

AGENDA

City of Oregon City Parks and Recreation Advisory Committee Meeting

**Pioneer Community Center
615 5th Street, Oregon City, OR 97045**

**Monday, June 22, 2009
7:00 P.M.**

- 1) Call to order
- 2) Approval of minutes – May 18, 2009 regular meeting
- 3) Citizen comments on issues and items not on the agenda
- 4) General business
 - (a) 4th of July Celebration & fireworks event cancelation
 - (b) Clackamas Heritage Partners consultant review process
 - (c) PRAC applicant (follow-up)
 - (d) Web streaming of meetings (follow-up)
 - (e) Carnegie Center utilization decision process (update)
 - (f) McLoughlin Promenade project (update)
 - (g) OC 150 Sesquicentennial celebration – (update)
 - (h) Other general business
- 5) PRAC member reports
- 6) Director/staff reports
 - (a) 99E improvements/Jon Storm Park dedication & community celebration
 - (b) Sportcraft boat ramp
 - (c) Recreation Services update
 - (i) Swimming pool roof & HVAC unit replacements
 - (d) Parks maintenance update
 - (e) Other
- 7) Next meeting date – July 28, 2009
- 8) Adjournment

Meeting Minutes
City of Oregon City
Parks and Recreation Advisory Committee Meeting
Pioneer Community Center
615 5th Street, Oregon City, OR 97045

Monday, May 18, 2009

Attendance

Members: Martha Sumption, Marty Bertsch, Steve McAdoo, Bryan Watt, Ted Schumaker

Excused: Dan Kromer

Staff: Scott Archer, Community Services Director; Denise Kai, Assistant Parks and Recreation Director; Larry Potter, Parks and Cemetery Manager

Guests: Rachel Gordon, Patricia Andrews, Richard Andrews

- 1) Call to order: Chair Steve McAdoo called the meeting to order at 7:00 PM.
- 2) Approval of minutes: April 27, 2009 regular meeting minutes approved as written.
- 3) Citizen comments on issues and items not on the agenda: None.
- 4) General business
 - (1) New business
 - (a) Interview PRAC applicants: Three Committee applicants were interviewed - Rachel Gordon, Patricia Andrews, Richard Andrews. PRAC will follow-up and discuss the applicants at the next meeting.
 - (b) Web streaming of meetings and possible regular meeting day change: Scott Archer discussed the possibility of having the PRAC meetings broadcast via our *Granicus* system. The meetings would be available via broadcast both live and archived for playback any time. This would provide better transparency and information to the public about committee and city business. Additionally, this provides a permanent recorded record of the meeting, versus just the written minutes. If PRAC decided to do this the meetings would need to be held in the City Commission Chambers because of the recording system. Since the meetings conflict with another standing meeting in the Chambers, PRAC would need to move its regular meeting to another standing date, such as the third Monday. PRAC would like to discuss this at the next meeting.
 - (1) Old business/follow-up items
 - (a) Carnegie Center utilization decision process timeline: Scott Archer presented a proposed decision process timeline, which was also discussed with the City Commission at a work session recently. PRAC will be kept apprised on the status of this project.
 - (b) McLoughlin Promenade project – update: Project planning continues to proceed.

- (c) Cove dredging project – update: The City is still awaiting final permits. We are prepared to do the project upon receipt of required permits.
- (d) Skate Park art project proposal – update: The project was not done as part of the Pioneer Days celebration as hoped. Staff will try to receive an update from the artist Paula Lewis.
- (e) OC 150 Sesquicentennial celebration – tree planting event update: Still awaiting further coordination of the event. Scott Archer told Mayor Norris that Shawn Dachtler would be unable to chair the event. Mayor Norris indicated she was going to try to find another person or group to take this project on. Steve McAdoo will contact the Mayor to follow up.
- (f) RV Park improvements – update: The RV Park renovation concept plan was presented to the City Commission at a recent work session. The Commission was receptive to the plan, and asked staff to further develop the concept and develop a financing plan for further consideration.
- (g) PRAC position vacancies – consider applicants: Next meeting.

5) PRAC member reports

- (a) Ted Schumaker checked out Jon Storm Park recently.
- (b) Bryan Watt:
 - (i) Would like to start thinking about the connections with the R.V. Park, Cove, other pathways. There is lot of potential with these.
 - (ii) Pool starting blocks Metro Enhancement grant did not receive funding. Will continue to pursue how to get this done.

6) Director/staff reports

- (a) Sportcraft boat ramp: Still working on permits. Oregon State Marine Board grant application status pending.
- (b) Recreation Services update
 - (i) Swimming pool roof & HVAC unit replacements moving forward.
 - (ii) Sprayparks (Carnegie and Rivercrest) planning to open soon after Memorial weekend.
 - (iii) Pioneer Center improvements – still waiting for remainder of furnishings to complete; should be in by end of June.
 - (iv) Long-time Pioneer Center program coordinator Julie Miguel has retired. We are recruiting to fill this important position at the Center.
 - (v) 4th of July celebration and fireworks for 2010 were not funded in Metro Enhancement grant process recently.
 - (vi) Summer Trail news is out.
- (c) Parks maintenance update
 - (i) Annual Mt. View Cemetery Memorial Day event begins at 10:00 A.M.

7) Next meeting date – June 22

8) Meeting was adjourned at 8:58 P.M.

Scott Archer

From: Scott Archer
Sent: Thursday, July 23, 2009 11:59 AM
To: Bryan Watt; Dan Kromer home; Dan Kromer work; Denise Kai; Larry Potter; Marty Bertsch; Rachel Gordon; Steve McAdoo; Ted Schumaker
Cc: Kathy Wiseman
Subject: July 26 PRAC meeting canceled
Attachments: Mike Caudle.doc; Christine Bartley.doc; Justin Wolfe.doc

PRAC members,

This is to confirm, per Steve's prior e-mails with you, that our meeting this coming **Monday, July 26 is cancelled** due to multiple member and staff conflicts. We will not reschedule this meeting, therefore our next meeting will be August 24th. If there are any timely issues that come up prior to the August meeting I will let you know.

Since we are not meeting, I wanted to let you know a couple things:

1. Rachel "Rae" Gordon was appointed to PRAC by Mayor Norris at the July 15 City Commission meeting. She fills one of the vacant terms running through December 31, 2011. Rae is on the e-mail list for all PRAC communications, beginning with this one. Welcome to PRAC Rae.
2. With Rae's appointment, we still have two vacant positions. Since our last meeting, we have received three new applications for these positions. I am attaching the applications for your information. We will probably want to invite these applicants to the August meeting to keep this process moving forward, since we don't have a July meeting.

Let me know if you have any questions. See you in August.

Thanks ,



Scott Archer

sarcher@ci.oregon-city.or.us

Community Services Director

City of Oregon City

PO Box 3040

320 Warner Milne Rd.

Oregon City, Oregon 97045

503-496-1546 Direct phone

503-657-0891 City phone

503-657-6629 Fax

Website: www.oregoncity.org

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