



Regular Session

RS

Milwaukie City Council

COUNCIL REGULAR SESSION

Zoom Video Conference
www.milwaukieoregon.gov

2328th Meeting**AGENDA**

JANURY 5, 2021

Video Meeting: due to the governor's "Stay Home, Stay Healthy" order, the City Council will hold this meeting through Zoom video meetings. The public is invited to watch live on the [city's YouTube channel](#), Comcast Cable channel 30 in city limits, or by joining the Zoom webinar (visit <https://www.milwaukieoregon.gov/citycouncil/city-council-regular-session-291> for details).

Written comments may be submitted by email to ocr@milwaukieoregon.gov. Council will take verbal comments. **To speak during the meeting**, see the Zoom information (meeting link above).

Note: agenda item times are estimates and are subject to change.

Page #

1. CALL TO ORDER (6:00 p.m.)

- A. Pledge of Allegiance
- B. Native Lands Acknowledgment

2. ANNOUNCEMENTS (6:01 p.m.)

3. PROCLAMATIONS AND AWARDS

- A. None Scheduled.

4. SPECIAL REPORTS

- A. City Manager Updates - Report (6:05 p.m.)
Staff: Ann Ober, City Manager

5. COMMUNITY COMMENTS (6:20 p.m.)

To speak to Council, please submit a comment card to staff. Comments must be limited to city business topics that are not on the agenda. A topic may not be discussed if the topic record has been closed. All remarks should be directed to the whole Council. The presiding officer may refuse to recognize speakers, limit the time permitted for comments, and ask groups to select a spokesperson. **Comments may also be submitted in writing before the meeting, by mail, e-mail (to ocr@milwaukieoregon.gov), or in person to city staff.**

6. CONSENT AGENDA (6:25 p.m.)

Consent items are not discussed during the meeting; they are approved in one motion and any Council member may remove an item for separate consideration.

- | | |
|---|----|
| A. Approval of Council Meeting Minutes of: | 2 |
| 1. December 1, 2020, Work Session; | |
| 2. December 1, 2020, Regular Session; and | |
| 3. December 8, 2020, Study Session. | |
| B. Establishment of 2021 Council Meeting Schedule - Resolution | 12 |
| C. Designation of 2021 Papers of Record - Resolution | 15 |
| D. Appointment to the Citizens Utility Advisory Board (CUAB) - Resolution | 17 |

7. BUSINESS ITEMS

- A. **City Council 2021 Committee Assignments - Discussion (6:30 p.m.)** 21
Staff: Kelly Brooks, Assistant City Manager
- B. **Legislative and Regional Policy Issues - Discussion (7:00 p.m.)**
Staff: Kelly Brooks, Assistant City Manager

8. PUBLIC HEARINGS

- A. **None Scheduled.**

9. COUNCIL REPORTS (7:15 p.m.)

10. ADJOURNMENT (7:20 p.m.)

Meeting Accessibility Services and Americans with Disabilities Act (ADA) Notice

The city is committed to providing equal access to public meetings. To request listening and mobility assistance services contact the Office of the City Recorder at least 48 hours before the meeting by email at ocr@milwaukieoregon.gov or phone at 503-786-7502. To request Spanish language translation services email espanol@milwaukieoregon.gov at least 48 hours before the meeting. Staff will do their best to respond in a timely manner and to accommodate requests. Most Council meetings are broadcast live on the [city's YouTube channel](#) and Comcast Channel 30 in city limits.

Servicios de Accesibilidad para Reuniones y Aviso de la Ley de Estadounidenses con Discapacidades (ADA)

La ciudad se compromete a proporcionar igualdad de acceso para reuniones públicas. Para solicitar servicios de asistencia auditiva y de movilidad, favor de comunicarse a la Oficina del Registro de la Ciudad con un mínimo de 48 horas antes de la reunión por correo electrónico a ocr@milwaukieoregon.gov o llame al 503-786-7502. Para solicitar servicios de traducción al español, envíe un correo electrónico a espanol@milwaukieoregon.gov al menos 48 horas antes de la reunión. El personal hará todo lo posible para responder de manera oportuna y atender las solicitudes. La mayoría de las reuniones del Consejo de la Ciudad se transmiten en vivo en el [canal de YouTube de la ciudad](#) y el Canal 30 de Comcast dentro de los límites de la ciudad.

Executive Sessions

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



COUNCIL REGULAR SESSION

Zoom Video Conference
www.milwaukieoregon.gov

2328th Meeting

MINUTES

JANUARY 5, 2021

Council Present: Council President Angel Falconer; Councilors Lisa Batey, Desi Nicodemus, Kathy Hyzy, and Mayor Mark Gamba

Staff Present: Assistant City Manager Kelly Brooks
City Attorney Justin Gericke
City Manager Ann Ober
City Recorder Scott Stauffer

Police Chief Luke Strait
Police Detectives Heather Hisel, Kathryn Meier
Police Officers Les Hall, Mark Inman

Mayor Gamba called the meeting to order at 6:00 p.m.

1. CALL TO ORDER

A. Pledge of Allegiance.

B. Native Lands Acknowledgment.

2. ANNOUNCEMENTS

Mayor Gamba announced online open houses for city projects, the 2020 volunteer of the year award nominations, and a virtual event in honor of poet William Stafford. **Councilors Hyzy and Batey** encouraged the public to apply for the Milwaukie Redevelopment Commission (MRC) Community Advisory Committee (CAC).

3. PROCLAMATIONS AND AWARDS

A. None Scheduled.

4. SPECIAL REPORTS

A. City Manager Updates – Report

Chief Strait presented letters of commendation to Detectives Hisel and Meier and Officers Hall and Inman for their work to identify and capture suspects in a regional identity theft ring. He introduced Celeste LeDuke, owner of Designing Women, a victim of the suspects. **Mayor Gamba** and **Ms. Ober** thanked the detectives and officers.

Ms. LeDuke expressed appreciation for the detectives and officers. **Officer Inman** and **Detective Hisel** thanked Ms. LeDuke and their police colleagues for working the case.

Councilor Batey thanked the detectives and officers for their work and asked about the role of security cameras in finding the suspects. **Ms. LeDuke** and **Detective Hisel** noted that cameras located on neighboring businesses had captured footage of the suspects which helped the case.

5. COMMUNITY COMMENTS

Mayor Gamba reviewed the public comment procedures. **Ms. Ober**, in follow-up to the December 15 community comments, noted that the city would not adopt a food delivery service fee limit as the state legislature had adopted a statewide fee limit.

6. CONSENT AGENDA

It was moved by Councilor Batey and seconded by Council President Falconer to approve the Consent Agenda as presented.

A. City Council Meeting Minutes:

1. December 1, 2020, Work Session;
2. December 1, 2020, Regular Session; and
3. December 8, 2020, Study Session.

B. Resolution 1-2021: A resolution of the City Council of the City of Milwaukie, Oregon, establishing the City Council's 2021 meeting schedule.

C. Resolution 2-2021: A resolution of the City Council of the City of Milwaukie, Oregon, designating papers of record for calendar year 2021.

D. Resolution 3-2021: A resolution of the City Council of the City of Milwaukie, Oregon, making an appointment to the Citizens Utility Advisory Board (CUAB).

Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Hyzy and Mayor Gamba voting "aye." [5:0]

7. BUSINESS ITEMS

A. City Council 2021 Committee Assignments – Discussion

Ms. Brooks explained that Council annually reviewed the list of city and regional committees that Council members serve on. The group reviewed the assignments. It was noted that the assignments would be on the January 19 regular session consent agenda for approval.

B. Legislative and Regional Policy Issues – Discussion

Ms. Brooks provided an update on the status of the state legislature's 2021 session. The group noted economic development and energy legislation expected to be considered during the session. **Ms. Ober** explained that the city did not pay a lobbyist to work on its behalf and that Council and staff track legislation and worked to submit letters, resolutions, and statements on the city's position on issues as needed.

8. PUBLIC HEARING

A. None Scheduled.

9. COUNCIL REPORTS

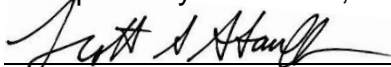
Ms. Ober and **Mayor Gamba** welcomed Councilor Nicodemus to Council.

10. ADJOURNMENT

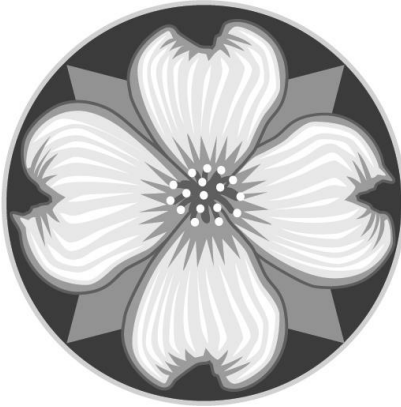
It was moved by Council President Falconer and seconded by Councilor Hyzy to adjourn the Regular Session. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Hyzy and Mayor Gamba voting "aye." [5:0]

Mayor Gamba adjourned the meeting at 6:58 p.m.

Respectfully submitted,



Scott Stauffer, City Recorder



RS Agenda Item

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Announcements



Mayor's Announcements – Jan. 5, 2021

- **City Hall Open House – Share your vision for the future of City Hall through Jan. 7**
 - Participate online by watching a short video, taking a quick survey, sharing your ideas, and asking any questions you may have.
 - Visit engage.milwaukieoregon.gov to participate
- **Central Milwaukie Bikeway Connection Project – Provide input online through Jan. 18 / Virtual Open House Jan. 14 (6:30 – 8:30 PM)**
 - The city is asking the community to weigh in on potential route options for a north-to-south bikeway connection through the heart of central Milwaukie.
 - Participate in an online survey at engage.milwaukieoregon.gov. Opportunities in both English and Spanish are available. If you are not able to participate online, please call 503-786-7657.
 - Join the project team on Thu., Jan. 14 (6:30 – 8:30 PM) for a Virtual Open House. Visit the city calendar at milwaukieoregon.gov for information about how to attend.
- **Volunteer of the Year (2020) – Nominations accepted through Feb. 12**
 - Nominees can include anyone who resides in Milwaukie or is a member of a non-profit organization/business that serves the Milwaukie community
 - Nominations accepted through an online form available at engage.milwaukieoregon.gov. If you are not able to access the online form call 503-786-7568.
- **William Stafford Birthday Celebration – Sat., Jan. 9 (2 PM)**
 - Poems will be shared by featured readers and an open mic will be hosted.
 - Email Tom Hogan at tomhogan2@comcast.net for more information or call 503-819-8367.
- **LEARN MORE AT [WWW.MILWAUKIEOREGON.GOV](https://www.milwaukieoregon.gov) OR CALL 503-786-7555**



CITY OF MILWAUKIE

Memorandum

To: City Council

From: Jennifer Garbely, Assistant City Engineer

Through: Kelly Brooks, Assistant City Manager

Date: December 30, 2020

Re: Engineering Dept. Projects – City Council Update for Jan. 5, 2021

CAPITAL IMPROVEMENT PROJECTS:

McBrod Avenue Improvements

Summary: The city is improving pedestrian safety by building a sidewalk on the east side of McBrod Avenue, from 17th Avenue to Ochoco Street. The project also addresses much-needed repairs and upgrades to the water and stormwater systems, as well as the roadway pavement condition. Businesses located along McBrod Avenue receive monthly email updates regarding construction activities.

Update: Staff have reached an agreement with the contractor regarding contaminated soil disposal costs and will be present Council in January with a request to increase the project authorization. Remaining work includes the installation of an air relief valve, installation of an additional catch basin to improve a drainage issue, and improvements to facilitate tractor trailer truck turning movements, including the correction of the slope of a private driveway and the removal of the concrete pedestrian island at Milport Road.

22nd Avenue & River Road SAFE Improvements

Summary: The 22nd Avenue and River Road improvements include constructing sidewalks and ADA accessible curb ramps, adding new crosswalk markings and pedestrian refuge islands, remarking bike symbols in bike lanes, repaving both streets for a smoother surface, relocating a water pressure control valve, and adding a new storm line and catch basins. JLA has been involved with community engagement, including a project open house, community survey, and responding to emails from citizens regarding the project.

Update: The City Engineer, Project Manager, and a representative from JLA were at the December 16th Island Station NDA meeting to discuss the project and answer questions. In January, work is planned to start up and test the new pressure reducing valve (PRV) at Wren Street and remove the PRV at Sparrow Street. Work will begin on curb and sidewalk construction along 22nd Avenue.

Type Options – Traffic/Parking; ROW: Use, Construction, Tree, Other (name); CIP; GIS

Summary – Explain the project and last item completed.

Update – What is the next major project step/Update item? Include any Update engagement.

42nd Avenue & 43rd Avenue SAFE Improvements

Summary: The combined 42nd and 43rd Avenues SAFE project will install measures to increase safety for bikes and pedestrians in the corridors. Some utility work is included in the scope.

- 42nd SAFE: Reconstruct portions of the sidewalk and many sidewalk ramps for ADA Accessibility. Install curb islands and other improvements to slow vehicle speeds and increase pedestrian and bicyclist safety. Water system improvements include transferring existing services from the 4" main to the existing 12" main. Sewer pipe replacement between Fieldcrest Avenue and Olsen Street.
- 43rd SAFE: Install a combination of sidewalks and shared bike/pedestrian paths along 43rd Avenue from King Road to Howe Street. Install sidewalks and shared bike/travel lane markings along Howe Street from 43rd Avenue to 42nd Avenue. Replace a problematic sanitary sewer line along 43rd Avenue from Rockwood Street to Covell Street.

Update:

- 42nd SAFE: Plans are ready for advertisement for bid with 43rd SAFE.
- 43rd SAFE: Consultant is working towards 90% design. Community comments were solicited via a survey on the project page. Many commenters were excited for a safe walking environment. Some people were concerned with the planned stormwater planters, having generally witnessed poorly maintained facilities. The city has committed to providing maintenance of the facilities as well as the porous pavement shared use path.

Lake Road Improvements

Summary: The Lake Road Improvements Project includes full depth reconstruction of the roadway from 23rd Avenue to Guilford Drive. The road will also be widened to accommodate the existing lane configuration and provide bike lanes in each direction for the full length. This project will install pervious pavement, stormwater planters, traffic signal upgrades at Lake Road and Oatfield Drive, and school zone flasher upgrades. Twelve curb ramps will be upgraded as part of this project. A 50% design open house occurred on February 27. In May, staff notified the public via the city website, project stakeholder email about the delayed construction start date. The news was also be shared in the June Pilot.

Update: Lake Road Improvements received seven bids on December 17th, 2020. The apparent low bidder is Goodfellow, Bros. Inc with a low bid of \$2.94 M. This will increase somewhat as we need to add repaving of part of Willard St. And 23rd Ave. to the contract. We are working on vetting the bidding documents and are planning on the January 19th regular session to recommend council to authorize the city manager to execute a Public Improvements contract to begin work.

Linwood Avenue SAFE Improvements

Summary: Shared bike/ped path on both sides of Linwood Avenue from just north of Harmony Road to Monroe Street. Permanent improvements will be made to the temporary diverter at the Monroe/Linwood intersection. Two well-attended open houses have been held. Extensive outreach with impacted property owners has been ongoing.

Update: The low bidder withdrew their bid, so we are working towards a contract with the D&D Construction. PGE plans to relocate utility poles early have been delayed due to the fires and windstorms, they are rescheduled for January 2021. Project completion is scheduled for fall 2021. PCMS signage boards were placed on Linwood on Dec. 31 to forewarn drivers of construction starting later in January.

Meek Street Storm Improvements

Summary: Project was identified in the 2014 Stormwater Master Plan to reduce flooding within this water basin. The project was split into a South Phase and a North Phase due to complications in working with UPRR. Construction started April 20, 2020 on the South Phase with anticipating completion by June 30, 2020, which is 6 months ahead of schedule.

Update: Meek South Phase is working on finalizing punch list for close out. North Phase Staff is waiting for property and easement documents to move forward with the purchase from the Railroad.

SAFE & SSMP FY 2021 Improvements (Home Ave, Edison St, Wood Ave)

Summary: Project includes the Home Avenue and Edison Street SAFE/SSMP improvements and the Wood Avenue SSMP improvements.

- Home Avenue: Construct sidewalk on one side of Home Avenue from King Road to Railroad Avenue. Repave Home Avenue from King Road to Railroad Avenue. Replace sewer pipe to improve lift station capacity on Harrison Street from 47th Avenue to Home Avenue, and on Home Avenue from Harrison Street to Monroe Street)
- Edison Street: Construct sidewalk on the north side of Edison Street from 35th to 37th Avenue. Repave Edison Street from 35th Avenue to 37th Avenue and install stormwater treatment systems.
- Wood Avenue: Asphalt overlay of Wood Avenue from Railroad Avenue to Park Street.

Update: Drawings have been set-up and work started toward 30% design.

- Home Avenue: A second online survey was completed in November and received 41 responses. Staff presented the proposed sidewalk alignment at the November 9th Hector Campbell Neighborhood meeting. Preliminary plans will be ready to be shared with the public in early 2021, following review by franchise utilities and Public Works.

Harvey Street Improvements

Type Options – Traffic/Parking; ROW: Use, Construction, Tree, Other (name); CIP; GIS

Summary – Explain the project and last item completed.

Update – What is the next major project step/Update item? Include any Update engagement.

Summary: Project includes water service improvements on Harvey Street from 32nd Avenue to 42nd Avenue, on 42nd Avenue from Howe Street to Harvey Street, as well as 33rd Avenue and 36th Avenue. The project also includes sidewalk construction and roadway paving on Harvey Street from 32nd Avenue to 42nd Avenue.

Harvey Street: Topographic surveyor's contract has been signed and the survey will be completed and received by the city by end of September.

FY 2021 Wastewater Improvements

Summary: Project includes replacement of old or high maintenance sanitary sewer mainline at 4 locations: Kent Street, 37th Avenue, Washington Street, and Rio Vista Street.

Update: In-house design to begin this winter for bid advertisement in Spring 2021.

Milwaukie Bay Park

Summary: Provided grant support letters for two state grants. Worked with NCPRD to contract for the dock to be removed and repaired.

Update: Preparing as-builts for ACOE and monitoring plan. Vacated old Harlow ROW.

Wavery Heights Sewer Reconfiguration

Summary: Waverly Heights Wastewater System Reconfiguration was identified in our 2010 Wastewater System Master Plan. The existing sewer collection system is in a residential neighborhood within the City of Milwaukie; some 3,700 feet of pipe may need replacing.

Update: Project delayed until FY 2023.

Monroe Street Greenway

Summary: The Monroe Street Greenway will create a nearly four-mile, continuous, low-stress bikeway from downtown Milwaukie to the I-205 Multi-Use path. Once complete, it will serve as the spine of Milwaukie's active transportation network connecting users to the Max Orange Line, Max Green Line, Trolley Trail, 17th Avenue Bike Path, I-205 path, neighborhoods, schools and parks. Funding grants through ODOT and Metro will allow the city to complete the 2.2 miles of our section of the Monroe Greenway from the Trolley Trail to Linwood Ave in the next five years.

Update: City staff met with ODOT & Metro Project Services Coordinators to propose combining two federal projects related to the Monroe Greenway to improve project delivery efficiency. A memo was sent to ODOT and Metro Transportation Managers to outline the proposal and comments are being received. Work is continuing on schedule with the project prospectus preparation with the intent of the administration of the project for the entire corridors, outside of the OR224 intersection.

Kellogg Creek Dam Removal

Type Options – Traffic/Parking; ROW: Use, Construction, Tree, Other (name); CIP; GIS

Summary – Explain the project and last item completed.

Update – What is the next major project step/Update item? Include any Update engagement.

Summary: Project to remove the Kellogg Creek dam, replace the bridge, and improve fish passage.

Update: North Clackamas Watersheds Council shared the Kellogg-Mt. Scott Watershed Wetland Flood Attenuation Report and Data Sets. This work was funded by the Clackamas Water Environment Service and the analysis was conducted by Kyla Zaret from PSU's Institute for Natural Resources.

TRAFFIC / PARKING PROJECTS, ISSUES

RIGHT-OF-WAY (ROW) PERMITS (includes tree, use, construction, encroachment)

Downtown Trees and Sidewalks

Summary: A downtown business owner applied for a permit to remove 5 trees at 10909 SE Main Street. Peter and Steve met with the applicant to propose retaining the trees by allowing for larger tree wells and raising the sidewalk to allow more space for roots under them. The city has offered to demolish and reinstall the curb; but the property owner will be responsible for replacement of the sidewalk and all future maintenance of sidewalks. Owner expressed concerns that any changes with sidewalk elevation may allow storm runoff to shed towards the front doors of the businesses.

Update: City contracted to have the sidewalk surveyed to help respond to stormwater concerns. Survey data should be available in June.

PRIVATE DEVELOPMENT – PUBLIC IMPROVEMENT PROJECTS (PIPS)

Monroe Apartments - 234 units

Update: Staff has reviewed and commented on construction plans submitted for the project. Construction is anticipated to begin in April, 2021. Planning and engineering staff attended a virtual public meeting on Dec. 14 with the developer, Hector Campbell NDA, Ardenwald NDA and Historic Milwaukie NDA and other community members. Oregon DEQ also attended the meeting. The meeting answered questions on how the developer was going to establish construction safeguards and monitor & check for contaminated soil.

Railroad Estates Subdivision – 6 lot subdivision at Railroad Ave. & 56th Ave.

Update: Staff has reviewed and commented on construction plans submitted for the project.

Walnut Addition Subdivision – 9 lot subdivision at Roswell St. & 33rd Ave.

Update: While the subdivision was platted some 40 years ago, it was never fully constructed. Staff is reviewing construction plans submitted for the project.

Type Options – Traffic/Parking; ROW: Use, Construction, Tree, Other (name); CIP; GIS

Summary – Explain the project and last item completed.

Update – What is the next major project step/Update item? Include any Update engagement.

DOCUMENT ADMINISTRATION

Master Plans

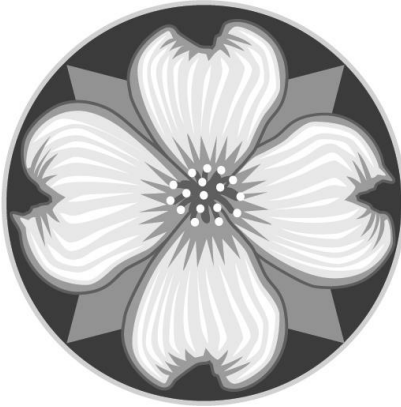
Summary: Water and Wastewater System Master Plans are under contract and are being managed by Peter Passarelli.

Update: Review draft chapters in the master plans.

Document Updates

Summary: Engineering has several items that are reviewed and updated. These include the Public Works Standards, Construction Notes, Special Provisions, Charter Template, databases such as StreetSaver and maps files in ArcGIS.

Update: Engineering staff is meeting to review updates to the construction notes and construction Special Provisions. Engineering staff is meeting to review bond requirements. Engineering staff are reviewing and revising Public Works Standard Drawings. The revised charter template has been completed. Engineering and Public Works have been working to create a climate forward rain garden plant list that will be used in all future CIP projects.



RS Agenda Item

6

Consent Agenda



COUNCIL WORK SESSION

Zoom Video Conference
www.milwaukieoregon.gov

MINUTES

DECEMBER 1, 2020

Council Present: Council President Angel Falconer; Councilors Lisa Batey, Wilda Parks, Kathy Hyzy,
Mayor Mark Gamba

Staff Present: Assistant City Manager Kelly Brooks Community Development Director Leila Aman
City Attorney Justin Gericke Development Project Manager Alison Wicks
City Manager Ann Ober Finance Director Bonnie Dennis
City Recorder Scott Stauffer Municipal Court Judge Kimberly Graves
Court Operations Supervisor Carla Bantz

Mayor Mark Gamba called the meeting to order at 4:01 p.m.

1. Downtown Milwaukie Business Association (DMBA) – Quarterly Update

Ms. Wicks introduced DMBA President Rory Dunnaback. **Mr. Dunnaback** reported on new tenants on Main Street and thanked city staff for their work to help DMBA find ways to bring customers downtown. He reported on the downtown businesses' involvement in the city's miniature umbrella decorating contest.

Mr. Dunnaback reported on DMBA's ideas to help businesses. He noted the City of Portland's limit on food delivery fees for services like GrubHub and suggested Milwaukie could consider a similar fee limit. He suggested the city consider helping business' employees by forgiving city parking pass fees.

Ms. Wicks noted that the delivery fees conversation would likely be brought up by a business owner at the public comment section of the December 1 regular session meeting. **Councilors Batey and Parks** discussed food delivery fees and how to help businesses.

Mr. Dunnaback noted that the local chamber of commerce had developed a business resource office (BRO) to help develop new ideas that can assist businesses. **Ms. Wicks** noted additional local organizations that have developed resources to help businesses.

Councilor Hyzy asked if the DMBA had ideas for how to encourage people to visit downtown businesses during the Christmas Ships parade evenings. **Mr. Dunnaback** reported that the DMBA had stopped planning an event after the state's latest COVID-19 pandemic freeze. He noted the challenge of changing event plans.

Mr. Dunnaback expressed appreciation for retiring Councilor Parks and all she had done for the city.

2. Municipal Court Judge – Update

Judge Graves reported that the state's moratorium on traffic citations that could not be issued due to Department of Motor Vehicle (DMV) office pandemic closures was set to expire at the end of December. She noted that the moratorium's biggest effect on citations was the inability of law enforcement officers to stop people based on expired registration tags or lack of a license plate.

Judge Graves reported on the municipal court's online deferred sentencing program. She commented that the court would soon hold its first video conference attorney trials. She noted she would be extending the waiver on the failure to appear fee and commented on the observations that more people were willing to pay their fine without the failure to appear fee than before when the fee was included.

3. Municipal Court Amnesty program – Update

Judge Graves briefly provided an update on the court's amnesty program and confirmed that cases closed through the program made up a small percentage of the outstanding cases. **Mayor Gamba** asked if Judge Graves had suggestions for how to increase the percentage of people using the amnesty program. **Judge Graves** observed that the information could be sent to social service agencies to help spread the word. The group brainstormed how to best to spread the word about the program.

Ms. Dennis reviewed the program details, noting it began on July 1 and ended August 30. She noted it was the first time Milwaukie had done such a program and she discussed the advertising the city did to promote the program. She confirmed the program did not perform as well as they hoped, with only 1.75% of outstanding cases having been closed through the program. She noted possible reasons why the program was not as successful and noted how the City of Oregon City's program had gone. She observed the program successes and staff's recommendation to continue the program.

Councilor Hyzy remarked that creative outreach could help and commented on the effect the pandemic may have had on the program. She supported the city doing this program again.

Mayor Gamba asked if the program carried a large cost that would prevent it from being ongoing. He noted the benefits of both restoring people's drivers' licenses and the city getting some of the funds it was owed. **Ms. Bantz** explained payment options available to people once their fine was transferred to the collection agency.

The group discussed when the city should continue the program. **Ms. Ober** summarized that Council wanted staff to run the amnesty program at least one more time, to tie it to when taxes are due next year, to further discuss the future of the program, and adjust the program outreach.

Mayor Gamba noted that even if taxes were not due in April 2021, many people paid their taxes early in the new year. **Ms. Ober** suggested the city could start advertising the program in January 2021 and have a longer time period that the program was active.

Council President Falconer asked about Oregon City's program details and **Ms. Dennis** and **Ms. Bantz** noted the differences and similarities to Milwaukie's program.

Judge Graves thanked Councilor Parks for her service to Milwaukie.

4. Adjourn

Mayor Gamba adjourned the meeting at 4:43 p.m.

Respectfully submitted,

Amy Aschenbrenner, Administrative Specialist II

COUNCIL REGULAR SESSION

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2326th Meeting

MINUTES

DECEMBER 1, 2020

Council Present: Council President Angel Falconer; Councilors Lisa Batey, Wilda Parks, Kathy Hyzy, and Mayor Mark Gamba

Staff Present: Assistant City Manager Kelly Brooks
City Attorney Justin Gericke
City Manager Ann Ober
City Recorder Scott Stauffer
Community Development Director Leila Aman
Fleet and Facilities Manager Damien Farwell

Planning Manager Laura Weigel
Police Chief Luke Strait
Police Officers Brad Walther, Brian Russell,
Phillip Windholz
Public Works Director Peter Passarelli
Senior Planner Vera Kolias

Mayor Gamba called the meeting to order at 6:00 p.m.

1. CALL TO ORDER

A. Pledge of Allegiance.

B. Native Lands Acknowledgment.

2. ANNOUNCEMENTS

Mayor Gamba announced upcoming events, including online open houses for city projects, leaf drop-off sessions, and the city's mini umbrella decorating contest and virtual tree lighting ceremony. **Councilor Parks** and **Ms. Ober** noted that mini umbrellas were available for pick-up at downtown Milwaukie businesses.

3. PROCLAMATIONS AND AWARDS**A. Christmas Ships – Proclamation**

Dave Kaiser, Christmas Ships Vice President, remarked on the ships' 2020 season amid COVID-19 pandemic restrictions. **Council President Falconer** and **Councilor Batey** encouraged the public to visit downtown businesses when going to Milwaukie Bay Park to see the ships. **Mayor Gamba** proclaimed Christmas Ships Days in Milwaukie.

B. American Legion Officer and Teacher of the Year – Awards

Mike Wilson, American Legion Post 180 Commander, introduced award recipients Eric Schenck, Milwaukie High School (MHS) teacher, and Milwaukie Police Department (MPD) Officer Walther, and noted their work on behalf of veterans. He reported that Post 180 had received several awards from the American Legion's statewide organization and announced upcoming toy collection and blood drive events that the post would host.

Chief Strait read a letter of commendation for Officers Walther and Windholz for their work to support the Post 180 Corporal Diffie Fund for veterans in need. **Ms. Ober**, **Councilor Hyzy**, and **Mayor Gamba** thanked Officers Walther and Windholz and Mr. Schenck for their work, and Post 180 for their community involvement.

Officer Walther expressed appreciation for the award and for the work of his fellow officers and the Post 180 volunteers. The group noted that donations could be made online to the Corporal Diffie Fund.

Mr. Schenck thanked Council and Post 180 for the recognition. He remarked on MHS' partnership with Post 180.

Jerry Craig, Post 180 Chaplain, noted that Mr. Wilson had been named the Oregon Legionnaire of the year. **Mayor Gamba** congratulated Mr. Wilson and **Mr. Wilson** remarked that the award reflected the post's work.

4. SPECIAL REPORTS

A. COVID-19 Emergency Declaration – Extension

Ms. Ober reported that the city continued to need an emergency declaration to ensure that funding could be received to support the city's pandemic responses.

It was moved by Council President Falconer and seconded by Councilor Batey to extend the emergency declaration related to COVID-19 through February 2, 2021. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Hyzy and Mayor Gamba voting "aye." [5:0]

B. Transportation Carrier Networks (TNCs) – Update

Ms. Brooks noted previous Council discussion about joining the Portland Bureau of Transportation (PBOT) program to regulate car share service providers known as TNCs. She reported that the City of Gresham had joined the PBOT program and Milwaukie staff estimated that Milwaukie would generate about \$21,000 per year through the program. She and **Councilor Batey** noted that the revenue estimate was based on PBOT-provided data about taxicab rides to Milwaukie.

Ms. Brooks asked if Council wanted staff to continue looking at joining PBOT's program.

Councilor Batey remarked that the commitment for the city would be less about the program adoption process and more about the ongoing staff workload. **Ms. Brooks** commented that the workload for code enforcement staff would be less than expected because the program only involved two vendors and would be administered by PBOT.

Mayor Gamba and **Councilor Parks** expressed support for staff continuing to investigate joining the PBOT program. **Council President Falconer** and **Councilor Hyzy** had no strong feelings about moving forward with the program. **Councilor Batey** expressed support for looking into the program and suggested staff also investigate what the city's liability risk would be if joining the program. **Ms. Ober** commented that staff would ask the city's insurance carrier to weigh-in on the risks.

Ms. Brooks summarized that Council wanted staff to keep investigating the possibility of the city joining PBOT's program.

5. COMMUNITY COMMENTS

Mayor Gamba reviewed the public comment procedures and **Ms. Ober** reported that there was no follow-up report from the November 17 community comments.

Tracy Roundy, owner of Gramma's Kitchen Corner restaurant, commented on the challenges of transitioning a sit-down restaurant to an entirely pick-up model and dealing with the food delivery services fees. She reported that the City of Portland had adopted a delivery fee cap and she asked Council to consider adopting a fee limit. The group remarked on the fees charged by delivery services and how Portland's fee cap had been

implemented and enforced. **Ms. Aman** and **Ms. Ober** noted that Council supported looking into the issue and staff would report back at the December 15 regular session.

Mayor Gamba commented on the importance of the community letting Council know when there was a need to address. **Ms. Roundy** remarked on her restaurant's financial situation and thanked city staff for providing information about potential resources.

6. CONSENT AGENDA

Mayor Gamba noted he had questions about items 6. C. and 6. D. that he would submit to staff outside of the meeting.

It was moved by Councilor Hyzy and seconded by Councilor Parks to approve the Consent Agenda as presented.

A. City Council Meeting Minutes:

1. October 20, 2020, Work Session; and
2. October 20, 2020, Regular Session.

B. Resolution 71-2020: A resolution of the City Council of the City of Milwaukie, Oregon, certifying the results of the November 3, 2020, General Election.

C. Resolution 72-2020: A resolution of the City Council of the City of Milwaukie, Oregon, acting as the Local Contract Review Board, authorizing a purchase agreement with R&R Nursery for landscape maintenance services through December 31, 2025 in the amount of \$105,000 per year, escalated per contract.

D. Resolution 73-2020: A Resolution of the City Council of the City of Milwaukie, Oregon, authorizing an amendment to the contract with Tualatin Valley Workshop, Inc. (TVW, Inc.) for janitorial services.

E. Housing Emergency and Renter Protections:

1. Resolution 74-2020: A Resolution of the City Council of the City of Milwaukie, Oregon, extending the housing emergency.
2. Resolution 75-2020: A Resolution of the City Council of the City of Milwaukie, Oregon, maintaining the renter protection measures in Milwaukie Municipal Code (MMC) 5.60 established by Ordinance 2118.

F. Resolution 76-2020: A Resolution of the City Council of the City of Milwaukie, Oregon, adopting City Policy 100.4 Executive Session News Media and updating City Policy 100.3 Media Management.

Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Hyzy and Mayor Gamba voting "aye." [5:0]

7. BUSINESS ITEMS

A. Comprehensive Plan Implementation Project – Update

Ms. Kolias provided an update on the project. She discussed the code audit work done by the hired consultant, the stakeholder interviews conducted by staff and the consultant, and the Comprehensive Plan Implementation Committee (CPIC) meetings and online open house. She reported that stakeholders had expressed interest in making sure the new middle housing would be affordable. She reviewed the outreach work done for the project, including initial participation data for the project's online open house.

The meeting briefly recessed at 7:21 p.m. and reconvened at 7:24 p.m. due to a broadcast technical difficulty.

Ms. Kolias continued to review the data collected during the project's online open house.

Council President Falconer asked why participants were required to register on the Engage Milwaukie website in order to take part in the online open house. She expressed concern that some people might not participate because they didn't want to register. **Ms. Kolias** reported that the decision to require registration on the website had been made by the city's engagement team. She explained the need to know who was responding and engaging in the project. **Ms. Brooks** explained that staff had looked at whether to require registration and had concluded that collecting data about responders was important.

Councilor Batey noted the difference between the number of people who visited the site and the number of people who provided feedback. She agreed with Council President Falconer's concern about requiring participants to register. **Ms. Ober** remarked on the importance of gathering demographic data to address the city's community engagement and equity goals. She also agreed with concerns about requiring participants to register.

Council President Falconer commented on whether demographic data could be collected without requiring someone to register. She was concerned that survey answers were linked to a participant. **Ms. Brooks** said the site had been set up based on the vendor's suggestion to require registration to access most features. She noted there were ways to allow public access to parts of the website without requiring registration. She and **Council President Falconer** commented on whether a registered participant could provide anonymous survey responses. **Ms. Brooks** noted the need to identify and follow-up with participants. She confirmed she'd look into it.

The group discussed the impacts of shifting from in-person to online open houses due to the pandemic. They commented on how this could change both how participants respond to surveys and the type of demographic data collected by the city. It was noted that the Comprehensive Plan implementation was one of the first city projects to use the new Engage website and the city was learning how to best use it.

Ms. Kolias reported that the city had not received any printed survey responses. She noted that the next online open house would be formatted differently. She provided an overview of how the consultants approached neighborhood conditions and proposed zoning related to parking, trees, and middle housing options. She provided a summary of recent CPIC conversations about housing and individual neighborhood contexts. She noted the project's timeline and planned community engagement activities.

B. Amendment to the Agreement with the North Clackamas Parks and Recreation District (NCPRD) – Resolution

Ms. Brooks reviewed the proposed changes to the NCPRD District Advisory Board (DAB) membership and noted that Council was required to approve any changes to the DAB. She explained that the changes would increase the board to 11 members who would represent geographic areas in the district. She explained that in response to concerns previously expressed by Council, staff had included in the bylaws a requirement that the district's population be reviewed periodically. She noted that the bylaws would not be included in the intergovernmental agreement (IGA) between the city and NCPRD.

Councilor Parks remarked on the challenges faced by the DAB in coming to agreement on the bylaw changes. She noted that the DAB would be renamed to the District Advisory Committee (DAC). She reported that under the new bylaws the city would be guaranteed two seats on the DAC.

Mayor Gamba observed that most of the area in the proposed zone 4 of the DAC was in the city's urban growth management area (UGMA). He asked what would happen when the city annexed that area, and if the two zone 4 seats would become city representatives. **Councilor Parks** commented that the geographic boundaries had been drawn on the idea that there would be one zone representative for every 10,000 people. She believed when the city annexed areas it would lead to the city gaining a representative on the DAC and unincorporated areas losing a seat. She and **Mayor Gamba** discussed how the DAC geographic and community center-based zones were laid out and how representatives from each zone would be chosen.

Councilors Batey and Parks remarked that the proposed bylaws did not specifically say how the city would select its representatives other than the zones would nominate their representatives for approval by the NCPRD Board. The group noted that the NCPRD Board had been and would continue to be the appointing authority for the DAC and that the city's representatives did not have to be Council members.

The group commented on whether the city should be concerned that the city was not called out as a sub-area in the proposed bylaws. **Ms. Brooks** noted that the city's IGA with NCPRD also called out that DAC representatives would be nominated by Council. She noted there was urgency to approve the IGA amendment before the end of the year.

It was moved by Councilor Parks and seconded by Councilor Batey to approve the resolution authorizing an amendment to the 2008 cooperative intergovernmental agreement with the North Clackamas Parks and Recreation District. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Hyzy and Mayor Gamba voting "aye." [5:0]

Resolution 77-2020:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, AUTHORIZING AN AMENDMENT TO THE 2008 COOPERATIVE INTERGOVERNMENTAL AGREEMENT WITH THE NORTH CLACKAMAS PARKS AND RECREATION DISTRICT.

Councilor Parks remarked on the multi-year effort to review and update the DAC bylaws.

8. PUBLIC HEARING

A. None scheduled.

9. COUNCIL REPORTS

A. Legislative Session Preview – Discussion

Ms. Brooks provided a preview of the 2021 Oregon State Legislative session and the possibility of the legislature calling a special session before the end of 2020. She reviewed elements of the governor's proposed budget that would impact the city and the League of Oregon Cities' (LOC's) legislative priorities. She and **Councilor Hyzy** noted the I-205 project had not been made a top priority in the governor's budget or by the LOC.

Ms. Brooks asked for Council feedback on how she should track legislation during the 2021 session. **Mayor Gamba** and **Councilor Hyzy** noted bills they would be tracking, including energy-related measures. **Ms. Ober** remarked on the involvement of city staff in support of specific bills. She noted Ms. Brooks' workload and asked Council to weigh-in on their expectations of Ms. Brooks' time during the legislative session.

Council President Falconer expressed interest in tracking legislation related to second mortgages and affordable housing. **Mayor Gamba** and **Councilor Batey** discussed a proposal to establish a state bank which could be done by voters or cities. They noted a state bank could be used to support legal marijuana businesses. **Councilor Hyzy** noted the climate-related bills should not need much of Ms. Brooks time.

The group discussed whether the city should think about hiring a lobbyist to advocate on its behalf. They noted ballpark costs of hiring a lobbyist and long-term big-project issues a lobbyist could help the city promote in the legislature.

Ms. Brooks summarized which bills Council would be tracking and how she would approach them throughout the legislative session. The group agreed that the legislative input discussion item should remain on Council regular session agendas and that Ms. Brooks would not be expected to write staff reports or keep a bill tracking spreadsheet. They noted that the LOC maintained a spreadsheet of bills Council could reference.

Councilor Batey, Ms. Brooks, and Ms. Ober noted that they had not heard anything about annexations being proposed in the 2021 legislative session.

10. ADJOURNMENT

It was moved by Councilor Parks and seconded by Council President Falconer to adjourn the Regular Session. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Hyzy and Mayor Gamba voting “aye.” [5:0]

Mayor Gamba adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Scott Stauffer, City Recorder

COUNCIL STUDY SESSION

Zoom Video Conference
www.milwaukieoregon.gov

MINUTES

DECEMBER 8, 2020

Council Present: Council President Angel Falconer; Councilors Lisa Batey, Wilda Parks, Kathy Hyzy, Mayor Mark Gamba

Staff Present: City Manager Ann Ober
City Recorder Scott Stauffer
Climate Action & Sustainability Coordinator
Natalie Rogers

Fleet & Facilities Manager Damien Farwell
Public Works Director Peter Passarelli

Mayor Gamba called the meeting to order at 5:12 p.m.

1. Council Goal Update: Climate Action Plan (CAP)

Ms. Rogers provided an update on the city's climate action goals and an overview of related city programs. She and **Mr. Passarelli** discussed the community green tariff program that city was working on with Portland General Electric (PGE). They discussed potential legislative pathways for the program and noted other climate campaigns and programs that different community partners were working on.

Eric Underwood, PGE, provided an overview of PGE's new climate goals. **Mayor Gamba** expressed support for the goals and was interested in the various community projects. He underscored how important it was to act quickly on the climate crises and group agreed that they felt the urgency of climate action.

Ms. Rogers summarized the details of the draft memorandum of understanding (MOU) between the city and PGE. She noted that it would be brought to Council for consideration at the December 15 regular session meeting.

Mr. Farwell noted the Energy Trust of Oregon's (ETO) Strategic Energy Management (SEM) program. He explained that the SEM guided policy, facility, and operational changes to reduce energy use in city buildings. He noted improvements the city had made and provided a chart demonstrating energy consumption savings over time.

The group discussed energy efficiency updates at city facilities. **Mr. Passarelli** noted that 2020 was not a standard year and was not ideal to measure how buildings typically consumed energy. He thanked city staff for their work on the SEM program.

Ms. Rogers provided an update on the city's Home Energy Score (HES) program. She noted the average HES score and provided an overview of the city's outreach and engagement. She explained that the City of Portland's HES program report showed their program was successful and that more compliance was needed. She presented Earth Advantage's Green Building Registry that stores HES scorecards and noted the benefits of using the registry. The group discussed HES program details.

Ms. Rogers discussed both the state's 2021 base building code and the reach building code that were under development. The reach building code is currently a voluntary code that has higher climate efficiency standards. She noted current discussions about a local amendment process to adopt the reach code. She reported that there was uncertainty about whether electric vehicle (EV) regulations belonged in building or land use sections

of the municipal code. The group discussed the increased use of EVs and the logistics of installing EV chargers in new multi-family building complexes. **Mayor Gamba** and **Councilor Batey** noted the city had multiple multi-family buildings in the pipeline and should move quickly to require EV chargers be installed. **Ms. Ober** noted it was a national discussion. The group discussed the home builders' association involvement in state control over building codes. **Ms. Rogers** confirmed that the base code was set by the state Building Codes Division (BCD) and explained their process of developing and adopting code. The group commented on the BCD's 2021 draft code and agreed that it was not much of an improvement over the current code.

Ms. Rogers provided an update on the city's tree canopy goal and noted that the city had updated its public tree code. **Mr. Passarelli** confirmed the city had worked with local watershed councils to plant 1,600 trees in 2020. **Ms. Rogers** noted the city's Comprehensive Plan implementation process work included the development of a private property/residential tree code. She noted engagement efforts had shown the community's support for protecting trees.

Mr. Passarelli explained the city's upcoming work with a consultant to do a street tree pilot program inventory to better understand the scope of work that a full tree inventory will take. **Mayor Gamba** asked how having a street tree inventory would help in reducing carbon. **Ms. Rogers** explained it would identify the health of the trees and the diversity of the species, which will help with replacing trees and knowing where to plant trees. She noted the City of Portland's inventory had helped them realize they had an overpopulation of maple trees, so they adjusted their planting plans to increase the species diversity which reduces the potential impacts of pests or parasites.

Ms. Rogers discussed public engagement and outreach efforts, including the successful Arbor Day 2020 event and upcoming events. She summarized the city's climate action plan accomplishments from 2019/2020, including in areas of building energy and efficiency and increasing and promoting EV vehicles. **Councilor Hyzy** commented on the feasibility of requiring electric bike chargers be installed as part of the discussion about adding EV vehicle charging stations to multi-family buildings.

Ms. Rogers commented on additional staff accomplishments including working with community stakeholders on various projects and the development of the urban forest program. She provided a list of 2021 priorities, which included a greenhouse gas inventory, the city's 2021 solar goal, and a Community Green Tarif. She and **Mr. Passarelli** thanked everyone who helped with climate action goal projects. **Mayor Gamba** and the group thanked city staff for their work.

The group commented on the city's successful greenhouse maintained by the city's Natural Resource Coordinator Julian Lawrence.

2. Adjourn

Mayor Gamba adjourned the meeting at 7:20 p.m.

Respectfully submitted,

Amy Aschenbrenner, Administrative Specialist II

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Dec. 8, 2020

Reviewed: Amy Aschenbrenner, Administrative Specialist II

From: Scott Stauffer, City Recorder

Subject: **Establish 2021 Council Meeting Dates**

ACTION REQUESTED

Council is asked to designate its regular meeting schedule for calendar year 2021.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

Council sets its meeting schedule by adopting a resolution at the beginning of each calendar year.

January 7, 2020: Council adopted [Resolution 2-2020](#), establishing its 2020 meeting schedule.

April 21, 2020: Council adopted [Resolution 25-2020](#), revising its 2020 meeting schedule by adding a clause that would allow for a different regular session meeting start time.

ANALYSIS

Council is required by Milwaukie Municipal Code (MMC) 2.04.070 to provide notice of its regularly scheduled meeting times and locations. The proposed resolution establishes the dates and times of the work, regular, and study session meetings.

Work sessions are held before regular sessions on the same day and are informal meetings where Council may consider a limited number of agenda items but may not take any official action. Regular sessions are formal business meetings where ceremonial and business items are considered and acted upon. Work and regular sessions have historically been held on the first and third Tuesdays of each month.

Study sessions are informal meetings where one or two topics may be considered in-depth. These meetings have typically been held on the second Tuesday of each month.

In recent years, regular session meetings have started at 6 p.m. But, with the onset of the COVID-19 pandemic in March 2020, Council directed staff to revise its meeting schedule resolution to provide flexibility in establishing when regular session meetings start. Accordingly, staff prepared, and Council adopted R25-2020. Since April, all but one regular session meeting has started at 6 p.m.

Most Council meetings have been held in-person at city facilities such as City Hall, the Public Safety Building (PSB), and the Ledding Library. Due to COVID-19, however, Council conducted meetings via Zoom video conference for most of calendar year 2020. The proposed resolution includes new language that notes the logistical need to meet via video conference.

BUDGET, CLIMATE, & WORKLOAD IMPACTS

None.

COORDINATION, CONCURRENCE, OR DISSENT

Staff has not received any requests to change the Council meeting schedule.

STAFF RECOMMENDATION

Staff recommends Council adopt the proposed resolution to establish its 2021 meeting calendar.

ALTERNATIVES

Council may direct staff to set different meeting dates and times for its regular meetings.

ATTACHMENTS

1. Resolution



COUNCIL RESOLUTION No.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ESTABLISHING THE CITY COUNCIL'S 2021 MEETING SCHEDULE.

WHEREAS, the Milwaukie City Charter requires the City Council to hold a regular meeting in the city at least twice a month at a time and place that it designates; and

WHEREAS, Milwaukie Municipal Code (MMC) 2.04.070 states that the City Council must provide notice of its regular meeting times and locations; and

WHEREAS, the City Council adopted Resolution 2-2020, which established that regular session meetings would be held on the first and third Tuesday of each month during the year 2020.

Now, Therefore, be it Resolved by the City Council of the City of Milwaukie, Oregon:

Section 1. Regular Session City Council meetings will be held on the first and third Tuesday of each month at 6:00 p.m., or at a different time if special circumstances warrant, in the Council Chambers at City Hall, 10722 SE Main Street, or via video conference, or at a designated alternate location as required and allowed by the Public Meetings Laws of the State of Oregon.

Section 2. The City Council may schedule work or study sessions, if deemed necessary by the members, and hold them either before or after the regular session or on alternative meeting dates. Further, the City Council may cancel any work session or study session if there are insufficient agenda topics to warrant convening a meeting.

Section 3. The city recorder is directed to provide notice to the public of all City Council meetings as required by law.

Section 4. Resolution 25-2020, adopted April 21, 2020, is repealed.

Section 5. This resolution is effective **January 5, 2021**.

ATTEST:

Mark F. Gamba, Mayor

APPROVED AS TO FORM:

Scott S. Stauffer, City Recorder

Justin D. Gericke, City Attorney

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Reviewed: Amy Aschenbrenner, Administrative Specialist II

From: Scott Stauffer, City Recorder

Subject: **Designating Papers of Record for 2021**

Date Written: Dec. 8, 2020

ACTION REQUESTED

Council is asked to designate the city's newspapers of record for calendar year 2021.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

Since 1992, the Council has adopted an annual resolution designating the city's papers of record.

[January 7, 2020](#): Council adopted [Resolution 3-2020](#) establishing the 2020 papers of record.

ANALYSIS

To ensure that the people of Milwaukie are informed about the work of their government, and pursuant to Oregon Revised Statute (ORS) 192.620, the city is required to provide public notice of all "deliberations and decisions" of a governing body. To comply with the law, the city posts meeting notices online, in The Pilot newsletter, and on bulletin boards at city facilities. The city may also post certain decisions and issues in local newspapers.

To ensure that the papers of record continue to meet the definition of a paper of "general circulation" as required by statute. The three papers identified in the proposed resolution are The Oregonian, The Clackamas Review, and The Daily Journal of Commerce (DJC). These papers satisfy the statutory definition as they serve the Milwaukie area, and in the case of the DJC, reach necessary audiences for project bidding and contracting purposes. These papers have been the city's papers of record for many years and, in the case of The Clackamas Review, the city has used it since the 1950s when it was The Milwaukie Review.

BUDGET, CLIMATE, & WORKLOAD IMPACTS

None.

COORDINATION, CONCURRENCE, OR DISSENT

Staff has not received any requests to change the city's papers of record.

STAFF RECOMMENDATION

Adopt the proposed resolution designating the papers of record.

ALTERNATIVES

Council may direct staff to set identify different newspapers to designate as papers of record.

ATTACHMENTS

1. Resolution

COUNCIL RESOLUTION No.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
DESIGNATING PAPERS OF RECORD FOR CALENDAR YEAR 2021.**

WHEREAS, Oregon Revised Statute (ORS) 192.620 requires the public be informed of “the deliberations and decisions” of the governing body; and

WHEREAS, ORS 193.010 defines a newspaper of general circulation and ORS 193.020 defines a newspaper in which public notices may be published; and

WHEREAS, The Clackamas Review, The Oregonian, and The Daily Journal of Commerce meet city public noticing needs and state law requirements.

Now, Therefore, be it Resolved by the City Council of the City of Milwaukie, that The Clackamas Review, The Oregonian, and The Daily Journal of Commerce are designated as the papers of record for the City of Milwaukie for calendar year 2021.

Introduced and adopted by the City Council on **January 5, 2021**.

This resolution is effective immediately.

Mark F. Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:

Scott S. Stauffer, City Recorder

Justin D. Gericke, City Attorney

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Dec. 8, 2020

Reviewed: Peter Passarelli, Public Works Director, and
Amy Aschenbrenner, Administrative Specialist II

From: Scott Stauffer, City Recorder

Subject: Citizens Utility Advisory Board (CUAB) Appointment

ACTION REQUESTED

As outlined in the Milwaukie Municipal Code (MMC), Council is asked to consider approving a resolution making an appointment to the CUAB.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

On April 1, 2020, position 1 became vacant when Vince Alvarez completed his third successive term on the board and became ineligible for reappointment.

In response to this vacancy, the city recruited volunteers to apply for the board. During the spring, summer, and fall of 2020, several applications were received. On December 7, an interview panel that included two members of Council, the staff liaison to the board, and the board chair, met and interviewed two candidates. The individual named below has been nominated by the interview panel for appointment to the board.

ANALYSIS

Authority to fill city board and committee (BC) vacancies is granted to the Mayor and Council by Section 26 of the City Charter. To fill vacant positions, members of Council along with appropriate staff liaisons and committee chairs recruit volunteers and usually conduct interviews from applications received by the city. Interviews are not required by the MMC. Appointed individuals serve for a term length determined by the MMC. Upon the completion of a term, if the individual is eligible, they may be reappointed by Council to serve another term.

Committee appointments are made when a term has expired or when a position has been vacated. Position terms generally expire in March or June, but appointments are also made as needed to fill vacancies. Some committees have positions nominated by neighborhood district associations (NDAs) instead of by an interview panel. NDA-nominated appointments are noted if applicable.

All board and committee positions are term-limited, meaning there is a limit to the number of times that members can be re-appointed. The nominated individual would be appointed to a term that has already started and they will serve a zero-term through March 31, 2022.

Corey Hester has been nominated to fill position 1. He grew up in the Milwaukie area and has lived in the city for seven years. Mr. Hester is a security professional at Nike and has over twenty years of military training and service.

BUDGET, WORKLOAD, AND CLIMATE IMPACTS

There are no fiscal, workload, or climate impacts associated with the recommended actions.

COORDINATION, CONCURRENCE, OR DISSENT

Staff worked with Council members and the CUAB staff liaison and chair to conduct interviews and confirm this nomination.

STAFF RECOMMENDATION

Staff recommends the following appointment:

Citizens Utility Advisory Board (CUAB): 2-year terms, limit of 3 consecutive terms.

Position	Name	Term Start Date	Term End Date
1	Corey Hester	1/5/2021	3/31/2022

ALTERNATIVES

Council could decline to make the recommended appointment which would result in a continued vacancy on the committee.

ATTACHMENTS

1. Resolution

COUNCIL RESOLUTION No.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
MAKING AN APPOINTMENT TO THE CITIZENS UTILITY ADVISORY BOARD (CUAB).**

WHEREAS, Milwaukie Charter Section 26 authorizes the Mayor, with the consent of the Council, to make appointments to boards and committees; and

WHEREAS, a vacancy exists on the CUAB; and

WHEREAS, the city received applications and convened a panel of Council members, the board chair, and staff liaison to conduct interviews of qualified applicants; and

WHEREAS, the interview panel has nominated the following individual for appointment to the board:

Citizens Utility Advisory Board (CUAB):

Position	Name	Term Start Date	Term End Date
1	Corey Hester	1/5/2021	3/31/2022

Now, Therefore, be it Resolved by the City Council of the City of Milwaukie, Oregon, that the individual named in this resolution is appointed to the identified city board, committee, or commission for the term dates noted.

Introduced and adopted by the City Council on **January 5, 2021**.

This resolution is effective immediately.

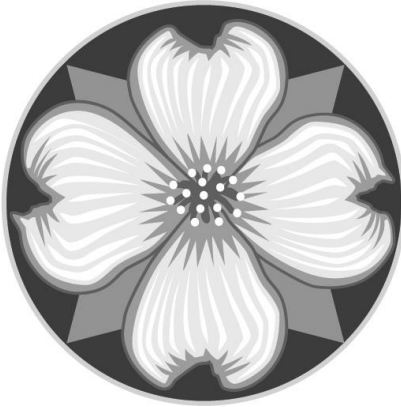
ATTEST:

Mark F. Gamba, Mayor

APPROVED AS TO FORM:

Scott S. Stauffer, City Recorder

Justin D. Gericke, City Attorney



RS Agenda Item

7

Business Items

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Dec. 22, 2020

Reviewed: All City Directors

From: Kelly Brooks, Assistant City Manager

Subject: **2021 Council Committee Assignments**

ACTION REQUESTED

Review and discuss 2021 City Council committee assignments and make revisions prior to adoption.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

Every January, Milwaukie City Council updates which of its members serve on various intergovernmental and regional advisory bodies.

ANALYSIS

As a result of Wilda Parks' departure from council there are several vacancies to fill. Councilor Parks also served on several county advisory committees which may no longer have city representation. Staff have highlighted in yellow the positions that were filled by Councilor Parks so that they are easy to identify.

Staffing assignments will be further refined before final adoption as the assistant city manager receives input from department directors and city manager.

BUDGET, CLIMATE, & WORKLOAD IMPACTS

None

COORDINATION, CONCURRENCE, OR DISSENT

None.

STAFF RECOMMENDATION

None.

ATTACHMENTS

1. 2021 Council committee assignments

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Audit Committee	The City of Milwaukie created an Audit Committee of the Milwaukie City Council to ensure that audits of the City's financial statements are completed annually in accordance with Oregon state law, to share oversight responsibility of the City's independent auditors with management, and to assist City management in the review and selection of the City's independent auditor (Res. No. 56-2012).	The Audit Committee is to consist of one member of the City Council and one member of the City Budget Committee each appointed by the Council for two-year staggered terms and two citizen members with an interest in City government financial operations, with preference first given to a Certified Public Accountant residing within City limits and second to a Certified Public Accountant with City affiliation, also for a two year term.	<u>Kathy Hyzy</u>		Bonnie Dennis	Yes	Meetings are held at least twice annually
Boards, Committees, and Commissions (BCC) Selection Committee	Purpose is to interview citizens who have applied to serve on citywide Boards, Committees, and Commissions.	Comprised of the Mayor, rotating Councilor, and Staff Liaison.	<u>Mayor: Mark Gamba</u> <u>Councilor: Rotating</u>		Scott Stauffer, Amy Aschenbrenner	Yes	Interviews are held as needed.
Budget Committee	The Budget Committee is established in accordance with the provisions of ORS 294.336 to review the annual city budget document as prepared by the city budget officer and to recommend an approved budget to the City Council for adoption.	The Committee includes five City Councilors plus an equal number of City residents who are registered voters. The Council appoints the citizen members for four-year terms. The Budget Committee meets as directed by City Council. Typically, the budget preparation meetings are held in the early spring, with additional meetings scheduled as needed and to review revenue and expenditure reports.	<u>Mayor and Council</u>		Bonnie Dennis	Yes	Meetings are held quarterly
City Hall Blue Ribbon Committee (CHBRC)	Advisory group to assist in developing goals for the repurposing of the current city hall site.	16 members: a councilor; a planning commissioner; 1 member each from the Design and Landmark Committee (DLC), Tree Board, Arts Committee, and Parks and Recreation Board (PARB); a North Clackamas School District board member; a Milwaukie Historical Society member; a downtown Milwaukie businesses member; and one resident from each of the city's seven neighborhoods.	<u>Angel Falconer</u> Wilda Parks		Alison Wicks, Scott Stauffer	Yes	TBD – 4-5 meetings over a 6-month period in 2020

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Clackamas Cities Association (CCA)	12 cities in Clackamas County get together for dinner and speaker events to share ideas and to network.	City of Lake Oswego provides general coordination for cities.	<u>Mayor and Council</u>		Ann Ober, Kelly Brooks, Scott Stauffer	No	Dinners are held monthly. Typically, dinners are held on the third Thursday of the month.
Clackamas County Budget Committee	Citizen based budget committee appointed by Clackamas County Commissioners	Per Clackamas County Charter	Wilda Parks		N/A	No	Meetings are held as needed.
			(Clackamas County Appoints)				
Clackamas County Business Alliance	The Alliance has direct and ongoing contact with local, regional, state and federal policy makers on issues of importance to Clackamas County business. Our relationships with key decision-makers and their staff allows for positive and constructive dialogue on business issues.	Public/private membership	Wilda Parks		Leila Aman, Vera Kolias	No	The committee meets on the second Wednesdays of the month from 7:30am to 9:00am at Jordan Ramis, 2 Centerpointe Dr., 5th Floor, Lake Oswego, OR 97035
Clackamas County Coordinating Committee (C-4)	C-4 was founded by the County to promote a partnership between the County, its Cities, Special Districts. Hamlets. Villages and C-4 provides Councilors with an opportunity to network and work on building consensus on regional issues.	Voting membership shall consist of one elected representative and an elected alternate appointed by the City Council	Primary: Kathy Hyzy Alternate: Wilda Parks		Ann Ober, Kelly Brooks	Yes	Meetings are held on the first Thursday of the month starting at 6:45 p.m. in the Public Services Building of Clackamas County.
Clackamas County Coordinating Committee (C-4) – Metro Sub-Committee	C-4 members who are within the Metro jurisdiction shall be a subcommittee of C-4 named Metro subcommittee to discuss JPACT and MPAC issues. This subcommittee shall at a minimum be the body which nominates and elects cities’ representatives to: JPACT, MPAC, TPAC, MTAC, respectively.	Nominations and elections shall occur in November of each even numbered year in accordance with Metro Charter requirements.	Primary: Kathy Hyzy Alternate: Wilda Parks		Ann Ober, Kelly Brooks	Yes	Meetings are held on the third Wednesday of the month from
Clackamas County Economic Development Commission (EDC)	Advise and make recommendations to the Board of County Commissioners (BCC) on matters pertaining to the support and growth of a balanced, sustainable economy within the county and cities within the County.	The voting membership of the EDC shall consist of a maximum of twenty-five (25) voting members (“Members”), appointed by the BCC. A majority of the EDC Members shall be from the private sector. The EDC will actively solicit nominations from businesses in Clackamas County’s cities.	Wilda Parks		Leila Aman	No	7:30 a.m. to 9:00 a.m. in the Public Services Building of Clackamas County.
Clackamas County Fire District #1 District Board Subcommittee	Purpose is to discuss collaborative opportunities, long-term facility needs, emergency preparedness, impacts of compression, and other challenges facing communities being served.	Subcommittee consists of two Fire Board members and two Council Members appointed by respective jurisdiction.	Lisa Batey Angel Falconer		Ann Ober, Kelly Brooks	Yes	Development Services Building 150 Beavercreek Rd. Oregon City, OR 97045

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Clackamas County Library District Advisory Committee	Purpose is to advise the Clackamas County Library Service District (Board of County Commissioners) to support two county libraries and ten city libraries.	Committee involves 10 members that are typically appointed by respective library board. The advisory committee was created after the 2008 District creation.	(Recommendations for this Committee come from the Library Board.)		Katie Newell	No	Meetings are held as needed.
Clackamas County Mayor and Chair	Broad topics that fall outside the scope of C4.	Ad hoc group – no formal appointment process.	<u>Mark Gamba</u>		Ann Ober	No	Oregon City Library
Community Action Board	Members are appointed by the Clackamas County Board of County Commissioners. The group advocates both locally and at the state level on issues related to people and households with low-incomes.	Board is run by Clackamas County. 8 members and one alternate.	<u>Mark Gamba</u> <u>Alternate: Yelena Voznyuk</u>		Kelly Brooks	No	Meetings are held as needed.
Comp Plan Implementation Committee	Limited duration city committee formed to review code concepts and provide input on proposed amendments to MMC that is consistent with comp plan policies and HB 2001.	Members are appointed by Milwaukie City Council	<u>Lisa Batey</u>		Vera Kolias	Yes	
Kellogg for Coho	The project will remove the Kellogg Dam, address contaminated sediments, re-establish fish passage, and restore riparian habitat for endangered salmon and native wildlife.	Not a formal committee created by Council via Resolution	<u>Mark Gamba</u> <u>Lisa Batey</u>		Kelly Brooks, Peter Passarelli	No	Meetings are held as needed.
Kellogg Good Neighbor Committee	The Committee's purpose is to recommend to City Council how "good neighbor funds" should be spent. This fund was established through the Intergovernmental Agreement between the City of Milwaukie and Clackamas County Service District #1 for the provision of wastewater treatment services. CCSD deposits \$1.00 per Edu of the city's connections.	The Committee is comprised of seven members with staff from Milwaukie and CCSD#1 providing assistance in ex officio positions: Two members from Island Station and Historic NDAs, 1 citizen at large, 1 downtown property owner or business, 1 City council member.	<u>Kathy Hyzy</u>		Peter Passarelli	Yes	Meetings are held every other month on the second Tuesday evening at 5:30 p.m. at the Kellogg Treatment Plant.

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
League of Oregon Cities	Legislative Committees (any councilor can participate)	LOC Energy Policy Committee Community Development Committee	<u>Kathy Hyzy</u> Wilda Parks		Kelly Brooks, Ann Ober	Yes	
Local Contract Review Board	Purpose is to review and adopt public contracting rules and findings as to amendments of professional services contracts.	Established via Resolution by Council.	<u>City Council</u>		Kelli Tucker	Yes	Meetings are held as needed.
Metro Joint Policy Advisory Committee on Transportation (JPACT)	Makes recommendations to Metro Council on Recommends transportation priorities and develops transportation plans for the region. Metro Council must adopt recommendations before they become transportation policies.	Section 2.19.090(b) of the Metro Code and Article Comprised of 17 members that serve as elected officials or representatives of transportation agencies across the region. Membership includes one city representative and one alternate from Clackamas County. Member and Alternate must be from different cities. Selection of Member and Alternate is by the cities within the county. Term of appointment is two years.	Kathy Hyzy will attend for (Representatives to this committee are appointed by C-4.)			Yes	Meetings are held on the third Thursday of the month, Meetings may be attended by the Council representative that serves on C4.
Metro Mayor's Consortium	Advocate at Metro and State on issues that affect all metro cities.	Membership limited to 20 local mayors of the Portland Metro Region.	<u>Mark Gamba</u> Executive Committee Energy and Climate (Chair) Transportation and Land Use housing and Homelessness Employer Benefits and General Government		Ann Ober, Kelly Brooks	Yes	Meetings are held monthly on Wednesdays during lunchtime.
Metro Policy Advisory Committee (MPAC)	Established by the Metro Charter in 1992, MPAC advises the Metro Council on the amendment or adoption of the Regional Framework Plan While MPAC advises the Metro Council on growth management and land use issues at the	Section 26 of the Metro Charter establishes MPAC membership.	No Milwaukie rep at this time but Kathy Hyzy will attend for informational purposes as her schedule allows.			Yes	Meetings are held on the second and fourth Wednesdays of the month, from 5:00 p.m. to 7:00 p.m. in the Metro Council Chambers. Meetings may be attended by the Council representative that serves on C4.
Milwaukie Center/Community Advisory Board (C/CAB)	The Milwaukie Center/Community Advisory Board is the primary policy advisor to Milwaukie Center staff and the North Clackamas Parks District Advisory Board.	Positions are applied for by individuals and appointed by C/CAB and County Board of Commissioners	<u>Siri Bernard</u>		Kelly Brooks	No	Meetings are held on the second Friday of every month at 9:30 a.m. at the Milwaukie Center.
Milwaukie Rotary	Purpose is to promote and support community philanthropy and volunteerism.	The Rotary Club of Milwaukie is one of over 34,000 Rotary clubs worldwide.	Wilda Parks (Member)		Luke Strait Leila Aman	No	Meets every Tuesday at Gray Gables Estates from noon to 1:15 p.m. *Council member is asked to attend once a month.
North Clackamas Chamber of Commerce and Public Policy Team	Purpose is to discuss policy issues in front of the Chamber for position consideration.	Representatives appointed by the Chamber Board.	Suggest councilors rotate through, but always have a presence		Leila Aman Vera Kolias Kelly Brooks Ann Ober	No	Meetings are held on the first Monday of the month from 12 p.m. to 1:15 p.m. at the Chamber Offices.

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
North Clackamas Parks and Recreation District Advisory Board (DAC)	Purpose is to make recommendations to the District Board of Directors on the design, planning and development of parks and the provision of recreational programs in the district.	Section E(2) of the May 1, 1990 Agreement between Clackamas County and the City provide for representation to the DAC. City Council appoints the DAC member.	<u>Wilda Parks</u>		Kelly Brooks	No	DAB meets monthly on the second Wednesday of every month from 5:00 to 7:00 PM
North Clackamas Social Needs Roundtable	Purpose is to prevent the spread of homelessness and food insecurity in Clackamas County.	Ad Hoc Committee comprised of school district, county, city, nonprofit, and private sector officials.	<u>Angel Falconer</u>		Leila Aman	No	Meetings are held as needed. Typically, two to three times per year at a Milwaukie Church.
North Clackamas Watershed Council	The North Clackamas Watershed Council's purpose is to advocate for the protection and enhancement of the watersheds' fish and wildlife habitat and improve water quality through partnership with public and private entities, habitat restoration projects, community education and outreach, and strategic planning.	The number of Council Representatives may vary between a minimum of four (4) and a maximum of thirty (30). A minimum of one position will be reserved for each of the following watersheds and sub-basin areas; Upper Kellogg, Lower Kellogg, Lower Mt Scott, Dean, Middle Mt Scott/Cedar, Phillips, Upper Mt Scott, Minthorn Spring, Boardman Creek, River Forest, and Rinearson Creek. The term of office for Council Representatives shall be three years.	Primary: <u>Lisa Batey</u> Alternate: <u>Wilda Parks</u>		Peter Passarelli	No	Meetings are held on the third Wednesday of the month from 6:00 p.m. to 8:00 p.m. at Oak Lodge Sanitary District.
Homeless Solutions of Clackamas County (HSCC)	HSCC's purpose is to bring together citizens, agencies, governments, churches, businesses, and schools in the Oregon City region to create partnerships that reduce homelessness.	Steering committee made up of co-founders and representatives of agencies, governments, churches, businesses, and schools.	<u>Angel Falconer</u>		Christina Fadenrecht	No	Meetings are held on the second Wednesday of the month from 2:00 p.m. to 3:30 p.m. at Providence Community Center in Oregon City. *Steering committee is expected to attend community meetings quarterly.

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Oregon Mayors Association (OMA), Portland Metro Region Team	<p>Purpose is to create a forum for discussing a wide variety of issues, and, most importantly, a unified voice in Salem.</p> <p>Established in 1972, the Oregon Mayors Association is a voluntary association of persons who hold the office of mayor.</p> <p>OMA is recognized as an affiliate organization in cooperation with the League of Oregon Cities.</p> <p>Over two-thirds of Oregon mayors are active members of OMA.</p>	<p>The leadership of the OMA is vested in a Board of ten directors which include a President, President-elect, Secretary-Treasurer, Immediate Past President and six members at-large.</p> <p>The Immediate Past President and the Secretary-Treasurer serve as ex-officio-Directors. The Secretary-Treasurer position is a nonvoting position held by the Executive Director of the League of Oregon Cities</p> <p>Board members are elected at the annual meeting of the OMA, held at the League of Oregon Cities' Annual Conference. The OMA constitution requires that consideration be given to geographic and size diversity on the Board.</p>	<u>Mark Gamba</u>		Ann Ober, Kelly Brooks	Yes	Meetings are held as needed either by way of teleconference or at League of Oregon Cities' Meetings.
Regional Elected Forum – Tri-City Service District and Clackamas County Service District No. 1	The elected forum includes representation from the cities of Gladstone, Happy Valley, Milwaukie, Oregon City, West Linn, the unincorporated areas of Clackamas County Service District No. 1 (CCSD #1), and the Chair of the RiverHealth Advisory Board.	Clackamas County	<u>Angel Falconer</u>		Peter Passarelli	Yes	Meetings are held as needed in the County Development Services Bldg.
WES Advisory Committee	On Sept. 14, 2017, the Board of County Commissioners of Clackamas County (BCC) acting as the governing body of WES, created a standing advisory committee consisting of customers, stakeholders and city representatives referred to as the Water Environment Services Advisory Committee.	Clackamas County	<u>Angel Falconer</u>		Peter Passarelli	Yes	

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
Regional Water Providers Consortium	<p>The Regional Water Providers Consortium serves as a collaborative and coordinating organization to improve the planning and management of municipal water supplies in the greater Portland, Oregon metropolitan region.</p> <p>Primary focus is conservation and planning interties of water systems to address emergency needs.</p>	<p>Formed in 1997, the Consortium serves the Multnomah, Clackamas, and Washington counties and is made up of 21 water providers and the regional government Metro. Together, these entities provide about 95 percent of the Portland metropolitan area's drinking water</p> <p>Members of the Consortium are cities, water districts and a people's utility district throughout the Portland, Oregon metropolitan area. The regional government Metro is also a member. Participation in the Consortium is voluntary and is funded through membership dues.</p>	<u>Lisa Batey</u>		Peter Passarelli	No	Meetings are held three times per year. Typically, from 6:00 p.m. to 8:30 p.m. at Metro. Usually in the Metro Chambers.
Safe Energy Leadership Alliance	Coalition raising awareness of the safety risks of coal and oil trains and their economic, cultural, environmental, and health impacts.	SELA is a coalition of more than 110 local, state, and tribal leaders from across the Pacific Northwest, Montana, and Canada working together to seek full assessment and disclosure of the economic, cultural, environmental, health impacts, and safety risks of coal and oil trains.	<u>City Council</u>		Peter Passarelli Kelly Brooks	Yes	Meetings are held as needed.
Transportation Policy Alternatives Committee (TPAC)	Staff-based committee that provides detailed technical support to the Joint Policy Advisory Committee on Transportation (JPACT).	<p>TPAC's 21 members consist of technical staff from the same governments and agencies as JPACT, plus a representative from the Southwest Washington Regional Transportation Council, and six community members appointed by the Metro Council.</p> <p>In addition, the Federal Highway Administration and C-TRAN have each appointed an associate non-voting member to the committee.</p>	Representatives to this committee are appointed by JPACT.		Jennifer Garbely	No	<p>Meetings are held on the last Friday of the month, from 9:30 a.m. to 12:00 p.m. in the Metro Council Chambers.</p> <p>Staff attends these meetings as needed.</p>

2021 Local and Regional Committee Assignments

Committee	Focus	Governing Authority	2020 Appointee	2021 Appointee	Staff Resources	Elected Rep Required	Meeting Schedule
HB 2001 and HB 2003 Rulemaking	DLCD has initiated rulemaking to begin implementation of the 'middle housing' and housing production strategy requirements. To advise on this rulemaking, the commission directed DLCD to establish a rulemaking advisory committee. The purpose of the committee is to ensure that both the commission and DLCD hear from a broad group of stakeholders and interested persons during the rulemaking process.	Department of Land Conservation and Development	Housing Rulemaking Advisory Committee, Large City Alternate: <u>Angel Falconer</u> Housing Production Strategy Technical Advisory Committee: <u>Angel Falconer</u>		Christina Fadenrecht	No	Monthly meetings in Salem from 11:00 AM to 3:00 PM.
Urban Renewal Agency	Facilitate and support urban renewal efforts in targeted areas of the City of Milwaukie	City Council	<u>City Council</u>		Ann Ober Leila Aman, Executive Director Bonnie Dennis Denny Egner Leila Aman	Yes	Meet as needed during Council work, study, and regular sessions



2021 Council Committee Assignments

Discussion 1 of 2
1/5/2021





Vacated by Wilda

- City Hall Blue Ribbon
- Clackamas County Coordinating Committee (C4) Alternate
- District Advisory Committee – North Clackamas Parks and Recreation District
- North Clackamas Watershed Council – Alternate
- Milwaukie Parks and Recreation Board (PARB) – Council Liaison



Additional Changes and New Committees

- What did I miss?
- Are there assignments that you would like to change?