

OREGON CITY PARKS & RECREATION

Parks and Recreation Advisory Committee Meeting Announcement

Monday: January 27, 2003 7:00 PM

Meeting Location: Pioneer Community Center, Lower Level

If you are unable to attend, please contact Dee or Bill Woods, by Monday, January 27 at 5:00 PM. After 5:00 on Monday please contact Dee on her cellular phone 503-887-3477.

Agenda

Call to Order: Bill Woods

7:00 PM

Establish Quorum

Minutes of Last Meeting:

November 2002, attached

Old Business:

Election of Chair and Vice Chair

PRAC Openings

Library Park/Carnegie Center Project

Commission Work Session Agenda

Dee

Jim Row

Discussion

0/18-7:00

Director's Report

Attached, November/December 2002

Participation numbers

Attached, Month and YTD

New Business

Bylaw revisions

Dee

Cemetery Rules

Items for next meeting:

February 24, 2003 **

Information only:

January 21

City offices closed: Martin Luther King Day

January 30

Historic Review Board Meets

February 3

Urban Renewal Meeting 6:00 PM

February 5

Work Session, PRAC and City commission 5:45 PM

February 10

Planning Commission/City Commission meeting

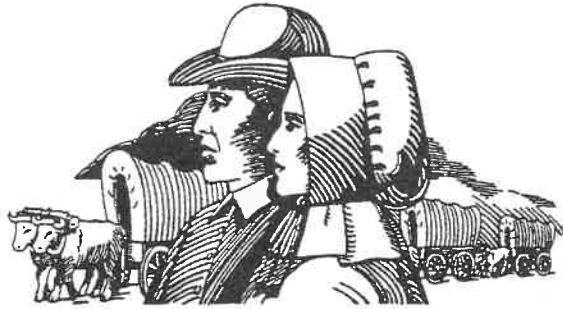
February 18

City offices closed: President's Day

February 24-March 3: NRPA Midyear meetings, Washington, DC. Dee attending ***

We need to look at the following possible dates of our monthly meetings for this year.

Jan.	Monday 27th
Feb.	Monday 24th
Mar.	Monday 17th Changed to 3rd Monday due to spring break
Apr.	Monday 28th
May	Monday 19th Changed to 3rd Monday due to Memorial Day
Jun.	Monday 23rd
Jul.	Monday 28th
Aug.	Possible off month
Sep.	Monday 22nd
Oct.	Monday 27th
Nov.	Monday 17th Changed due to Thanksgiving Week.
Dec.	No meeting due to Christmas.



OREGON CITY PARKS & RECREATION
Activity Report
December 2002

Highlights of the past month:

Aquatics

- A lifeguard classes were conducted during the holiday break.
- The pool was closed during the week of Christmas for annual repair and cleaning.
- Reductions are being made to staffing levels and chemical and supply purchasing to help stay within budget.

Carnegie

- Holiday events went well. Fireside with Santa program was full – everyone had fun.
- Watercolor class was well attended.
- Carnegie Arts League Christmas Tea was successful.
- Winter brochure for community Services Department compiled, printed and mailed.

Recreation

- Registrations began for winter term.
- Brainstorming ideas for new classes and special events for future.
- Cookie decorating class was well attended.
- Planning has begun for spring and summer classes and activities.
- Working with Aquatics staff on teen dances for winter term.

Pioneer Center

- Facility Use Community=643; facility use seniors=984; Outreach=2429; Transportation=984; Volunteers=183
- 120 Christmas stockings delivered to elderly clients
- 50 Hams and Turkeys delivered

Cemetery

- Removal of trees – Phase II
- Apply pre-emerge to beds
- Attended spray re-certification class
- Leaf removal
- Shop doors replaced
- Lighting system throughout cemetery repaired and replaced

Parks

- Play equipment inspections started

- Removed booster pumps for repair
- Attended spray re-certification class
- Apply pre-emerge to beds
- Attach picnic tables to concrete pads
- Leaf removal
- Community Service – Waterboard, Singer Creek and Old Canemah
- Greg Harvey attended explosives certification class

Administration

- Prepared RFP for Wesley Court Park bid documents and construction drawings
- Entered into a contract with Lango Hanson for construction documents for the Clackamas River Trail; coordinating construction with Water Environmental Services
- Met with Heritage Group to select Consultant for Partnership Study
- Met with Metro on OC Trails/Metro Regional Trails Concept
- Facilitated meeting of Youth Sports Associations to review National Youth Sports Alliance program and partnerships
- Continue permitting process with State and Feds on Clackamette River Boat Ramp
- Met with Promoters to determine the feasibility of beginning a Farmers Market in Oregon City.

Up Coming Events/ Dates of note:

Aquatics

- Recreation and Aquatics will be co-hosting teen concerts every third Friday during winter term in the multi purpose room at the pool.

Carnegie

- Saturday Nite Java on January 18, 2003 features the Federal Cigar Jug Band
- Winter classes begin soon; registration has been strong so far.
- Winter call for artists received 20 applications.
- Volunteer Jim Hall is modifying front desk area.

Recreation

- Classes begin the first week of January.
- Indoor Playground will start up again on January 6th with new days and times
- Friday Nite Live Concert on January 17th.

Pioneer Community Center

- New classes started January 6th
- Feng Shui class to be filmed for cable television on January 13th

Concerns and Challenges:

Carnegie

- Starting a Friend of group and public meetings to determine upgrades to Library Park
- We are striving to increase public awareness of the Carnegie Center.

Recreation

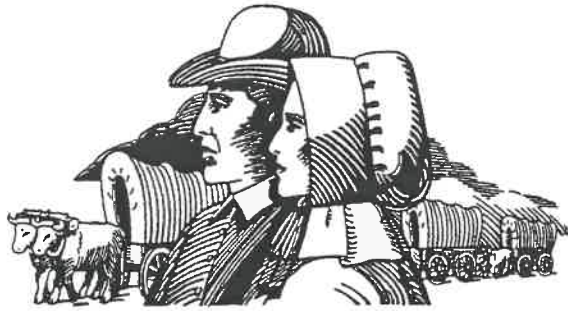
- Need to find a way to increase attendance in all classes.

Administration

- Future of the annual Fourth of July Fireworks event
- Budget concerns and shortfalls

Oregon City Parks and Recreation
Program Attendance
2002-2003

	July	July 01	August	August 01	September	Sept 01	October	Oct 01	November	Nov 01	December	January	February	March	April	May	June	YTD	Prev YTD
Aquatics																			
School Lessons	0		0		1,555		1,818		2,195		1,830							7,398	N/A
Public Lessons	5,877		3,481		606		1,038		750		198							11,950	N/A
Lap/ Adult Swim	817		688		323		767		551		451							3,597	N/A
Recreational Swim	2,359		1,607		120		207		351		119							4,763	N/A
Family Swim	320		208		24		156		113		28							849	N/A
Water Exercise	728		622		294		748		607		369							3,368	N/A
Swim Team/ Synchro	1,745		1,175		535		1,665		3,239		1,376							9,735	N/A
Rentals	694		598		673		735		705		1,275							4,680	N/A
closed 2 weeks																			
TOTAL AQUATICS	12,540	N/A	8,379	N/A	4,130	N/A	7,134	N/A	8,511	N/A	5,646	0	0	0	0	0	0	46,340	N/A
Carnegie																			
Gallery	1,384		1,308		871		958		999		633							6,153	N/A
Children's Museum	413		403		404		566		636		553							2,975	N/A
Adult Classes							10		12		7							29	N/A
Youth Classes	75		8															83	N/A
Meetings	36		45		78		43		58		18								N/A
Concerts in the Park	3,300		4,000																N/A
Ermatinger	8						30		18		150								N/A
Java					30														N/A
Events							340				179								N/A
Rental			75		100													206	N/A
TOTAL CARNEGIE	5,216	N/A	5,839	N/A	1,483	N/A	1,947	N/A	1,723	N/A	1,540	0	0	0	0	0	0	17,748	N/A
Recreation																			
Parent & Child																			N/A
Youth Classes											7							7	N/A
Adult Classes	115		72		195		284		208		8							882	N/A
Indoor Playground					17		13		28		10								N/A
Events					65													65	N/A
Summer Day Camp	352		349															701	N/A
Drop in Program	413		336															749	N/A
Preschool Day Camp	63		48															111	N/A
Teen Camp	121		30															151	N/A
Soccer Camp	120																	120	N/A
Field Trips	62		94															156	N/A
TOTAL RECREATION	1,246	N/A	929	N/A	277	N/A	297	N/A	236	N/A	25	0	0	0	0	0	0	3,010	N/A
Pioneer																			
Home Delivered Meals	2,032		2,316		1,930		2,245		2,033		2,130							12,686	N/A
Congregate Meals	367		318		377		365		408		356							2,191	N/A
Transportation	1,148		1,054		1,018		981		755		984							5,940	N/A
Outreach Services	2,429		2,785		2,320		2,626		2,559		2,429							15,128	N/A
Trips	78		157		112		82		62		99							590	N/A
Recreation	519		554		736		600		515		444							3,368	N/A
Classes	400		297		192		580		518		76							2,063	N/A
Meetings	244		176		278		297		184		57							1,236	N/A
In-House Services	19		141		117		111		162		92							642	N/A
Rentals	269		541		480		660		575		643							3,168	N/A
TOTAL PIONEER	7,505	N/A	8,319	N/A	7,560	N/A	8,547	N/A	7,771	N/A	7,310	0	0	0	0	0	0	47,012	N/A
Parks																			
Atkinson			2		1													3	N/A
Buena Vista			3				1		3		7							14	N/A
Chapin	1		15		6		1											23	N/A
Clackamette General	9		12		9		1											31	N/A
Clackamette Horseshoe	3		9		4													16	N/A
Hillendale	10		8		7													25	N/A
Rivercrest	9		11		6													26	N/A
Ball Fields																		0	N/A
RV Park	591		526		354		322		200		95							2,088	N/A
Park attendance is reported as the total number of rentals. RV Parks attendance is the estimated number of rental days																			
TOTAL PARKS	623	N/A	586	N/A	387	N/A	325	N/A	203	N/A	102	0	0	0	0	0	0	2,226	N/A
Grand Total All	27,130	N/A	24,052	N/A	13,837	N/A	18,250	N/A	18,444	N/A	14,623	0	0	0	0	0	0	116,336	N/A



OREGON CITY PARKS & RECREATION

Activity Report

Month of: November 2002

Highlights of the past month:

Aquatics

- High school swim season began with Oregon City and Gladstone here in addition to the year-round club.
- We will be conducting a lifeguard training class over the holiday break.
- The pool will be closed From December 23-27 for maintenance.

Carnegie

- Mosaic and Watercolor Classes were successful
- Children's Museum attendance increased, thanks to cold weather. Increased Cultural Pass visits.
- Winter brochure finished.
- Holiday items received and set up in gallery
- Ermatinger House hosted 3 senior tour groups
- Musicians interested in Concerts in the Park are starting to send in demos. Some interest exists from Clackamas Community Symphony members to play in other neighborhood parks during late spring.

Recreation

- Have finalized classes and events for winter term. Partnering with Top Flight Gymnastics and West Linn, Wilsonville, Lake Oswego and North Clackamas Parks & Recreation Departments to bring new programs to our department.
- Changed structure for the Indoor Playground to M, W, & F to help increase attendance.
- Adult Yoga and Pilates classes finished for the term and participants are looking forward to next class in January.
- Assisted with production of Winter Brochure

Pioneer Community Center

- Facility Use: Community=494; seniors=1388; Outreach=2559; Transportation=803; Volunteers=168
- Water feature in garden complete
- Emergency meals distributed to all Meals On Wheels participants

Cemetery

- End of season roundup spray
- Catch basins cleaned
- Installed donated bench
- Trimming of trees started
- Winterized irrigation
- Fall Cemetery Cleanup by Oregon City Optimist Club and Oregon City High School Junior ROTC Program 56 volunteers contributed 224 man-hours!

Parks

- Docks at Clackamette Park removed
- End of season roundup spray
- Community Service at Singer Creek
- Old barb wire fence removed at Park Place Park
- New cyclone fence installed at Park Place Park
- McLoughlin Fountain winterized
- Mulching of leaves continues
- Canemah Shelter completed
- Hillendale Project completed
- Rivercrest Park (3) concrete pads poured for picnic tables

Administration

- Attended LDF&W granting workshop at State Parks office.
- Met with Marine Board on Clackamette Park Boat Ramp and Floats.
- Met with Arts Commission regarding Promenade Project.
- Planning meeting with Daphne Wuest and Larry Didway for youth sports meeting.
- Met with Union representative regarding staff issues
- Tri-Cities planning meeting: Cove and Clackamas River Trail
- Reviewed RFP's and selected firm to recommend for Clackamas River Trail construction drawings.
- Accepted final design drawings and project phasing recommendations for Wesley Lynn Park

Up Coming Events/ Dates of note:

Carnegie

- Christmas Events, Fireside with Santa, Annual Holiday Tea, etc.
- Holiday Classes

Recreation

- Gearing up for registration and start of winter classes.
- Holiday Ski and Snowboard Camp taking place December 26-28 in partnership with Mt Hood Meadows, West Linn, Wilsonville and North Clackamas Parks & Recreation Departments.

Pioneer Community Center

- 130 requests for Christmas stockings; 100 requests for food baskets

Administration:

- Work session with PRAC and City Commission scheduled for Feb. 5 at 6:45 PM
- Grant applications for Trail and Park improvements due early in 2003

Concerns and Challenges:

Carnegie

- Increase attendance in classes and events.
- Begin spring programming
- Begin scheduling Concerts in the Park & July 4 event
- Expand "getting the word out" to a wider audience and area.

Recreation

- Need to find a way to increase attendance in Parent & Child Classes and Indoor Playground.

Aquatics

- Utilities and personnel budgets continue to have over runs. Need to find a way to control expenses.

Calendar

We need to look at the following possible dates of our monthly meetings for this year.

Jan.	Monday 27th
Feb.	Monday 24th
Mar.	Monday 17th Changed to 3rd Monday due to spring break
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May	Monday 19th Changed to 3rd Monday due to Memorial Day
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Jul.	Monday 28th
Aug.	Possible off month.
Sep.	Monday 22nd
Oct.	Monday 27th
Nov.	Monday 17th Changed due to Thanksgiving Week.
Dec.	No meeting due to Christmas.

Please attach a copy of this to PRAC information for January meeting. Have we had any new applicants yet for our two vacancies yet? I hear there was some excitement at the council the other night. Mayor John had to try to get his last few good licks in at the last minute. As you can tell I have more time on my hands today, as it is slower than a slug. Talk to you next week.

Bill Woods

Account Manager
Independent Dispatch INC.

Oregon City Park & Recreation
Program Attend:
2002-2003

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Children's Museum	413		403		404		566		636									2,422	N/A
Adult Classes							10		12									22	N/A
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Java					30													56	N/A
Events							340												
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Meetings	244		176		278		297		184									1,179	N/A
In-House Services	19		141		117		111		162									550	N/A
Rentals	269		541		480		660		575									2,525	N/A
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Parks																			
Atkinson			2		1													3	N/A
Buena Vista			3				1		3									7	N/A
Chapin	1		15		6		1											23	N/A
Clackamette General	9		12		9		1											31	N/A
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