

OREGON CITY PARKS & RECREATION

Parks and Recreation Advisory Committee Meeting

Monday, December 6, 2004

**Pioneer Community Center, lower level
615 5th Street, Oregon City**

If you are unable to attend, please contact Scott Archer, 503-496-1546 or Bill Woods, 503-535-6426.

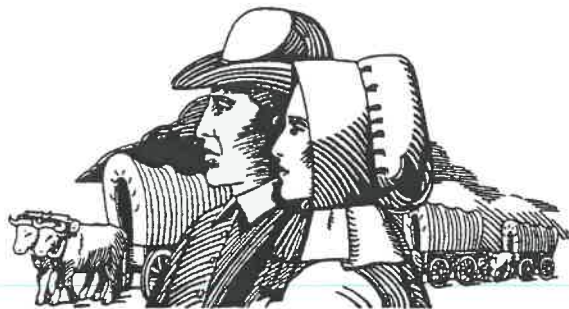
***** 6:30 p.m. – Special Work Session *****

1. Update from Larry Patterson, City Manager on BRTF recommendations and city finance issues

7:00 p.m. Regular Meeting

AGENDA

1. Call to order: Bill Woods, Chair
2. Approval of minutes – October 25, 2004 meeting
3. Citizen comments on issues and items not on the agenda
4. Old business:
 - a. Follow-up on October work session items:
 1. Parks & Rec. Master Plan Update
 2. PRAC Goals
 - b. Wesley Lynn Park playground equipment selection committee
 - c. Other
5. New business:
 - a. Recruitment of PRAC members for probable vacancies after December 31
6. Director's report
 - a. Monthly reports and statistics
 - b. Project updates
 1. Clackamas River Trail – ribbon cutting held
 2. Wesley Lynn Park
 3. Transient Dock @ Jon Storm Park
7. Items for next meeting: NO REGULAR DECEMBER MEETING – January 24 next regular meeting



OREGON CITY PARKS & RECREATION
Activity Report

Monthly Parks & Recreation Report

October 2004

O.C. Pool/Aquatics

- Our annual **Swamp Swim** special event was very successful with 193 participants. 84 of the attendees participated in the costume contest.
- The competitive swim season will begin in November with teams from Oregon City and Gladstone high schools, St. John's Middle School and the year-round club
- The O.C. Pool is also playing host to a new Oregon City/ West Linn water polo team
- We have implemented a recycling program through a cooperative program with Clackamas County Waste Reduction

Carnegie Center

- New items are on display for holiday shoppers
- Ermatinger Tours and Teas are picking up for the holidays
- "Spirits of Oregon City" event brought in over 300 attendees this year
- The gallery has seen strong attendance on Saturday and Sunday afternoons

Pioneer Center

- A new 12-passenger van has been ordered to replace our 1992 van
- Our annual transportation audit was conducted by Ride Connection
- We offered 2 trips this month – Spirit Mountain, Rasmussen Farm; both were attended at full capacity
- Monday dine-outs averaged 15 – 18 people
- Rose Linn seniors went on a trip to the pumpkin patch
- Julie attended the weekly Chamber of Commerce meetings in support of the Center
- Glen Tadina's Band continues to play old time swing dance songs every Wednesday with about 80-90 people in attendance
- Glen Tadina's Band has agreed to donate a dance to the center in February

- An average of 15 West Linn seniors went on two dine outs and one potluck this month
- Donations: \$115 for the pioneer donation fund, and \$10 for meals on wheels
- Staff attended the West Linn Seniors potluck
- We received \$716 in donations toward the new van this month
- A grant application for the van was submitted to the Collins foundation
- A meeting with the local business community lead to the planning a bingo fundraiser for the van
- Our wreath sale continues in support of the van replacement fund; our goal is 100 sold
- The Center's lobby area was reorganized to make a better presentation to groups interested in renting the Center
- We are busy improving our efforts to market the Center for wedding receptions
- Staff participated in the "Spirits of Oregon City " by providing transportation utilizing all three of our vans
- Minor building maintenance is now completed two days per month
- The Center was closed a few days this month for cleaning and maintenance

Recreation

- Planning has begun for February's first annual "Daddy Daughter Dinner Dance", a Valentine's Day themed event that will include dinner, dancing and entertainment
- Teen Scene attendance is averaging over 200 again now that school has begun
- Our brand new Scottish Single Stick classes are already very popular, with about 30 people between the Monday and Wednesday evening sessions

Cemetery

- Lime applied to lawn and turf areas
- Applied pre-emergent to flower beds
- 200 spring bulbs planted
- Mow cemetery grounds
- Spirits of Halloween(179 customers come thru cemetery)
- Irrigation systems winterized

Parks

- Docks at Clackamette Park removed for winter season
- Volunteer work force applied mulch at Clackamette
- Removed rock retaining wall at Wesley Lynn Park
- Winterized park irrigation systems
- Install electrical service to storage container at reservoir

Up Coming Events/ Dates of note:

Carnegie Center

- We are planning classes and events for winter
- The winter Trail News is being completed

- Oil painting classes will be offered this winter
- We are partnering with Atkinson Memorial Church this winter for the Java Concerts
- We will advertise in the Oregonian Gift Guide in December

Pioneer Center

- Three Trips are planned this month; Forest discovery, State capitol, and movie trip for the Roselinn Care Center's residents
- Weekly dine outs program continues this month to various area restaurants
- In West Linn, there will be two dine outs and one potluck

Concerns and Challenges:

Carnegie

- 7th Street closure/ construction is hindering visitors
- Merchandising and display is being closely evaluated since it is critical to gallery gift sales

Pioneer

- We need more reception area volunteers and more time to train them
- Need to continue recruiting Meals on Wheels volunteers to maintain the strength of the program
- Development of fund raising is time consuming, but we are getting up to speed by continuing to make contacts and develop events
- Flu shot event canceled due to inadequate supply of vaccine

**Oregon City Parks and Recreation
Program Attendance
2004-2005**

	July	July 03	August	August 03	September	Sept 03	October	Oct 03	November	Nov 03
Aquatics										
School Lessons	0	0	0	0	1,242	687	2,552	2,609		
Public Lessons	5,164	6,317	3,916	3,401	739	630	1,087	994		
Lap/ Adult Swim	606	637	631	640	401	442	653	830		
Recreational Swim	2,354	2,051	2,122	1,497	270	213	471	417		
Family Swim	233	352	262	181	49	67	101	119		
Water Exercise	859	787	794	652	395	428	763	881		
Swim Team/ Synchro	602	590	684	590	273	458	1,076	804		
Rentals	324	1,337	648	703	778	1,009	1,143	1,438		
closed 2 wee closed 2 weeks-maintenance										
TOTAL AQUATICS	10,142	12,071	9,057	7,664	4,147	3,934	7,846	8,092	0	0

Carnegie										
Gallery	981	2,055	1,359	1,168	892	1,306	802	1,056		
Children's Museum	298	307	446	363	378	435	356	648		
Adult Classes	110	61	22	20	10	37	13	109		
Youth Classes	50		44		8		22	6		
Meetings	67	60	52	20	63	43	31	67		
Concerts in the Park	3,750	3,200	2,550	3,475	700					
Ermatinger	34		11		5					
Java										
Events	1,250		23			16	301			
Rental			42							
<i>Art Faire</i>										
TOTAL CARNEGIE	6,540	5,683	4,549	5,046	2,056	1,837	1,525	1,886	0	0
1 concert postponed - rain - rescheduled Sept 9										

Recreation										
Teen Scene	703		639		549		1,119			
Youth Classes	245	151	130	44	42	24		81		
Adult Classes		106	97	10	119	58	312	119		
Events						58				
Summer Day Camp	360	225	320	125						
Preschool Day Camp	24	40	16							

Field Trips	7		14	12						
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TOTAL RECREATION	636	522	1,216	191	710	140	1,431	200	0	0
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Pioneer

Home Delivered Meals	2,627	2,277	2,376	2,300	2,464	2,223	2,557	2,617		
Congregate Meals	629	508	557	501	575	531	621	503		
Transportation	958	1,217	1,303	842	920	615	818	810		
Outreach Services	704	2,867	733	2,921	655	2,877	581	3,305		
Trips	96	94	157	82	191	98	215	92		
Recreation	904	808	1,220	767	1,062	945	821	594		
Classes	186	446	53	152	294	417	470	531		
Meetings	107	139	49	80	141	94	485	181		
In-House Services	76	391	88	147	116	198	123	482		
Rentals	79	1,150	193	921	25	860	662	1,174		

TOTAL PIONEER	6,366	9,897	6,729	8,713	6,443	8,858	7,353	10,289	0	0
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Parks

Atkinson			1							
Buena Vista	20	4	13	7	13	5	19			
Chapin	29	3	11	12	7	1	3			
Clackamette General	10	9	13	11	7	5	1			
Clackamette Horseshoe	5	5	6	9	3	4				
Hillendale	15	8	10	12	5	5				
Rivercrest	9	9	9	10	7	10				
Ball Fields										
RV Park	516	280	544	368	343	364	269	390		

Park attendance is reported as the total number of rentals. RV Park attendance is the estimated number.

TOTAL PARKS	604	318	607	429	385	394	292	390	0	0
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Grand Total All	24,288	28,491	22,158	22,043	13,741	15,163	18,447	20,857	0	0
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December *Dec 03* **January** *Jan 04* **February** *Feb 04* **March** *Mar 04* **April** *Apr 04* **May** *May 04* **June** *Jun 04*

[illegible]

Pool closed 1 week

[illegible][illegible][illegible][illegible]

[illegible][illegible][illegible][illegible][illegible]

er of rental days

0	0	0	0	0	0	0		0	0	0	0	0	0
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[illegible]

YTD Prev YTD

3,794	3,296
10,906	11,342
2,291	2,549
5,217	4,178
645	719
2,811	2,748
2,635	2,442
2,893	4,487

31,192	31,761
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4,034	5,585
1,478	1,753
155	227
124	6
213	190
7,000	6,675
50	0
0	0
1,574	16
42	0

14,670	14,452
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3,010	0
417	300
528	293
0	58
680	#REF!
40	#REF!

21	#REF!
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3,993	#REF!
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10,024	200
2,382	0
3,999	6,800
2,673	4,157
659	3,177
4,007	9,475
1,003	3,579
782	2,612
403	1,609
959	844

26,891	32,453
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1	10,289
65	0
50	0
31	16
14	16
30	25
25	18
0	25
1,672	29

1,888	10,418
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78,634	#REF!
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Park & Cemetery Statistics

October 2004

Park Reservations/Rentals

Atkinson Park- 0

Buena Vista- 19 (All No Charge)

Chapin- 2- Paid, 1-No Charge

Clackamette General- 1

Clackemette Horseshoe- 0

Hillendale- 0

Rivercrest- 0

Park Reservation Receipts- \$40.00

RV Receipts- \$4,433.01 Occupancy rate- 25%

RV Dump Receipts- \$444.60

Total Park Revenue- \$4,917.61

Cemetery Interments

Cemetery-Full Body- 6

Cemetery-Cremains- 2

Total Cemetery Revenue- \$17082.20

Scott Archer

From: Scott Archer
Sent: Tuesday, November 23, 2004 5:13 PM
To: Beth Park; Bill Woods (E-mail 2); Bill Woods (E-mail); Dan Kromer (home); Dan Kromer (work); Dean Walch; Heather Guthrie; Peter Winstead; Shawn Dachtler
Cc: Jim Row; Larry Potter
Subject: Mtg. rescheduled to 12/6

Hello PRAC members:

After hearing back from many of you regarding what is/was supposed to be our regular November meeting, it appears that the consensus is to reschedule it for **Monday December 6**. Please mark your calendars now and plan on this date. I will send out agendas at the beginning of next week. I will also check with City Manager Larry Patterson to find out if he is available to attend the meeting. I'll potentially schedule an early start time, dependent upon his availability.

Thanks for your patience and understanding working through this scheduling challenge.

Scott Archer
Community Services Director
City of Oregon City
(503) 496-1546
sarcher@ci.oregon-city.or.us

Scott Archer

From: Scott Archer
Sent: Sunday, November 21, 2004 6:58 PM
To: 'dwalch@hevanet.com'; Dan Kromer; HLG@dunn-carney.com; bwoods@independentdispatch.com
Cc: plpk914@aol.com; dean@deanwalch.com; basketballstud@msn.com; shawn.dachtler@nwtd.com; bethhark@yahoo.com
Subject: RE: This month's PRAC meeting

PRAC members -

An update on this situation. Since originally sending my earlier message regarding the 11/29 PRAC meeting, I have found out that the Commission Study session that evening has become very full. While there is no way to know for sure how long it will last (they begin at 5:30PM and typically last a couple of hours), it sounds like this meeting has the potential to go longer than usual. I will need to stay through the entire meeting. We could push the start time of the PRAC meeting to 8:00PM, but potentially I may not be able to join you until even later than this dependent upon the Commission meeting ending. The other issue as discussed last meeting, is that PRAC desired to have the City Manager attend this meeting to address the Blue Ribbon Task Force recommendations and city funding strategy status. Obviously, this may be difficult to accomplish as well since he (Larry Patterson) will also be involved in the Commission study session.

The other option is to pick a different night the week of 11/29 to hold the meeting - my only option open that week is Thursday; or postpone your meeting for one week further and meet on Monday, December 6. I am willing to do either of these or work out another solution. Please reply to all with your thoughts in the next couple of days, so we get a sense of what works best. I'll confirm the meeting date/time once we work this out.

Sorry this has become a challenge to pin down - I don't normally have this conflict on your regular meeting nights, and only do this time since we decided to hold your November meeting a week later. Thanks for your patience.

Scott Archer
Community Services Director
City of Oregon City
(503) 496-1546
sarcher@ci.oregon-city.or.us

-----Original Message-----

From: dwalch@hevanet.com [mailto:dwalch@hevanet.com]
Sent: Sunday, November 21, 2004 12:29 PM
To: Dan Kromer; Scott Archer; HLG@dunn-carney.com; bwoods@independentdispatch.com
Cc: plpk914@aol.com; dean@deanwalch.com; basketballstud@msn.com; shawn.dachtler@nwtd.com; bethhark@yahoo.com
Subject: Re: This month's PRAC meeting

I should be able to make it.

-Dean

> From: "Dan Kromer" <kromerd@metro.dst.or.us>
> Date: Fri, 19 Nov 2004 14:00:04 -0800
> To: <sarcher@ci.oregon-city.or.us>, <HLG@dunn-carney.com>,
> <bwoods@independentdispatch.com>
> Cc: <plpk914@aol.com>, <dean@deanwalch.com>, <basketballstud@msn.com>,
> <shawn.dachtler@nwtd.com>, <bethhark@yahoo.com>
> Subject: RE: This month's PRAC meeting
>

> I'm okay with meeting at 7:30.
>
> Dan
>
>>>> "Heather L. Guthrie" <HLG@dunn-carney.com> 11/17/2004 10:01:09 AM
>>>>
> Later is OK for me.
>
>>>> "Bill Woods" <bwoods@independentdispatch.com> 11/17/2004 7:20:08
> AM
>>>>
> That works for me. I will forward this to everyone for a response.
>
> Hi everyone If you read Scott's message below you can see that we
> would
> need to move the meeting up to 7:30 at City Hall or find another day.
> I
> would prefer a later time over another day. Please respond to me and
> Scott by Monday 11-22
>
> Bill Woods
> Account Manager
> Trucking Services
> Independent Dispatch Inc.
> Local 503-535-6426
> Toll Free 877-535-6426
> Fax 503-327-2270
>
>
>
> -----Original Message-----
> From: Scott Archer [mailto:sarcher@ci.oregon-city.or.us]
> Sent: Tuesday, November 16, 2004 5:34 PM
> To: Bill Woods
> Subject: This month's PRAC meeting
,

>
> Bill:
>
> After our discussion yesterday about the PRAC meeting being a week
> later
> this month (11/29) I realized that I had overlooked a conflict. There
> is a City Commission study session scheduled on that same night. I am
> typically required to sit in on these - it's especially important
> right
> now as they are discussing the pressing budget issues at most of these
> study session. The study sessions run from 5:30 until about 7:30-8:00
> normally. And, as you'll recall, the PRAC discussed meeting early
> again
> at 6-6:30 to have the City Manager come and discuss the budget
> issues/Blue Ribbon Task Force recommendations. As he will also be in
> the Commission Study session, this time would not work for him to come
> to the meeting at the early time. Other than changing the meeting
> night, the only other suggestion I would offer is that the PRAC
> meeting
> could still be held on 11/29, but would need to start later (not
> earlier
> than 7:30). It could be held at City Hall so I could slide right into
> that meeting from my Commission meeting.
>
> Any thoughts?
>
> Thanks,
>
> Scott Archer
> Community Services Director
> City of Oregon City

> (503) 496-1546
> sarcher@ci.oregon-city.or.us
>
>
>
