

**CITY OF OREGON CITY
CITY COMMISSION WORK SESSION
MEETING MINUTES**

March 13, 2012

1. [Convene Work Session of March 13, 2012, and Roll Call](#)

Mayor Neeley called the meeting to order at 5:38 p.m.

Roll Call: Mayor Doug Neeley; Commissioner Kathy Roth; Commissioner Rocky Smith, Jr; and Commissioner Carol Pauli.

Staff Present: David Frasher, City Manager; Nancy Kraushaar, City Engineer and Public Works Director; Mike Conrad, Police Chief and Public Safety Director; Tony Konkol, Community Development Director; Maureen Cole, Library Director; Jim Loeffler, Human Resources Director; Eric Underwood, Economic Development Manager; Nancy Busch, Parking and Code Enf. Manager; David Knoll, IT Supervisor; Lisa Nunes, Lieutenant; and Kelly Burgoyne, Asst. City Recorder.

2. [Future Agenda Items](#)

No future agenda items were suggested.

3. [Discussion Items](#)

a. [Oregon City's Emergency Operations Plan as Prepared by Ecology and Environment, Inc.](#)

Mike Conrad, Police Chief and Public Safety Director, introduced Lieutenant Lisa Nunes who would be presenting the staff report.

Lt. Nunes passed out CDs of the Emergency Operations Plan. She introduced Greg Garcia, Emergency Manager for Clackamas Fire. She then presented the Oregon City Emergency Operations Plan. The purpose of the Operations Plan revision was to incorporate one basic plan regionally that emergency operation center members could understand and follow no matter what county they were in. Every jurisdiction also had an addendum to the plan that was specific to their city. She explained the roles of the Mayor, Commission, City staff, and other jurisdictions in an emergency. She asked the Commission to review the proposed plan and adopt it at a later date.

b. [Noise Ordinance](#)

Nancy Busch, Parking and Code Enforcement Manager, stated this issue had been prompted by two complaints. She explained the complaints, one regarding music being played too loudly in a residence and the other regarding yard equipment used at an unreasonable hour. She explained her research of noise ordinances from other cities. She thought the current noise ordinance was serving the City well and left it open to staff discretion. She thought a noise meter system was not necessary and gave examples of how noise complaints had been handled in the past. Letters sent

out by Code Enforcement requesting voluntary compliance often solved the issue. She asked if the Commission wanted staff to research updating the current noise ordinance or if it should be left as it was.

The Commission did not direct staff to make any changes at this time.

c. **Waterboard Park and Oregon City Public Works Facility Heritage Tree Nomination**

Tony Konkol, Community Development Director, stated the Commission requested an update on the application for the heritage tree nomination for all of Waterboard Park and for the trees that met the qualifications on the upper site of the Public Works facility. This would be taken to the Natural Resources Committee on April 11 for its review and recommendation to the City Commission. He explained the Heritage Trees and Grove criteria in the Municipal Code. He then discussed the issues regarding the Waterboard Park and Public Works facility requests. He reviewed the list of trees that were planned to be removed and those that would remain on the Public Works facility.

Nancy Kraushaar, City Engineer and Public Works Director, requested the decision on the trees on the Public Works facility be postponed until Public Works was moved.

Bill Daniels, resident of Oregon City, stated he and the McLoughlin Neighborhood Association were the applicants for the request. The application was submitted in November and he had not heard back on it until now. There were other native trees besides the White Oak. He wanted to preserve the area and wanted to see it go through the process to see if it qualified.

The Commission consensus was to let the application go through the process with the Natural Resources Committee.

4. **City Manager's Report**

Ms. Kraushaar reported on a bicycle tourism meeting. There were some great ideas and opportunities for Oregon City in this program and she would continue to participate.

David Frasher, City Manager, reminded the Commission that the City was part of a consortium with Clackamas County, State, and Metro looking at future redevelopment opportunities for the Blue Heron site.

Eric Underwood, Economic Development Manager, discussed the first Blue Heron economic development round table scheduled for March 14 to bring private sector interest into the project. Another round table was scheduled for March 21.

Mr. Frasher was continuing to host coffee and question meetings with City staff. He had been asked to assist the Clackamas Fire District with the selection process for a new Deputy Chief on March 21. He commended staff for the newest edition of the *Trail News*. He was also planning to participate in the Irish Stew Cook-Off.

David Knoll, IT Supervisor, gave a presentation on OC Webmaps including background information, changes made, and a demo of the program.

5. **Adjournment**

Mayor Neeley adjourned the meeting at 7:10 p.m.

Respectfully submitted,



Nancy Ide, City Recorder