



## **OREGON CITY PARKS & RECREATION**

### **Parks and Recreation Advisory Committee Meeting Announcement**

**Monday:**

**Meeting Location: Pioneer Community Center, Lower Level**

#### **Agenda**

**Meeting Date: January 29, 2002 7:00 PM, Pioneer Center, Lower Level**

Call to Order Michael Mason, Chair 7:00 PM

Welcome and Introductions

Approval of Minutes Michael Mason, Chair

#### **Old Business**

Park/Facility Signs: Report from McLoughlin Neighborhood Assoc. \*

Canemah Park property/Metro

Election of Officers:

Michael Mason, Chair

Bill Woods, Vice Chair.

#### **New Business:**

Director's Report Dee Craig

Chapin Master Plan

Jesse Court Master Plan, Naming Contest, Land purchase

County/City Parks levy

Budget/Cemetery District

Next Meeting Date:

Tuesday, Feb. 19

Adjourn: 9:00 PM

**\*Decision or Recommendation Required**

#### **Information only:**

Jan 30. Community Budget Forum, 6:00 PM, City Hall

Feb. 11 Planning Commission Public Hearings: Jessie Court and Chapin Park Master Plans 7:00 PM City Hall

Feb. 18 Presidents Day, City Offices Closed

March 11 Planning Commission, if needed: Jessie Court and Chapin Park Master Plans



## **OREGON CITY PARKS & RECREATION**

### **Parks & Recreation Advisory Committee**

**Term to Expire 12/31/02**

**Michael Mason, Chair**  
114 Jefferson Street  
Oregon City, OR 97045  
503-723-8101 Home & Work

**[mdmasonesq@juno.com](mailto:mdmasonesq@juno.com)**

**Bill Woods, Vice Chair**  
14470 S. Forsythe Road  
Oregon City, OR 97045  
503-655-3134 Home  
503-535-6426 Work  
**[bczwoods2@aol.com](mailto:bczwoods2@aol.com)** or  
**[bfw@independentdispatch.com](mailto:bfw@independentdispatch.com)**

**Term to Expire 12/31/03**

**Pioneer Community Center**  
**Carolyn Orlando**  
13567 Gaffney Lane  
Oregon City, OR 97045  
503-656-0109 Fax  
503-656-3006 Work  
**[Carolyno@bctonline.com](mailto:Carolyno@bctonline.com)**

**Position Open**

**Bill Daniels**  
524 High Street  
Oregon City, OR 97045  
503-655-3849 Home  
503-301-8452 Pager

**Position Open**

**Expire 12/31/04**

**Heather Guthrie**  
916 Clearbrook Drive  
Oregon City, OR 97045  
503-656-1118 Home  
503-224-6440 Work  
**[hnh1@attbi.com](mailto:hnh1@attbi.com)**

**Staff:**

**Dee Craig**  
503-496-1546 Office  
503-887-3477 Cellular  
**[dcraig@ci.oregon-city.or.us](mailto:dcraig@ci.oregon-city.or.us)**



## **OREGON CITY PARKS & RECREATION**

### **Activity Report**

Month of: January 2002

#### **Highlights of the Past Month:**

##### **Pioneer Center**

- ◆ Facility use: Srs 1009; community 218; outreach 2241; transportation 643; volunteers 173
- ◆ Emergency food packets were delivered to meals on wheels participants to use in adverse weather conditions if deliveries cannot be made.
- ◆ Chairs in lobby were reupholstered
- ◆ Winter classes started week of January 8<sup>th</sup>
- ◆ 4 small round tables were purchased for coffee bar

##### **Aquatics**

- ◆ Due to a very strong July, revenue through December 2001 is up 25% over last fiscal year.

##### **Carnegie**

- ◆ Attendance at the Center is steadily growing, with 750 visitors to the Gallery and 650 visitors to the Children's Museum in December.
- ◆ Many high school students visited the Center during the month for a cultural project.
- ◆ The majority of the Center's visitors are first time users and attendance increased once the front brickwork was completed.

##### **Recreation**

- ◆ Yoga classes have become so popular that a second session has been added to accommodate the 20 people on the waiting list.
- ◆ The new session of youth acting has begun with an enrollment of six.
- ◆ The new quilting guild has begun to take off with an attendance of about ten on the first and third Tuesday of each month.
- ◆ The second term of involvement with the School District's 21<sup>st</sup> Century Learning Centers program is underway and we are offering classes in watercolor, acting and crafts.

##### **Administration**

- ◆ Represented the City @County Library/Parks Levy meetings; Metro Meetings, ORPA meetings .
- ◆ Continue to facilitate Trolley user group and Tourism/Heritage Group meetings
- ◆ Awarded bid for Ermatinger House Project and met with consultant.
- ◆ Consult with OSMB on permits for 8<sup>th</sup> street dock project
- ◆ Facilitated Park and Recreation Staff retreat for planning and training @ CCC

##### **Cemetery**

- ◆ Removal of diseased and damaged trees
- ◆ Transplant started for removal of crowded trees
  - ◆ Cleanup behind Mausoleum Unit 4 and Unit 5 by Community Service workers.

**Parks**

- ◆ Fall cleanup of Atkinson Park, Swimming Pool and Carnegie Center
- ◆ 6-month playground inspections completed
- ◆ Cleanup of Clackamette Park RV Park completed by Community Service Workers.

**Up Coming Events/Date of note:****Pioneer Center**

- ◆ Acupuncture sessions will be offered the first Thursday of each month (first month is already filled with a waiting list)

**Aquatics**

- ◆ The Oregon Administrative Rule for public swimming pools is currently being revised. The new code will force us to make some changes in the way we operate. It is unclear exactly what the cost will be maintain compliance with the new code.

**Carnegie**

- ◆ The construction punch list items are close to being completed. Punch List items include repairs to the brickwork, railings and downstairs doors.
- ◆ Staff is still attempting to complete the reinstallation of the Children's Museum exhibits. The department is beginning work on a spring term classes and activities brochure that will be mailed out to area residents this March.
- ◆ Slusarenko Architecture is about to begin work on a building condition survey and preservation plan for the Ermatinger House.

**Administration**

- ◆ Bid out Hillendale Park Project, RFP for Trolley operator
- ◆ Complete land purchase at Jessie Court and Park Place
- ◆ Planning Commission Public Hearings on Jessie Court and Chapin Park Master Plans

**Concerns and Challenges****Pioneer Center**

- ◆ Portion of roof, not repaired last year is leaking during heavy rains. Bids are being obtained.

**Administration**

- ◆ Obtaining permits for 8<sup>th</sup> Street Dock from DSL, Fed's.



## **OREGON CITY PARKS & RECREATION**

### **Activity Report**

**Month of:** December, 2001

#### **Highlights of the past month:**

##### **Aquatics**

- We are planning a cooperative program with Sage Alternative High School to provide job training and a PE class to their students this winter.

##### **Carnegie**

- Visitors to the Carnegie are increasing, in spite of work to the brick pillars. "OPEN" signs have helped. Attendance is averaging 20-25/ day in the Children's Museum and 15-20/ day in the gallery.
- The repair to the brick pillars should be completed in January.
- "Fireside with Santa" was successful with 85 children and 75 adults in attendance
- Ermatinger House's "A Christmas Carol"
- Carnegie Arts League's "Christmas Tea" had an attendance of 51. Proceeds will help purchase a sound system for the Carnegie
- In January, we plan to adapt the fire engine and construction zone to the smaller Children's Museum space. They are currently in storage.
- Ermatinger House Building Condition Survey and Preservation Plan should begin early next year. This Survey and Plan will outline the current condition of the House and present a plan for improvements.

##### **Recreation**

- The day after Thanksgiving's "Kid's Day" was a success with an enrollment of 20. More "Kid's Days" are planned throughout the year.
- Many holiday classes were held, including cookie decorating, Kid's Connection, holiday ornaments and dough art.
- The winter classes and activities schedule is out.
- Our involvement with the School District's 21<sup>st</sup> Century Learning Centers is going well. We are still striving to offer arts and crafts classes at 4 elementary schools twice per week.

##### **Pioneer Community Center**

- Facility use 1264 Srs; 657 community; 2145 outreach; 856 transportation; 176 volunteers.
- New gas fireplace insert installed with donated funds.
- Five windows in poolroom replaced (seals were broken) with donated funds.
- 120 Christmas stockings, over 60 hams and turkeys, and holiday food baskets were distributed to seniors and younger disabled on December 20<sup>th</sup> and 21<sup>st</sup>.
- Over 100 senior and disabled helped with fuel assistance by outreach coordinator.



### **Cemetery**

- Sheetrock attic of shop to meet fire safety standards.
- Community Service and staff did cleanup in Pioneer Section of Mountain View Cemetery.

### **Parks**

- Prune plant material at Pioneer Center
- Clean reservoir building and compound
- Community Service and staff cleaned Straight Cemetery
- Closure of Clackamette RV Park due to rising water
- Project Payback crew cleaned ivy from trees in Old Canemah Park
- Community Service and staff did partial fall cleanup of Clackamette Park
- Some warranty repair work was just completed at the Skatepark

### **Administration**

- County Library/Recreation Levy Task Force Meeting
- Met with Trolley Committee to recap '01 season and plan for '02
- Contracted with Slusarenko Arch. on the Ermatinger House project
- Met with Metro regarding Trail designations and Canemah Property
- Negotiated property purchases at Park Place and Jessie Court Parks

### **Up Coming Events/ Dates of note:**

#### **Recreation**

- We are planning a spring classes and activities brochure for mailing to area residents.
- Planning for new playground equipment at Rivercrest Park has begun. The project is funded through a Metro Enhancement grant.
- Start Historic Preservation project at Ermatinger House

#### **Pioneer Community Center**

- Grounds maintenance is scheduled with county corrections crew on Thursday December 28th. **Scheduled and supervised by Parks Maintenance staff**
- Acupuncture service starts February 02, on the second Thursday of each month.
- Winter classes start week of January 7<sup>th</sup>.

#### **Concerns and Challenges:**

##### **Pioneer Community Center**

- Leaky roof (flat roof) replacement bids will be coming.

##### **Ermatinger House**

- Leaks in roof, temporary fix pending study results

##### **Administration**

- Keeping up with the numerous Neighborhood Association requests for new park amenities and programs with limited staff to develop projects/programs and then maintain them.
- Preparing and submitting grant applications for park and trail projects.



## CITY OF OREGON CITY PARKS AND RECREATION

December 5, 2001

COPY

Bill Vickers, Chair  
Hazel Grove/Westling Farm Neighborhood Association  
19384 Hazel Grove Drive  
Oregon City, OR 97045

Dear Bill:

I wanted to get back to you regarding the McLoughlin School Project. I am sure that you and many of the residents of your neighborhood are wondering why they have not received notice from the Planning Commission of hearings on this project. After meeting with the Neighborhood Association and reviewing the letters to file, I made a recommendation, which has been accepted, to PRAC and the Mayor that we table this project. It appears that whatever support may have existed for this project when it was first conceived is no longer present.

By tabling the project at this point, we will have the option of bringing the ideas back at a later date if it appears that there is an increased need, interest or support for the concept of having the City develop ballfield/playground use on a portion of the school property.

If you have further questions or comments, please contact me at 503-496-1546. This is my new direct dial number since the City up-graded its phone system in October.

Sincerely,

Dee L. Craig,  
Director

Cc: Barry Rotrock

✓ PRAC

Director of Parks & Recreation  
PO Box 3040  
320 Warner Milne Rd.  
Oregon City, OR 97045  
503-657-0891 Ext. 230  
Fax 503-657-6629

Aquatics  
PO Box 3040  
1121 Jackson St.  
Oregon City, OR 97045  
503-657-8273  
Fax 503-657-0037

Mountain View Cemetery  
500 Hilda St.  
Oregon City, OR 97045  
503-657-8299  
Fax 503-656-7488

Parks Maintenance/Reservations  
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Oregon City, OR 97045  
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Carnegie  
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606 John Adams St.  
Oregon City, OR 97045  
503-557-9199  
Fax 503-557-9290

Pioneer Community Center  
Adults of All Ages  
615 5th St.  
Oregon City, OR 97045  
503-657-8287  
Fax 503-657-9851



# CITY OF OREGON CITY

## PARKS AND RECREATION

DEE  
COPY

Tuesday, January 22, 2002

Howard Post  
Canemah Neighborhood Association  
302 Blanchard Street  
Oregon City, OR 97045

Dear Mr. Post;

The Parks and Recreation Advisory Committee for the City of Oregon City will be meeting on Tuesday, January 29, 2002 to discuss the issue of a land swap or lease with Metro for a piece of property located next to the Canemah Children's Park.

If you and any members of the Canemah Neighborhood Association would like to attend this meeting you are more than welcome to attend. This portion of the meeting will begin at 7:30 PM and will be held in the lower level of the Pioneer Senior Center on Washington Street.

Sincerely,

*Dee L. Craig* *aw*  
Dee L. Craig  
Director

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