



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes - Draft

Historic Review Board

Thursday, January 26, 2021

7:00 PM

Commission Chambers

1. Convene Regular Meeting and Roll Call

The meeting was called to order at 7:03 PM.

Present: 4 - Board Member Carrie Crook, Board Member Sabrina Ferry, Board Member Grant Blythe, Board Member Ray Stobie, and Board Member Paul Edgar

Staffers: 3 - Planner Kelly Reid

2. Public Comment — None

3. Other Business: Election of Chair

Kelly Reid, Planner, read from the code regarding the election of the Chair.

A motion was made by Board Member Edgar, seconded by Board Member Stobie, to nominate Grant Blythe as Chair. The motion carried by the following vote:

Aye: 4 - Board Member Crook, Board Member Stobie, Board Member Edgar, and Board Member Ferry

Abstain: 1 – Board Member Blythe

4. Opportunity for HRB Input on the City Commission Goals and/or Budget

Ms. Reid explained how the City Commission set goals for each biennium that would directly influence the budget. The Commission had asked for input from City Committees on these goals. She explained the recommendations made by the Planning Commission.

There was discussion regarding funding for updating the design guidelines.

A motion was made by Board Member Crook, seconded by Board Member Edgar, to authorize Chair Blythe to draft a letter recommending the City Commission prioritize funding for updating the design guidelines in the next

biennium. The motion carried by the following vote:

Aye: 5 – Chair Blythe, Board Member Crook, Board Member Stobie, Board Member Edgar, and Board Member Ferry

5. HRB 101: Design Guidelines, Anatomy of a Staff Report, and HRB Application Types

Ms. Reid gave a HRB 101 presentation. She discussed the types of reviews that came before the HRB, what was included in the staff report with examples, approval criteria and findings, and design guidelines for alterations, additions, and new construction.

6. April 28, 2020 HRB Minutes

A motion was made by Board Member Crook, seconded by Board Member Stobie, to approve the April 28, 2020 minutes. The motion carried by the following vote:

Aye: 5 – Chair Blythe, Board Member Crook, Board Member Stobie, Board Member Edgar, and Board Member Ferry

7. Communications

Board Member Edgar discussed applications within waters of the state and whether or not Oregon City was in compliance with the rule.

Ms. Reid would contact SHPO and get back to him on the issue.

Ms. Reid discussed the Compatible Change project and Open House, swearing in of new Board members, HRB annual report to the Commission, and City email addresses for new members.

8. Adjournment

Chair Blythe adjourned the meeting at 8:10 PM.