AGENDA

City of Oregon City Parks and Recreation Advisory Committee Meeting

Monday, October 27, 2008

Pioneer Community Center 615 5th Street, Oregon City, OR 97045

Regular Meeting 7:00 P.M.

- 1. Call to order
- 2. Introduction of new PRAC member
- 3. Approval of minutes September 15, 2008 regular meeting
- 4. Citizen comments on issues and items not on the agenda
- 5. General business:
 - a. Chapin Park brick garden proposal OCHS student senior project
 - b. OCHS Construction update on Wesley Lynn shelter project
 - c. Glen Oak Rd. High School area property acquisition
 - d. OC 150 Sesquicentennial celebration tree planting event update
 - d. Future projects/funding needs
 - e. PRAC member terms
 - e. Other general business
- 6. PRAC member reports
- 7. Director's report:
 - a. ORPA awards:
 - 1. Volunteer Service Award Oregon City Construction, OCHS
 - 2. VIP Endorsement Award
 - b. Projects update
 - 1. Jon Storm Park/Willamette Trail
 - 2. Debris Boom
 - c. Recreation Services update
 - d. Parks maintenance update
 - e. Other
- 8. Next meeting date November 24
- 9. Adjournment

Meeting Minutes

City of Oregon City Parks and Recreation Advisory Committee Meeting

Monday, September 15, 2008

Pioneer Community Center 615 5th Street, Oregon City, OR 97045

Attendance

PRAC members: Shawn Dachtler, Ted Schumaker, Martha Sumption, Marty Bertsch, Dan Kromer, Steve McAdoo, Sarah Eubanks
 Excused members: Karen Andrews
 Staff: Scott Archer, Community Services Director; Larry Potter, Parks & Cemetery Manager; Denise Kai, Assistant Parks & Recreation Director
 Guests: None

Regular Meeting

- 1. Call to order: Chair Ted Schumaker called the meeting to order at 7:00 PM.
- 2. Approval of minutes July 28, 2008 regular meeting: approved as written.
- 3. Citizen comments on issues and items not on the agenda: none.
- 4. General business:

a. <u>Applicant appointment status for vacant PRAC position:</u> PRAC's recommendation of Bryan Watt's appointment to the vacant position was forwarded to Mayor Norris and is pending appointment.

- b. Parks property search:
 - Scott Archer reported that the High School/Glen Oak Road area park property purchase approval is on the September 17 City Commission agenda. The proposed purchase price is \$1,990,000 for 9.0142 acres. \$525,000 from the Metro Natural Areas Bond Measure Local Share funds will be applied to the purchase. The remaining amount will be paid by parks SDC funds.

PRAC unanimously approved a motion to support the staff recommendation to City Commission to approve the purchase and sale agreement for purchase of this property.

2. At the July PRAC meeting, a resident requested the city investigate a property 9 acres in size adjacent to his neighborhood on Thayer Rd for potential park acquisition. PRAC was interested in following up on this idea. Scott Archer subsequently met with the property owners to visit the site and determine their interest in selling. The owners would be willing to sell part or all of the property to the city for park use.

Archer reported that while this is identified as an area in need of parks/open space, making such a purchase at this time is going to be unlikely because much of the available SDC funds have been expended on recent projects such as Wesley Lynn Park, Rivercrest Park, Jon Storm Park, and the pending purchase of the Glen Oak Rd. property. Archer also pointed out that when opportunities such as this arise, they need to be considered in terms of overall priorities for acquisition and development, since funds are so limited. There are many other needs, both currently and in the future, for parks acquisition and development, including those recommendations from the Parks & Recreation Master Plan Update. There are a number of current (Wesley Lynn, Canemah) and future (Filbert Run, Glen Oak property) park sites in need of development. Also, there are needs for funding items such as the proposed swimming pool modifications, deferred park maintenance items, etc.

This lead to a discussion about how the City might fund these needs. The SDC's budget has been spent down in the past few years, and the collection rate on new construction has slowed greatly due to the housing market. It is therefore not possible to fund most of the park project needs without some new or additional sources of revenue. The possibility of a Parks and Recreation bond measure was brought up. PRAC would like to explore this issue further at the next meeting. PRAC requested that staff prepare a list of projects, acquisitions, and other projected parks and recreation funding needs that might be considered for such a proposal for discussion at the October meeting.

c. Carnegie spray park improvements:

Denise Kai provided an update regarding proposed improvements to the Carnegie spray park. The proposed improvements would cost around \$25,000, and would enhance the usability and safety of the feature. Denise and Scott presented the proposed improvements recently at a McLoughlin Neighborhood Association meeting. The responses and input from this meeting were mostly favorable, with a few concerns raised regarding aesthetics and possible historic issues. Staff will continue to explore the proposed improvements.

c. Tree removal and re-planting plan at Carnegie Park:

Staff is in the process of developing a replanting plan for the loss of the several Dutch Elm trees to disease over the past few years. Funding to replace the trees is a consideration.

d. Other general business: none

5. PRAC member reports:

a. Shawn Dachtler asked staff for some clarifications about the Miles for Meals on Wheels program.

b. Ted Schumaker appreciated receiving the information from staff regarding the seeking of public comments on the McLoughlin Promenade grant application.

6. Director's report:

a. Projects updates were provided on the following:

 Jon Storm Park/Willamette Trail – going well, staff expects to be open to the public by the end of October. Shawn Dachtler asked about the placement of parking bumpers in the parking lot.

- 2. Debris Boom the bids came in high, and the project is being re-bid. Will know results of this process soon.
- Sportcraft boat ramp improvements process on hold due to unexpected permit issues and costs in proceeding; determining next steps.
- 4. Parker Knoll Development (Wesley Lynn Park) all approvals were completed. When the development proceeds, the negotiated improvements will be made.

c. Recreation Services update – the annual pool maintenance shutdown was complete. The exterior of the building received a new paint job, including new colors. The interior is being painted as well – the majority of this will be done during the winter break shutdown.

d. Parks maintenance update – Larry Potter provided a brief update on parks maintenance activity.

7. Adjournment: The meeting was adjourned at 9:00 PM.

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Page 1 of 1

Scott Archer

From:	Larry Potter
nt:	Friday, October 24, 2008 11:32 AM
To:	'dejoode@comcast.net'
Cc:	Scott Archer
Subject:	RE: PRAC
Livetwork	ed to give you a boads up on Davo's comments. I had the Supervisor of Athletic Fields for Portland Parks come out

I just wanted to give you a heads up on Dave's comments. I had the Supervisor of Athletic Fields for Portland Parks come out yesterday and together we worked a field. His comment was, there is nothing the matter with either field basically, they have not been field prepped correctly from the looks of them all season. I understand the time and money constraints that Dave Seward and OCYS are having to work under, so, it is just a matter of time and proper field work(which equates to money) to having all of the infields in excellent condition. I will be trying to do the fall leveling on all of the infields before the winter rains prevent it. Wesley Lynn's fields were leveled today, thanks Reggy

-----Original Message-----From: dejoode@comcast.net [mailto:dejoode@comcast.net] Sent: Thursday, October 23, 2008 12:58 PM To: Larry Potter Subject: Re: PRAC

Larry,

I will pay good money for some one to fix those fields. Please understand that Dave Seward does not represent OCYS. He lines and drags the fields for us.

Reggy

------ Original message ------From: "Larry Potter" <1potter@ci.oregon-city.or.us>

> The other day, Dave Seward made some comments to a group of people that the

> fields at Wesley Lynn were dangerous and unplayable. He was invited to the PRAC

> meeting on 10/27/08, 7pm, Pioneer Center to relay his comments. Scott Archer

> thought you might like to attend and find out what is going on. One other note,I

> was thinking about this before Dave Sewards comments. I am bringing in a

> professional field prep team today to prep and look at the field and give me

> their professional comments about these fields. I have stated before that I

> thought that the fields were dangerous because they were not being prepped > correctly.

> If it works out right, I will give you a call today and see if you want to look

> at the one field prepared today.

÷ ₹ ...

Chapin Parks Community Brick Garden

- Have your name engraved on a brick that will be apart of the architectural design.
- Standard 4" x6" can be inscribed with names of individuals.
- Leave an enduring symbol of your participation.



To buy a brick, please complete this form.

Name			_
Address			
City	State	Zip Code	
none		E-mail	

In ordering multiple bricks, please use separate forms for each brick. Leave spaces between words, and do not hyphenate or continue words over two lines.

Individual Brick: \$40

4'6" brick inscription: up to 3 lines of 14 characters or 2 lines of 20 characters.

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_ Please check here if you would like to receive a receipt which includes our non-profit tax ID number

Christine Rumble Period 4 Senior Project Proposal

Senior Project Proposal

1. Describe your Project.

I would like to build a brick garden in front of the Chapin Park Snack Shack with bricks that the community can purchase and have engraved "in memory" or a friend or family's name or pet. I plan to build the brick garden around the Snack Shack, depending on quantity sold, I can put them in front of the Shack and possibly paths leading to the main walking path. More specifically, laying the first bricks in between the two cement blocks used for people to walk up to the Snack Shack to purchase food. I am selling each brick for \$40.00 and am only going to be charged \$15.00 for the imprinting. I plan to have the proceeds from this project be donated to the Children's Center of Clackamas County. I really wanted the money coming from this project to stay in the community and help children.

2. How is this project connected to your post-high school goal: Help a child, Buy a Brick!

I like to help children and be motivated to help the community, which brings us together. So, for my career I want to go into medical school and this will help prepare me for the hard work and experience with dealing with communicating with people. Also I am learning about the center I am donating to by going on a tour around the community center and being shown the process that the children have to go through when they are taken to this facility, helping me understand that action of work.

3. List at least five steps to complete your project and a proposal timeline to show when each portion will be completed.

- ★ Introduce my Senior Project to the Oregon City Parks and Rec. Department. By end of Sep. (I am not sure on duration of meeting)
- ★ Have 300 bricks donated by Gary Zagelow of Mutual Materials in Tualatin. Already have in place. (Drive with mom to pick up the bricks and store them at my house.)
- ★ Meet with Barry Lucas (Imprinter and financial keeper) give him account information after getting it approved by Kathy Johnson. Sign contract with him saying he works for me. Get sample imprinted bricks from him to use as demo's and put a picture on order form.
- \star Create an order form for the community to order the brick.
- ★ Give a few marketing presentations to help promote the bricks. By third week. More specifically target the Park and Recs. Department, Elks Club, Chamber and athletic games of all ages around the community.
- \star Find laborers to donate their time. (Already have in place).
- ★ Find imprinting company (On the Rocks NW) whom will handle all the finances, which Barry will receive customers order forms and checks, run everything by me and take out the imprinting costs then place the rest in the OCHS account. Already have in place.

9-17-08

- ★ When approved, have an account set up at the school that will eventually be money donated to Children's Community Center in Clackamas County. Meet with Kathy Johnson Sept. 18th.
- ★ Meeting with Barry Lucas on Monday, September 22.
- ★ Set up a booth at Parent Teacher Conferences to help accomplish my goal of selling 10 bricks by November 10th.

4. How will your project connect academic studies, or learning, to a real-life situation?

The Children's Community Center in Clackamas County is the organization that I chose to donate all the proceeds from the community brick garden because I have focused the last three years of my studies to criminology and my last year of studies to the medical field. Within the walls of the Children's Community Center is where the investigation begins of alleged abuse and where real life situations do take place. It is a safe haven for children who have been illegibly abused. Children have to be taken there by either a police officer or a concerned family member. This is where criminology, the medical field and my love for children find commonality. Fortunately I found a common ground that connects my studies in criminology and my studies in medical. 5. What new learning or skills will you need to gain to complete this project?

The skills that I will learn to complete this project will be in the marketing field because I will have to create a way of marketing the sale of the bricks so that the community will find interest in purchasing a brick. Another marketing tool that I will have to learn will be to create a purchase order form for the community.

6. How will your project be more difficult or different from other work you have done in the past?

I have never created such a large, complex project before in my life. I have so much responsibility in having to sell the bricks, making sure my connections are all in place and transporting the bricks. Also I have never done a project to where I am donating profits to an organization, which I am very excited to be a part of. 7. How much time do I estimate my project will take?

I estimate it will probably take the whole year, but I will set goals as to what I will finish this trimester, more specifically in November. Those goals will be selling a certain amount of the bricks at fall baseball games and going to a few meetings to promote my brick garden and getting them ready to be placed.

8. What will be the product/evidence of my project?

The ending result is going to be a beautiful brick garden that will come together and the community can visit at Chapin Park where they will see a little piece of themselves and know that the proceeds have gone directly back into our community to benefit children. Though, what I am accomplishing for my Senior Project, due in November will result in the goals of selling at least 10 bricks by attending many meetings and Parent Teacher Conferences. On my goals page you will see specific items I plan to complete by the end of the trimester. I will have evidence by taking a lot of pictures, documents of being at meetings and flyers.

9. What adult will work with me and what is their knowledge in this subject?

The city Commissioner Trent Tidwell is all for helping me with this project, assisting me at the meetings and staying in touch about dates and times. Also Barry

Lucas is blasting my bricks and is handling all the finances. My mom is also all for helping me, having knowledge in the marketing field. 10. Project budget-income and expenses.

The bricks are all being donated, 300 from Mutual Materials and any overage Barry Lucas is covering the costs. He is only charging me \$15.00 for the imprinting of the bricks and we are planning to sell them for \$40.00. I will make the order forms on my own time and make many copies coming from my own expenses. Gas will also come from my own expenses because of the meetings I will have to attend and the transporting of the bricks between locations. Including getting them from Mutual Materials. Further on in the year I will have donated labor to help put in the bricks in front of the Sack Shack.

Christine Rumble Period 4

SMART Goals

Goal: My goals to accomplish by the end of the trimester is to set up an account with Kathy Johnson at the High School by the 20th of Sept. and have the order form made by the 25th. I am going to attend two major group meetings, marketing my bricks and set up a booth at Parent-Teacher Conferences. I will sell 10 bricks by November 10th. I will continue my project from there on my own time.

Objectives:

- 1. Meet with Barry Lucas (after meeting with Kathy) to give him account information.(Monday the 22nd of Sept.)
- 2. Get sample bricks from him and take pictures to put on order form.
- 3. Make order form at Sean's (my Cousin's) and make a lot of copies.
- 4. Take a lot of pictures and get bricks from Mutual Materials.
- 5. Give flyers out at park, go to Elks Club meeting or Board meeting (unknown dates).
- 6. Have table/booth set up at Parent Teacher Conferences.



Board of Directors

John Foote, Chair Clackamas County District Attorney

Craig Roberts, Vice Chair Clackamas County Sheriff

Terry Waddell, Treasurer Community Volunteer

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Bill Dolan President/Creative Director, Spirit Media

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Jenn Grimes North America Marketing Director, Tectura Corporation

Sally LeFeber Community Volunteer

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Linda Pearce CFO, Warn Industries

Russ Reinhard President, Willamette Falls Hospital

James Resk, MD Pediatrician

Greg Rogers, CPA Mitchell & Rogers

Senator Kurt Schrader, DVM Clackamas County Veterinary Clinic

Executive Staff:

Michael Chen, M.D. Medical Director

Tonia Hunt Executive Director

About the Children's Center of Clackamas County

The mission of the **Children's Center of Clackamas County** is to support and medically assess children who are suspected victims of abuse or neglect.

The Children's Center of Clackamas County is a child abuse medical assessment center. The Children's Center sees cases of suspected physical abuse, sexual abuse, neglect, drug endangerment, and witness to violence.

Assessments include a medical check-up to identify and document signs of abuse as well as a video-taped forensic interview so children can tell their history of abuse in their own words in a safe and neutral environment. Family support services help children and families move on to healing following concerns of abuse.

The Facts

- The Children's Center of Clackamas County provided child abuse assessments for 260 children in the last 12 months and expects to serve over 300 children in 2008.
- Two-thirds of the children served at the Children's Center are girls and half are younger than seven years old.
- Seventy percent of child abuse assessments provided by the Children's Center are for suspected sexual abuse of Clackamas County children.
- Wait times for assessment services can stretch to more than two weeks for children who have disclosed abuse if funding and staff are limited at the Children's Center.
- Demand for urgent assessments of suspected physical abuse cases is an emerging unmet need in Clackamas County. The Children's Center's demand for physical abuse assessments has nearly tripled in the last six months.
- On average, there are over 4,000 reports of suspected child abuse in Clackamas County.

The Funding

Roughly half of the Center's funding is secured through state and county contracts for services. A portion of funding comes from insurance reimbursements. Public and

insurance funds cover approximately two-thirds of the total cost of care for each child, *leaving a funding gap of approximately* **\$1,000 per** *child*. Corporate, individual and foundation support is needed to fill this funding gap.





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4'6" brick inscription: up to 3 lines of 14 characters or 2 lines of 20 characters.

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2008 ORPA Voluntary Service Award

Recipient: Oregon City Construction - Oregon City High School

Oregon City Construction started in 2003 as an advanced construction class based on the concepts of community service, project management and planning future job opportunities. Initial projects have been focused around local parks, which have enhanced their function ability throughout the years. The outcome over the years has been tremendous. The local neighborhoods have said that crime and vandalism have dropped drastically, and more people are using the parks. The OCC is continuing to strive for the same outcome as before. This requires innovation on our part to think of new projects that will continue to enhance the parks we are working in. Projects in the past have included: an observation deck, birdhouses, retaining wall, bridge at Hillendale Park, concrete walkway and pergola at Wesley Lynn Park, a volleyball court at Hillendale Park and refurbishing stairs at Oregon City Municipal Pool.

The participants of this class are high school students led by their teacher Britt Tucker. The students are working on these projects from concept, to design, to material run off, obtaining donations, to onsite implementation. These projects occur during class time, after school hours and on weekends. These students are engaged and have a sense of ownership with these projects, not to mention the skills they take away with them. The product of their time, efforts, and skills are a benefit to the community and provide assets that may otherwise not be funded in our parks.

The OCC Mission Statement:

We at Oregon City Construction strive to:

- Develop professional connections to establish a foundation for our future.
- Promote a professional image of ourselves and our peers by demonstrating integrity, quality, and giving back to the community.
- Enhance the environment throughout Oregon City





Wesley Lynn Pergola- completed spring of 2008





Hillendale Overlook/Fishing platform



Bird House/Condos placed in several parks



Hillendale Park 8 built over benches



Hillendale bridges



Oregon City Parks & Recreation <u>5-Year Capital Funding Needs*</u>

* Draft for discussion purposes - all costs are estimated

- Pool study recommended renovations to meet community needs and extend life of pool by another 30 years
 \$1.2 \$2.8 M
- Deferred parks maintenance trails, pathways, equipment, restrooms (Rivercrest changing room updates), etc.
 \$750K

•	Chapin Park improvements (existing MP)	\$500K
•	Wesley Lynn Phase 2 (current & future MP)	\$500K - \$1M
٠	Chapin Park improvements (existing MP)	\$250 - \$500K
•	Filbert Run Park (future MP)	\$500 - \$750K
•	Glen Oak Rd Park (future MP)	\$1.5M - \$2M
•	Pioneer Community Center improvements	\$500-\$750K

 Miscellaneous improvements/additions – existing parks, trail connections, etc. (per 2008 Parks & Rec MP Update) \$1.2 - \$1.5M

Sub-total (in millions) = \$6.9 - \$10.55

 Targeted park acquisition areas – Park Place, Beavercreek, Maple/Holly Ln., Clack. Cove, other (costs mostly unknown at this point) \$5 - \$7M

Total need (in millions) = \$11.9 - \$17.55 M



OREGON CITY PARKS & RECREATION Activity Report Program: Pioneer community center

Month of: September 2008

Category	Number of Participants
Home delivered meals	1894
Congregate Meals	619
Transportation	1033
Outreach services	652
Trips	86
Recreation	990
Classes	139
Meetings	283
In house services	120
Community use (rentals)	553



Month of September 2008

New information / highlights:

6 regular trips provided this month, 4 for Pioneer center + 2 trips for Rose Linn care center.

4 dine outs - 2 dine outs for West Linn, 2 for Rose Linn care center

Donations: \$729.81 for the pioneer donation fund, and \$1655.63 for meals on wheels. Spent \$0 from general donation fund, \$0 from MOW fund.

Supplied pet food to 39 pets for the Animeals program for low income / home bound pets 2 times this month.

Building rentals included Church – every Sunday, Wednesday evenings, Monday evenings. In addition, there were 5 rentals in the ballroom, 5 rentals in the basement New screen for projector installed in basement (was donated)

Up Coming Events/ Dates of note:

4 Pioneer trip planned next month: Pumpkin patch, Mystery drive
Rose Linn care center – 2 local trips.
Dine outs for West Linn to various locations
Wreath sales to begin in October
Selling entertainment books to help with the MOW program
Spirits of Oregon City October 25th –Pioneer center providing buses and drivers, actors and some supplies. Pioneer center to be reimbursed by the spirits group.
Holiday art faire Dec 4/5th 10am -4pm
Fill-a stocking tom begin in Early November

Concerns and Challenges:

Building maintenance completed as time allows. Disabled/confused seniors needing additional assistance by staff Staffing issues remain due to illness and injuries (all off the job) and vacations.

Building maintenance:

Hood in kitchen to be replaced-bids in progress-ongoing Carpets cleaned. Leak in ceiling repaired – new fire alarm installed. Bridge in peace garden – maintenance done, safety strips in place



OREGON CITY PARKS & RECREATION Activity Report Program: Pool and Recreation

Summer 2008

New information / highlights:

*Summer concerts were a success. average attendance of 709. All split the bucks went to pool and meals on wheels program. Raising almost \$1000 for both facilities. This money will purchase a new ADA lift for the pool *Swim lessons went fantastic. Almost all classes filled with exception of the upper levels. We had waiting lists for all lower level classes. **Final revenue was \$98,258

*Summer camps were a huge success, as always. Staff was great. Most camps filled with waiting lists for River Crest and Aqua Camp. Partnership with Eastham was great, and we appreciate being able to work with them.

*Recreation swim attendance was up. I believe due to the economy people are sticking closer to home. Our projected revenue was \$15000. Final revenue was \$30801.

*Our memberships were also up. We projected \$13,700 and the final revenue was \$13,993. Also our punch cards were up showing an increased number in our water exercise classes. Projected was \$6000 and final revenue was \$8078. I added more promotional ideas this year, posters, retirement home transportation.

* Shutdown tasks completed: 1. Painted office and locker rooms spaces. The int. is slated to be finished over Dec. shut

down and the ext. is to be completed by Oct. 15th. 2. All areas pressured washed and cleaned 3. Reorganized office ce for efficiencies purposes 4. Repainted lines in the pool; repainted and all depth markers. 5. Painted and got the staff lounge area ready and more comfortable for all staff members. 6. Replaced the window in the hallway. No longer painted with a fish theme to hide the wear of the old windows. 7. Moved sportsman server to the pool.

Up Coming Events/ Dates of note:

- Oct. 31st swamp swim
- School lessons start Sept. 22nd

Concerns and Challenges:

*Limited space for the growth of this community and the needs expressed in regard to recreation and aquatics.

Building maintenance:

*Dec. shutdown we are getting the locker room and office floors epoxy painted. Also painting the interior of the building Dec. shutdown.

*Cont. to address the roof leaks. The natatorium leak is something that will only be taken care of if the whole roof is fixed.

OREGON CITY PARKS Monthly Report

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SEPTEMBER 2008		TOTAL USE	RECEIPTS
FACILITY USAGE			
BUENA VISTA HOUSE		55	
PARK SHELTERS			
Atkinson	0		
Canemah	0		
Chapin	8		
Clackamette General	4		
Clackamette Horseshoe	3		
Hillendale	7		
Rivercrest General	8		
Rivercrest Spraypark	7		
SHELTER RESERVATION TOTAL		37	
BALLFIELDS		242	
PARK RESERVATION RECEIPTS			1,000.00
			1,000.00
CLACKAMETTE RV PARK			
RV RECEIPTS			9,956.00
OCCUPANCY RATE*		50%	-,
RV DUMP STATION RECEIPTS			822.40
TOTAL CLACKAMETTE RV RECEIPTS			10,778.40
CEMETERY STATISTICS			
FULL BODY	5		
CREMAINS	5		
TOTAL REVENUE - CEMETERY			36,908.56

Prepared by: Betty Joe Armstrong July 8, 2008

* Use Receipts divided by 20,100 to get occupancy rate.