

RESOLUTION NO. 22-38

A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET FOR THE 2021-23 BIENNIUM

WHEREAS, the City Commission adopted a budget for the 2021-23 Biennium and made appropriations by Resolution No. 21-29 on June 2, 2021; and

WHEREAS, ORS 294.338, ORS 294.463 and ORS 294.466 provide the legal basis for changes in appropriations, and ORS 294.471 and ORS 294.473 provide the legal basis for supplemental budgets, by Commission Resolution; and

WHEREAS, the need now exists to transfer and appropriate funds for the purposes and in the amounts shown in the attached Budget Adjustment Summary; and

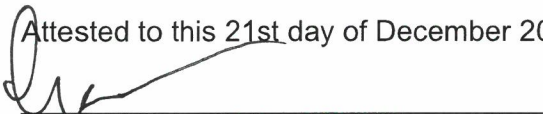
WHEREAS, conditions not ascertained at the time the budget was prepared have occurred that require changes in financial planning, resulting in a change in appropriation.

NOW, THEREFORE, BE IT RESOLVED by the City Commission of Oregon City that the Budget Adjustment Summary as attached as Exhibit A be made a part hereof and authorized. This resolution shall take effect immediately upon adoption.

Approved and adopted at a regular meeting of the City Commission held on the 21st day of December 2022.

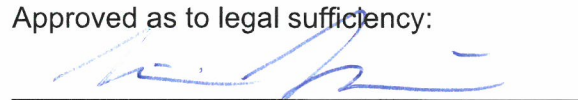

DENYSE MCGRIFF, Mayor

Attested to this 21st day of December 2022:


Jakob Wiley, City Recorder

Angelique Nominie, Asst. City Recorder

Approved as to legal sufficiency:


City Attorney

Oregon City
Budget Adjustment Summary
 2021 - 2023 Budget Adjustment 4

<u>Description</u>	<u>Account</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
1) Elevator Services Contract Funding					
General Fund					
Transfer to Transportation Fund	E 100-900-9926	\$ 322,008	\$ 13,000	\$ -	\$ 335,008
Contingency (Ending Fund Balance)	E 100-190-9998	\$ 7,652,108	\$ -	\$ 13,000	\$ 7,639,108
Transportation Fund					
Transfer from General Fund	R 260-526-4910	\$ 322,008	\$ 13,000	\$ -	\$ 335,008
Technical	E 260-526-6004	\$ 412,500	\$ 13,000	\$ -	\$ 425,500
2) Increase Vehicle Maintenance Expense in Fleet Service Fund					
Fleet Fund					
Internal Service Charge Revenue	R 610-561-4580	\$ 523,910	\$ 140,000	\$ -	\$ 663,910
Vehicle Maintenance Expense	E 610-561-6134	\$ 230,000	\$ 140,000	\$ -	\$ 370,000
Transportation Fund					
Contingency (Ending Fund Balance)	E 260-526-9998	\$ 449,873	\$ -	\$ 60,000	\$ 389,873
Vehicle Maintenance Expense	E 260-526-6134	\$ 130,000	\$ 60,000	\$ -	\$ 190,000
Water Fund					
Contingency (Ending Fund Balance)	E 510-551-9998	\$ 7,418,149	\$ -	\$ 50,000	\$ 7,368,149
Vehicle Maintenance Expense	E 510-551-6134	\$ 64,000	\$ 50,000	\$ -	\$ 114,000
Stormwater Fund					
Contingency (Ending Fund Balance)	E 530-553-9998	\$ 1,957,469	\$ -	\$ 27,000	\$ 1,930,469
Vehicle Maintenance Expense	E 530-553-6134	\$ 120,000	\$ 27,000	\$ -	\$ 147,000
General Fund - Code Enforcement & Facilities					
Contingency (Ending Fund Balance)	E 100-190-9998	\$ 7,639,108	\$ -	\$ 3,000	\$ 7,636,108
Vehicle Maintenance Expense	E 100-190-6134	\$ 2,000	\$ 3,000	\$ -	\$ 5,000
3) Pass Through Surcharge Revenue to the State					
Building Fund					
State Surcharge Revenue	R 230-411-4575	\$ 250,000	\$ 115,000	\$ -	\$ 365,000
State Surcharge Expense	E 230-411-6702	\$ 250,000	\$ 115,000	\$ -	\$ 365,000
4) Pass Through Metro Excise					
Building Fund					
Metro Excise Revenue	R 230-411-4573	\$ 150,000	\$ 80,000	\$ -	\$ 230,000
Metro Excise Expense	E 230-411-6708	\$ 150,000	\$ 80,000	\$ -	\$ 230,000
5) Police Emergency work in server room					
Community Facilities Fund					
Miscellaneous	R 310-210-4790	\$ -	\$ 67,000	\$ -	\$ 67,000
Capital Improvements/Infrastructure	E 310-210-7032	\$ 100,000	\$ 67,000	\$ -	\$ 167,000

Descriptions:

- 1) Three year contract with Downtown Oregon City for Elevator Staffing Services. The contract is on a calendar year schedule for three years (2023, 2024 & 2025). This adjustment recognizes the increase costs for the biennial budget 2021-2023.

- 2) Oregon City's vehicles are serviced by the Fleet internal service fund. Vehicle maintenance expenses are higher than anticipated in their budget for this biennium, particularly for serviced fleet vehicles in transportation. This adjustment recognizes additional internal service charge revenue to the Fleet Fund. This adjustment also transfers money from Contingency/Ending Fund Balance to appropriate the additional vehicle maintenance costs in the utility funds that incurred further expenses.

- 3) A surcharge fee of 12% is applied to building permits issued in the State of Oregon. Permits are issued any time a construction activity under the State building code is authorized and will be inspected. The pass through revenue is significantly higher this biennium than the prior period, primarily due to higher than anticipated construction in the City. This adjustment increases the budget for pass through funds.

- 4) A construction excise tax of 0.12% is applied to building permits issued in the Metro region. Permits are issued any time a construction activity under the State building code is authorized and will be inspected. The pass through revenue is significantly higher this biennium than the prior period, primarily due to higher than anticipated construction in the City. This adjustment increases the budget for pass through funds.

- 5) Police Emergency Generator Power and Emergency Server Room Modifications. Anticipate approximately \$67,000 reimbursement from the architect. This budget is currently overbudget due to this event but will be corrected with this budget adjustment.

<u>Description</u>		<u>Account</u>	<u>Original Budget</u>	<u>Increase</u>	<u>Decrease</u>	<u>Revised Budget</u>
6) ARPA						
General Fund						
	Transfer to Comnty Fac Fund	E 100-900-9931	\$ 300,000	\$ 75,000	\$ -	\$ 375,000
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 7,636,108	\$ -	\$ 75,000	\$ 7,561,108
Community Facilities Fund						
	Transfer from General Fund	R 310-320-4910	\$ -	\$ 75,000	\$ -	\$ 75,000
	Building Improvements	E 310-320-7032	\$ 100,000	\$ 75,000	\$ -	\$ 175,000
General Fund						
	Building Improvements	E 100-190-7032	\$ 261,000	\$ 400,000	\$ -	\$ 661,000
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 7,561,108	\$ -	\$ 400,000	\$ 7,161,108
General Fund						
	Transfer to Community Development Fund	E 100-900-9922	\$ 622,000	\$ 17,500	\$ -	\$ 639,500
	Transfer to Building Fund	E 100-900-9923	\$ -	\$ 32,500	\$ -	\$ 32,500
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 7,161,108	\$ -	\$ 50,000	\$ 7,111,108
Community Development Fund						
	Transfer from General Fund	R 220-410-4910	\$ 622,000	\$ 17,500	\$ -	\$ 639,500
	Building Improvements	E 220-410-7032	\$ 4,025	\$ 17,500	\$ -	\$ 21,525
Building Fund						
	Transfer from General Fund	R 230-411-4910	\$ -	\$ 32,500	\$ -	\$ 32,500
	Building Improvements	E 230-411-7032	\$ 7,475	\$ 32,500	\$ -	\$ 39,975
General Fund						
	Equipment	E 100-215-7054	\$ -	\$ 225,000	\$ -	\$ 225,000
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 7,111,108	\$ -	\$ 225,000	\$ 6,886,108
General Fund						
	Transfer to Transportation Fund	E 100-900-9926	\$ 335,008	\$ 25,000	\$ -	\$ 360,008
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 6,886,108	\$ -	\$ 25,000	\$ 6,861,108
Transportation Fund						
	Transfer from General Fund	R 260-526-4910	\$ 335,008	\$ 25,000	\$ -	\$ 360,008
	Technical	E 260-526-6004	\$ 425,500	\$ 25,000	\$ -	\$ 450,500
General Fund						
	Transfer to Transportation Fund	E 100-900-9926	\$ 360,008	\$ 600,000	\$ -	\$ 960,008
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 6,861,108	\$ -	\$ 600,000	\$ 6,261,108
Transportation Fund						
	Transfer from General Fund	R 260-526-4910	\$ 360,008	\$ 600,000	\$ -	\$ 960,008
	Capital Improvements / Infrastructure	E 260-527-7040	\$ 6,593,000	\$ 600,000	\$ -	\$ 7,193,000
General Fund						
	Transfer to Equipment Replacement Fund	E 100-900-9932	\$ 24,000	\$ 158,549	\$ -	\$ 182,549
	Contingency (Ending Fund Balance)	E 100-190-9998	\$ 6,261,108	\$ -	\$ 158,549	\$ 6,102,559
Equipment Replacement Fund						
	Transfer from General Fund	R 320-210-4910	\$ 700,000	\$ 158,549	\$ -	\$ 858,549
	Equipment	E 320-210-6580	\$ 192,000	\$ 158,549	\$ -	\$ 350,549

See description on following page

Description (from previous page):

6) At the October 5, 2022 meeting of the City Commission, the Commission determined the final allocation for the ARPA

<u>Project</u>	<u>Allocation</u>
Water Infrastructure	\$ 5,600,000
Broadband Feasibility Study	200,000
Tourism	100,000
Transportation	300,000
Identified in adopted budget	<u>6,200,000</u>
Oregon Main Street grant match for Court House	60,000
Homelessness (Father's Heart Relocation)	400,000
Hold for Unanticipate Future Opportunity	50,000
City-wide Essential Employee Pay	50,000
For future budget adjustment	<u>560,000</u>
Library post-Covid reconfiguration	75,000
Elevator Security Enhancements	25,000
Downtown Parking Kiosks	225,000
Downtown bathroom	400,000
Community meeting spaces	50,000
City match on Federal dollars for Quiet Zone	600,000
C800 implementation/construction additional costs	158,549
Budget Adjustment in Reso 22-38	<u>1,533,549</u>
Total ARPA funds awarded	<u><u>\$ 8,293,549</u></u>