

Meeting Notice
Park and Recreations Advisory Committee
Monthly Meeting

Monday, September 27, 1999

7:00 p.m.

Carnegie Center

606 John Adams

Bill Woods, OCYS

Agenda

Welcome and Introductions

7:00 p.m.

Call to Order, Daphne Weust, PRAC Vice Chairman

Review and Approve August Minutes *

Future Agenda Items

Parks and Recreation Update → *HRB*

Unfinished Business

McLoughlin School property

Playground Equipment for the Carnegie

Issues addressed by SENA

New Business

Clackamette Park R.V. Park

Bylaws – terms need to be staggered

** Take Roger to MNA
* Call OCMA for inspection &
consultation*

Announcements

Assignments

Next Meeting Date

October 25, 1999

Adjourn

* Requires a vote

*if park retained, upgrade to
star park standards
if not improved, remove it &
use as a parking
its closure*

9:00 p.m.

*For Special Assistance Due to Disability,
please call City Hall forty-eight hours prior to the meeting date @ 657-0891*

Please post at City Hall/Municipal Elevator/Pioneer Community Center/Fire Stations/Public Works/Carnegie Center
Swimming Pool/Cemetery



**OREGON CITY
PARKS & RECREATION**

City of Oregon City

**PARKS AND
RECREATION**

PARKS

Administration
122 S. Center
Oregon City, OR 97045
(503) 657-8241
FAX (503) 650-9590

Maintenance & Reservations
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Memo

To: Parks and Recreation Advisory Committee Members
From: Jim Row, Aquatics Coordinator
CC:
Date: 09/22/99
Re: September Parks and Recreation Update

Library Director, Roger McClurg, was recently named Interim Parks and Recreation Director. It is anticipated that he will serve until a Permanent Director is hired in January 1999. Interim City Manager, Chris Jordan made this appointment since his time commitment to the City is lessening. On a related note, the finalists for the City Manager position will be interviewed at the end of September.

I researched the existence of a Clackamette Park Master Plan and found that one really does not exist. A plan was thrown together by staff a few years ago to secure State Marine Board funding for the restrooms and parking lot, but was never intended to serve as a formal master plan or even taken to the City Commission. Interim Assistant Manager, Bryan Cosgrove, said that a master plan is needed for Clackamette Park and will hopefully be completed in the near future.

Staff is still working on the proposed park sign standard. There is also some expressed interest in placing a Carnegie Center sign on the corner of 7th Street and John Adams or 7th Street and Jefferson. We should decide what standards facility signs should adhere to, as well. We have scheduled a work session with the Historic Review Board to discuss the Library Park – Carnegie Center signs issue, since it is in the McLoughlin Historic District.





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Park and Recreation Advisory Committee Report

Meeting Date:	09/22/99
Subject:	McLoughlin School Property
Action Needed:	FYI and Discussion

The City Commission gave staff the direction to begin discussions with the School District regarding the use of McLoughlin School property for sports fields. Community Development staff will hire a landscape architect to research the feasibility of sports fields development. If the prospects look promising, the City will begin discussions with the School District.





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Park and Recreation Advisory Committee Report

Meeting Date:	09/14/99
Subject:	Library Park Playground Equipment
Action Needed:	Discussion with a recommendation to Commission at some point

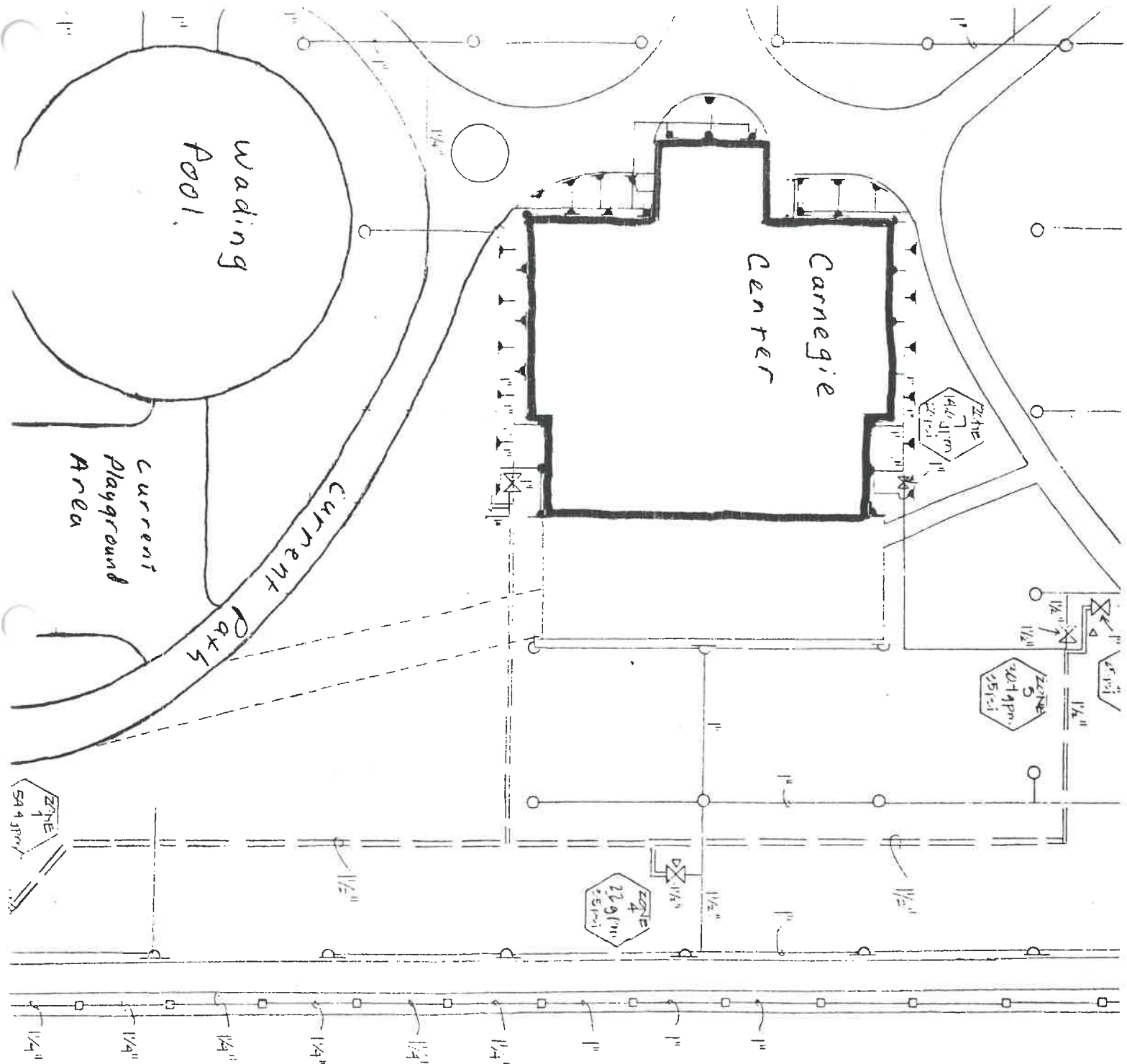
We have raised approximately \$9,000 to date for the Library Park playground equipment. In the interest of completing the project in a timely manner, we have considered moving forward with the funds currently available, rather than continuing to the initial goal of \$14,000.

After much discussion, we believe that the best approach would be to move the current swing structure to a location closer to the building, remove the current slide, and install the new playground in the current playground site. To accomplish this, we would have to move the walking path to a location in between the two playground sites. Moving the swing structure to this location should bring it up to code for fall zone requirements. Please see the attached drawing for details.

Once a location and equipment decision has been reached by the advisory committee, a recommendation should be made to the City Commission. The public will have an opportunity to comment at the Advisory Committee and City Commission meetings. Once the Commission approves a plan, it will be much easier to proceed with the project.

A decision should be made at a later meeting, allowing time to notify the McLoughlin Neighborhood Association.





CONTROL LINE WITH
LINE TO EXISTING
CAPPER MAINTENANCE
FROM MAIN PUMP
ACROSS STREET



City of Oregon City Police Department

320 Warner Milne Road - P.O. Box 351
Oregon City, Oregon 97045

Gordon L. Huiras
Chief of Police

(503) 657-4964
FAX (503) 655-0530

TO: Chief Huiras *GH*
FROM: Amy Lobdell
DATE: September 13, 1999
RE: Clackamette Park Activity

Between October 17, 1996 and August 25, 1999 I have found 10 calls directly related to the RV portion of Clackamette Park. The calls vary from cold thefts, to domestic disturbances to a working drug lab. I have briefly listed the dates of the incidents and a synopsis of what was reported to be going on.

- 1) October 17, 1996 Theft of money from the camp hosts' RV
- 2) June 7, 1998 Two males fighting at the RV overnight area
- 3) July 1, 1998 Domestic disturbance
- 4) July 9, 1998 Drug lab in an RV unit
- 5) June 3, 1999 Male walking around outside #6 with a knife
- 6) June 23, 1999 Unwanted juveniles inside the RV park
- 7) July 3, 1999 RV park water main break
- 8) August 16, 1999 Abandoned vehicle at the RV parking area
- 9) August 16, 1999 Found wallet
- 10) August 25, 1999 Domestic disturbance at the RV parking area



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Park and Recreation Advisory Committee Report

Meeting Date:	09/21/99
Subject:	BY-LAWS and Member Terms
Action Needed:	Revision and recommendation to City Commission

The Advisory Committee by-laws are in need of an update due to the recent re-organization of the Parks and Recreation Department and concerns expressed over membership terms. The way it is currently structured, many member's terms expire at the same time. Once revised, the new by-laws must be approved by the City Commission.

Current Term Structure:

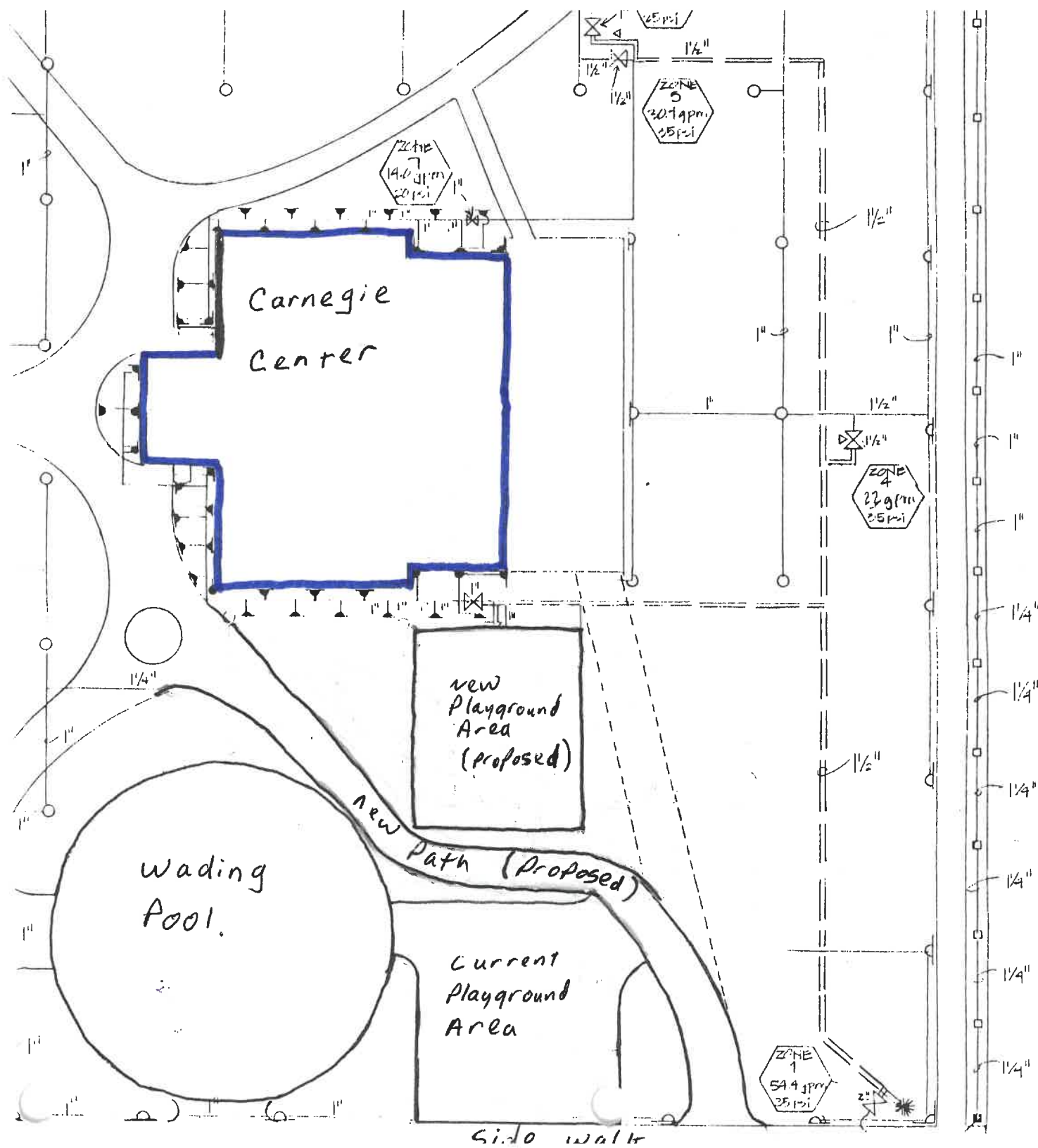
Three member's terms expire on 12/31/2000

Four member's terms expire on 12/31/2001

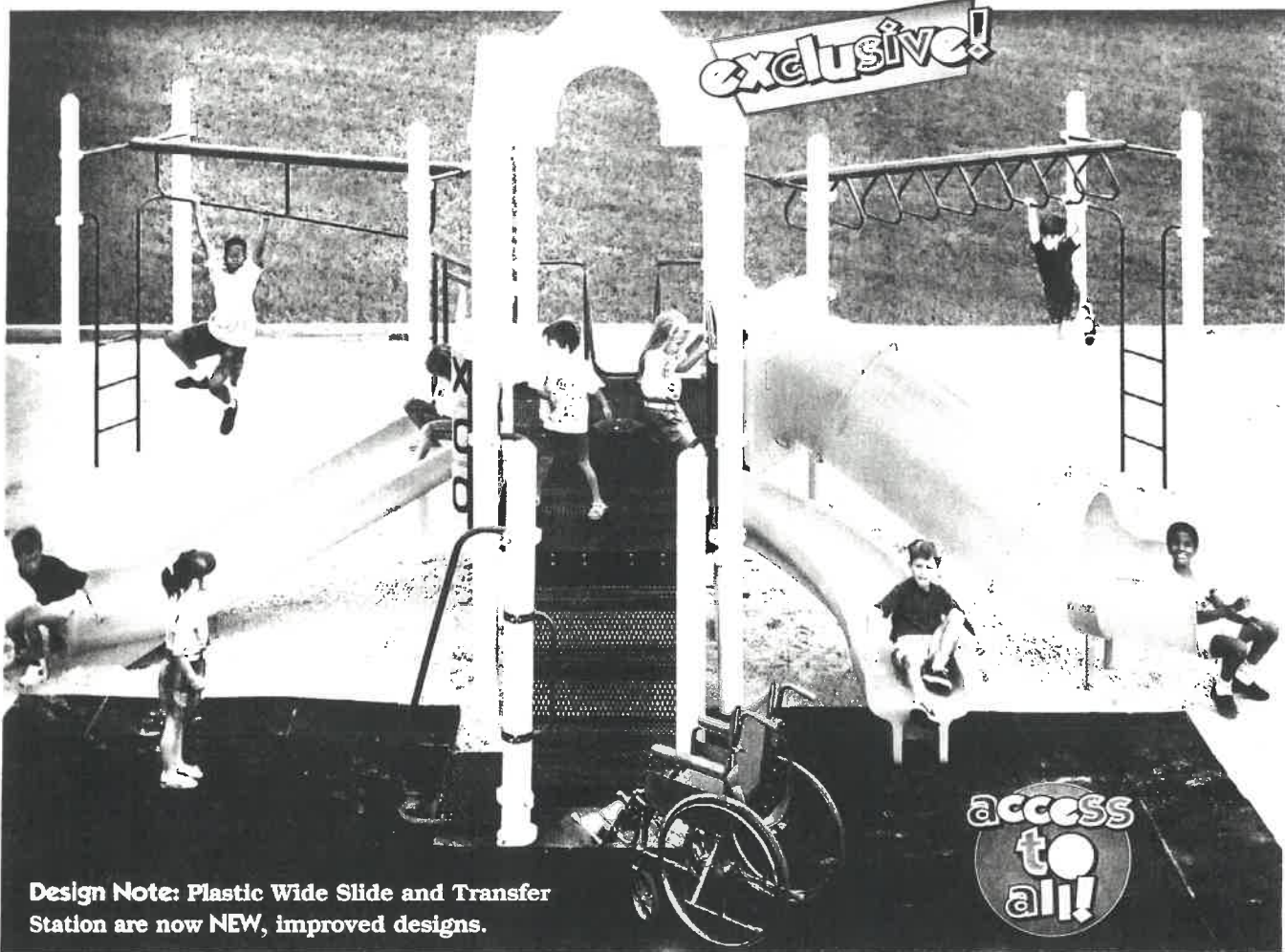
The Advisory Committee must approve a new term structure before we can advertise for and fill the vacant position. To accomplish this, some members may need to agree to shorten their own terms. Terms could be shortened based on seniority. Another option would be to switch from three-year to four year-terms. Extending the terms of some members would help space out expiration dates.

*Establish 7 Positions
3 yr terms*





Playmaker® 500-236



Steel Posts\$8,194

Aluminum Posts\$8,714

Capacity: Accommodates up to 30 children
with skill levels 5 to 12 yrs.

Playstructure: 21' x 26' (6.3m x 7.8m)

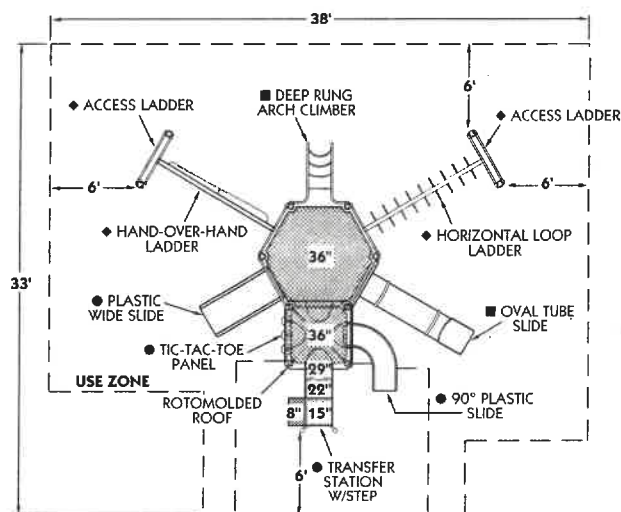
Use Zone: 33' x 38' (9.9m x 11.4m)

Installation: Approx. 30 hours

Weights: Steel 2369 lbs. (1066 kg)
Aluminum 1965 lbs. (884 kg)

Features:

- Transfer Station is easy to install and provides access to all children
- **EXCLUSIVE** Rotomolded Roof is visually exciting and provides shade
- **EXCLUSIVE** Oval Tube Slide plus Wide Slide and 90° Slide offer sliding fun to everyone
- Two overhead events build upper-body strength



Warning: Do not install any playground equipment over paved surfaces such as concrete or asphalt. The complete area, including the space under and around all playground equipment, must be covered with an impact-absorbing material.



Memo

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To: Parks and Recreation Advisory Committee Members
From: Jim Row, Aquatics Coordinator
CC:
Date: 09/27/99
Re: RV Park

We have found that the financial situation of the RV Park is not as we originally thought. Allen Toman, Parks Operation Supervisor estimates that the true annual cost to operate the RV Park is closer to \$5,000. The budget shows the RV Park expenditures as \$25,608 for fiscal year 1999-2000. Apparently, about \$20,000 of that is projected to be spent on other Clackamette Park projects and maintenance. These items include, replacing the picnic shelter and horseshoe pit roofs, portable restroom rental, tree service and lawn chemicals.

Closing the RV Park may cost nearly \$45,000 in net proceeds annually. If revenue continues to grow, the net loss would grow, as well. Since the RV Park subsidizes the maintenance of Clackamette Park, the difference would have to be made up by the general fund.



A G E N D A

OREGON CITY COMMISSION
City Hall
320 Warner Milne Road
Oregon City

REGULAR MEETING

Wednesday, October 6, 1999
7:00 P.M.

6:15 PM, Urban Renewal Agency Executive Session per ORS 192.660. (1) (e) Real Property Transactions.

6:30 PM, Urban Renewal Agency Regular Meeting. All interested persons are invited to attend the regular meeting and provide input.

1. Flag Salute.
2. Approval of Minutes, September 15, 1999.
3. Oath of Office:
 - a. City Recorder
4. Public Comment (Items not on this agenda).

PUBLIC HEARINGS

- 7:20-8:00* 5. Commission Report No. 99-182, Proposed Ordinance No. 99-1013, An Ordinance Implementing the Requirements of Title 3..., and Declaring an Emergency - Public Hearing.
- 8:00-8:05* 6. Commission Report No. 99-185, Zone Change from County FU-10 to City R-8, Single Family Dwelling District, 13156 South Pease Road - Public Hearing; If Approved, Proposed Ordinance No. 99-1022.
- 8:05-8:10* 7. Commission Report No. 99-186, Zone Change from Clackamas County Fu-10 to Oregon City R-6/MH, South Side of Glen Oak Road, Between Highway 213 and Beaver Creek Road - Public Hearing and Final Order; If Approved, Proposed Ordinance No. 99-1025.
- 8:10-8:48* 8. Commission Report No. 99-187, Proposed Ordinance No. 99-1026, An Ordinance Amending Title 17: Zoning, Chapter 17.37: M-1 (CI) Campus Industrial District, Section 17.37.020: Permitted Uses, and Amending Section 17.37.040: Dimensional Standards of the Oregon City Municipal Code of 1991 - Public Hearing.

ORDINANCES

- 8:40-8:43* 9. Commission Report No. 99-181, Proposed Ordinance No. 99-1021, An Ordinance Amending the Comprehensive Plan Map and Chapter 17.06.030, Official Zoning Map, of the Oregon City Municipal Code of 1991, by changing Certain Districts for Property North of Forest Ridge Road, West of South End Road - Second Reading Only.

Wednesday, October 6, 1999

COMMISSION DECISION ITEMS

643-8410. Commission Report No. 99-189, Contract for 9-1-1 Answering and Dispatching Services; Revised Member Board Charter; Performance Standards for Fire/EMS Agencies; and, Performance Standards for Law Enforcement Agencies.

11. Commission Report No. 99-188, Recreational Vehicle Park at Clackamette Park - continued from September 1, 1999 agenda.
12. Commission Report No. 99-190, Annexation of Clackamas County Islands.

CONSENT AGENDA

The following can be approved in one motion.

13. Commission Report No. 99-183, Public Utility Easement Acceptance - Hazel Grove 4.
14. Commission Report No. 99-184, Deed of Dedication Acceptance - Oregon City Baptist Church.

APPOINTMENTS BY MAYOR

15. Four Appointments to the Transportation Advisory Committee:
 - a. One Term To Expire On August 31, 2000.
 - b. One Term to Expire On August 31, 2001.
 - c. Two Terms to Expire On August 31, 2002.

COMMISSION/MANAGER/STAFF COMMENTS

For special assistance due to disability, please call City Hall at 657-0891, 48 hours prior to meeting date.

POST: Friday, October 1, 1999

City Hall/Municipal Elevator/Pioneer Community Center/Fire Stations No. 1 and 2/Public Works/Carnegie Center/Swimming Pool/Library/Cemetery/Steve's Market, Clackamas Heights/Cable TV Studio Reader Board/Chair: Community Involvement Council and Neighborhood Associations/South Metro-FAX: 656-2417



CITY OF OREGON CITY

INCORPORATED 1844

COMMISSION REPORT

FOR AGENDA

DATED

October 6, 1999

1 of 1

Page

TO THE HONORABLE MAYOR AND COMMISSIONERS

Subject: Recreational Vehicle Park (RV) Report No. 99-188
At Clackamette Park - Continued From September 1, 1999 Agenda

master Plan

*Exact Rev. to date Comp. to last year
more exact numbers on expenditures
Traffic Counts*

At the September 1, 1999 meeting the City Commission discussed the future of Recreational Vehicle Park at Clackamette Park. At that meeting, the Commission adopted a motion to refer the matter to the Parks and Recreation Advisory Board for review and recommendation and bring their recommendation back on the first agenda in October.

On September 27, 1999, the Park and Recreation Advisory Committee conducted a meeting wherein they discussed the potential closure of the RV Park. The Advisory Committee issued the following statement: "If the decision is made to keep the RV Park, we believe it should be upgraded to state park standards. If it is not to be improved, we believe its closure should be used to improve the City's position regarding the potential sale of nearby property."

Staff has found that the financial situation with the RV Park is not as we had originally thought. It is estimated that the true annual cost to operate the RV Park is closer to \$5,000 - \$10,000 (flooding dependent). The budget shows the RV Park expenditures as \$25,608 for fiscal year 1999-2000. Apparently about \$15,000 - \$20,000 will be spent on other Clackamette Park projects and maintenance. Among other things, this includes, replacing the picnic shelter roof, portable restroom rental, tree service and lawn chemicals. Revenue is up about 15% so far this fiscal year. If this revenue growth continues, revenue may reach \$50,000 for 1999-2000.

Closing the RV Park may cost \$40,000 - \$45,000 in net proceeds annually. If revenue continues to grow, the net loss would grow, as well. Since the RV Park subsidizes the maintenance of Clackamette Park, the impact of its removal would have on the parks maintenance budget should be considered.

On the October 6, 1999 agenda, is the matter of the Recreation Vehicle Park at Clackamette Park. Staff is seeking Commission direction regarding continuation or closure of the RV Park.


CHRIS JORDAN
Interim City Manager

JR/lbc

cc: Roger McClurg, Int. Parks & Recreation Director
Allen Toman, Parks & Memorials Supervisor
✓ Parks and Recreation Advisory Board
Finance Director