

# **AGENDA**

## **City of Oregon City Parks and Recreation Advisory Committee Meeting**

**Pioneer Community Center  
615 5<sup>th</sup> Street, Oregon City, OR 97045**

**Monday, April 27, 2009  
7:00 P.M.**

- 1) Call to order
- 2) Approval of minutes – March 30, 2009 regular meeting
- 3) Citizen comments on issues and items not on the agenda
- 4) General business
  - (1) New business
    - (a) Fiscal year 2009-10 budget process
    - (b) Other new business
  - (2) Old business/follow-up items
    - (a) McLoughlin Promenade project - update
    - (b) Cove dredging project - update
    - (c) Skate Park art project - proposal
    - (d) OC 150 Sesquicentennial celebration – tree planting event update
    - (e) PRAC position vacancies – review applications and discuss process
    - (f) Eagle Scout project at Rivercrest Park - update
    - (g) Other old business
- 5) PRAC member reports
- 6) Director/staff reports
  - (a) Sportcraft boat ramp
  - (b) Recreation Services update
    - (i) Swimming pool roof & HVAC unit replacements
  - (c) Parks maintenance update
  - (d) Cemetery Memorial Day event
  - (e) Other
- 7) Next meeting date May 25 – need to reschedule since this falls on Memorial Day
- 8) Adjournment

## Meeting Minutes

### City of Oregon City Parks and Recreation Advisory Committee Meeting

#### Pioneer Community Center

Monday, March 30, 2009

#### Attendance

**Members:** Martha Sumption, Dan Kromer, Bryan Watt, Ted Schumaker

**Staff:** Scott Archer, Community Services Director; Denise Kai, Assistant Parks and Recreation Director; Larry Potter, Parks and Cemetery Manager

**Guests:** Phil Yates

#### Regular Meeting

- 1) Call to order: The committee appointed Ted Schumaker chair for the meeting in the absence of the regular chair and vice-chair. Meeting called to order at 7:05 PM.
- 2) Approval of minutes – February 23, 2009 regular meeting: Approved as written.
- 3) Citizen comments on issues and items not on the agenda: None.
- 4) General business
  - (1) New business
    - (a) Atkinson Park proposal – (Sustainable Today): Presenter of proposal not present.
    - (b) McLoughlin Promenade
      - (i) Final phases restoration funding award: Scott Archer reported that the City was successful in its application for Federal Stimulus Funding in the amount of \$1,065,721 to complete all of the remaining phases of the Promenade restoration project. The Public Works Department is managing the project since this is considered a transportation project (non-motorized).
      - (ii) Memorial project & signage (McLoughlin N.A.): The Keith and Lyla Kelly memorial project and the addition of park name signage were discussed. Phil Yates representing the McLoughlin Neighborhood spoke about these projects, and their potential incorporation in to the restoration project funds. Scott will check with Public Works regarding the potential to fund the signage through the restoration funding.
  - (c) R.V. Park renovation concept plan: Scott Archer presented a preliminary conceptual design for the renovation of the R.V. Park at Clackamette. The concept involves re-paving the entire R.V. Park, adding landscaping and new amenities and upgrades to the stalls. It also calls for redesign of the traffic flow. The renovation would greatly enhance the usability and the aesthetics of the Park. It is anticipated that the occupancy rates would increase, and rates could be significantly higher when improved, generating much greater revenues. The improvements are anticipated to cost between \$250,000 and \$350,000, depending on the final design. There are no funds currently identified for this project. This will be a discussion item on a future City Commission work session agenda. PRAC discussion: PRAC needs to determine its level of support for this project. Discussed the potential to

utilize the additional revenues generated towards making these improvements.

(d) Other new business: None.

(2) Old business/follow-up items

(a) Cove dredging project update: Scott provided an update on the Cove dredging project. The City has received permission from the permitting agencies to dispose the spoils along the west side of Clackamette Park into the Willamette River. We are waiting for permission from the Department of State Lands because of the river jurisdiction. We don't have the official permit yet, pending the DSL review. There has been a concern submitted by the Marine Board. Staff are working on a response to this concern.

(b) Skate Park art project proposal: The recommendation for this project by PRAC has been forwarded. The artists proposing the project are seeking approval through a public art process to be determined.

(c) OC 150 Sesquicentennial celebration – tree planting event update: Ted Schumaker reported that Shawn Dachtler has been busy and has not been available to do much as chair of this committee. Would like to know if any PRAC members are interested in helping take this on? There is supposed to be \$5,000 budgeted for this through the OC150 event funding. Ted asked if staff would find out how these funds are to be accessed.

(d) Goals update: Scott Archer provided an update on the status of the PRAC 2008-09 goals. A number of the goals have been completed, some are in progress, and some are inactive or staff are not pursuing due to other work or funding priorities. PRAC will review these goals for updates and modifications next fiscal year.

(e) PRAC position vacancies update: A few applications have been received for the two position vacancies. PRAC would like to discuss these next month - request that staff bring copies of the applications to the meeting for review.

(f) Proposed Eagle Scout project – tennis court backboard at Rivercrest Park: At this time, Larry Potter is waiting for further follow-up from the Eagle Scout on the project. No further progress to report at this time.

(g) Other old business: None.

5) PRAC member reports:

a) Bryan Watt:

i) PRAC should form an opinion about the use of the Carnegie Center to share in the public input process.

ii) Would like to see if the church volunteer group could look at doing a project with the Singer Creek falls – to clean up and repair the lights. Scott reported that this particular volunteer group has already elected to do a project at the End of the Oregon Trail Interpretive Center. Bryan would like to see if there is some way for the project to get done.

iii) Would like to look at the Memorial project (Promenade) further. Has some thoughts/ideas he would like to consider.

b) Martha Sumption: Would like to see the bonnets replaced on the wagon trains at the EOTC.

6) Director/staff reports

- (a) Local government grant application – Willamette Falls Access Project: The City is submitting a grant application to the Local Government Grant Program for the Willamette Falls Access Project. We are requesting \$750,000 in funding assistance towards an estimated total \$2,281,000 project, on behalf of the Clackamas Heritage Partners (CHP) organization (because only governmental agencies can apply for these funds). CHP has been working with stakeholders to develop this project and determine its viability since 2005. CHP has completed funding and economic studies, and project scoping, moving the project to the brink of startup while demonstrating the considerable economic benefits that investment in the project will bring to the area. This project completes the first major phase in the project. This will include roads and parking, and connectivity with existing trails to increase access to outdoor recreational activities. Restrooms to service the increase in visitors and kiosks and signage to provide tourist information will be established. The closure of the Tumwater connection to 99E will be replanted and the area immediately in front of the museum will be turned into a multi-use Community/Event Space. A garden court/walkway, an interpretive pavilion and an interpretive trail leading from the Museum to the site of the Skyway will be developed. A later phase will be the actual construction of the Willamette Falls Aerial Skyway and the self-contained viewing platform at the falls.
- (b) Sportcraft boat ramp: Project planning process continues; staff is in the final stages of the permitting process, and we are completing the Marine Board grant application to be submitted in April for funding in the coming fiscal year. The total cost of the project is estimated at \$420,000, of which \$320,000 would be funded by the Marine Board if this grant is approved.
- (c) Recreation Services update
  - (i) Swimming pool roof & HVAC unit replacements: The projects are moving forward; staff will be seeking Commission approvals for budget authority and contract approvals next month. The two projects are estimated to cost a total of approximately \$350,000. This cost is lower than earlier staff estimates. Staff anticipate the projects will be completed by this summer.
  - (ii) Pioneer Center improvements: Interior painting, re-carpeting and furniture replacement (on order) improvements were completed over spring break last week. The Center aesthetics have been greatly improved. Funding was provided via our Center donations fund and budgeted maintenance funding.
- (d) Parks maintenance update: Staff are very busy, and as always, challenged to keep up with level of work. Scott reminded committee that in our proposed 2009-10 budget we will add one full-time parks maintenance worker if approved. This will be the first new full-time parks position in several decades.
- (e) Other: Metro recently announced its purchase of 24 additional acres in the Canemah Bluff natural area. This increases the total amount of land in this area purchased by Metro to 158 acres. The new property includes forests, wetlands, a stream and rocky outcrops. A map and photos of the new property were distributed.

7) Next meeting date: April 27, 2009

8) Adjournment: 9:30 P.M.







