

PRAC
June 23, 2004

Call to order: 7:00 PM by Bill Woods, Chair

Attendance: Members Beth Park, Dan Kromer, Bill Woods, Dean Walch, Shawn Dachtler; **Excused:** Heather Guthrie, Martha Sumption. **Absent:** Peter Winstead. **Staff:** Dee Craig, Larry Patterson. **Guests:** Dave Seward, Commissioner Doug Neeley.

Minutes approved as sent.

Hiring Process: Larry Patterson, City Manager outlined the hiring process, explained the schedule and requested that PRAC appoint two members to serve with him on the interview panel along with two members of the Library Board, Dan Drentlaw, Community Development Director, Nancy Kraushaar, City Engineer and Public Works Director. Dan Kromer cautioned that we need to share the city's financial outlook with the final candidates.

Chapin Park Snack Shack

Dave Seward, representing Oregon City Youth Sports made a proposal that OCYS be allowed to construct a permanent snack shack at Chapin Park. They would like to have a building with some storage and restroom as well as a full service snack shack where they could do simple cooking.

Dee explained what the process for this project would be: PRAC approval to move forward with idea; look to master plan; take proposal to the public and Neighborhood Association through public meetings; Dee to brief Commission at a work session. If all of the above are a go, OCYS could move ahead with planning and funding options. The building would become city property and OCYS would have an agreement to operate. Dee also suggested possible grant funding options. OYSA would look for volunteer labor, donations, etc. The consensus of the PRAC is to support this effort. Dee will produce a copy of the Master Plan for Dave to pick up.

Moss Field: It appears that the School District's proposal will be to charge \$7.00 per field per hour w/o lights with a \$15.00 surcharge for lights. Dave believes that the additional fields, which were built as part of the new high school, are part of the original agreement. OC Softball Assoc—adults program grew out of this period of time. Only one field was built that was usable by the adult program and that is heavily used by youth so the adults have really ever played on these fields.

Bill will continue to follow up with Ken Rezak to find out what the final published fees will be. Bill hopes to have a fee schedule to share with PRAC about August 1.

Wesley Lynn: Fencing: Staff would like to see one common fence line without any gates. If gates are allowed, the city would need to have some type of agreement with

each property owner outlining ownership, who is responsible for repairs, what happens when the property changes hands, etc?

Shawn would like to see the City allow the gates. He feels that this would be a good compromise. Commissioner Neeley voiced his opinion that these neighbors whose property borders the park should be able to access the park without having to walk around to the sidewalk/pedway.

If allowed, gates would run with the land and become a pre-existing condition when the property changes ownership. The City should not assume any responsibility for removal of the gates at a later date. Repair and replacement of gates should be the responsibility of the property owner

Motion by Dachtler/second by Kromer for discussion: The City should enter into a construction contract for the fencing of Wesley Lynn Park but should allow the adjoining property owners to have the option to have a gate installed during construction. Property owners who enter into an agreement with the City for installation of a gate should pay the full installation cost of the gate. The City should notify affected property owners immediately with costs of adding a gate from their property onto the park and allow them 30 days to enter into an agreement with the City, including installation payment so that the gates can be installed during the initial construction.

Motioned passed 3 to 2. Dachtler, Walsh and Park, yes, Woods and Kromer no.

Draft Bylaws for Friend of the Carnegie: Bill suggested that the group should review the section on quorums for their monthly meeting because, as written, it is very restrictive. He suggested a larger Executive Board and requiring a quorum of that Board for monthly meetings with an Annual meeting that requires a quorum of all members since many members may join only to support the Carnegie or to receive the discount, not to have more involvement and attend monthly meetings. Dean asked about relationship with the City and Dee explained how the Friends of the Library operates. Bill suggested Board insurance and also an annual independent audit of the books. Jim will continue to work with this group.

Jon Storm: Lango Hansen was selected to assist in the preparation of the Master Plan. Dee thanked Dan Kromer for reading and rating the proposals. The Steering Committee will meet next Monday and staff anticipates the first public meeting to be held in late July or early August.

Floating Dock: This project was advertised for bid in the Daily Journal of Commerce last Monday—closing on July 21. We do not currently have our permits in hand. The bid documents contain a notice to bidders that we have applied for the required permits but they have not been approved. All bid prices must be good for 45 days.

Interview Panel: Dan and Bill are busy. Bill will contact those members who are not here. Please let Bill know via e-mail by Monday

Next meeting Monday July 19 at 7 PM, Pioneer Center, upstairs. This is one week early because the Planning Commission meeting on the 4th Monday will be considering

approval of the Trails Master Plan and the Canemah Park Site Plan as well as the PUD off of Central Point Rd which may result in an opportunity for the City to purchase a piece of park property and get the adjoining piece as a donation to meet the PUD standards.

Bill expressed his appreciation for the work that the Dee has preformed for this city and encouraged PRAC members to attend her retirement reception next Wednesday at the Carnegie Center.

Adjourned: 9:15 PM