

RESOLUTION NO. 22-24

**A RESOLUTION MODIFYING THE PUBLIC WORKS ENGINEERING FEE SCHEDULE AND
AMENDING RESOLUTION NO. 22-03**

WHEREAS, the City of Oregon City adopted Resolution No. 22-03 establishing a schedule of permit fees for Public Works Engineering which included all engineering fees previously adopted by resolutions, and established a consistent method to adjust these fees on an annual basis to account for inflation; and

WHEREAS, the City of Oregon City has adopted Resolution No. 22-03 and other resolutions establishing fees that are necessary to defray the Public Works Engineering Division's actual operational costs; and

WHEREAS, the City of Oregon City desires to modify the Public Works Engineering Fee schedule, Exhibit A, which includes all engineering fees previously adopted by resolutions; proposes changes as described in Exhibit B, Fee Explanation; and continues to include an annual adjustment to adjust these fees to account for inflation; and

WHEREAS, the City of Oregon City, City Commission resolves that the City should recover to the extent practicable, the actual cost of providing Public Works Engineering Services to facilitate the issuing of permits for construction of various public and private infrastructure per the City of Oregon City standards.

NOW, THEREFORE, THE CITY OF OREGON CITY RESOLVES AS FOLLOWS:

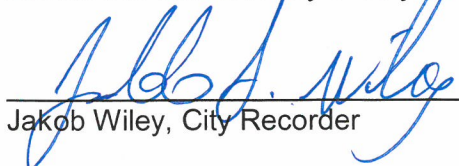
Section 1. The City hereby adopts Exhibit A, Public Works Engineering Fee Schedule, to become effective July 21, 2022, with the addition of the Type I Street Improvement Modification Fee and the Plant Establishment Fee as described in Exhibit B, Fee Explanation.

Section 2. The Public Works Engineering Fee Schedule, Exhibit A, shall continue to be adjusted annually to account for inflation on January 1st. The adjustment to account for inflation shall be based on changes in the CPI-W for the Pacific Division of the West Region.

Approved and adopted at a regular meeting of the City Commission held on the 20th day of July 2022.


DENYSE C. MCGRIFF
Commission President

Attested to this 20th day of July 2022:


Jakob Wiley, City Recorder

Approved as to legal sufficiency:



City Attorney



EXHIBIT A

City of Oregon City

Public Works

Engineering Fee Schedule

July 21, 2022

Fee/Engineering Service/Permit Type	Fee Description	Rate	Fee
Erosion & Sediment Control SFR Permit (Application, Plan Review, Inspection)	Regular	Flat	\$284
	Reduced w/ Certification	Flat	\$217
	Re-inspection for failed inspection	Flat	\$89
Erosion & Sediment Control Non-SFR Permit (Application, Plan Review, Inspection)	Regular (1 acre or less)	Flat	\$752
	Reduced w/ Certification (1 acre or less)	Flat	\$417
	PLUS, each additional acre or fraction thereof	Per Unit	\$133
	Re-inspection for failed inspection	Flat	\$89
Engineering Services for Building Permits	Engineering Site Plan Review for Building Permit	Flat	\$89
	Inspection for Public Sidewalk and Driveway Approach for single-family subdivision lot Building Permit	Flat	\$176
Public Utility Service Permit	Application for Public Water Service Line, Sanitary Sewer, or Stormwater Service Laterals	Flat	\$56
	Plan Review	Flat	\$120
	Utility Inspection	Flat	\$176
	Pavement Cut & Restoration Inspection	Flat	\$29
	Utility Permit Sidewalk Repair Inspection	Flat	\$29
	Utility Permit Driveway Approach Repair Inspection	Flat	\$29
	Utility Re-Inspection	Flat	\$89
	Sanitary Sewer Service Lateral Launch Video Inspection by City per Customer request	Flat	\$247
	Sanitary Sewer Service Tap Video Inspection at Public Main Line Connection	Flat	\$247
Public Street Driveway Approach Permit	Application	Flat	\$56
	Plan Review	Flat	\$120
	Inspection	Flat	\$176
	Re-Inspection	Flat	\$89
Public Street Sidewalk Permit (Individual)	Application and Plan Review	Flat	\$56
	Inspection	Flat	\$120
	Re-Inspection	Flat	\$89
Public Street Sidewalk Group Permit (Group)	Application (one contractor: multiple sidewalk panels along one block of street frontage, block length shall be a maximum length of 500 feet)	Flat	\$56
	Plan Review	Flat	\$120
	Inspection	Flat	\$176
	Re-Inspection	Flat	\$89

Fee/Engineering Service/Permit Type	Fee Description	Rate	Fee
Public Street Sidewalk Permit in connection with the Sidewalk Assistance Grant Program	Application and Plan Review (Individual)	Flat	\$28
	Inspection (Individual)	Flat	\$60
	Application (Group)	Flat	\$28
	Plan Review (Group)	Flat	\$60
	Inspection (Group)	Flat	\$88
	Re-Inspection (Individual & Group)	Flat	\$45
Grading Permit (Filling, Grading, Excavating, including temporary material stockpile)	Application, Plan Review and Site Monitoring (*Engineer's Cost Estimate when applicable)	Flat Fee Plus Percentage	\$307 plus 2.5% of cost estimate*
Public Improvements Development Engineering Services (Street, Water, Sanitary Sewer, Stormwater)	5% of Engineer's Final Cost Estimate (2.5% Technical Plan Review Fee for First through Third Technical Plan Reviews plus 2.5% Inspection Fee)	Percentage	5% of cost estimate
	Additional Technical Plan Review Fee for every plan review beyond the third Technical Plan Review. 0.5% added to 2.5% Technical Plan Review Fee for each additional Plan Review after the Third Plan Review	Percentage	0.5% of cost estimate
	Re-Inspection (more than one inspection for the same item)	Flat	\$89
Type I Street Improvement Modification	Application and Analysis per OCMC 16.12.013.B.	Flat	\$176
Plant Establishment Fee	When 2-year maintenance period is complete and 25% or more of the required plantings of a stormwater management area are dying or dead, the applicant shall replace all dead or dying plants AND pay a fee for their establishment equal to 110% of the cost of the plants.	Percentage	110% of the cost of the new plantings
Geotechnical Review	City Peer Review of Geotechnical Documents (Reports, Plans, Other)	Actual Cost	Actual Peer Review cost
Traffic Engineering Review	City Peer Review of Traffic Engineering Documents (Reports, Plans, Studies, Other)	Actual Cost	Actual Peer Review cost
Temporary Obstruction in ROW Permit	Application and Plan Review	Flat	\$29
	Inspection	Flat	\$29
Long Term Obstruction in ROW with Revocable ROW Permit	Application	Flat	\$56
	Plan Review	Flat	\$120
	City Resolution and Document Process	Flat	\$235
	Revocable ROW Permit	Flat	\$176
City Resolution and Document Processing	City Resolution and Document Processing	Flat	\$235
Document Processing and Recording Fee	Record one document at one time	Flat	\$321
	Record each additional document at same time with first document	Flat	\$182
Plat Review	Partition	Flat	\$606
	Subdivision	Flat	\$849
	Planned Development	Flat	\$2,203
Vacation of Public Rights-of-Way or Public Easements	Public Right-of-Way	Flat	\$1,170
	Public Easement	Flat	\$690

Fee/Engineering Service/Permit Type	Fee Description	Rate	Fee
Special Event ROW Permit	Application and Review	Flat	\$176
	ROW Inspection for use of ROW during Special Event	Flat	\$176
Renewable ROW Permit (outdoor seating, monitoring wells, other)	Application, Review and Inspection	Flat	\$88
ROW Permit General - Minor work outside of travel ways and no vehicular traffic control	Application, Review and Inspection	Flat	\$176
ROW Permit General - Moderate work within travel ways and not requiring Technical Plan Review	Application and Plan Review	Flat	\$176
	Inspection	Flat	\$176
ROW Permit General - Major work in ROW requiring technical plan review	Application, Technical Plan Review and ROW Inspection is Flat Fee plus 2.5% of Engineer's Final Cost Estimate	Flat Fee Plus Percentage	\$307 plus 2.5% of cost estimate
Small Cell Facility - Minor Installation (on Existing Third Party Utility Structure)	Application, Review and Inspection	Flat	\$812
Small Cell Facility - Major Installation (on City Utility Structure or Proposed New Structure) (requires Technical Plan Review)	Application, Technical Plan Review and Inspection - Flat Fee plus actual cost over Flat Fee plus 15% Administrative Fee	Flat Fee plus Actual Cost over Flat Fee plus Administrative Cost Percentage	\$812 plus actual cost over Flat Fee plus Administrative Fee
ROW Licensee Major Installation - Fiber, Cable, Natural Gas, Electric, Telecommunications (does not include Small Cell Facility) requires Technical Plan Review	5% of Engineer's Final Cost Estimate (2.5% Technical Plan Review Fee for First through Third Technical Plan Reviews plus 2.5% Inspection Fee)	Percentage	5% of cost estimate
	Additional Technical Plan Review Fee for every plan review beyond the third Technical Plan Review. 0.5% added to 2.5% Technical Plan Review Fee for each additional Plan Review after the Third Plan Review	Percentage	0.5% of cost estimate
Film Permit	ROW Inspection for use of ROW during filming	Flat	\$176
	Usage fee for using City facilities' sanitary sewer during filming	Flat	\$38
	Usage fee for using City facilities' water during filming	Flat	\$38
Annual Permit for Banners in Right-of-Way (ROW)	(Note: Fees adopted through Resolution No. 15-31)	One Flat Fee applies prior to June 30 th / One Flat Fee after June 30 th	\$202 prior to June 30 th / \$101 after June 30 th
Street Light Pole Banner Installation/Removal Permit in ROW	Fees for application, review, installation and removal of street light pole banners (Note: Fees adopted through Resolution No. 15-31)	Flat Rate per street light pole banner	\$24
Cross Street Banner Installation/Removal Permit in ROW	Fees for application, review, installation and removal of cross street banner at Molalla Avenue south of Char Diaz (Note: Fees adopted through Resolution No. 15-31)	Flat	\$77
Approved requests for after-hours or weekend City staff inspections shall be billed based on staff cost.			

EXHIBIT B

Fee Explanation for Public Works Engineering Fees Resolution No. 22-24

The following provides a brief explanation of proposed changes to the Public Works Engineering Fees.

Type I Street Improvement Modification Fee

On April 21, 2021, the City Commission adopted an Ordinance revising City Code 16.12.013 which now allows requests to vary from code for driveway width, driveway spacing, and sidewalk/parkway width and location to be processed as a Type I Modification rather than a Type II Modification.

A fee has not yet been implemented to address these requests. A Type II Modification is listed in the Planning Fee Schedule at a cost of \$400.00. A Type II Modification requires additional work that a Type I process does not.

The proposed fee for a Type I request is \$176.00 which is consistent with other Public Works permits that only require an application and review of that application.

Plant Establishment Fee

A consistent challenge with private development has been the permanent establishment and maintenance of required stormwater management plantings. This most often occurs in stormwater management areas commonly referred to as detention ponds.

In an effort to encourage private development to establish and maintain these plantings or to recover costs associated with new replaced plantings (when they are not established and maintained), the Public Works Department proposes a Plant Establishment Fee.

Plantings of stormwater management areas are completed and inspected at the completion of a project. The developer has the option of maintaining the plantings themselves or paying the City to maintain the plantings on their behalf. For plantings maintained by the developer, the plantings are placed in a 2-year maintenance period. At the completion of the 2-year maintenance period, a new inspection is completed. If plantings are dying or dead, replacement is required; however, a new 2-year maintenance period is not established. For those developments that choose not to properly maintain their plantings, the Public Works

Department proposes the Plant Establishment Fee to cover the cost of future establishment and maintenance of these new plantings.

The Plant Establishment Fee would be used when a development has 25% or more plantings which are dead or dying. (It is understandable that less than 2% of the plantings may die over the course of a 2-year period which is how the criteria of 25% has been proposed.) The developer would be responsible for replacing and replanting new plants AND would pay the City a fee of 110% of the cost of each replaced plant. The 110% fee would be provided to the Sewer Operations and Maintenance Division to ensure establishment and maintenance of these plants. The fee is consistent with the cost of the original maintenance bond that is used during the 2-year maintenance period; however, in this case, the City keeps the fee rather than returning it.

The Type I Street Improvement Modification Fee shall be adjusted annually for inflation and rounded to the nearest dollar on January 1, as stated in past resolutions.