

NOTICE

**PRAC MEETING SCHEDULED FOR
MONDAY, MAY 24, 2000 HAS BEEN
CANCELLED! (NO QUORUM)**

**We will take up the agenda items on
this meeting announcement as part
of our work session on June 5, 2000**

**Work session will be held in
Commission Chambers on June 5,
2000 at 5:30 PM.
Pizza and Pop will be served.**



OREGON CITY PARKS & RECREATION

Parks and Recreation Advisory Committee

Meeting Announcement

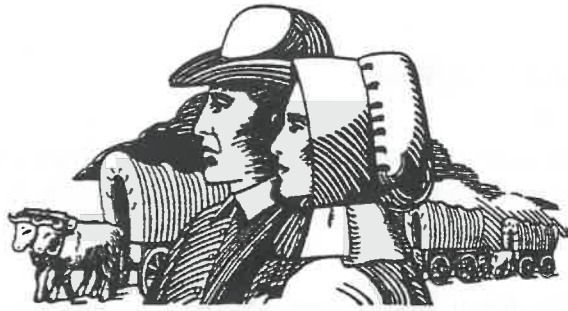
Monday, May 22, 2000

Meeting Location: Pioneer Community Center, Lower Level

Agenda

Call to Order	Bill Daniels, Chair	7:00 PM
Welcome and Introductions		
Approval of Minutes	Bill Daniels, Chair	
Old Business:		
✓ Park Signage *		
Carnegie Sign *		
Library Park – Potential Name Change*		
Clackamette Park and Cove Master Plan *		
Parking @ Clackamette Park *		
RV Park		
/ Budget		
New Business:		
Election of Vice Chair <i>table</i>		
Skateboard Ordinance discussion of "draft"		
Mountain View Cemetery – Memorial Wall		
Director's Report	Dee Craig	
Work Session:	June 5, 2000 5:30 PM	Council Chambers
Agenda:		
Mission Statement, Annual Work Plan, Bylaw revisions		
Food and Beverage provided		
Next Meeting Date:	June 19 26, 2000 7:00	
Adjourn:		9:00 PM

*Decision or Recommendation Required



OREGON CITY PARKS & RECREATION

Activity Report

Month of: May, 2000

Highlights of the Past Month:

Pioneer Community Center:

- ◆ Volunteer Recognition Party- 150 volunteers participated
- ◆ 60 dining room chairs have been reupholstered with funds raised by Friends Committee
- ◆ Garden committee has cleaned up around center and flower gardens
- ◆ Monthly attendance: Community Use 1,292; Seniors 1,594; Outreach 1,853; Transportation 915; Volunteers 207

Cemetery:

- ◆ Cemetery Staff and volunteers are working hard to have the Cemetery ready for Memorial Day.
- ◆ Optimist Club and OC High School ROTC and other volunteers participated in a Clean-Up day, Friday May 19.
- ◆ Cemetery has hired a summer seasonal employee: Kevin Jones.

Parks:

- ◆ City Wide Clean-up – April 29, 2000
- ◆ Pioneer Family Fair at Clackamette Park – May 12-13-14 2000. Park was inspected on Monday, May 15. Reports from Park Host were that the event went very well and was well organized.

Carnegie Art Center:

- ◆ The Colored Pencil show is doing very well with tour groups coming in to view it.
- ◆ Open House hosted 200 people.
- ◆ Tea and Vintage Fashion Show was highly successful with a sell out crowd.
- ◆ Attendance: Gallery 1140 and Children's Museum 1020.

Recreation/Administration/Aquatics:

- ◆ First Community Activity Guide, a joint venture of OCPRD and OC Community Education with information from various Community Organizations published and mailed to every household in Oregon City.
- ◆ Interviews for summer playground staff, staff training, and planning for summer are all moving ahead.
- ◆ Third in the series of Chapin Park Master Plan meetings completed. Over 25 citizens have been involved at one or more of the planning meetings. Consensus appears to have been reached and the next step will be to a review of the Consultant's draft report.



OREGON CITY PARKS & RECREATION

Date: May 17, 2000
To: PRAC
From: Dee L. Craig, Director
Subject: Park Sign Standards

My research has found that most of the surrounding Park and Recreation Department's either have Park Signage Standards or they are in the process of developing them. In all cases, the standards set forth the following information:

Sign Information:

Name of Park/Facility
_____ Park and Recreation Dept.
Hours of Operation, if any
Logo

Sign Layout/Construction:

Sign Materials
Size, color, etc

Some Departments have gone so far as to determine placement in the park, designations of signs (Park Name, Directional Signs, Park Rules) and developed standards for each of these.

I believe that I need to do some further research or we should develop an RFP for the design of a Signage Program for Oregon City Parks and Recreation Facilities before moving forward with decisions regarding any new signs.

Sign Standard Recommendation:

1. Determine font and size for Park Name
2. Determine font and size for OREGON CITY PARKS AND RECREATION
3. Determine lay out standards:

NAME OF PARK/FACILITY

LOGO OREGON CITY PARKS AND RECREATION

Hours of Operation
Name of programs in facility

4. Decide on sign materials and colors
5. Decide on standard design for Regional, Community, Neighborhood Parks as well as Buildings and overlay for Historic Sites, Trails and Natural Areas

**Pioneer Community Center
615 Fifth Street
Oregon City, OR 97045
(503)657-8297**

Mission Statement:

The Pioneer Community Center is a multi-purpose facility offering nutritional, educational, recreational and social services to older adults in the community. The primary responsibility is to enhance the quality of life for community seniors and provide opportunities for the elderly to maintain an independent lifestyle.

As needs are met, people are able to remain as active and independent as possible for as long as it is feasible, avoiding or delaying institutionalization. The quality of life is enhanced by good nutrition, support services, opportunities to learn, taking part in health and physical fitness activities, and interaction with others in the community.

Background:

The Pioneer Community Center was built in 1979 and is open for senior services Monday through Thursday from 9am to 4pm and on Friday from 9am to 1pm. The center consists of 12000 square feet on the main floor and 2000 square feet in the lower level. The main floor includes a 3000 square foot multi-purpose room that divides into three equal spaces. There is a commercial kitchen, serving area, craft room, weight training room, two classrooms, lounge/pool room, gift shop, administrative offices, reception area and two restrooms. The lower level is accessible from the outside and has one large meeting room, two storage rooms and two restrooms. Evenings and weekends, the center is available as a rental facility for community events and parties.

Services

Nutrition:

The Pioneer Center provides nutrition services to those 60 years of age and older, and to disabled residents of any age referred by Medicaid. The nutrition program includes both congregate and home delivered meals to those unable to come to the center and the

price to seniors is on a donation basis. Meals are provided five days per week at the noon hour, and special meals are provided for diabetics and those needing low cholesterol and low sodium meals. Frozen meals will be provided for those who do not have any other source for meals on the weekends. Clackamas County Department of Aging Services helps to subsidize this program.

Transportation:

A door to door transportation system provides service to those 55 and older. Rides are provided for personal business, shopping, medical appointments, trips to the Pioneer Center for lunch, classes and activities. Transportation service is scheduled on a space available basis. The cost of a ride is 50 cents per one way ride. Clackamas County Department of aging services help to subsidize this program.

Client Services:

Outreach and In-House services are available for Seniors, as well as those seeking information about their family members for information and referral to other senior service agencies, problem solving assistance for those who may have concerns about life situations, low income energy assistance, emergency transportation, and telephone reassurance with daily safety checks for the frail elderly. Other services include

- | | |
|-------------------------|--------------------------------|
| ◆ Foot Care | ◆ Senior Companions |
| ◆ Blood Pressure Checks | ◆ Notary Services |
| ◆ Hearing Aid Checks | ◆ Volunteer Financial Services |
| ◆ Friendly Visitors | ◆ Utility Drop Box |
| ◆ Grocery Shopping | ◆ Holiday Baskets |
| ◆ Law Project | ◆ Equipment Loan |

Recreational Activities:

Educational and recreational programs are available at the Center, some are free of charge and others have a class fee to cover the expense of instructors and materials. Some programs are co-sponsored with other community organizations such as Clackamas Community College and Willamette Falls Hospital. Activities available include:

◆	Aerobics	◆	China painting	◆	Bingo
◆	Weight Training	◆	Watercolor	◆	Bunco
◆	Movies	◆	Painting	◆	Poker
◆	Line Dancing	◆	Cooking Classes	◆	Pinochle
◆	Arts and Crafts	◆	Trips and Tours	◆	Spanish
◆	Bridge	◆	Pool	◆	Chorus

Donations

Donations can be made in a number of ways.

- 1. Directly to the Pioneer Community Center for a specific program such as nutrition, transportation, or activities.**
- 2. To the Pioneer Community Center Endowment Fund (All donations stay in fund and interest is used for programs and activities.)**
- 3. To the Friends of The Pioneer Community Center. The purpose of The Friends Group is to raise funds for special projects at the center such as new dining room tables for the lunch program. (Make checks payable to Friends of The Pioneer Center).**



Serving Adults of All Ages

CITY OF OREGON CITY PIONEER COMMUNITY CENTER

MONTHLY REPORT

TOTAL SERVICES	Mar. 2000	Feb. 2000	YEAR AGO 1999	YEAR TO DATE
Facilities Use - Community	1,155	1,007	1,149	8,143
Facilities Use - Senior	1,447	1,696	1,852	14,498
Outreach Requests	2,048	1,974	2,338	19,240
Transportation	1,138	976	1,137	8,902
Total No. of Volunteers	213	200	300	2,015
TOTAL	6,001	5,853	6,776	52,798

VOLUNTEER HOURS FOR March = 1,475

FACILITIES USE INCLUDES:

Recreation, trips, classes, meetings, services, rentals, congregate meals

OUTREACH REQUESTS INCLUDES:

In-home services, health, income maintenance, home maintenance, at-risk, in-house programs, telephone reassurance and home delivered meals

USAGE NOT COUNTED:

People coming in and phoning for information and assistance, utility drop box, shopping in gift shop and second hand row



OREGON CITY PARKS & RECREATION
Directors Report
Pioneer Community Center

Month of: March & April 2000

Highlights

- ◆ **Beavercreek Telephone gave \$1000 to Nutrition program**
- ◆ **Exterior of building was painted**
- ◆ **Friends of the Pioneer Center received a \$2000 donation to be used for new dining room chairs (will pay for 24 chairs) . This will be added to the \$5000 already raised by the friends.**
- ◆ **Over 300 people attended Old Time Fiddlers Concert on April 2nd**

Up Coming Events/Date of note:

- ◆ **Volunteer Recognition party Friday, April 28th** *150 volunteers*
- ◆ **Senior Health Fair May 31st co-sponsored by Willamette Falls Hospital**
- ◆ **The Sister City garden Club will be putting a fountain in entry way of Center**

Concerns and Challenges

East wall of building where roof beams have decayed and deteriorated.(preliminary evaluation has been done) Dept. Director has given the OK for study to be done.

SENIOR HEALTH FAIR

WEDNESDAY, MAY 31ST

10 AM – 2 PM

Pioneer Community Center

615 5th Street

657-8287

Presentations :

- ◆ **Medicare Fraud 10:30 am** –*Every year some medical service providers illegally bill Medicare & Medicaid for services that were not provided, were not needed, or were provided to a person at a higher cost than normal. This is fraud and it costs taxpayers lots of money every year. Elders In Action will offer tips on how you can stop Medicare & Medicaid fraud.*
- ◆ **Grandparents Raising Grandchildren – Speaker: Judge Deanne Darling 12:30 pm**
- ◆ **Chair Aerobics Demonstration 12 pm**

***HEALTH SERVICES**

***FOOT CARE SERVICES**

***TRANSPORTATION OPTIONS**

***GLAUCOMA SCREENINGS**

***EXERCISE PROGRAMS**

***VISION INFORMATION**

***BLOOD PRESSURE CHECKS**

***ALTERNATIVE LIVING
OPTIONS**

***CHOLESTEROL SCREENING**

***IN HOME SUPPORT**

***HEARING AID CHECKS**

***SAFETY**

***NUTRITION**

***MINI MASSAGES**

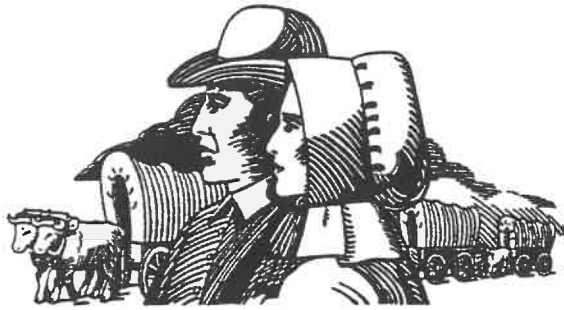
***FOOD SAMPLES**

***MEDICATIONS CHECK**

***HEALTH INSURANCE
INFORMATION**

***DIABETES INFORMATION**

This event is being co-sponsored by Willamette Falls Hospital (some health screenings will be located at the new Community Health Education Center at 519 15th st)



OREGON CITY PARKS & RECREATION

Report

Date: May 8, 2000
Prepared By: Dee L. Craig, Director *Dee*
Subject: Parking Fees at Clackamette Park

Attached please find a copy of the minutes from the Rate and Fee Review Committee meeting of July 12, 1999. While this committee appears to be non-functional at this time, I believe that some of the issues they have raised are still applicable and have not been researched and or answered.

State Marine Board Grant: There appears to be conflicting information regarding the impact of charging day use or parking fees at Clackamette Park on the Maintenance Assistance Program Grant currently received annually from the Oregon State Marine Board. The annual grant is \$7,000. I have written to the State Marine Board to obtain their opinion regarding this issue in writing so that we will have documentation of their reply.

Initial cost estimates for the installation of self-pay stations in three locations: 2 in Clackamette Park and 1 at Sports Craft was about \$10,000 each. This is without gates or any form of enforcement so it is basically an honor system. In addition there would be on-going maintenance costs if we were to go to pay machines. There are other options, which would be less expensive but again would rely on an honor system of payment. An in-house fabricated pay box with pay envelopes, which include a pull off tab to be put in the car windshield, could be utilized and the park host could assume responsibility for removing the envelopes on a daily basis. Some form of enforcement would probably also be necessary to ticket cars without a pay tab.

This would also be the time to consider a charge for use of the RV dump station.

Recommendation: In light of the decision to move ahead with the expanded Cove, Clackamette Park, and river properties along the Clackamas and Willamette Rivers owned by Oregon City Master Plan, any decision or recommendation regarding day use or parking fees be delayed until the Master Plan is completed. During the Master Plan process, public meetings will be held which will address the issues raised by the Rate and Fee Review Committee along with other issues regarding these properties.

OREGON CITY RATE & FEE REVIEW COMMITTEE - MEETING OF July 12, 1999

The meeting was called to order by Paul Williams, President.

REPORTS: Minutes of last meeting were reviewed and approved.

MISC: John Buol has resigned his membership to this committee due to personal medical reasons. We now have two vacancies which need to be filled.

OLD BUSINESS:

It was discussed that, as previously agreed, we are expecting to have updates from Community Development regarding the fees currently being charged and Public Works with the Cemetery marketing plan at our August Meeting. Additionally, the garbage rates were to be re-reviewed by September and upon completion of the study being conducted to determine appropriate rates.

NEW BUSINESS:Clackamette Park

Rick McClung presented the proposal to implement day use fees for Clackamette Park and Sportcraft Landing with the funds dedicated to the park for increased maintenance and facilities improvements. The reason for the fee is that the park is supported by the general fund, which is in trouble and competes with the police and fire depts. for funding. Clackamette Park is not considered a neighborhood or community park. It is considered a district park and current thought is that 60% of the users are not Oregon City residents. A usage count was done for one day in April 1999 with total trips of 1,372. Rick advised that they have checked with the State Marine Board to ensure implementing a day use fee would not violate any regulations. It is one of the few parks in the state with so much fishing use that does not charge fees.

Of concern is the cost to implement the fees. The plan is to install automatic ticket machines 1 at Sportcraft and 2 at Clackamette. These are electrical and would need the wiring trenched in and location sited for easy access. Each machine costs \$10,000 including installation. The equipment would need to be removed whenever the floodwaters rise. Rick advised that they are now hooked up to the internet and would get the flood warnings in time to remove the equipment. The estimated annual maintenance of the equipment is \$1,500 per machine.

Walt advised that he talked with someone from the State of Oregon regarding the proposed fees. He advised that there are 300 boat ramp parks in the state and

OREGON CITY RATE & FEE REVIEW COMMITTEE - MEETING OF July 12, 1999

only 60 of them have fees. The state pays the city \$7,000 per year to maintain the area, if they implement a day use fee they will also lose this revenue.

Discussion as regards Sportcraft noted that people already pay to store their boats there and now they would have to pay every time they want to gain access to their boat. There are limited parking spaces, is it enough to support the cost associated with charging day use fees?

Some of the park usage is local employees who go down there on their lunch breaks along with parents and grandparents taking their youngsters to feed the ducks. The majority of these entries would cease if a fee were implemented.

Doernbecker Family Fair: Rocky advised that they like having their 3 day charity fund-raiser at the park, however they are looking to move it to Oaks Park next year due to the cost. Currently they pay the city \$1,000 for the loss of RV campground revenue during the fair. Since they only gross about \$8,000 it is already a steep expense and if day use fees were implemented, what would be the cost then. It may force them to move elsewhere.

Oregon City Horseshoe Club has used Clackamette Park for many years. With some help from the city, the members put in many hours building and maintaining the horseshoe pits. Besides volunteer hours they also contribute some donated funds for repairs, etc. as needed. The state tournament will be held at Clackamette Park this coming Labor Day weekend. With the registrations, participants have been given information regarding camping, hotels, restaurants and other tourist attractions in the area. It was discussed that with the numerous volunteer hours this club puts in that they should have exemptions from the day use fee, if implemented.

Elmer also recalls from conversations with prior city management that when the land was donated for a park, restrictions were placed on what could and could not be done with the land. He wondered if anyone had looked at those restrictions to ensure the proposed fees or improvements would not violate them.

The following are a few items discussed that we believe should be addressed and answered before a final proposal is brought forth:

- The effect day use fees would have on Meldrum Park in Gladstone. If we begin charging, a vast majority of the users would simply go across the river to launch their boats for free from Meldrum. It is felt that the city should meet with the City of Gladstone and see what they think, if one charges they both should.
- Free passes or decals for members of the Horseshoe Club, Doernbeckers and other charity events, annual pass for Oregon City residents. Some or all of these may need policy review by the city commission.
- Charging for boat launch only.

OREGON CITY RATE & FEE REVIEW COMMITTEE - MEETING OF July 12, 1999

- Implementing dumping fees at the campground
- Accurate revenue estimates as compared to the associated costs.
- Better sampling of current usage. A count should be done over several days. The single day figure we were given was done on a Wednesday fish day, lots of hog lines, it is felt that these figures are not a true reflection of the parks usage.
- In addition, after obtaining a better sample, revenue estimates should be made assuming at least 50% less usage during peak times and even less during the winter months. These to account for the lunch crowd, duck feeders, and those that chose to go to Meldrum to launch their boats.
- Public meetings should be held to allow more citizens to comment and make recommendations.
- Problems associated with people parking outside and walking in should also be addressed.

NEXT MEETING: The next meeting is scheduled for August 16, 1999.

Meeting adjourned. Respectfully submitted, Toni Hessevick, Secretary



CITY OF OREGON CITY PARKS AND RECREATION

Oregon Memorial charges \$55.00 to engrave a name on the Memorial Wall

Mountain View Cemetery will charge \$195.00 to purchase a line on the Memorial Wall.

Mountain View Cemetery has chosen to go with the 5/8" lettering that will allow us to have 546 names on the Memorial Wall.

The cost for the Memorial Wall will be approximately \$13,860.00. Mountain View Cemetery will have to sell 100 names on the Memorial Wall to break even. There is potential to make \$62,440.00 on the remainder 446 spaces on the wall.

Director of Parks & Recreation
PO Box 3040
320 Warner Milne Rd.
Oregon City, OR 97045
503-657-0891 Ext. 230
Fax 503-657-6629

Aquatics
PO Box 3040
1121 Jackson St.
Oregon City, OR 97045
503-657-8273
Fax 503-657-0037

Mountain View Cemetery
500 Hilda St.
Oregon City, OR 97045
503-657-8299
Fax 503-656-7488

Parks Maintenance/Reservations
500 Hilda St.
Oregon City, OR 97045
503-657-8299
Fax 503-656-7488

Carnegie
PO Box 3040
606 John Adams St.
Oregon City, OR 97045
503-557-9199
Fax 503-557-9290

Pioneer Community Center
Adults of All Ages
615 5th St.
Oregon City, OR 97045
503-657-8287
Fax 503-657-9851



OREGON MEMORIALS

P.O. Box 787 • Hillsboro, Oregon 97123

(503) 648-8042 - FAX (503) 648-1730

ORCCB#54984WACCB#BZBHELITEGNI2IP6

E-Mail dbronleewe@bronleewe.com

Contract No. 3305

Date: 4/4/2000

SOLD TO- Mt. View Cemetery of Oregon City

ADDRESS: P O Box 3040

CITY: Oregon City STATE: OR ZIP: 97045

PH HOME: PH MOBILE:

PH WORK: 503-657-8299 FAX: 503-657-7488

JOB NAME Mt. View Memorial Walls

CONTACT NAME Allen

ADDRESS: 500 Hilda Street

CITY: Oregon City STATE: OR ZIP: 97045

JOB SITE PHONE:

JOB SITE PHONE:

DESCRIPTION:

ETCHED MEMORIAL WALLS

Option 3.) (See new Drawing)

14 foot long 5 foot tall 4" thick on the top and 8" thick on the base

Granite: 2 - Elite Black Granite walls 4" thick on 4 pieces of Gray Granite Base

Base will be 8" thick with a 2" bevel around the top where the black granite meets the base

Design: A diamond etched technique will be used on the Mountain, A sanding process will be used on the Clouds and the Lettering will be blasted deep and stained.

Price Includes: Granite, Fabrication, Rock Pitched Top, Design, Etching, Sandblasting, Dowels and installation.

* Price does not include cement footing

* We estimate putting 420 names on the memorial at 3/4" letters or 546 names at 5/8" letters

Names can be no longer than 11 inches

TERMS OF PAYMENT

50% DEPOSIT, NET UPON COMPLETION

Buyer's Initials

BUYER ACKNOWLEDGES

A. Receipt of a copy of this Contract approved by the Buyer stating all items and work to be performed.

B. Buyer has read the terms of this Contract as found on the reverse side.

C. Buyer has read the "Preparation Checklist" and agrees to properly prepare the site for Templating & Install.

I have read and accept all terms and conditions as stated in this agreement.

Buyer Signature

Print Name

Date

Dan Bronleewe

Sales Representative

PRICE: \$ 13,860.00

DEPOSIT \$6,930.00

TOTAL:

for office use

Payment Amount

Date Received

Check#

Employee Initial

\$

\$

Friends of The Pioneer Community Center

Statement explaining how decision to operate bingo games was made.

In February, 1999 Chair of the Friends of The Pioneer Community Center, Carolyn Orlando took it upon herself to begin exploring the possibility of bingo as a fundraiser.

Research included talking to principles at other nonprofit organizations who were currently holding lucrative bingo games. Research also included the start up costs such as equipment necessary to hold successful games.

In February 1999 The Chair proposed the idea of bingo start up to the Board of The Friends of The Pioneer Community Center. The response was positive and the group voted to continue exploration of the game.

Later that month the Chair proposed the idea of bingo to the Pioneer Community Center Advisory Board. The board voted to commit \$2000 towards start up expenses. Additional expensis will be paid by The Friends of The Pioneer Community Center, or an additional grant from The Pioneer Community Center Advisory Board. The Advisory Board has since increased their support of this project to \$5,000. This is to pay for equipment and to provide sufficient back up funding for a paid Bingo Coordinator until such time as the games can pay for that position.

Advisory Board Chair, Paul Koch met with The Friends of The Milwaukie Center and has provided detailed insight into the running of the game. The Milwaukie Friends have agreed to assist us in the startup.

It is our plan to staff the game with volunteers. These volunteers will be drawn from other fundraising groups throughout. For example, PTA, Swim Team, Basketball, Various school groups and clubs, to name only a few possibilities. The idea is that these groups will bring supporters to the game they are working. The Friends will then donate a percentage of the evening to that group.

A separate bingo account will be set up and maintained by a bingo treasurer. All accounting and record keeping will be handled by this person.

We are continuing to research the operation of the game, the number of volunteers necessary to properly run the game and the types of publicity and advertising necessary to have a successful game.

Our target for opening the game is Spring 2000.



Carolyn Orlando, Chair
Friends of The Pioneer Community Center

Friends of

AAA Grant /

Brian Nakamura*Call Susan!*

From: Carolyn Orlando <carolyno@bctonline.com>
To: <nakamura@ci.oregon-city.or.us>
Sent: Tuesday, February 08, 2000 2:02 PM
Subject: Pioneer Community Center

Brian:

I called last week about a fundraiser for The Pioneer Community Center. In my attempt to be brief I probably didn't give you a clue as to why I needed to speak to you.

I am The Chair of The Friends of The Pioneer Community Center and I am attempting to put together regular BINGO games at The Center. This will be open to the public and the overall goal is to include other city departments, such as The Pool, Carnegie Center, School groups such as Soccer, Basketball, etc. These various groups would then provide the labor. The Friends would then make a donation back to their group, based on the overall income for that day,

So, as you may have guessed, I thought I needed to talk to you about this before I go too far. Issues include using a City Building for BINGO, (gambling??) and I would need to hire a part-time person to run the games, take care of bookkeeping and handle the money. Since The Friends Group cannot hire personnel due to our tax status, I need to know if there is a way for The City to hire this person and then be reimbursed by The Friends for all costs.

I am anxious to talk to you about this. Please e-mail your response or call me at 656-4238.

thank you,

Carolyn Orlando

*contact**Diane**I set up a meeting for 9:00 am
monday, can you attend?**Thank
Brian*

Dee Craig

From: Brian Nakamura [nakamura@ci.oregon-city.or.us]
Sent: Friday, April 07, 2000 12:01 PM
To: Carolyn Orlando
Cc: Dee Craig
Subject: Bingo

Dear Carolyn:

Thank you for your e-mail back to me regarding the idea of holding community Bingo events at the Pioneer Center. I am sorry that my e-mail reply to you earlier was not as clear and concise as it could have been. Let me try to provide more details here.

As I mentioned in my earlier correspondence, I did consult with the City Attorney regarding this idea. According to City Code 5.25.010 *Social Games, Bingo, Lotto* 1. "... must be on real property owned by the applicant." He believes that it would not be in the best interest of the City, as the property owner, to hold public bingo games and further it would not be appropriate for City staff, regardless of how they were funded, to assume responsibility for operating games of chance.

The current Bingo license issued to the Pioneer Center by the State Attorney General's office, only allows for the level of games currently being played. This has to do with the type of prizes, donated items and small cash prizes. Currently, the Bingo at the Pioneer Center is exempt from the auditing and reporting procedures required for larger public games. A second license would need to be procured and someone identified to maintain the records and meet with the State Auditors. Even if we could overcome the reservations voiced by our City Attorney, current staffing at the Pioneer Center does not allow for the impact of these requirements.

While I applaud your innovative thinking and desires to come up with new fund raising ideas for the Pioneer Center, this is one that the City will not be able to support. I trust that you will understand this decision and will continue to work with Susan and her staff, as well as the rest of the Parks and Recreation Department to find ways to support our Senior programs.

Yours most truly,

Brian Nakamura
City Manager
City of Oregon City
"End of the Oregon Trail"