

**Excused:** Mike Caudle, Ted Schumaker

**Staff:** Scott Archer, Community Services Director

**Guests:** Paul Edgar

- 1) Call to order: Chair Steve McAdoo called the meeting to order at 7:02 PM.
- 2) Approval of minutes: September 28, 2009 regular meeting minutes approved as written.
- 3) Citizen comments on issues and items not on the agenda:
  - a) Paul Edgar spoke about the removal of the old playground equipment at the Canemah Children's Park. The Canemah neighborhood would like to have a new playground installed. PRAC and Scott Archer responded that this is an item that is being considered on the project priority list, and will be discussed further as the goals and priorities are established within the available funding.
- 4) General business
  - a) Pete Walter, Planner with the city Community Development department, reported on the Tree City USA application process. There are four major requirements that the city must comply with for to meet Tree City status:
    - (1) Must form a Tree Committee. This could be a sub-committee of an existing committee.
    - (2) Must establish a Tree Ordinance.
    - (3) Must have a minimum community expenditure of \$2 per capita on tree plantings and maintenance.
    - (4) Must hold an annual Arbor Day observance.

At this time, the Planning Commission is the designated Tree Committee. However, they and staff would like to know if PRAC is interested in having members on the Tree Committee as well. Dan Kromer thought someone from PRAC should be a citizens on the Tree Committee with forestry and tree experience.

*PRAC unanimously passed a motion to recommend that the Tree Committee should have a designated PRAC representative, and that the Tree Committee should have a position for a community member with tree or forestry experience.*

- b) Carnegie Center utilization decision process update: The first of three task force committee meetings will be held Monday, November 16<sup>th</sup>, 7:00 PM, at the Carnegie Center. PRAC previously appointed Bryan Watt as the representative, and Rachel Gordon as the alternate for the Carnegie Center task force.
- c) Picnic shelter rental fee increase: Per the discussion at the September PRAC meeting, Scott Archer presented draft of recommended park rental fee increases, to be effective January 1, 2010. Following discussion, *PRAC unanimously passed a motion in support of the staff recommendation for the park rental fee increases as proposed.*
- d) Update of PRAC goals: Scott Archer provided an update on the status of the 2008-09 PRAC goals. Several of the goals have either been completed, are in progress, or have changed. Some of the goals are on hold pending available funding. PRAC discussed the status of the existing goals, and some new idea suggestions were proposed including 1.) adding dog park, and 2.) having trail linkages named. PRAC would like to continue the item at the next meeting.
- e) A new regular meeting day, beginning in January, will need to be decided in order to accommodate the meetings to be held at our new city hall building for web streaming purposes. There are issues with the new days discussed so far. Scott will look at some available days to meet, and bring those back for discussion at the next meeting.

5) PRAC member reports

- a) Bryan Watt: The Oregon City Swim Team did a volunteer clean-up project around the pool grounds this past weekend. Also, three of the refurbished diving blocks have been installed.
- b) Rachel Gordon: sings at The Verdict on Thursdays.

6) Director/staff reports

- (a) The volunteer tree planting events occurred over the last two weekends. Two volunteer groups, including the firefighters from Clackamas County Fire District 1 and Mt. View Community Church, lead the efforts to plant dozens of new trees in Chapin and Clackamette Parks, and the Mt. View Cemetery.

7) Next meeting date: November 23, 2009.

8) Meeting was adjourned at 8:57 P.M.