



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Minutes

Historic Review Board

Tuesday, November 28, 2017

6:00 PM

Commission Chambers

1. Call to Order

Chair Baysinger called the meeting to order at 6:07 PM.

Present: 4 - Ken Baysinger, Jon McLoughlin, Janet Mann and Claire Met

Absent: 1 - Grant Blythe

Staffers: 2 - Laura Terway and Kelly Reid

2. Historic Review Board Interviews

Kelly Reid, Planner, explained the procedures for the interviews.

The HRB interviewed Troy Bolinger and Claire Met.

BREAK for Dinner until 7:30PM

3. Public Comments

There were no public comments on non-agenda items.

4. Approval of the Minutes

4a. Historic Review Board Draft Minutes - February 23, 2016

A motion was made by Board Member Met, seconded by Board Member Mann, to approve the February 23, 2016 minutes as written. The motion carried by the following vote:

Aye: 4 - Ken Baysinger, Jon McLoughlin, Janet Mann and Claire Met

4b. Historic Review Board Draft Minutes - March 22, 2016

Chair Baysinger noted Jonathan Stone was present at this meeting, but was not listed in the attendance.

A motion was made by Board Member Met, seconded by Board Member Mann, to approve the March 22, 2016 minutes as amended. The motion carried by the following vote:

Aye: 4 - Ken Baysinger, Jon McLoughlin, Janet Mann and Claire Met

4c. Historic Review Board Draft Minutes - May 24, 2016

Chair Baysinger stated Jonathan Stone participated in this meeting by phone and needed to be added to the attendance. Derek Metson should have been listed as absent.

A motion was made by Board Member Mann, seconded by Board Member McLoughlin, to approve the May 24, 2016 minutes as amended. The motion carried by the following vote:

Aye: 4 - Ken Baysinger, Jon McLoughlin, Janet Mann and Claire Met

5. New Business/Discussion Items**5a.** Grant Request PG 17-06 : Porch Repair at 402 John Adams Home (John R Jr and Martha Trembath House) in the McLoughlin Conservation District

Ms. Reid reviewed the grant request for \$1,000 for porch repair at 402 John Adams, the John R Jr and Martha Trembath House. She discussed the subject site, existing condition of the porch, and the proposed improvements.

Sheila Cavanaugh, applicant, was in need of financial assistance to repair the porch as soon as possible.

There was discussion regarding the need for the contractor to have an Oregon CCB license.

A motion was made by Board Member McLoughlin, seconded by Board Member Met, to approve Grant Request PG 17-06 for \$1,000 with an added condition to verify the contractor had an Oregon license. The motion carried by the following vote:

Aye: 4 - Ken Baysinger, Jon McLoughlin, Janet Mann and Claire Met

5b. Design Advice: Development on a residential site in the Canemah National Register District.

Ms. Reid discussed the proposed development on a residential site in the Canemah National Register District. The request was to add a two story detached garage with an Accessory Dwelling Unit on the upper floor at 203 3rd Avenue. She showed pictures of the proposed layout and explained staff's recommendations for the design.

There was discussion with Dave Spitzer, architect, and Jim and Laura Randall, applicants, about the massing, windows, doors, setbacks, variances, and complications of the site.

5c. HRB Goals and Workplan

Ms. Reid reviewed the HRB goals that were set two years ago. She suggested revisiting and setting new goals at the January meeting.

There was discussion regarding the goal to provide an information packet to new property owners of historic properties and holding workshops for historic homes.

6. Communications

There were no Communications.

7. Adjournment

Chair Baysinger adjourned the meeting at 8:45 PM.