



22500 Salamo Road
West Linn, Oregon 97068
<http://westlinnoregon.gov>

CITY COUNCIL AGENDA

Monday, December 6, 2021

5:00 p.m. – Community Advisory Group Interviews – Bolton Room & Webex*

6:00 p.m. – Work Session – Council Chambers & Webex*

- | | |
|--|------------------|
| 1. Call to Order and Pledge of Allegiance | [6:00 pm/5 min] |
| 2. Approval of Agenda | [6:05 pm/5 min] |
| 3. Public Comments | [6:10 pm/10 min] |
| 4. Announcements, Proclamations, and Recognitions | [6:20 pm/10 min] |
| a. Pearl Harbor Day Proclamation | |
| b. Impaired Driving Prevention Month Proclamation | |
| 5. Joint Meeting with the Utility Advisory Board | [6:30 pm/60 min] |
| 6. Preview of December 13 Agenda | [7:30 pm/30 min] |
| 7. Mayor and Council Reports | [8:00 pm/20 min] |
| a. Reports from Community Advisory Groups | |
| b. Council Goals Update | |
| 8. City Manager Report | [8:20 pm/5 min] |
| a. Diversity, Equity, and Inclusion Update | |
| 9. City Attorney Report | [8:25 pm/10 min] |
| a. Right-of-way for Water Line on Abernethy Bridge | |
| 10. Adjourn | [8:35 pm] |

PROCLAMATION

West Linn, Oregon

WHEREAS, on December 7, 1941, our Nation suffered one of the most devastating attacks ever to befall the American people. In less than two hours, the bombs that rained on Pearl Harbor robbed thousands of men, women, and children of their lives, thrusting our country into the greatest conflict the world has ever known; and

WHEREAS, in his address to Congress, President Franklin D. Roosevelt affirmed that “with confidence in our Armed Forces – with the unbounding determination of our people – we will gain the inevitable triumph; and

WHEREAS, this attack led President Roosevelt to call on Congress to declare an act of war the following day, stating December 7, 1941 would be a “date which will live in infamy”; and

WHEREAS, millions stood up and shipped out to meet that call to service, fighting heroically on Europe’s distant shores and pressing island by island across the Pacific; and

WHEREAS, millions more carried out the fight in factories and shipyards here at home, building the arsenal of democracy that propelled America to the victory President Roosevelt foresaw; and

WHEREAS, on every front, we faced down impossible odds – and out of the ashes of conflict, America rose more prepared than ever to meet the challenges of the day, sure that there was no trial we could not overcome; and

WHEREAS, as we pay solemn tribute to America’s sons and daughters who made the ultimate sacrifice, let us also reaffirm that their legacy will always burn bright – whether in the memory of those who knew them, the spirit of service that guides our men and women in uniform today, or the heart of the country they kept strong and free.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF WEST LINN THAT DECEMBER 7, 2021 IS:

PEARL HARBOR REMEMBRANCE DAY

And we encourage our community to observe this solemn day of remembrance and to honor our military, past and present.

DATED THIS 6TH DAY OF DECEMBER, 2021

JULES WALTERS, MAYOR

ATTEST:

KATHY MOLLUSKY, CITY RECORDER

PROCLAMATION

West Linn, Oregon

WHEREAS, every year, thousands of lives are needlessly lost on our Nation's roadways because of alcohol and drug-impaired driving; and

WHEREAS, these are avoidable tragedies that leave deep holes in our Nation's families and communities; and

WHEREAS, during National Impaired Driving Prevention Month we reaffirm our commitment to preventing impaired driving; and

WHEREAS, we remember the victims and honor their memory by making the responsible decision to drive sober and ensure that others do the same; and

WHEREAS, driving while impaired by any substance – legal or illegal – is dangerous; and

WHEREAS, alcohol, illicit drugs, and even over-the-counter and prescription medications can impair a driver's judgement, decrease motor coordination and slow the reaction time necessary to safely operate a motor vehicle; and

WHEREAS, alcohol-impaired driving has led to over 10,000 deaths each year; and

WHEREAS, we recommit ourselves to doing all we can to stop these preventable crashes and remember those who lost their lives as a result of impaired driving; and

WHEREAS, we must also share our appreciation for the law enforcement officers who risk their lives each day to keep our communities safe while keeping impaired drivers off of our roadways.

NOW, THEREFORE, BE IT PROCLAIMED BY THE CITY COUNCIL OF THE CITY OF WEST LINN, that December 2021 is:

IMPAIRED DRIVING PREVENTION MONTH

And we urge everyone to make responsible decisions and take appropriate measures to prevent impaired driving.

DATED THIS 6TH DAY OF DECEMBER, 2021

MAYOR JULES WALTERS

ATTEST:

KATHY MOLLUSKY, CITY RECORDER

Work Session Agenda Bill

Date: December 6, 2021

To: Jules Walters, Mayor
Members, West Linn City Council

From: Erich Lais, P.E., Assistant City Engineer *EL*

Through: Lance Calvert, P.E., Public Works Director
Jerry Gabrielatos, City Manager *JG*

Subject: City Council / Utility Advisory Board (UAB) Joint Work Session

Purpose

Given the discussion happening regarding the City's Water Infrastructure needs, the Utility Advisory Board wishes to have a Joint Work Session with the City Council.

Question(s) for Council:

Discussion topics from the UAB for the Work Session are but not limited to:

- When will the bond measure go before the voters and what type of Bond will it be?
- What is the status of the I-205 Abernethy Bridge Waterline Project?
- Is there any Federal Infrastructure Funding (American Rescue Act) available that has not been previously accounted for?
- What does Council expect from the UAB in terms of Bond Measure advocacy or marketing?
- How does the Council perceive the UAB in terms of the Charter and City utility infrastructure?
- What are the conflicts and challenges the Waterline Project presents to the City's plans for a new Water Master Plan (currently have 2008 WMP)?
- What are the plans for building a more robust water fund?
- Where is the City at with funding for the water main replacement project?

Background & Discussion:

ODOT is currently in the process of starting construction on the Abernethy Bridge and the first phase of widening along I-205 which includes replacement of the current bridge with a new seismically secure and wider bridge. As part of construction, the City's water supply pipeline will need to be removed and replaced due to the nature of the bridge work.

For additional information and a point of reference, staff is attaching an agenda bill from the November 15, 2021 meeting that discusses the City's water system needs.

Council Options:

N/A

Staff Recommendation:

N/A

Attachments:

1. November 15 Agenda Bill.
2. 20-year Water Fund Projection

Work Session Agenda Bill

Date: 11/15/2021

To: Jules Waters, Mayor
Members, West Linn City Council

From: Lance Calvert, P.E. – Public Works Director *LEC*

Through: Jerry Gabrielatos, City Manager JG

Subject: Water System Capital Needs Discussion

Purpose

To discuss current and future water system capital needs.

Question(s) for Council:

What information would Council like to see moving forward in regards to the current and long term capital needs of the City's water system?

Background & Discussion:

The City is currently pursuing a major water supply line replacement along I-205 and the Abernethy Bridge in coordination with ODOT's work to widen the I-205 corridor and provide a seismically secure interstate bridge for local, regional, and interstate travel. This project has raised Council concerns about not only needs of this specific project/location but any other water system needs.

Currently, the city is addressing water system capital planning utilizing our adopted 2008 Water System Master plan along with staff knowledge of the water system since adoption of the 2008 plan. Currently included in this biannual budget is updating the 2008 master plan. It is anticipated that this master plan work won't begin until next calendar year and will likely take over a year to complete after water system modeling updates, technical needs analysis in accordance with state and federal requirements, and public input prior to Council adoption.

Clearly the largest single capital need of the water system is the approximately \$10 million I-205/Abernethy Bridge water line replacement. In addition, future near term phases of I-205 construction will require water line replacements on the West A Bridge and Sunset Bridge over I-205. This cost is currently unknown but staff is currently estimating about \$2 million for this additional work.

After the I-205 pipeline work, additional pipelines made of Asbestos Cement pipe need to be replaced. This cost is currently estimated at about \$6 million not including design costs as City Public Works staff typically does this design work in-house with little outside consulting work. The water system steel reservoirs also need approximately \$1.5 million in seismic retrofits and re-coatings. In a Cascadia level earthquake, we anticipate a number of our steel water tanks will be out of service due to seismic movement. In addition, several distribution piping improvements are needed for long term fire flow and general repair/replacement at an estimated capital cost of about \$20 million.

This doesn't include unknowns like the recently flooded intertie pump station repair currently underway. The February power outage and ice storm caused considerable damage to that location. Other capital needs include a new operations facility and pipeline work associated with long term transportation projects like the relocation of Willamette Falls Drive near Highway 43 and the waterfront project. This also doesn't include anything new that would be coming out of the master plan update.

Knowing the magnitude of this issue. As your Public Works Director, I can provide my general thoughts on current needs, particularly as it relates to potential voter requests.

- 1) I-205 is the biggest immediate expense, particularly the Abernethy Bridge water line replacement. The secondary need to this expense is the other bridge crossings of I-205 (Sunset/West A) which will be considerably less expensive in comparison to the Abernethy Bridge work.
- 2) The water utility's share of a new Public Works operations facility (total cost likely split with Streets/Sewer/Storm and possibly Parks Funds along with SDC contributions). Staff has not identified costs for this facility yet but it will be substantial. The current operations facility dates back to the origins of the city and is in extremely poor condition by today's standards. In a Cascadia level earthquake, staff would not be able to operate out of this facility and could lose access to several pieces of equipment due to down buildings/structures. Delays in operations staff response during such emergency events would be catastrophic to the community.
- 3) Steel reservoir seismic retrofits. Again, along with our water treatment plant (South Fork), supply line from the plant, and operations facility, the city reservoirs are basic critical infrastructure that cannot be easily repaired or replaced in an emergency.

Finally, I believe the rest of the water system capital needs can follow and/or be absorbed in current revenue / normal rate increases and/or deferred to a future date.

Council Options:

General discussion of capital needs along with any general direction to City staff.

Staff Recommendation:

No recommendations at this time. This item is a general discussion of water system capital needs.

**City of West Linn
Water Fund
(amounts in thousands)**

**Water Fund
(amounts in thousands)**

	ACTUAL								2022-2041																			
	FY14	FY15	FY16	FY17	FY18	FY19	FY20	FY21	FY22	FY23	FY24	FY25	FY26	FY27	FY28	FY29	FY30	FY31	FY32	FY33	FY34	FY35	FY36	FY37	FY38	FY38	FY39	
Resources																												
Beginning fund balance	\$1,432	\$7,008	\$6,108	5,761	2,417	\$1,824	2,710	3,220	3,632	\$3,219	\$3,299	\$3,660	\$3,278	\$3,983	\$4,778	\$5,373	\$6,273	\$6,988	\$7,835	\$8,789	\$9,565	\$10,650	\$11,552	\$12,367	\$13,474	\$14,730	15,803	
Water charges - base	3,418	3,885	3,911	3,954	4,429	4,713	4,493	5,226	5,425	5,658	5,901	6,155	6,420	6,695	6,983	7,284	7,597	7,924	8,265	8,620	8,991	9,378	9,781	10,201	10,640	11,098	11,575	
Funds from rate increases	174	180	203	206	208	230	247	237	273	285	297	310	323	337	352	367	383	399	416	434	453	472	492	514	536	559	583	
Interest	-	-	-	-	-	19	25	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	1	
Miscellaneous	99	100	140	142	196	355	168	267	272	277	283	289	295	301	307	313	319	325	332	339	346	353	360	367	374	381	389	
Licenses and permits	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Debt proceeds	-	236	2,795	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Funding from LOT	5,429	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Total revenues	9,120	4,401	7,049	4,302	4,833	5,317	4,933	5,731	5,971	6,221	6,482	6,755	7,039	7,334	7,643	7,965	8,300	8,649	9,014	9,394	9,791	10,204	10,634	11,083	11,551	12,039	12,548	
Total Resources	\$10,552	\$11,409	\$13,157	\$10,063	\$7,250	\$7,141	\$7,643	\$8,951	\$9,603	\$9,440	\$9,781	\$10,415	\$10,316	\$11,318	\$12,421	\$13,338	\$14,573	\$15,638	\$16,849	\$18,183	\$19,356	\$20,854	\$22,186	\$23,450	\$25,025	\$26,769	\$28,351	
Requirements																												
Personal services	\$521	\$546	\$593	\$635	\$685	\$696	\$773	\$853	\$883	\$918	\$955	\$993	\$1,033	\$1,074	\$1,117	\$1,162	\$1,208	\$1,256	\$1,306	\$1,358	\$1,412	\$1,468	\$1,527	\$1,588	\$1,652	\$1,718	\$1,787	
Materials & services	1,437	1,606	1,775	1,728	1,976	2,018	1,893	2,180	2,120	2,184	2,250	2,318	2,388	2,460	2,534	2,610	2,688	2,769	2,852	2,938	3,026	3,117	3,211	3,307	3,406	3,508	3,613	
Debt service - existing	150	154	804	280	279	278	279	295	142	142	140	140	140	142	140	142	143	140	141	142	138	140	-	-	-	-	-	
Debt service - new issues	-	-	37	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Transfers to other funds	703	730	986	869	925	930	830	873	899	926	954	983	1,012	1,042	1,073	1,105	1,138	1,172	1,207	1,243	1,280	1,318	1,358	1,399	1,441	1,484	1,529	
Sub-total - operations	2,811	3,036	4,195	3,512	3,865	3,922	3,775	4,201	4,044	4,170	4,299	4,434	4,573	4,718	4,864	5,019	5,177	5,337	5,506	5,681	5,856	6,043	6,096	6,294	6,499	6,710	6,930	
Capital outlay																												
Prior capital / equipment	97	4	-	125	118	-	-	272	200	206	212	218	225	232	239	246	253	261	269	277	285	294	303	312	321	331	341	
Water line replacements	636	751	46	728	82	508	605	756	900	500	525	525	600	650	700	850	1,200	1,250	1,325	1,350	1,600	2,900	3,000	3,300	3,400	3,500	3,800	
Hwy 43 Utility Improvements	-	-	-	-	-	-	43	90	965	965	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
I-205 Widening Water Line Relocation	-	-	-	-	-	-	-	-	-	-	900	900	900	900	900	900	900	900	900	900	900	-	-	-	-	-	-	
Bland Reservoir No. 2	-	-	-	-	-	-	-	-	-	-	-	800	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Bolton Reservoir replacement	-	1,001	3,067	3,247	1,277	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Demolish Abandoned View	-	-	-	-	-	-	-	-	-	120	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Operations Building Prelim Design	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Water master plan	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Reservoir Lining/Coating	-	-	-	-	-	-	-	-	-	-	-	-	-	-	300	-	-	-	-	-	350	-	350	-	350	-	350	
Pressure reducing valve	-	-	-	-	-	-	-	-	30	30	30	105	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Reservoir seismic repairs	-	-	69	-	-	-	-	-	125	150	155	155	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Tigard/LO intertie	-	-	19	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
System improv projects	-	509	-	34	84	1	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	
Telemetry (SCADA) upgrade	-	-	-	-	-	-	-	-	120	-	-	-	35	40	45	50	55	55	60	60	65	65	70	70	75	75	75	
Sub-total - capital	733	2,265	3,201	4,134	1,561	509	648	1,118	2,340	1,971	1,822	2,703	1,760	1,822	2,184	2,046	2,408	2,466	2,554	2,937	2,850	3,259	3,723	3,682	3,796	4,256	4,216	
Total expenditures	3,544	5,301	7,396	7,646	5,426	4,431	4,423	5,319	6,384	6,141	6,121	7,137	6,333	6,540	7,048	7,065	7,585	7,803	8,060	8,618	8,706	9,302	9,819	9,976	10,295	10,966	11,146	
Ending Fund Balance																												
Policy requirement (15%)	294	323	355	354	399	407	400	455	450	465	481	497	513	530	548	566	584	604	624	644	666	688	711	734	759	784	810	
Reserve for debt service (inc.)	150	154	841	-	-	-	279	295	142	142	140	140	140	142	140	142	143	140	141	142	138	140	-	-	-	-	-	
Over (under) Policy	6,564	5,631	4,565	2,063	1,425	2,303	2,541	2,882	2,627	2,692	3,039	2,641	3,330	4,106	4,685	5,565	6,261	7,091	8,024	8,779	9,846	10,724	11,656	12,740	13,971	15,019	16,395	
Total ending fund balance	7,008	6,108	5,761	2,417	1,824	2,710	3,220	3,632	3,219	3,299	3,660	3,278	3,983	4,778	5,373	6,273	6,988	7,835	8,789	9,565	10,650	11,552	12,367	13,474	14,730	15,803	17,205	
Total Requirements	\$10,552	\$11,409	\$13,157	\$10,063	\$7,250	\$7,141	\$7,643	\$8,951	\$9,603	\$9,440	\$9,781	\$10,415	\$10,316	\$11,318	\$12,421	\$13,338	\$14,573	\$15,638	\$16,849	\$18,183	\$19,356	\$20,854	\$22,186	\$23,450	\$25,025	\$26,769	\$28,351	

20-year Totals for Capital Projects
31,875
1,930
9,900
800
-
120
-
1,350
195
585
-
-
1,015
47,770

Utility Rate Information:	
% water rate increases	5% 5% 5% 5% 5% 5% 5% 5%
Projected revenue variance	-0.7% -0.7% -0.7% -0.7% -0.7% -0.7% -0.7% -0.7%
Water portion of average bill	\$ 19 \$ 20 \$ 21 \$ 22 \$ 23 \$ 24 \$ 25 \$ 26
Total average utility bill	\$ 78 \$ 83 \$ 87 \$ 91 \$ 96 \$ 101 \$ 106 \$ 111
Bond Covenant Information:	
Coverage Ratio (130% min)	621% 768% 90%
Reserves (Max Annual DS)	\$ 150 \$ 154 \$ 841

Water Fund Projection (5%) - Limited Projects



West Linn City Council 2021 City Council Goals

A West Linn that is for all people...

- Equitable, inclusive and diverse and where all feel a sense of belonging
- Livable and affordable
- Sustainable and supporting a healthy environment
- Thriving and moving forward under community/stakeholder direction

Ensure an equitable,
inclusive and diverse
community where all
feel a sense of
belonging

Maintain livability and
affordability for all

Support a sustainable
and healthy
environment for all

Thrive and move
forward under
community/
stakeholder direction

Ensure an equitable, inclusive and diverse community where all feel a sense of belonging



Council Initiatives

1. Reflect diversity, equity, and inclusion in our actions and in city staff, public safety staff, and citizen advisory groups through intentional community partnerships, hiring, and appointment practices.
2. Request that staff create diversity, equity and inclusion into programming offered by the City.
3. Review gaps identified in the DEI audit and implement measures to make improvements.

Maintain livability and affordability for all



Council Initiatives

1. Maintain ease and safety of movement through
 - a. Advocating against I-205 tolling.
 - b. Pursuing regional, state, and federal funding for Highway 43 and Willamette Falls improvements.
 - c. Continuing 2018 GO Bond projects on safe routes to schools.
2. Enhance recreational opportunities
 - a. Move forward Willamette River Waterfront Park and riverside trail.
 - b. Improve indoor spaces for recreation, emergency response, and community gathering.
3. Make improvements to the Community Development Code
 - a. Support the Planning Department and Economic Development Committee's work on zoning changes around Highway 43.
 - b. Make decisions in accordance with the HB2001/2003 process to support accessible and affordable housing.
 - c. Amend codes to be clear and objective, in compliance with state law.
 - d. Ensure that Committee for Citizen Involvement has a role in code changes and final plan reviews.
4. Examine civic infrastructure needs
 - a. Request a facilities report of the Public Works Operations Center to examine its long-term viability. Indoor spaces for recreation, emergency response and community gathering locations should be considered as part of this.
5. Water infrastructure
 - a. Abernethy Bridge water transmission main replacement during I-205 Project.
 - b. Identify grant funding opportunities through South Fork Water Board.
 - c. Continue annual water main improvement projects, including Marylhurst area and portions of Highway 43.

Support a sustainable and healthy environment for all

3

Council Initiatives

1. Task the Transportation Advisory Board to explore how to improve public and multi-modal transportation in West Linn, specifically to explore:
 - a. Lobbying Trimet for additional routes in town.
 - b. Considering intracity shuttle options.
 - c. Leveraging funding opportunities to build sidewalks and bike lanes on Highway 43 and Willamette Falls Dr.
 - d. Amending the Transportation System Plan with the updated Willamette Falls Drive Concept Plan.
2. Use the CIP to build out the City's electric charging infrastructure and vehicle fleet.
3. Adopt a climate action plan in coordination with Clackamas County, other local agencies, community members, and the Sustainability Advisory Board's most recent Appendix update.
4. Request that the Sustainability Advisory Board recommend improvements to the Community Development Code.
5. Protect riparian and Goal 5 wetland areas when planning the Waterfront development.

Thrive and move forward under community/stakeholder direction

4

Council Initiatives

1. Strengthen partnerships with community members as well as public and private entities.
 - a. Partner with the County to improve access to services (houselessness, healthcare, behavioral health, addiction, women's services, etc.).
 - b. Local nonprofits, tribes, faith-based organizations, school district, environmental agencies and others.
 - c. Perform restorative community building and meet people where they are. Connect with community members through gatherings in the community and via convenient electronic means.
2. Support small/local businesses.
 - a. Work with West Linn Chamber, Historic Main Street, and the Economic Development Committee to identify potential code changes and initiatives to create a thriving local business environment (e.g. food trucks, hotel zoning, National Federation of Independent Business (NFIB) code review, etc.).
3. Continue Waterfront development planning.
 - a. Adopt a Waterfront Master Plan.
 - b. Pursue Tax Increment Financing.
 - c. Support the Cultural Center at Historic City Hall.
4. Ensure adequate staffing levels to support services.
 - a. Examine legal services provision

2021 West Linn City Council Goals & Initiatives Status

Goal 1: Ensure an equitable, inclusive and diverse community where all feel a sense of belonging	
1. Reflect diversity, equity, and inclusion in our actions and in city staff, public safety staff, and citizen advisory groups through intentional community partnerships, hiring, and appointment practices.	City staff DEI Committee has been meeting biweekly, recently creating a tracking document for identified items in DEI audit (see for more info.) and reviewing professional organization DEI resources, training plans, and discussing changes to progress DEI goals. Council approved name change to "Community Advisory Groups" in Muni Code to better reflect current practice and ensure more consistent use of inclusive language and has been more intentional about ensuring diversity in many forms during recent CAG appointments. Doug Erickson added role as Community Services Director to continue building strong and diverse community partnerships. Recently held a well-attended faith-based leaders breakfast, partners in the successful Multicultural Building Bridges Event, and installed a Peace Pole and held an event at the Police Department in coordination with Rotary. West Linn School and Civic Leaders Summit being held in Dec. 2021. Several community groups involved during multiple phases of Police Chief recruitment and community input is being sought on other police recruitments. Municipal code audit and update for gender neutrality. HR implemented changes to recruitment process and software to eliminate identifying information and unconscious bias in recruitment process.
2. Request that staff create diversity, equity and inclusion into programming offered by the City.	West Linn Alliance and Library have been promoting and holding regular anti-racism book & film discussion groups. Council proclamations on Juneteenth, Women's History Month, Black History Month, Asian-Pacific American Month, Indigenous Peoples' Day, LGBTQ+ Pride Month. Preliminary discussion on Pride and Juneteenth events for next summer. Holding regular faith/civic/school/community leader summit meetings with DEI topics and partnered in Multicultural Building Bridges event. Library provides regular newsletters to School District that includes DEI topics. Plans to increase foreign language holdings in the WL Library and a diversity audit is underway of West Linn Library holdings to ensure representation and key DEI texts are included in childrens literature and regular holdings in all Library formats.
3. Review gaps identified in the DEI audit and implement measures to make improvements.	Final DEI Audit Report completed and shared with community. A spreadsheet of DEI Audit Report recommendations and current status of progress is being maintained to maintain momentum towards goals (see for more info.). Staff DEI Committee meets regularly to make progress on DEI goals and items identified in audit.

Goal 2: Maintain livability and affordability for all	
1. Maintain ease and safety of movement through:	
<i>a. Advocating against I-205 tolling.</i>	Council and staff are very involved in both the I-205 Tolling Project and Regional Congestion Pricing Project and share concerns about impacts to West Linn residents, businesses, and roads. Since tolling by ODOT appears inevitable, recent efforts have been more focused on advocating for equitable outcomes, minimizing impact on local roads, and ensuring state contributions to priority road projects. Staff and Council are in frequent contact with state legislators, ODOT staff, other jurisdictions, and members of the West Linn community on this topic.
<i>b. Pursuing regional, state, and federal funding for Highway 43 and Willamette Falls improvements.</i>	Metro and ODOT grants received for Highway 43 improvements, design work continues by ODOT. Staff continue to lobby to ensure these projects remain on regional lists and eligible for future funding opportunities. Federal infrastructure bill funding represents a new opportunity which is being pursued.
<i>c. Continuing 2018 GO Bond projects on safe routes to schools</i>	Safe Routes to Schools projects prioritized during extensive community outreach process. Projects completed or in progress at Bolton, Sunset, Cedaroak Schools and at Hidden Springs @ Suncrest crossing. Next project is in design phase on Bittner and Long Streets.
2. Enhance recreational opportunities	
<i>a. Move forward Willamette River Waterfront Park and riverside trail.</i>	Potential routes have been drafted and explored with PGE and Willamette Paper Company, primary landholders in the area. We hope to move forward with surveying soon. City Staff have been exploring additional funding options for this work and recently met with Metro to discuss the utilization of West Linn's Local Share Funds for this project.
<i>b. Improve indoor spaces for recreation, emergency response, and community gathering.</i>	New emergency generators installed at the Police Station and Library. Robinwood Station improvements have been coordinated with Friends of Robinwood Station, went through the building permit approval process, and will be bid for construction soon.
3. Make improvements to the Community Development Code	
<i>a. Support the Planning Department and Economic Development Committee's work on zoning changes around Highway 43.</i>	Staff will develop a scope of work in second half of 2022, once several other time-sensitive Planning Docket projects are complete. Staff will also explore grant funding opportunities to supplement the \$40,000 budgeted for the project.
<i>b. Make decisions in accordance with the HB2001/2003 process to support accessible and affordable housing.</i>	Phase 1 of HB2001 project completed with recommended comprehensive plan and code changes to comply with the rules of HB2001. We are currently in Phase 2 engaging the community on the recommended comprehensive plan and code changes to determine whether to provide the minimum to meet state rules or going further and adopting additional changes to better encourage the development of needed middle housing. Public involvement process underway, including CCI involvement, a community survey, and presentations and outreach to numerous community groups. Community input will be used to form policy proposals for Planning Commission and Council review.
<i>c. Amend codes to be clear and objective, in compliance with state law.</i>	A consultant is under contract and performing the initial code audit. The recommended code amendment package will be reviewed by the CDC Chapter 98 Working Group to be appointed by Council.
<i>d. Ensure that Committee for Citizen Involvement has a role in code changes and final plan reviews.</i>	The CCI reviewed and approved the HB2001 Phase 2 Community Engagement Plan. The CCI recently recommended to Council the goals, purpose, and membership for the CDC Chapter 98 Working Group that will review HB2001, Clear and Objective Standards, and CDC Chapter 96 code amendment projects.

4. Examine civic infrastructure needs	
<i>a. Request a facilities report of the Public Works Operations Center to examine its long-term viability. Indoor spaces for recreation, emergency response and community gathering locations should be considered as part of this.</i>	Civic infrastructure has been a regular part of Council discussion, namely unfunded water infrastructure needs, Abernethy Bridge water transmission line, Oppenlander Fields, Public Works Operations Facility, indoor recreation spaces, Historic City Hall, Robinwood Station, and other GO Bond facilities projects. Recent survey on Oppenlander showed ongoing community interest in indoor community spaces. Library and Police Station had new emergency generators installed. Negotiation and purchase of ODOT land off of Salamo Road for a potential future Public Works facility. A facilities report has not been contracted to date.
5. Water Infrastructure	
<i>a. Abernethy Bridge water transmission main replacement during I-205 Project.</i>	Council approved a \$9.5M intergovernmental agreement with ODOT for upgrade of the City's water transmission main during the Abernethy Bridge replacement. Staff successfully worked with ODOT to find more cost-effective solutions to the Abernethy Bridge water transmission main, saving millions of dollars; staff will review construction plans to determine any additional possible cost savings.
<i>b. Identify grant funding opportunities through South Fork Water Board.</i>	Funding opportunities, including federal programs and bonds are being explored for the Abernethy Bridge water transmission main project, in addition to other water system needs.
<i>c. Continue annual water main improvement projects, including Marylhurst area and portions of Highway 43.</i>	Highway 43 water project at 90% design phase, but on hold pending funding issues.

Goal 3: Support a sustainable and healthy environment for all

1. Task the Transportation Advisory Board to explore how to improve public and multi-modal transportation in West Linn, specifically to explore:	
<i>a. Lobbying Trimet for additional routes in town.</i>	Staff and Council has been advocating for lengthening of route #154 to run through Salamo and Rosemont Road to Tualatin. The lengthened route would include all existing stops in Oregon City, pass through West Linn and loop to the Tualatin WES commuter train and include stops at Meridian Park Hospital, schools, shopping/commercial destinations, and multifamily housing. The proposed extension parallels I-205 and could eliminate a major gap in service between Trimet southeast service area (Clackamas County) and southwest service area (Washington County). The Transportation Advisory Board has discussed this goal.
<i>b. Considering intracity shuttle options.</i>	Clackamas County convened a task force to look at local transit and published the Clackamas County Transit Development Plan (clackamas.us/planning/transit). The plan lists a new route on Rosemont Road in addition to 15 minute service on line #35 as the first short term priority project. The Transportation Advisory Board has discussed this goal.
<i>c. Leveraging funding opportunities to build sidewalks and bike lanes on Highway 43 and Willamette Falls Dr.</i>	Staff is exploring potential state and federal funding for these projects.
<i>d. Amending the Transportation System Plan with the updated Willamette Falls Drive Concept Plan.</i>	The Transportation System Plan was amended in August 2021 with the updated Willamette Falls Drive Concept Plan.
2. Use the CIP to build out the City's electric charging infrastructure and vehicle fleet.	Received a PGE grant and completed installation of level 2 electric charging stations at City Hall: a public station for 2 vehicles outside the front door, and a station for 4 City vehicles in the fleet garage. Recently added 2 electric sedans to the Public Works fleet and have additional electric vehicles reserved for production, including 3 electric F-150s, making progress towards electrification of the City's light duty fleet.
3. Adopt a climate action plan in coordination with Clackamas County, other local agencies, community members, and the Sustainability Advisory Board's most recent Appendix update.	Clackamas County's climate action planning process is underway again after Covid/wildfire delays. Consultants have completed initial analyses of emissions and other data and a Community Advisory Task Force has formed that will be asking the community to provide input on climate action proposals this Winter.
4. Request that the Sustainability Advisory Board recommend improvements to the Community Development Code.	The Sustainability Advisory Board has been actively discussing improvements to the Community Development Code and working with staff on a proposal of recommended changes expected to come to Council in December 2021.
5. Protect riparian and Goal 5 wetland areas when planning the Waterfront development.	Environmental protection has been an integral part of ongoing planning of the Waterfront project and will be incorporated into all final plan documents.

Goal 4: Thrive and move forward under community/stakeholder direction

1. Strengthen partnerships with community members as well as public and private entities.	
<i>a. Partner with the County to improve access to services (houselessness, healthcare, behavioral health, addiction, women's services, etc.).</i>	Regular meetings and partnerships with the County discussing social service programs and improvements and sharing them with our community. Mental health and healthcare resources shared regularly as part of Covid-19 response. Neighborhood associations taking part in annual donation/fundraising drive for Clackamas Women's Services. Ongoing food and personal hygiene drives for the West Linn Food Pantry at City buildings, donations collected and delivered weekly with calls for needed supplies. Library co-sponsored rain boot drive for Clackamas Parenting Together. Library distributed free books to youth through the WL Food Pantry and free lunch sites around the city. Police, Behavioral Services Specialist, and Community Services Director working together to connect homeless with services and State and County resources.
<i>b. Local nonprofits, tribes, faith-based organizations, school district, environmental agencies and others.</i>	Doug Erickson named Community Services Director and working on homelessness issues and with faith, school, and other civic and community groups to better communicate and coordinate assistance to the community. Summit meetings have begun with these groups, bringing City staff and elected officials together with leaders in these communities.

<p><i>c. Perform restorative community building and meet people where they are. Connect with community members through gatherings in the community and via convenient electronic means.</i></p>	<p>There has been intentional movement as a City towards creating relationships with groups and members of the community to help heal past injustice and move forward together in a real and authentic way. This is happening with individuals as well as community groups primarily through our new Community Services Director and via Police outreach programs (e.g. Breaking Bread/Breaking Barriers, youth lunches, being a friendly partnership presence at community events, etc.). Gatherings have remained limited due to the pandemic, but the City partnered in the Building Bridges Multicultural Event and the community has embraced online tools and virtual meeting options for ease of participation as part of their daily lives.</p>
<p>2. Support small/local businesses.</p>	
<p><i>a. Work with West Linn Chamber, Historic Main Street, and the Economic Development Committee to identify potential code changes and initiatives to create a thriving local business environment (e.g. food trucks, hotel zoning, National Federation of Independent Business (NFIB) code review, etc.).</i></p>	<p>This work is pending hiring a City staff person to lead the effort. Staff has interpreted that the existing code allows Mobile Food Units (food carts/trucks) and has received a development review application for the creation of a food cart pod.</p>
<p>3. Continue Waterfront development planning.</p>	
<p><i>a. Adopt a Waterfront Master Plan.</i></p>	<p>Staff is working to develop an RFQ for consultant services to support work on the Waterfront Goals and Objectives/Vision Plan, followed by zoning code implementation. This work is targeted to begin in Spring 2022.</p>
<p><i>b. Pursue Tax Increment Financing.</i></p>	<p>A request for proposal was advertised and we are working to contract with a firm to further a tax increment financing policy in the Waterfront area. This work will be initiated in January 2022.</p>
<p><i>c. Support the Cultural Center at Historic City Hall.</i></p>	<p>With the Willamette Falls Drive Concept Plan adopted, the City, Coalition, and property owner have developed a parking design. City Attorney is working with the owner's attorney on a parking agreement, which is the last element remaining before bringing the Letter of Commitment and lease agreement back to Council for adoption. The Historic City Hall Go Bond Project has been through the Pre-Application process and the application for land use approval is being drafted for submittal in the near future.</p>
<p>4. Ensure adequate staffing levels to support services.</p>	
<p><i>a. Examine legal services provision.</i></p>	<p>Staffing remains an ongoing issue at the City to meet the daily needs of residents as well as make progress towards new goals. The current recruitment landscape is also making filling open jobs increasingly challenging, putting further strain on current staff in our already low staff-to-capita ratio environment. Changes and improvements to how legal services are accessed by staff have been occurring.</p>



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