

Oregon City Public Library Board

Minutes

625 Center Street

Oregon City, OR 97045

503-657-0891

Wednesday, November 12, 2013

7:00 pm – Commission Chambers

ATTENDING: Fred Haynes; Lara Ingham- Chair; Claire Kellogg; Dan Millard; Eileen Sheridan; Don Wright; Maureen Cole – Library Director; Lynda Ackerson – Library Manager

CALL TO ORDER: Lara Ingham called the meeting to order at 6:59 pm.

PUBLIC COMMENTS: There were no public comments.

APPROVAL OF MINUTES: The minutes from the October joint meeting with the Parks and Recreation Advisory Committee were approved as written.

DIRECTOR'S REPORT: Maureen Cole distributed copies of her report and statistics. We are still at about 94% of last year's stats. Our events have been well attended with an average of 30-50 people at each event. Cultural pass use was down last month, probably due to the loss of the Children's Museum pass. Maureen also distributed two other statistical reports. The first was a LINCC report. The League of Women Voters of Clackamas County has become interested in making sure that the Library District money is being used as it was intended. This annual report shows how the County libraries are doing with regard to the OLA standards. The second report distributed was the annual Oregon Public Library Statistical Report. It shows both last year's and this year's figures for comparison. Both of these reports offer valuable information regarding circulation, staffing, collections and expenditures from year to year. Maureen reported that in the recent election, voters in both Gladstone and Canby approved their library projects. The Board reviewed the interview questions for the upcoming Board interviews. It was agreed to use the same questions as last year. Library Board interviews will take place on December 10 beginning at 5:00 pm.

BUILDING UPDATE: After a lengthy and informative discussion, the City Commission decided to move forward with the two story option for the new library. The architects, both in Portland and Denver, are moving ahead with the schematic design process. The goal is to have the new addition complement the original building, and to make the inside as functional as possible for staff and patrons. Maureen distributed a list of upcoming meetings, including 2 community meetings, 2 meetings with the neighborhood association, meetings with the Historic Review Board, and a City Commission work session. The Library Board will be asked to vote sometime in January. Joan Jasper from Scott Edwards Architecture will be at the library on November 13, November 20 and December 4 from 2-5 pm and be available for informal discussions with the community about the project.

OTHER: The annual Friends of the Library luncheon will be held on December 4 at 11:30 at the Ainsworth House. Maureen is planning a thank you for those groups who have been so supportive of the library

project, including the Library Board, the Friends of the Library, the Library Foundation and the PAC. This will take place before the City Commission meeting on December 17 at 5:00 pm at the Pioneer Center.

FUTURE AGENDA ITEMS: No specific agenda items were discussed.

NEXT MEETING: The next regular meeting will be December 10 at 5:00 pm, Commission Chambers, City Hall.

ADJOURNMENT: Lara Ingham adjourned the meeting at 7:39 pm.