



# OREGON CITY PARKS & RECREATION

## Parks and Recreation Advisory Committee

### Meeting Announcement

Monday: Sept. 17, 2001

Meeting Location: Pioneer Community Center, Lower Level

### Agenda

Call to Order Michael Mason, Chair 7:00 PM

Welcome and Introductions

Approval of Minutes\* Michael Mason, Chair

#### Old Business

Park Development on Jessie Court Update

Waterfront Park Update

Hillendale Park Bidding

Ermatinger House Grant SHPO Grant

Park Rules, enforcement

Skatepark Update

✓ Sign Layout for Facilities Attached

#### New Business:

Concessions @ Clackamette Park\*

Proposal enclosed

Ermatinger House Grant Application

Dee

Pioneer Center Carpet

Carolyn

✓ Metro Regional Trail Designation

Dee

Carnegie Opening Events

Director's Report

Dee Craig

Book Nook and Children's Museum

✓ *Jessie Court Property Purchase*

Next Meeting Date: Monday, October 22

Adjourn:

9:00 PM

#### \*Action Items

##### Information Only:

Sept. 20

Meet with Hazel Grove/Westling Farm NHA re: McLoughlin School/Park

Sept. 24-25

ORPA Conference, staff out of office

Sept. 26

7:30 Urban Renewal Agency Meeting

Oct. 1

Metro Enhancement Grants Due

Oct. 1-7 NRPA Conference, Dee out of the office  
Oct. 8 Waterfront Park Master Plan, Planning Commission, Public Hearing  
Oct. 3 6:00 PM Clackamas County Tourism Development Council Work Session with City Commission  
Oct. 22 Waterfront Park Master Plan, Planning Commission Public Hearing (2<sup>nd</sup>)

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## **OREGON CITY PARKS & RECREATION**

### **Activity Report**

**Month of: August 2001**

#### **Highlights of the Past Month:**

##### **Pioneer Center**

- ◆ Health Screening offered Friday August 10th through mobile Healthcheck Screening Inc. Appointments were filled so another is scheduled for October.
- ◆ Programs for Friday afternoons are increasing
- ◆ One center participant celebrated his 100<sup>th</sup> birthday
- ◆ Facility use for July: 1066 Seniors; 1002 Community use; 2330 Outreach; 946 transportation; 214 volunteers

##### **Aquatics, Recreation and Carnegie**

- ◆ Concerts in the Park at Rivercrest Park have an average attendance of 721 (after seven).
- ◆ The summer recreation program will end August 24<sup>th</sup>. The program has gone exceptionally well this year.
- ◆ Summer drop-in playground programs at Chapin Park and Hillendale Park have been successful with attendance better than anticipated.
- ◆ Staff is still meeting with the school district to plan for our involvement with the 21<sup>st</sup> Century Learning Centers program at four elementary schools and two middle schools.
- ◆ Aquatics has purchased an automated external defibrillator. The defibrillator is designed to treat sudden cardiac arrest victims and is becoming at standard at pools.
- ◆ Michele Edmondson was selected to chaperone Oregon participants at the national Hershey track and field meet in Hershey Pennsylvania.
- ◆ Abernethy tree wood distribution in partnership with the Oregon City Arts Commission. continues through September. Wood is being milled and four artists are committed to projects so far.

##### **Parks and Cemetery**

- ◆ Spraying ongoing when weather permits
- ◆ Clackamas County Community Corrections – Painting office, shop and public restroom @ Cemetery as well as major clean up projects at DC Latourette, Singer Creek and Peter Skene Way
- ◆ Irrigation tune-up and repairs ongoing
- ◆ Spraying ongoing when weather permits
- ◆ Clackamette Park Boat Ramp and Float Project awaiting final inspection by City and Marine Board. Planned Re-opening by August 31
- ◆ Project Pay Back: Assembled new picnic tables to be placed throughout park system

**Administration:**

- ◆ OC Loop Trail proposal accepted as part of Metro's Regional Trail System
- ◆ Reviewed Metro's Regional Significance standards for Parks prior to GTAC discussion
- ◆ Submitted a SHPO Grant for improvements at Ermatinger House
- ◆ Submitted Chapin Park Master Plan to Planning for Review
- ◆ Completed Jessie Court initial Master Planning Meetings including work sessions with Planning and City Commissions
- ◆ Submitted Metro Enhancement for field improvements at Moss Campus

**Up Coming Events/Date of Note:****Pioneer Center**

- ◆ New monthly program - Massage therapy starts Sept. 14<sup>th</sup> appointments already full through October
- ◆ Fall classes begin week of Sept. 24<sup>th</sup>
- ◆ Oregon Research Institute starting a 6 month study on Physical Activity and Healthy Aging at the Center with classes offered on Mon, Wed and Fri afternoons

**Aquatics, Recreation and Carnegie**

- ◆ The Gatorade Punt, Pass and Kick competition, a partnership with OC Optimist Club and OC Community Education scheduled September 26<sup>th</sup>.
- ◆ The Carnegie Center reopening events scheduled October 18, 19 and 20.

**Parks and Cemetery**

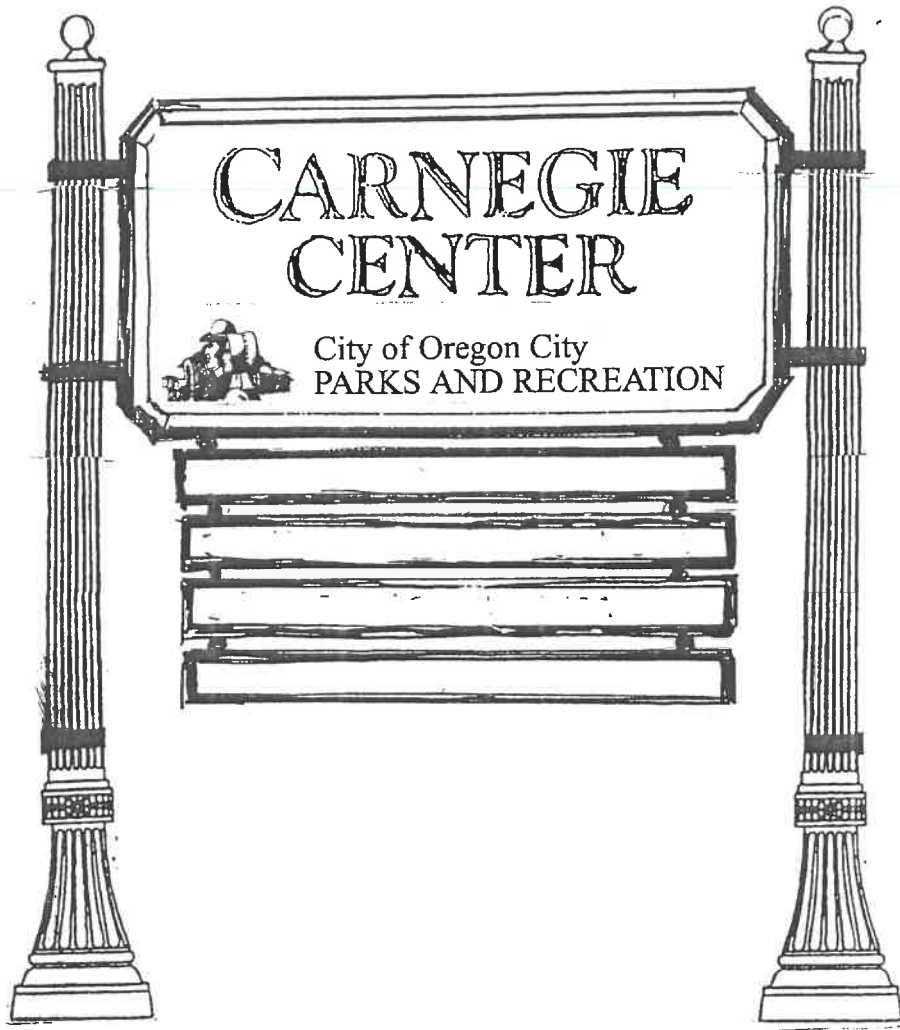
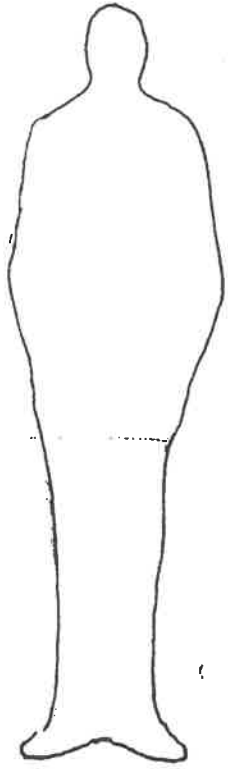
- ◆ Jerry Herman should complete designs for Section N and M in early September

**Concerns and Challenges****Aquatics, Recreation and Carnegie**

- ◆ Fitting all programs back into the Carnegie, with a net lose of space due to Elevator and other ADA requirements

**Administration**

- ◆ Projecting accurate 5-year operation and maintenance costs for proposed levy consideration.







**CITY OF OREGON CITY**

Dee Craig  
320 Warner - Milne Rd.  
Oregon City, Or. 97045

**RE: Clackamette Park**

Ms. Craig

As per our phone conversation on 6/20/01, I am sending you a proposal on vending for Clackamette Park in Oregon City. We would very much like the opportunity to work with you on this project.

There are no costs for installation and upkeep of our Machines. We keep up our machines to always give a clean and neat appearance. Any vandalism or graffiti shall be corrected at our expense immediately. The appearance and function of our machines is our number one priority.

We would like to install 2 Machines in 1 Kiosk. The first would be a Poweraid machine that would hold all non-carbonated drinks and sport drinks. The second machine will be a coke machine holding carbonated drinks and bottled water. All drinks in both machines will be 20oz plastic bottles and costs shall be 1.00 on all selections.

The kiosk is a fully enclosed shelter that will allow us to install the machines in any location that we can have power ran to. It protects the machines while providing an attractive display. The Kiosk can also be installed with an automatic closing door, which will close at night and reopen in the morning.

As per our conversation 5% of all proceeds from the machines will be given back to the park. Checks shall be sent our monthly and can be used for maintenance or improvements to your parks.

We look forward to working with you. Please contact me with any questions or comments. I can be reached at 503-299-4673 or 503-786-2445.

Thank you,

Edward A. Mathews  
Pres. Pacific Coast Vending



# PACIFIC COAST VENDING INC.

## VENDING PROPOSAL

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P.O. Box 68988 Milwaukie, Or. 97268 PH. 786-2445 FAX (503) 794-3930

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June 20, 2001  
Clackamette Park  
City Or Oregon City  
320 Warner Milne Rd.  
Oregon City, Oregon 97045  
503-657-0891

Thank you for the opportunity to submit a proposal for **Clackamette park's** vending needs. **Pacific Coast Vending Inc.** is an Oregon Corporation Owned by Edward & Michele Mathews. PCV is a Union company belonging to Teamsters Local 162. PCV has been serving customers in the Portland area since 1976. We now service over 200 satisfied customers. **Pacific Coast Vending Inc** also known as **NW Office Coffee** is insured through Farmers insurance. All the machines in this proposal will be new or as new and will have dollar and five-dollar bill accepting capability. We will be responsible for filling and maintaining these machines at all times. PCV Provides service seven days a week, twenty-four hours a day. There are no lease, rental or installation fees for our service.

**With Pacific Coast Vending Inc. you are receiving the following benefits:**

1. **Product Selection:** PCV carries over Four Hundred fifty candy, snack and food items, including made fresh deli sandwiches and fresh food. In the soda/juice machine you can choose from over 70 selections: Coke, Pepsi, Welch's, etc. Special request items may be available upon request.
2. **Sanitation:** In addition to the cleaning your route driver does on a weekly basis, annually a crew will come in and thoroughly clean your machines inside and out, keeping them looking and working like new all the time.
3. **Service Cycle:** With PCV your machines will be serviced as often as needed but not less than once a week. Saturday and Sunday service available if needed.
4. **Freshness:** All our products are guaranteed fresh. Deli sandwiches are made fresh daily. Any customers or employee may have an immediate refund if they aren't satisfied with the quality of any product for any reason.



5. **Refund Policy:** PCV's phone number is posted on all our machines. All refunds can be done by mail.
6. **Communication:** Once every quarter, myself or one of our managers will call and speak to you (or some other designated person) to make sure you are getting the service you desire and to find out if there is any way we can improve our service and selection of product to you.
7. **Quality:** PCV only purchases quality name brand items, such as Hostess, Mars, Hershey's, Frito Lay, Pepsi, and Coke to assure your employees with the best products on the market.
8. **Equipment:**  
Location #1.  
2 - D/N Bottled Soda Vendor with bill acceptor.  
1 - 2 Machine Kiosk With Automatic Door

Equipment installed is manufactured by Automatic Products, Dixie Narco and or Vendo. This equipment is the most dependable on the market. The money accepting equipment installed in our machines is state of the art with a 100% accepting rate. All equipment has vend count or cash meters.

9. **Pricing:** All pricings are guaranteed for one year. Future price increases will only reflect manufactures increases round to the nearest .05.
10. **Commissions:** Commissions will be paid at a graduated rate per location. The commission rate will be 5%. Commissions will be closed on the last day of each month and will be paid quarterly. Commission rates are directly effected by pricing of products and total sales.  
All Pricing and commissions are guaranteed for one year. It will be your option for future product cost increases to add to the cost of the product or deduct it from your commission rate and or both.

We appreciate your consideration of this proposal, and look forward to working with you in the future.

Sincerely,

Edward A. Mathews, President  
Pacific Coast Vending Inc.

# Beverage List

## JUICE

ARROWHEAD SPRING WATER

EVIAN

GATORADE

- LEMON LIME
- FRUIT PUNCH
- RIPTIDE RUSH
- STRAWBERRY KIWI
- COOL BLUE RASPBERRY
- ORANGE
- FIERCE LIME
- FIERCE LEMON

FRUITOPIA

- FRUIT INTEGRATION
- PEACHBERRY QUENCH
- STRAWBERRY PASSION
- KIWIBERRY RUCKUS

DOLE

- 100% APPLE
- 100% ORANGE
- RUBY RED GRAPEFRUIT
- CRANBERRY
- KIWI STRAWBERRY
- CRAN RASPBERRY
- BLACK CHERRY

SOBE

- ENERGY
- POWER
- ORANGE CARROT
- GREEN TEA
- LIZZARD BLIZZARD

SNAPPLE

- ICE TEA
- RASPBERRY
- KIWI STRAWBERRY
- MANGO MADNESS

STARBUCKS FRAPPUCCINO

- MOCHA
- COFFEE
- VANILLA
- MOCHA AMARETTO

TROPICANA

- TWISTER OR STRAWBERRY BANANA
- TWISTER ORANGE CRANBERRY
- TWISTER RUBY RED TANGERINE
- FRUIT PUNCH

V-8

- JUICE
- SPICY HOT
- SPLASH CITRUS BLEND
- SPLASH TROPICAL BLEND
- SPLASH ISLAND BLEND
- SPLASH FRUIT MEDLEY

WELCH'S

- APPLE CRAN COCKTAIL
- TROPICAL COCKTAIL
- FRUIT PUNCH DRINK
- STRAWBERRY KIWI DRINK

## SODA

COKE

DIET COKE

CHERRY COKE

SPRITE

BARQ'S ROOT BEER

DIET BARQ'S ROOT BEER

SURGE

CITRA

PEPSI

PEPSI ONE

DIET PEPSI

MOUNTAIN DEW

MUG ROOT BEER

DR PEPPER

DIET DR PEPPER

LIPTON BRISK

HAWAIIAN PUNCH

WILD CHERRY PEPSI

7-UP

DIET 7-UP

A&W ROOT BEER

DIET A&W ROOT BEER

CREAM SODA

# Pricing Guide

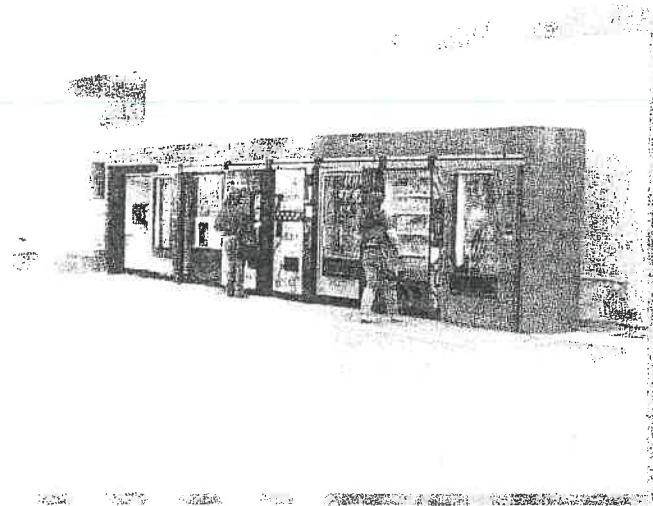
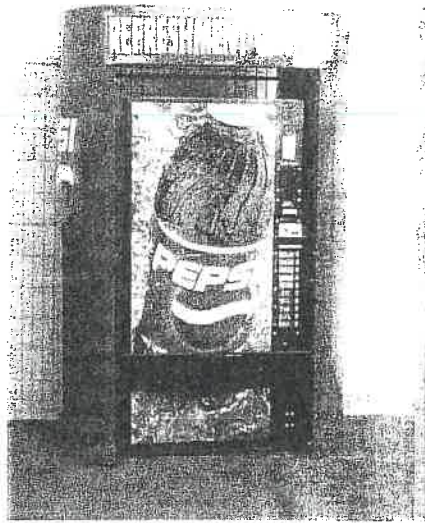
## BEVERAGES

|                  |            |
|------------------|------------|
| Can Soda         | .60        |
| Can Juice        | .75        |
| Can Sobe         | 1.00       |
| Bottle Soda 20oz | 1.00       |
| Bottle Sobe 24oz | 1.75       |
| Bottle Juice     | .95 – 1.35 |
| Bottle Water     | .75        |
| Evian            | 1.50       |
| Specialty Drinks | .85 – 1.50 |

## COFFEE

|                   | Reg. | Lg. |
|-------------------|------|-----|
| Coffee            | .30  | .40 |
| Hot Chocolate     | .30  | .40 |
| Mocha             | .30  | .40 |
| Espresso          | .50  | .75 |
| Specialty Coffees | .50  | .75 |

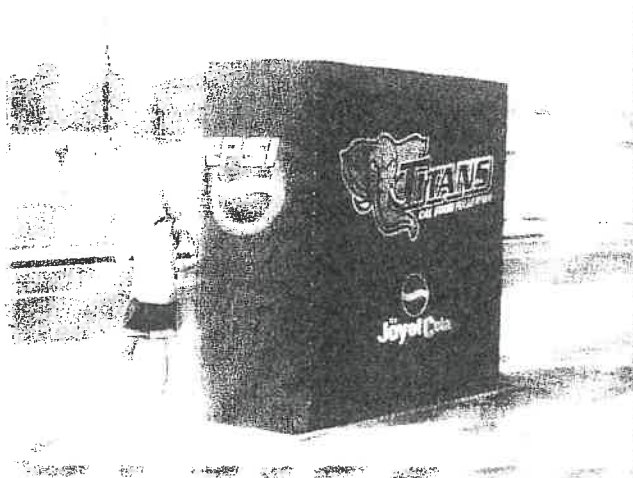
T. Order Call: (619) 562-1486 Phone  
(619) 562-6031 Fax



*Place your machines.....*



*Where the people are*





# GIII

Royal engineering, quality and

service combine to maximize

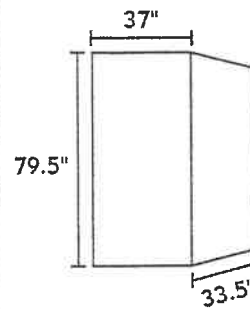
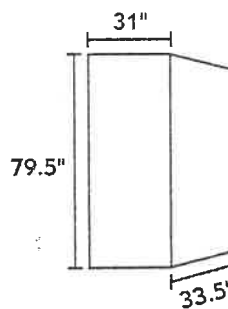
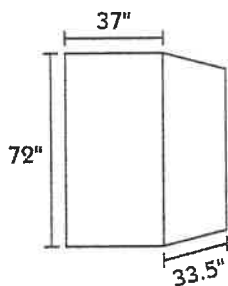
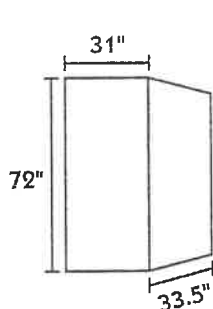
Coca-Cola sales and profit.

## The Royal Vendors GIII beats the competition with these advantages:

- Delivery Chute Sensor
- Reliable Single Vend Motor Delivery System
- Enhanced Electronics
- Programmable Options
- Vandal-Resistant Exterior
- Menu Style Programming
- Wide Columns
- High-Capacity Stack
- Package Flexibility
- Lowest Weights Among Comparable Models
- LED Display
- Electronic Refrigeration
- Vendor Tools For Quick And Easy Setup



| RVCC 550<br>NARROW CABINET | RVCC 660<br>STANDARD CABINET | RVCC 670<br>NARROW CABINET | RVCC 804<br>STANDARD CABINET |
|----------------------------|------------------------------|----------------------------|------------------------------|
|----------------------------|------------------------------|----------------------------|------------------------------|



|            |          |          |          |          |
|------------|----------|----------|----------|----------|
| Columns    | 10       | 12       | 10       | 12       |
| Selections | 7        | 9        | 7        | 9        |
| Weight     | 536 lbs. | 599 lbs. | 580 lbs. | 653 lbs. |
| Width      | 31"      | 37"      | 31"      | 37"      |
| Depth      | 33.5"    | 33.5"    | 33.5"    | 33.5"    |
| Height     | 72"      | 72"      | 79.5"    | 79.5"    |

### CAPACITIES

approximate, depending upon exact package size and shape

|                          | total | per column | total | per column | total | per column | total | per column |
|--------------------------|-------|------------|-------|------------|-------|------------|-------|------------|
| 12 oz Can                | 550   | 55         | 660   | 55         | 670   | 67         | 804   | 67         |
| 16/20 oz Glass Bottles   | 220   | 22         | 264   | 22         | 270   | 27         | 324   | 27         |
| 16.9 oz Water            | 280   | 28         | 336   | 28         | 340   | 34         | 408   | 34         |
| 20 oz Plastic            | 230   | 23         | 276   | 23         | 280   | 28         | 336   | 28         |
| 16/20 oz Contour Bottles | 240   | 24         | 288   | 24         | 300   | 30         | 360   | 30         |

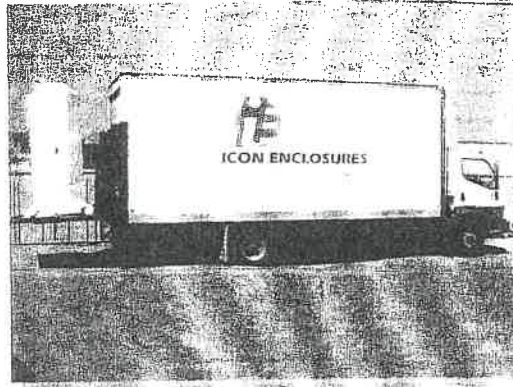
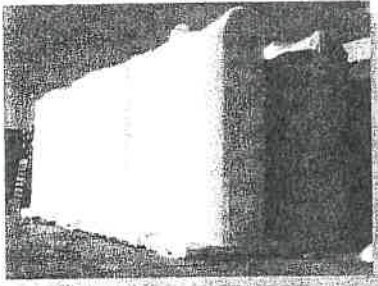


**Royal Vendors, Inc.**  
Bardane Industrial Park  
201 Industrial Boulevard  
Keameysville, WV USA 25430



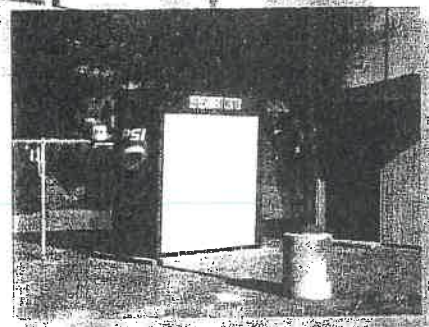
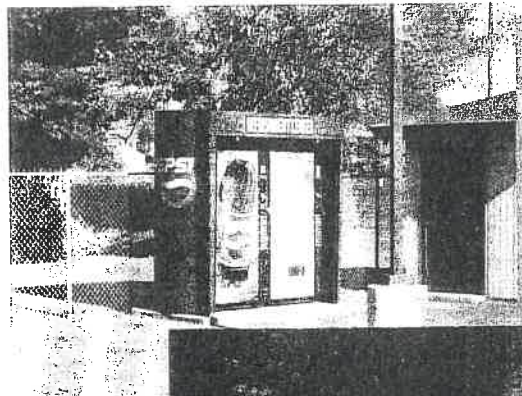
P: 304-728-7056  
P: 800-321-8637  
F: 304-725-4016  
[www.royalvendors.com](http://www.royalvendors.com)

*Pods ready for use*



**Free**

*Demo assembly video available upon request*



REFERENCES

|  |                             |
|--|-----------------------------|
| Willamette Carpenters Training Center<br>6915 NE 42 <sup>nd</sup> .<br>Portland, Oregon        | 503-287-3708<br>Jody        |
| Miller, Nash<br>111 SW 5 <sup>th</sup> .<br>Portland, Oregon                                   | 503-224-5858<br>Jenea       |
| Clackamas Town Center<br>12000 SE 82 <sup>nd</sup> . Ave. Suite 1093<br>Portland, Oregon 97266 | 503-653-6962<br>Karen Duley |
| Pacific Northwest Collage of Arts<br>1241 NW Johnson<br>Portland, Oregon                       | 503-226-0462<br>Dane Beven  |
| Willamette Industries<br>7098 N Marine Drive.<br>Portland, Oregon                              | 503-227-5581<br>Roy Wright  |





## **OREGON CITY PARKS & RECREATION**

### **Activity Report**

**July, 2001**

#### **Highlights of the Past Month:**

##### **Pioneer Community Center**

- ◆ Vertical blinds installed in multi-purpose room
- ◆ Hours of operation extended, now open until 4pm on Friday (previously closed at 1pm on Friday)
- ◆ Dine-out lunch program on Mondays began in July and has been well received
- ◆ Friends of Pioneer Center bought three new eight ft. folding banquet tables on rollers for multi-purpose room
- ◆ Facility use for June: 1126 Seniors; 1013 Community use; 2460 Outreach; 960 transportation; 218 volunteers

##### **Parks**

- ◆ Cleanup around Bell Tower on Promenade
- ◆ 6 month Playground Inspections completed
- ◆ 4<sup>th</sup> of July festivities at Clackamette Park
- ◆ Concert setup at Rivercrest Park
- ◆ Irrigation tune-up ongoing
- ◆ Buena Vista Club House partial remodel completed
- ◆ Clackamette Park Boat Ramp Project underway

##### **Aquatics**

- ◆ Our junior lifeguard program was completed on July 19<sup>th</sup>. The junior lifeguard program helps provide skills that will help prepare youth for future lifeguarding jobs.
- ◆ Swimming lessons are once again very popular at the swimming pool.

##### **Carnegie**

- ◆ Concerts in the Park at Rivercrest Park have been well attended.
- ◆ The "split the bucks" raffles have netted the concert program \$664 through the first two concerts.
- ◆ The Picket Fence show was held the weekend of July 21
- ◆ Abernethy Tree Wood for artists in cooperation with Arts Commission is working smoothly.
- ◆ Ermatinger attendance June 15 – July 15 115 people

##### **Recreation**

- ◆ Arts week in cooperation with the Carnegie Arts Program was very successful
- ◆ The summer recreation program registration is down, but overall quality is much higher. Participants and counselors are very satisfied with the program and the overall cost effectiveness of the program is improving.

- ♦ Attendance has been better than expected at the drop-in programs at Chapin Park and Hillendale Park..

#### **Administration**

- ♦ Submitted Carnegie Grant application to the Meyers Memorial Trust
- ♦ Received notification of \$143,600 grant award from State Parks Grant for Hillendale Park Phase II
- ♦ Received notification of \$10,000 SHPO grant award for Ermatinger House
- ♦ Completed work on Historic Tourism Map with committee
- ♦ Submitted trail nomination to Metro
- ♦

#### **Up Coming Events/Date of note:**

##### **Pioneer Center**

- ♦ New program - Massage therapy will be offered on the second Friday of each month starting September
- ♦ Fall classes programmed

##### **Recreation**

- ♦ Met with the school district to plan for our involvement with the 21<sup>st</sup> Century Learning Centers program. Through the program we will be providing after school classes and activities at six middle and elementary school sites during the next three years.
- ♦ The Gatorade Punt, Pass and Kick competition will be held in September in conjunction with the Oregon City Optimist Club and OC Community Education.
- ♦ Fall programming underway, Watch for information in the Trail News

##### **Carnegie Center**

- ♦ Construction continues to be on schedule with opening scheduled mid October
- ♦ Opening celebration planning is underway. Opening events: October 18-20
- ♦ Heritage Fair, September 15

##### **Aquatics**

- ♦ Annual maintenance closure, September 3-14

#### **Concerns and Challenges**

##### **Pioneer Center**

- ♦ Busses still a concern due to number of mechanical problems; one bus being repaired at Canby Ford was vandalized in July. New bus expected before first of year.

##### **Parks**

- ♦ Development and funding of irrigation and landscape plans for Carnegie
- ♦ NMFS and Corp of Engineers permits required to complete Clackamette Park Ramp/Float project.