

RESOLUTION NO. 21-30

A RESOLUTION TO ADOPT A SUPPLEMENTAL BUDGET FOR THE 2019-21 BIENNIUM

WHEREAS, the City Commission adopted a budget for the 2019-21 Biennium and made appropriations by Resolution No. 19-21 on June 19, 2019; and

WHEREAS, ORS 294.338, ORS 294.463 and ORS 294.466 provide the legal basis for changes in appropriations, and ORS 294.471 and ORS 294.473 provide the legal basis for supplemental budgets, by Commission Resolution; and

WHEREAS, the need now exists to transfer and appropriate funds for the purposes and in the amounts shown in the attached Budget Adjustment Summary; and


WHEREAS, conditions not ascertained at the time the budget was prepared have occurred that require changes in financial planning, resulting in a supplemental budget.

NOW, THEREFORE, BE IT RESOLVED AS FOLLOWS:

Section 1. The City Commission of Oregon City authorizes that the Budget Adjustment Summary as attached (Exhibit A) be made a part hereof and executed.

Section 2. This resolution shall take effect immediately upon adoption.

Approved and adopted at a regular meeting of the City Commission held on the 2nd day of June 2021.




RACHEL LYLES SMITH, Mayor

Attested to this 2nd day of June 2021:



Kattie Riggs, City Recorder

Approved as to legal sufficiency:



City Attorney

Attachment:
Exhibit A – Budget Adjustment Summary

Oregon City
Budget Adjustment Summary
 2019 - 2021 Budget Adjustment 3

| <u>Description</u> | <u>Account</u> | <u>Current Budget</u> | <u>Increase</u> | <u>Decrease</u> | <u>Revised Budget</u> |
|---|----------------|-----------------------|-----------------|-----------------|-----------------------|
| 1) Designation and Purchase of Waterboard Park as a Charter Park | | | | | |
| General Fund | | | | | |
| Land | E 100-190-7010 | \$ - | \$ 229,017 | \$ - | \$ 229,017 |
| Contingency (Ending Fund Balance) | E 100-190-9998 | \$ 6,396,470 | \$ - | \$ 229,017 | \$ 6,167,453 |
| 2) Pass Through Surcharge Revenue to the State | | | | | |
| Building Fund | | | | | |
| State Surcharge Revenue | R 230-411-4575 | \$ 300,000 | \$ 30,000 | \$ - | \$ 330,000 |
| State Surcharge Expense | E 230-411-6702 | \$ 300,000 | \$ 30,000 | \$ - | \$ 330,000 |
| | | | | | \$ - |
| 3) Pass Through Metro Excise | | | | | |
| General Fund | | | | | |
| Metro Excise Revenue | R 230-411-4573 | \$ 180,000 | \$ 20,000 | \$ - | \$ 200,000 |
| Metro Excise Expense | E 230-411-6708 | \$ 180,000 | \$ 20,000 | \$ - | \$ 200,000 |
| 4) Pass Through SDC Revenue to Water Environment Services | | | | | |
| Wastewater Fund | | | | | |
| Pass Through Revenue - TCSD SDC | R 520-552-4577 | \$ 900,000 | \$ 300,000 | \$ - | \$ 1,200,000 |
| Pass Through Expense - TCSD SDC | E 520-552-6712 | \$ 900,000 | \$ 300,000 | \$ - | \$ 1,200,000 |
| 5) Increase Vehicle Maintenance Expense in Fleet Service Fund | | | | | |
| Fleet Fund | | | | | |
| Internal Service Charge Revenue | R 610-561-4580 | \$ 456,980 | \$ 40,000 | \$ - | \$ 496,980 |
| Vehicle Maintenance Expense | E 610-561-6134 | \$ 210,000 | \$ 40,000 | \$ - | \$ 250,000 |
| Transportation Fund | | | | | |
| Contingency (Ending Fund Balance) | E 260-526-9998 | \$ 34,077 | \$ - | \$ 30,000 | \$ 4,077 |
| Vehicle Maintenance Expense | E 260-526-6134 | \$ 80,000 | \$ 30,000 | \$ - | \$ 110,000 |
| General Fund - Parks | | | | | |
| Contingency (Ending Fund Balance) | E 100-190-9998 | \$ 6,167,453 | \$ - | \$ 10,000 | \$ 6,157,453 |
| Vehicle Maintenance Expense | E 100-310-6134 | \$ 41,740 | \$ 10,000 | \$ - | \$ 51,740 |

Descriptions:

- 1) At the November 18, 2020 meeting of the City Commission, the Commission adopted Ordinance No. 20-1010, Designating Property Adjacent to Waterboard Park as Part of Waterboard Park and Designating the Area as a Park Under Oregon City Charter Chapter X. This adjustment recognizes the costs to the General Fund associated with the acquisition of this property via a transfer of the property from the Public Works Department to the Parks and Recreation Department. Costs include the reimbursement to the City's utility funds, as well as recording fees and the cost of the demolition of existing structures.
- 2) A surcharge fee of 12% is applied to building permits issued in the State of Oregon. Permits are issued any time a construction activity under the State building code is authorized and will be inspected. The pass through revenue is significantly higher this biennium than the prior period, primarily due to higher than anticipated construction in the City. This adjustment increases the budget for pass through funds.
- 3) A construction excise tax of 0.12% is applied to building permits issued in the Metro region. Permits are issued any time a construction activity under the State building code is authorized and will be inspected. The pass through revenue is significantly higher this biennium than the prior period, primarily due to higher than anticipated construction in the City. This adjustment increases the budget for pass through funds.
- 4) Oregon City collects system development revenue for Water Environment Services customers and remits the money to the District as pass through payments. System development charges have been higher than anticipated due to new construction. This adjustment increases the budget for pass through funds.
- 5) Oregon City's vehicles are serviced by the Fleet internal service fund. Vehicle maintenance expenses are higher than anticipated in their budget for this biennium, particularly for serviced fleet vehicles in transportation and park operations. This adjustment recognizes additional internal service charge revenue to the Fleet Fund. This adjustment also transfers money from Contingency/Ending Fund Balance to appropriate the additional vehicle maintenance costs in the utility funds that incurred further expenses.