



Work Session

WS

Milwaukie City Council

COUNCIL WORK SESSIONZoom Video Conference (www.milwaukieoregon.gov)**AGENDA**

JANUARY 18, 2022

Council will hold this meeting through video conference. The public may attend the meeting by watching live on the [city's YouTube channel](#) or Comcast Cable channel 30 in city limits, or by joining the Zoom webinar.

To participate in this meeting by phone dial 1-669-900-9128 and enter Webinar ID 897 8131 1965 and Passcode: 519687. To raise your hand by phone dial *9.

Written comments may be submitted by email to ocr@milwaukieoregon.gov. Council may take limited verbal comments. **For Zoom webinar login information** visit <https://www.milwaukieoregon.gov/citycouncil/city-council-work-session-292>.

Note: agenda item times are estimates and are subject to change.

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| 3. North Clackamas Watersheds Council (NCWC) – Annual Update (5:00 p.m.) | |
| Staff: Neil Schulman, NCWC Director | |
| 4. Adjourn (5:30 p.m.) | |

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Executive Sessions

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



COUNCIL WORK SESSION

Zoom Video Conference (www.milwaukieoregon.gov)

MINUTES

JANUARY 18, 2022

Council Present: Councilors Lisa Batey, Angel Falconer, Desi Nicodemus, Council President Kathy Hyzy, and Mayor Mark Gamba

Staff Present:	Kelly Brooks, Assistant City Manager Justin Gericke, City Attorney Dan Harris, Events & Emergency Management Coord. Brett Kelter, Associate Planner	Ann Ober, City Manager Peter Passarelli, Public Works Director Scott Stauffer, City Recorder Courtney Wilson, Urban Forester
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Mayor Gamba called the meeting to order at 4:02 p.m.

1. Winter Events Debrief and 2022 Events Preview – Discussion

Harris provided an overview of the city's 2021 Umbrella Parade and Tree Lighting event, noting adjustments made for the COVID-19 pandemic. The group remarked that the tree at city hall lit up as planned.

Harris remarked on the city's effort to hold a downtown business holiday decorating contest, noting the lack of participation and plans for future contests. **Councilor Batey** commented on previous business decorating contests and thanked **Harris** for the effort. **Council President Hyzy** and **Harris** thanked the businesses that did decorate.

Harris discussed 2022 event plans, including the volunteer of the year dinner, Earth Day, and CareFree Sunday. **Harris** reported that staff proposed combining the Umbrella Parade and Tree Lighting and Winter Solstice events into a single winter festival event.

Councilor Batey supported combining winter events if the Christmas Ships came by Milwaukie Bay Park during the event and commented on how solstice had grown. **Harris** remarked on the need to adjust the solstice event, so it continued to be safe and sustainable. **Batey** noted there would be another year without solstice when the park is under construction for phase III projects and suggested the city light-up the big tree in the park. **Harris** and **Batey** commented on the cost of lighting the tree at the park.

Council President Hyzy remarked on whether a single afternoon and evening event could maintain a crowd. **Harris** expressed concerns about staffing and recruiting volunteers for two major events during the holidays. **Hyzy** and **Harris** noted the possibility of recruiting volunteers to manage pedestrian traffic across McLoughlin Boulevard/Hwy 99E during the event.

Mayor Gamba asked for numbers showing what would be lost and gained by consolidating winter events. **Gamba** agreed that an all-day event would be a lot to support and noted there was community concern about losing events.

Brooks remarked on consolidating winter events, noting the importance of bringing people to downtown, and thanked **Harris** for proposing the idea. **Brooks** was optimistic that staff could combine the two events and still meet community expectations. **Mayor Gamba** and **Councilor Falconer** commented on the benefits of combining the parade, lighting, and solstice into an event at the park that may require closing Hwy 99E.

Council President Hyzy expressed support for combining winter events in 2022.

Harris agreed the city did not want to lose a longstanding community event and noted there was time to plan such a change if Council supported it.

Ober summarized that Council supported combining winter events for 2022 and confirmed that staff would look at what it would take to do so and report back to Council in the spring. **Councilor Falconer** and **Ober** agreed that an equity lens would be applied to a combined winter event.

2. Design and Landmarks Committee (DLC) – Annual Review

Kelver provided an update on the DLC's work, noting that the committee had not met much in 2021 but had reviewed several proposed development projects and planned to work on finishing the downtown design review process in 2022. **Councilor Batey** was glad the design review would be wrapped-up soon.

Mayor Gamba reported that developers complain about the design review process which required presentations to the DLC and Planning Commission. **Kelver** noted the history of development review in Milwaukie and remarked on changing the process.

3. North Clackamas Watersheds Council (NCWC) – Annual Update

Neil Schulman, NCWC Executive Director, provided an update on NCWC's work, which included working with the city and federal partners to fund and design the removal of the Kellogg Creek Dam, developing watershed restoration action plans, organizing streamside revegetation projects, supporting the city's Comprehensive Plan implementation project, and promoting interjurisdictional coordination.

Councilor Batey and **Schulman** remarked on federal and state funding opportunities for the dam removal project, and follow-up conversations with the Oregon Department of Environmental Quality (DEQ) following an oil spill into Kellogg Creek in 2021.

Council President Hyzy thanked NCWC for their work and asked about the partnerships and coordination work for funding the dam removal. **Schulman** and **Brooks** commented on the dam removal model being used to approach the dam removal project and suggested the city or other non-profit partners could be the financial agent and applicant for seeking funding. **Mayor Gamba** and **Schulman** remarked on who Council could reach out to, to keep the funding requests moving.

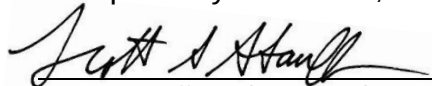
Mayor Gamba and **Schulman** commented on NCWC's work to support and advise Clackamas County Water Environment Services' (WES's) restoration work at the Three Creeks Natural Area.

Schulman announced that NCWC had hired a watershed restoration manager.

4. Adjourn

Mayor Gamba adjourned the meeting at 5:33 p.m.

Respectfully submitted,



Scott Stauffer, City Recorder

15:56:50 From Scott Stauffer to Hosts and panelists:

It's Dan, Scott

15:57:09 From Scott Stauffer to Hosts and panelists:

Got it, thanks

16:31:58 From Councilor Lisa Batey to Hosts and panelists:

The ships do come earlier on the night they go to LO — usually around 5:30ish, then again on their way back.

16:58:58 From Savahna Jackson to Everyone:

Exciting to hear about dam removal!

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Reviewed: Kelly Brooks, Assistant City Manager

From: Dan Harris, Events & Emergency Management Coordinator

Subject: **Winter Events Debrief and 2022 Events Preview**

Date Written: Jan. 6, 2022

ACTION REQUESTED

Council is asked to provide feedback on the 2021 Umbrella Parade and Tree Lighting and the projected events calendar for 2022.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[October 5, 2021](#): Council and staff discussed plans for 2021 winter events and agreed that, given the COVID-19 pandemic and staffing concerns, a single event would be most appropriate.

ANALYSIS

The city produces a lively events calendar throughout the year, consisting of city-hosted events and community events supported by the city in various ways. To continue to host events that best serve the needs of the Milwaukie community, it is necessary to evaluate the success of past events and to prioritize future events.

Winter Events Debrief

The Umbrella Parade and Tree Lighting took place on December 4, 2021. Several hundred community members gathered with decorated umbrellas in the South Downtown Plaza and marched north along Main Street to City Hall for the tree lighting.

Staff modified the event to make it more compatible with COVID safety protocols. These changes included eliminating food consumption options and pictures with Santa Claus. Instead, Bob's Red Mill donated cookie tokens that were handed out and could be used by recipients later. Staff also remained masked throughout the event.

Unfortunately, the Milwaukie High School (MHS) band had to withdraw from the event. Despite outreach to other bands and bagpipers, staff was unable to find a replacement. While the carolers did their best to fill the void, the absence of a marching band greatly changed the tenor of the parade in a way that we do not hope to replicate.

Staff believe that the COVID safety measures struck a good balance. People's eyes were smiling (mostly above their masks), and decorated umbrellas bounced down Main Street. Staff are pleased that the city was able to host this important celebration for our community and that the tree lights turned on!

Separate from this event, staff organized a decorating contest for downtown businesses during the month of December with prizes sponsored by Celebrate Milwaukie, Inc. (CMI). Letters were mailed to 152 businesses downtown and the events & emergency management coordinator canvassed businesses on both sides of Main Street from Highway 99E to 21st Avenue to

encourage participation. Staff set a minimum threshold of five participating businesses for the contest to move forward but unfortunately received only four entries and did not hold the contest.

Staff would like to extend a thank you to the city's event partners: CMI, the city's Arts Committee, the MHS Band, Bob's Red Mill, the Milwaukie Community Emergency Response Team, Twinkle Trees, and American Legion Post 180.

2022 Events Preview

In recent years, the city has hosted the following community-wide events:

- Volunteer of the Year Awards Dinner
- Earth Day
- CareFree Sunday
- Arbor Day
- Umbrella Parade and Tree Lighting
- Winter Solstice

The Volunteer of the Year Awards Dinner was postponed in 2020 and 2021 and will be delayed again in 2022 given the current COVID-19 surge. Staff will most likely modify the event to something that can be hosted outside so that we can proceed with greater certainty.

A virtual Earth Day celebration was held in 2021 after the event was canceled in 2020. The event will return in 2022, although the specific format has not been determined.

CareFree Sunday is the most expensive event of the year and relies heavily on sponsorship from community partners. The event grew out of past partnerships with the City of Portland's Sunday Parkways program. The inaugural CareFree Sunday in 2019 included an expansive route through residential neighborhoods east of Highway 224. It featured street closures to encourage the use of active transportation. The 2020 event was cancelled due to the COVID-19 pandemic. Ultimately, the 2021 CareFree Sunday took the form of five events in local parks during each Sunday in August, although this decision was not finalized until the spring and sponsors were not recruited. This multi-event model succeeded in providing an opportunity for community members to interact in COVID-conscious ways. However, the lack of sponsorship placed a significant burden on the city's events budget and multiple events so close together strained staff capacity. CareFree Sunday will return in 2022 and will hopefully resemble the 2019 event more than the 2021 event.

Arbor Day is hosted in the fall by the city's public works department. In 2021, the event included a tree planting, information booths, and a partnership with Friends of Trees to expand the city's urban tree canopy. This event will continue in 2022.

The Umbrella Parade is a uniquely Milwaukie institution held annually on the first Saturday in December. Milwaukians decorate umbrellas and march on Main St to begin the holiday season with the lighting of the city's tree. In 2021, the event was heavily modified, as described above, due to the COVID-19 pandemic. This event has historically occurred two weeks before the city's annual Winter Solstice event.

In addition to these signature events, the city collaborates with community partners to support several additional events throughout the year. These vary in size from businesses hosting live music in the public right-of-way to events such as First Fridays, the Milwaukie Farmers Market,

and Juneteenth, which draw hundreds of people. The city is currently developing a scaling process to better prioritize support for events of all sizes.

BUDGET IMPACT

The annual events budget is not expected to change significantly from the current year's allocation.

WORKLOAD IMPACT

City-sponsored events are generally organized by the events and emergency management coordinator with support from the community engagement coordinator and the communication program manager. The climate and natural resources manager produces the Earth Day event with support from staff. The equity program manager, in collaboration with the city's equity steering committee, organize the city's Juneteenth celebration. Ongoing assistance is provided by the police, engineering, and public works departments. No significant difference in workload is anticipated in 2022.

CLIMATE IMPACT

City staff will remain conscientious of climate impact when organizing events and will seek to minimize and reduce climate impact. The Earth Day event provides an educational opportunity to inform residents of city projects and community-based organizations whose work aligns with the Climate Action Plan and encourages environmental conservation through community and household activism.

COORDINATION, CONCURRENCE, OR DISSENT

Events are planned in coordination with several internal departments and external organizations. Where appropriate, community members are also consulted in planning. Stakeholders are consulted on a variety of topics to ensure each event is implemented properly.

STAFF RECOMMENDATION

Council is asked to provide feedback on the information provided in this report.

ALTERNATIVES

Not applicable.

ATTACHMENTS

None.



Winter Events Review & Annual Forecast

Dan Harris (he/they)
Events & Emergency Management Coordinator
harrisd@milwaukieoregon.gov

1. Umbrella Parade and Tree Lighting
2. Decorating Contest
3. 2022 Events Forecast

Umbrella Parade and Tree Lighting

Strengths

- Well Attended
- COVID Conscious
- Community Celebration

Areas for Improvement

- Communication
- Entertainment
- Refreshments



Umbrella Parade and Tree Lighting

Thank you to the following community partners:

- Bob's Red Mill
- Milwaukie CERT
- Milwaukie High School Band
- Milwaukie Arts Committee
- Twinkle Trees
- American Legion Post 180



Decorating Contest

Partnership with Celebrate Milwaukie, Inc.

City organized event with prizes from community partner

152 Downtown Businesses Invited to Participate

Mailers and canvassing

Four Contest Entries

Five entries minimum

Events Forecast

- Volunteer of the Year Awards Dinner
- Earth Day
- CareFree Sunday
- Arbor Day
- Umbrella Parade and Tree Lighting
- Winter Solstice

Dozens of smaller events occur throughout the year with varying levels of city involvement.



**QUESTIONS OR
COMMENTS?**



Winter Events Review & Annual Forecast

Dan Harris (he/they)

Events & Emergency Management Coordinator

harrisd@milwaukieoregon.gov



COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Jan. 6, 2022

Reviewed: Joseph Briglio, Community Development Director, and
Laura Weigel, Planning Manager

From: Brett Kelter, Senior Planner

Subject: **Design and Landmarks Committee (DLC) Annual Update**

ACTION REQUESTED

None. This is an annual overview of the DLC's workplan for the coming year.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

- **2007-2020:** DLC met with Council 12 times to review annual work programs.
- [October 20, 2020](#): Most recent annual DLC update to Council.

ANALYSIS

The DLC serves the city by reviewing and advising on matters of urban design, architecture, historic preservation, and compliance of projects in the downtown zones with the downtown design guidelines. It does this by making recommendations to the Planning Commission regarding development in downtown Milwaukee and by reviewing and recommending appropriate design guidelines and design review processes to Council. Planning staff works closely with the DLC to make progress in these areas.

The DLC met only three times in 2021, and two of those meetings were to consider the design review aspects of key downtown redevelopment projects, Henley Place (the former Kellogg Bowl site) and Coho Point at Kellogg Creek. In both cases, the DLC forwarded recommendations for approval to the Planning Commission, including suggestions related to specific design details. After the group's design review work was completed, one committee member stepped down and has not yet been replaced.

As 2022 begins, staff is assessing the workload of long-range planning projects and reconsidering the necessity of holding monthly DLC meetings. Prior to the onset of the COVID pandemic in 2020, the group had worked for three to four years on updates to the downtown design review part of the zoning code. The effort to adopt the Comprehensive Plan in late 2020 and some subsequent staffing changes put that work largely on hold in 2021, but staff is making a final push to wrap up the project and bring the proposed amendments through the Planning Commission to Council for adoption by the end of 2022.

Beyond the design review project, staff proposes to scale back the DLC's activity in 2022, convening meetings only when needed as part of a land use application review as it did in 2021. This change reflects the current need to direct staff resources toward the various other long-range projects the Council has identified as priorities, as supporting regular DLC activity takes considerable staff time. A couple of the longer-serving DLC members will term out in 2022, so recruitment of new members will be important in the coming year.

Downtown Design Review Update

This project began with the aim of making the downtown design review process more user-friendly. The initial scope was limited to incorporating new images in the downtown design guidelines document (ancillary to the code itself) that more clearly illustrate the local approach to downtown building design. In addition, the DLC considered text revisions that would more clearly communicate the vision established in the guidelines themselves. Over time, the group recognized that there were significant gaps and inconsistencies between the design standards in the code and the guidelines in the ancillary document. The focus of the update effort then shifted to bringing the design guidelines into the code and aligning them more clearly with the appropriate design standards.

Staff has identified the remaining tasks involved with updating the downtown design review code and bringing proposed amendments forward to the Planning Commission and Council. With the continued assistance of JET Planning (a code-writing consultant), staff will produce a final draft of the amendments and vet them with the DLC before taking them to the Planning Commission for discussion and a recommendation to Council. Staff anticipates bringing the proposed amendments to Council for review and adoption by the end of the year. Staff anticipates the following timeline for this work in 2022:

- May/June = Draft to DLC for final review
- July/August = Planning Commission discussion and recommendation to Council
- October/November = Council discussion and adoption

BUDGET IMPACT

Staff is budgeted to attend meetings and provide support. The planning department's budget also includes some limited funding for consultant assistance on special projects like the downtown design review code amendment effort.

WORKLOAD IMPACT

The city's adopted budget includes limited staff time for support of the DLC. Staff support includes scheduling and staffing monthly DLC meetings, preparing materials, providing public notice of DLC meetings, providing information about projects requiring DLC review, and drafting meeting minutes for DLC review and approval. Over the past several years, the workload has also included support for the downtown design review code amendment effort and coordination with associated consultants.

CLIMATE IMPACT

DLC's anticipated work in 2022 has no direct impact on climate.

COORDINATION, CONCURRENCE, OR DISSENT

None.

STAFF RECOMMENDATION

Staff recommends that the proposed code amendment project be completed in 2022 to ensure that the code related to the downtown design review process is consistent and functional. Staff and the DLC spent several years working on this project and see the benefit to the development community to complete the update.

ATTACHMENTS

None.

Partnership Update

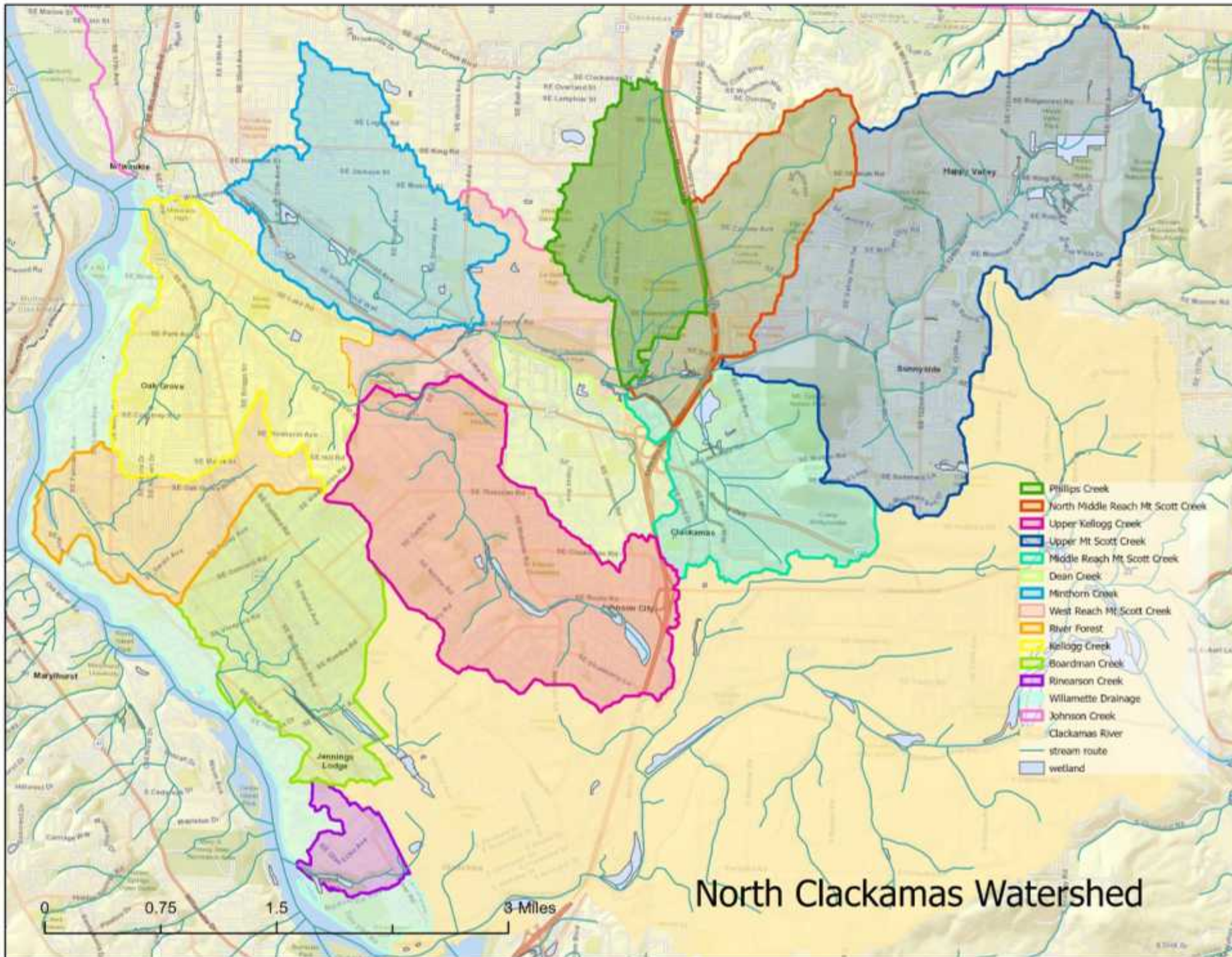
Neil Schulman
Executive Director



Partnership Update

City of Milwaukie – North Clackamas Watersheds Council

- Kellogg Dam Removal & Lake Restoration
- Watershed Action Plan
- Riparian Tree Planting & Shade
- Comp Plan Implementation & Tree Code
- Interjurisdictional Coordination



Kellogg Dam Removal & Lake Restoration



- Window of Opportunity Elements:
 1. Securing funding for dam removal & bridge replacement: \$22m
 2. Lakebed restoration

Dam Removal & Bridge Funding

- ODOT owned
- #1 ODOT-owned fish passage barrier in Oregon
- Removing dam requires replacing highway bridge
- Bridge earthquake-vulnerable but not high on ODOT transportation priorities
- ODOT cost estimate \$23M (mostly bridge)
- Trail undercrossing

Infrastructure Investment & Jobs Act

- ODOT \$1.2 billion in federal transportation formula funding
- \$800 million National Culvert Removal, Replacement & Restoration Grants
- \$400 million NOAA Fisheries Community
- ODFW list submitted to USFWS
- FEMA, NRCS, others?

Taking advantage of IIJA

- Elected Official Support
- Be ready to move quickly when federal guidance issued
- ODOT & OTC
- City of Milwaukie and/or American Rivers as Applicant (NOAA, USFWS)
- Cooperative Agreement between City & other parties (i.e. Middle Fork Nooksack Dam)

Lakebed Channel Design

- Oatfield to Willamette
- Sediments
- Wetlands
- Channel alignment
- Fish passage flows
- Sensitive species
- Large wood
- Revegetation plan
- Preferred alternative
- Hydrologic modeling
- Cost estimate
- Mitigation Bank coordination
- Task list to "shovel ready"



Channel Design Status

1. Forming Technical Advisory Committee
2. Reviewing revised proposals from Otak, Inter-fluve, & GeoEngineers
3. Timeline: Jan to November
4. Funded by City of Milwaukie, Resources Legacy Fund, Oregon Watershed Enhancement Board, PGE Salmon Habitat Support Fund
5. Sen. Merkley & Wyden Earmark for \$585,000: accelerate to permit-level design; CR until 2/18/22

City Role in Lakebed Restoration

- Landowner
- TAC major player with internal coordination (Engineering, Pub. Works, Parks, Coho Pt., etc.)
Timeline: Jan to November
- Mitigation Bank Info Sharing & RFP
 - Mitigation Bank likely to fund restoration of lake & 10 year monitoring & maintenance if dam removed; City can negotiate credits, revenue, etc.

Allies

- You
- Sens. Merkley & Wyden, House delegation
- ODFW & NOAA Fisheries
- USFWS
- Metro Council & Staff
- Rep Power & Sen. Taylor
- Mitigation Bank Developers
- Oregon Watershed Enhancement Board
- Resources Legacy Fund
- American Rivers
- Tribes (Warm Springs, Grande Ronde)
- Clackamas Partnership
- Native Fish Society, NW Steelheaders, Patagonia,
- Lower Columbia Estuary Project, Portland Audubon, other conservation groups
- The Public

Watershed Action Plan

- By July 2022
- Identify highest priority restoration actions:
 - Fish & wildlife habitat
 - Climate resilience
 - Water quality & quantity
 - Stormwater
 - Environmental equity



Coming: Leadership Session
on key Strategies

Streamside Revegetation

- 3-agency program
- Streamside revegetation
- Temperature, erosion, water quality, fish habitat, invasives
- Relations with private landowners
- 160 sites, 12 in Milwaukie
- Leveraged \$7,500 from Milwaukie with \$12,000 from OWEB



Comprehensive Plan Implementation

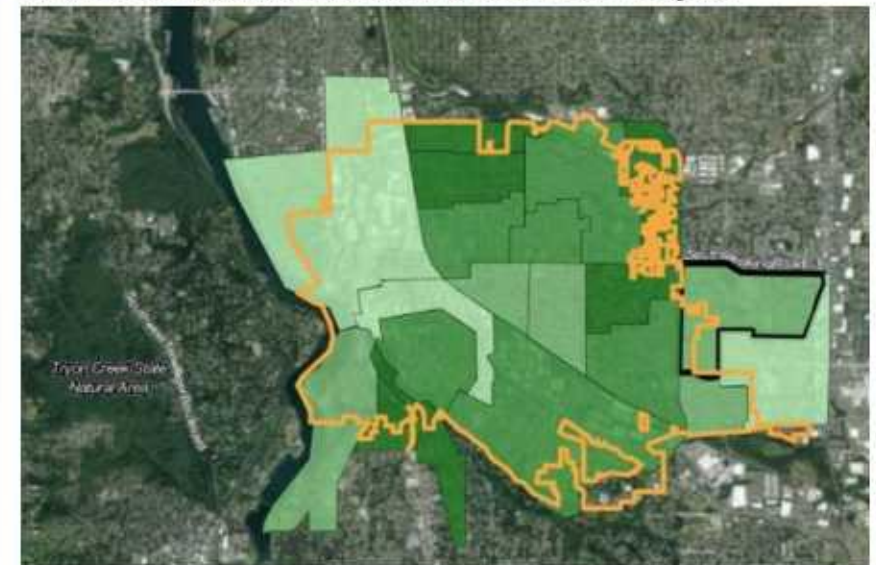
- Support for Tree Plan, Parking & Middle Housing approach
- Working with Staff, PC & Council
- Coalition with Urban Greenspaces Institute, Portland Audubon, Clackamas Chapter of Unite Oregon
- Funding adequacy
- Model for Clack Co.

Directors: Milwaukie's proposed tree code provides promising path

Neil Schulman and Ted Labbe January 05 2022

Leaders of nonprofit organizations: City could set example for Clackamas County

On June 28, one of us glanced at their car's thermometer outside the North Clackamas Watersheds Council's office on Lake Road in Milwaukie. It read 114 degrees.



COURTESY PHOTO: CITY OF MILWAUKIE - Branch Out Milwaukie is an interactive canopy assessment tool that lets you see the current canopy coverage in areas with about 1,500 residents each. Darker areas have denser tree canopies.

That was during last summer's "heat dome."

Just before New Year's Day, OSU professor Chris Daly stated that these events are "expected to become more common." With heat and wildfires fresh in our memory, we all need to make North Clackamas County more livable during heat waves and extreme weather.

The good news is that we have a way to do



Neil Schulman

CLACKAMAS
WATERSHEDS
COUNCIL

Interjurisdictional Coordination



- Watershed Action Plan
- WES Stormwater Standards
- Kellogg-Mt. Scott
- Milwaukie Bay Salmon Habitat Restoration (NCWC, JCWC, NCPRD)
- Spill Supplemental Environmental Project?
- Others?

Questions?



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