

## Parks & Recreation Advisory Committee Meeting Minutes of September 27, 2004

### Attendance

**PRAC members:** Peter Winstead; Shawn Dachtler; Dean Walch; Bill Woods; Beth Park; Dan Kromer; Martha Sumption **Excused:** Heather Guthrie

**Staff:** Scott Archer, Community Services Director; Larry Potter, Parks Operations Manager

**Other:** Kurt Lango and Liz Crane, Consultants, Lango Hansen Architects; several visitors and audience members

1. The meeting was called to order at 7:02 PM by Bill Woods, Chair
2. New Community Services Director, Scott Archer was introduced to the PRAC.
3. Minutes of the July 19, 2004 PRAC meeting were approved, with two typographical corrections submitted by Heather Guthrie via e-mail
4. Old Business
  - a. The **Chapin Park proposed snack shack** is going to be built by Oregon City Youth Sports (OCYS) and given to the City as a park improvement. OCYS will operate the snack shack as a fundraising operation for its organization. Scott Archer reported a proposed minor location modification from the adopted master plan. The building will be located close to where the temporary snack shack cart has been located for the past few years. This proposed project was presented and discussed at recent neighborhood meeting in the Chapin Park vicinity. The project and the proposed location were unanimously supported at this meeting. Scott Archer will be working with OCYS to develop a written agreement specifying development issues and ongoing operations of the snack shack. The Committee supported this proposed project moving forward.
  - b. Scott Archer reported that the **Oregon City Trails Master Plan** work was essentially complete, except for some final fine-tuning. The report will be presented to the City Commission in the near future for adoption.
  - c. Kurt Lango of Lango Hansen Architects was introduced to facilitate the **Jon Storm Park Master Plan** discussion. Mr. Lango provided a background on the site, the project, and the prior public meeting held for the master plan. He presented the preferred draft master plan, known as "Option A", based on previous feedback, staff input and consultant recommendations. The draft master plan that was presented to the PRAC meeting was extremely well received by both members of the PRAC and the citizens who participated in the process.

While the idea of having a crushed rock bus turnaround was appreciated, a meeting attendee noted that the rear wheels of a bus will severely scour the gravel. He suggested the area instead be paved with a hard material. The design team suggested that it be pavers or cobbles to reflect the specialty paving of the plaza. Crushed rock can still be used in the turnaround area except around the center where the new Abernathy tree will be located.

It was also noted that cars and trucks with trailers will likely try to park in the parking lot under the bridge which is designated for only cars. Wheel stops need to be added to prevent trailers from taking spaces away from cars.

Park lighting was also discussed. Unobtrusive low lighting levels were preferred. The suggestion was made for foot lighting to be located at the dock and up the path to the park. There should also be some lighting in the parking lot.

***A motion to accept and recommend the presented Jon Storm Park Master Plan, with PRAC recommended changes as discussed passed unanimously by voice vote.***

5. New Business

- a. The PRAC decided to schedule early "work sessions" for one hour prior to the next two regular meetings. The work sessions would be utilized as informal opportunities to discuss PRAC goals and priorities, etc. Scott Archer will schedule these work sessions from 6-7pm on the next two regular meeting dates. Dinner will be provided for PRAC during these work sessions.
- b. The 1999 Parks & Recreation Master Plan is due to be updated within the next year. PRAC and staff discussed options regarding the process by which this will be accomplished. It was recommended this be discussed at the work session before the next PRAC meeting.

6. Director's report

- a. The monthly report and statistics were presented as written.
- b. Scott Archer reported that the City Commission had recently adopted the Canemah Neighborhood Park Master Plan.
- c. Staff provided updates on the following projects under construction: 1.Clackamas River Trail 2.Wesley Lynn Park 3.Transient Dock

7. The meeting adjourned at approximately 8:30pm

Minutes submitted by,  
Scott Archer, Community Services Director