

Dee Craig
Parks and Recreation Director



OREGON CITY PARKS & RECREATION

Parks and Recreation Advisory Committee

Meeting Announcement

Monday, June 26, 2000

Meeting Location: Pioneer Community Center, Lower Level

Agenda

Call to Order	Bill Daniels, Chair	7:00
Welcome and Introductions		
Approval of Minutes	Bill Daniels, Chair	
Old Business		
Facility Sign Standard	Bill Daniels, Chair	
RV Park, Memorial Wall,		
Skateboards, & Budget	Commission Actions	
Election of Vice-Chair *		
Bylaw Revisions *		
Committee Work plan *		
Letter from State Marine Bd		
RE: Fees at Clackamette Park		
New Business		
Director's Report	Dee Craig	
Summer Programs		
Adjourn		9:00

Important Dates:

June 28 2:00-4:00 PM Retirement Party for Allen Toman
Pioneer Community Center

July 25 7:00-9:00 PM PRAC Meeting
Pioneer Community Center, Lower Level

OREGON CITY PARKS & RECREATION ADVISORY COMMITTEE

BY-LAWS

(Amended June, 2000)

I. CREATION

The Oregon City Parks and Recreation Advisory Committee was established by the City Commission of Oregon City to advocate for recreational opportunities in the City of Oregon City, and to *oversee the implementation of* the Oregon City Park and Recreation Master Plan.

II. NAME

Title name of this organization is the Oregon City Parks and Recreation Advisory Committee, hereinafter referred to as the *PRAC*.

III. PURPOSE

The *PRAC* exists to aid the City of Oregon City in providing ample and diverse recreational opportunities for City residents, (through) in part by advising the City Commission, through the Director of Parks and Recreation, on the implementation of the Park and Recreation Master Plan. The following partially lists the objectives and responsibilities relative to the purpose; objectives may be added to or deleted as necessary:

1. Maintain active communications with *the Director of Parks & Recreation* and (Community Development) other relevant City staff.
2. Provide recommendations to the City Commission relative to parks and recreation.
3. Solicit citizen opinions relative to parks and recreation.

Omit (Request information, as needed, from parks and recreation specialists.)

4. Request information from and consult with service organizations, special interest groups, (and) neighborhood associations, *and other professionals* as appropriate.

5. Oversee implementation, *through* periodic review and update of the Parks and Recreation Master Plan *and as necessary recommending update and revisions*.

Suggest language: Oversee implementation of the Parks and Recreation Master Plan through periodic reviews, updates, and recommended revisions.

6. Provide public meeting time for citizen input.

IV. ORGANIZATION

1. There shall be seven (7) members on the *PRAC*, with one position reserved for a representative of the Pioneer Center. Members are encouraged to reside within the city limits of Oregon City; however, residency is not mandatory for appointment; however, shall not be more than two (2) non-residents. Each member shall demonstrate expertise, experience, or positive interest in an area of parks or recreation; the members shall represent a broad range of interests and experience necessary to achieve the goals and objectives of the Committee. No committee member shall serve more than two consecutive terms.

Thus, the Advisory Committee will be comprised of **6** (7) members at large *and 1 representative of the Pioneer Community Center*.

2. There will be Chair and Vice-Chair positions for the PRAC. Each position will be for a one-year term. The PRAC will select members as Chair and Vice-Chair each January with a nomination and voice vote process.
3. The Chairperson is responsible for identification of subcommittees and subsequent member selection.
4. *The Director of Oregon City Parks & Recreation or designee (staff) shall attend (every) all meeting(s).* Their purpose is to aid the *PRAC* through information, initiation of projects, perspective, referrals, and other customary staff support services.
5. The *PRAC* encourages citizen participation and will, from time to time, request specific or general citizen/expert input.

V. MEMBER ELIGIBILITY

1. Appointment to the *PRAC* will be made by the Mayor of Oregon City.
2. The terms for the *PRAC* will be three (3) years.
3. The terms will be structured so that no more than three member's terms expire during any one-year.
4. Member resignations will be filed with the Chairperson as soon as possible after the member has decided to resign. The newly appointed member shall assume the remainder of the existing term.
5. After two (2) consecutive unexcused absences, the Committee member will be contacted by the Chairperson, (to see if member is still interested.) *who shall then determine continued membership.*

VI. MEETINGS

1. A regular meeting shall be held monthly, at a time and place agreed upon by the committee. The meetings shall ordinarily begin at 7:00 PM and end no later than 9:30 PM.
2. The Chairperson, Park and Recreation Director, or the City Commission may call special meetings, as needed. A minimum notice of (24) 72 hours must be provided for any called special meeting.
3. A quorum shall exist when half of the appointed membership is present.
4. Parks and Recreation Staff shall be responsible for recording minutes for all meetings.
5. Voting will be by voice vote. No voting by proxy.
6. Formal agenda items must be submitted to the Staff Representative 5 working days prior to the meeting date.
7. Citizens may introduce future agenda items at the beginning of each meeting (limited to 5 minutes).

8. Meeting Procedure: ~~The parliamentary procedure for meeting and~~ operations of the Committee shall be the responsibility of and within the authority of the Chairperson. In the event there is a disagreement or objection to the procedures pursued by the Chairperson, Roberts Rules of Order, Newly Revised, shall constitute the authority.

VII. AMENDMENTS

1. Modification of these By-Laws must be approved by the City Commission before they become effective.
2. The procedure to recommend modification of these By-Laws to the City Commission shall be:
 - a. All recommended modifications are to be presented and discussed at a regularly scheduled PRAC meeting; recommendation to the City Commission may be made at the same meeting if consensus is reached.
 - b. A majority vote of the PRAC membership present is necessary to recommend a change in the By-Laws.

* * * * *

For further discussion:

Number of Meetings: Monthly or 9 times per year excluding December, July and August unless a special meeting is called.

Quorum: remain as written or a set number. *done*

ORDINANCE NO. 00-1016

AN ORDINANCE AMENDING TITLE 12; STREETS, SIDEWALKS AND PUBLIC PLACES
CHAPTER 12.16 PUBLIC PARKS; SECTION 12.16.020: ADDING REGULATION (J)
REGULATING THE USE OF SKATEBOARDS IN CITY PARKS AND DECLARING AN
EMERGENCY.

OREGON CITY MAKES THE FOLLOWING FINDINGS:

WHEREAS, unlimited use of Skateboards in Oregon City's public parks is creating
damage to park property; and

WHEREAS, the Oregon City Police Department has responded to numerous citizen
complaints regarding the unregulated use of Skateboards by youth in Oregon City's parks
creating damage, debris and noise; and

WHEREAS, the City desires to regulate the use of Skateboards in certain park areas; and

NOW, THEREFORE THE OREGON CITY ORDAINS AS FOLLOWS:

Section 1. That the following language pertaining to the use of Skateboards be added to the
Oregon City Municipal Code Sub-section 12.16.020 as item J.

12.16.020 J. It is unlawful for any person to ride or operate a skateboard
on any brickwork, or ornamental surface, picnic table, tennis court,
fountain area, wading pool, planter, or sculpture located in a public park or
cemetery.

Section 2. Because this Code Amendment is necessary for the Police to provide for the
health and welfare of the citizens of Oregon City, an emergency is declared to
exist and this Ordinance shall be in full force and effect from the time of passage
by the Commission.

Read for the first time at a regular meeting of the City Commission held on the 21st day of
June 2000, and the foregoing ordinance was finally enacted by the Commission this
21st day of June 2000.

LEILANI BRONSON-CRELLY, City Recorder

ATTESTED to this 21ST day of June, 2000

JOHN F. WILLIAMS, Jr. Mayor

ORDINANCE NO. 00-1016

Effective Date: June 21, 2000

H:\WRDFILE\DEE\ORDINANCE NO 00-1016 Skateboards



Oregon

John A. Kitzhaber, M.D., Governor

Oregon State Marine Board

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June 9, 2000

Dee Craig, Director
Parks and Recreation Department
City of Oregon City
PO Box 3040
Oregon City, OR 97045



RE: User Fee's at Public Boating Facilities

Dear Dee:

Sorry for the delay in responding to your letter dated May 15, 2000 regarding the issue of charging user fee's at boat ramps developed in part by the Board through our Facility Grants Program and/or participating in the Maintenance Assistance Program (MAP). I hope this letter can clear up any prior understandings on this issue.

In general, the Board has a longstanding policy and philosophy on discouraging user fee's. In particular this is embodied in the fact that providers that charge fee's (especially high fee's) are expected to come to the table with more matching funds for capital improvements under our Grant Program and the Board has a fee matrix reduction on any MAP allocation to discourage charging fee's, especially excessive amounts.

The basis for this policy is the premiss "how many times" must the user (boater) pay for the facility when to a large extent they already have paid for the capital improvements and assisted in the maintenance via the MAP program. The simple fact is that 100% of our funds are boater paid dollars, not general tax revenues.

Particularly troublesome to the Board, are providers that use our grant funds to develop better boating facilities then immediately turn around and charge a high user fee beyond that which is reasonable and necessary to maintain the boating facility or used to underwrite other park and non-park facilities. Be advised that we do have some controls in-place with review conditions in our Grant Agreements regarding fee's.

In the MAP program, the current rule reduces the Board's allocation by 25% for every \$1 charged in excess of \$1 (ie. at \$4.01 you are not eligible to participate in MAP- the assumption being that you are collecting sufficient revenues you don't need additional boater help). Be advised that the Board intends to revise the MAP rules this fall and is considering a number of actions to ensure that MAP funds are being well spent (may consider adopting minimum O&M standards) will review the matrix reduction value and will be reviewing the allocation amount.

The policy stated let me try and help clear up some myths on user fee's, based on my 15 years of experience with the MAP program and 97 providers operating 350 public facilities (only 60 sites charge any fee's).



There are two primary reasons to charge fee's; either as a management tool or a revenue source (seldom for both reasons). Management tools are normally to help shift use to less used facilities which are normally free, crowding/overuse control and/or enhance supervision/security. Revenue generation mostly targets O&M and includes for general park purposes (system wide), specific parks or for distinct parts of a park (ie. fee's for campgrounds are normally returned as benefits to those camping facilities). Fee's can be either singular in purpose or general entrance.

As you well know, there are many issues around charging any fee's including; what the responsibility of the park provider has in the community as a service provider, alienation of segments of the society that cannot afford fee's, a higher degree of O&M care expected by the public, increased tort liability as your duty of care increases and the simple fact that to collect fee's costs money (it nearly costs \$1 to collect any amount).

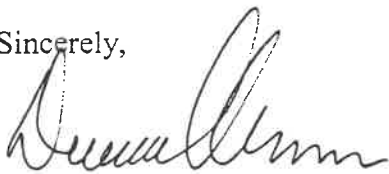
What makes the issue complicated, is the fact that the public has not elected to provide sufficient general tax revenues to underwrite the cost of "parks." To further compound the issue, particular segments of users have already paid into statewide programs (boaters, RV & campers, ATV etc.) but general day users have not (the largest group with greatest impact to multipurpose parks).

So a few answers to the obvious questions. Can the City charge a fee's at their parks that have boat ramps. Yes, but subject to review by the Board based on our grant conditions and fee amounts which will impact your MAP allocation. Be advised that the average amount charged statewide is \$3 and in the metro region it is \$4. Normally fee's charged are general entrance or parking fee's (much more acceptable by the public as everyone pays). Based on increased tort liability, almost no one charges a launch fee. At present, the Board will be very concerned if any public entity charges more than \$5.

To close, having been in countless public meetings discussing user fee's, my observations are that the public strongly believes that they are being charged at every turn by government. If you cannot completely justify the need for a fee; for management issues, to cover O&M costs (not simply displacing "lost" monies), to demonstrate some higher level of service that will be provided or some other compelling in the "best public interest" reason, then it makes best sense to remember why you provide parks and be proud that you can provide them to all of your valued users without a fee. This is the heart of the matter.

I hope this provides you with some useful information on the subject. Feel free to contact me if you need any additional information. If it is helpful, I am willing to attend one of your Advisory Committee meetings to discuss this in more detail.

Sincerely,



Dave Obern
Facilities Program Manager