



**Work Session**

**WS**

**Milwaukie City Council**

**COUNCIL WORK SESSION**

Zoom Video Conference  
[www.milwaukieoregon.gov](http://www.milwaukieoregon.gov)

**REVISED AGENDA****NOVEMBER 17, 2020****(Revised November 13, 2020)**

**Video Meeting:** due to the governor's "Stay Home, Stay Healthy" order, the City Council will hold this meeting through Zoom video meetings. The public is invited to watch live on the [city's YouTube channel](#), Comcast Cable channel 30 in city limits, or by joining the Zoom webinar (visit <https://www.milwaukieoregon.gov/citycouncil/city-council-work-session-266> for details).

**Written comments** may be submitted by email to [ocr@milwaukieoregon.gov](mailto:ocr@milwaukieoregon.gov). Council may take limited verbal comments. **To speak during the meeting**, see the Zoom webinar login information (see meeting page link above).

**Note:** agenda item times are estimates and are subject to change.

**Page #**

- |  |          |
|--|----------|
| <b>1. Park and Recreation Board (PARB) - Annual Update (4:00 p.m.)</b><br>Staff: Kelly Brooks, Assistant City Manager                | <b>7</b> |
| <b>2. Capital Projects - Update (4:30 p.m.)</b><br>Staff: Steve Adams, City Engineer, and<br>Peter Passarelli, Public Works Director | <b>9</b> |
| <b>3. Adjourn (5:30 p.m.)</b>  |          |

**Executive Session**

After the work session, Council will meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an "open hearing." (added to the agenda Nov. 13, 2020)

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**Executive Sessions**

The City Council may meet in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2); all discussions are confidential; news media representatives may attend but may not disclose any information discussed. Final decisions and actions may not be taken in executive sessions.



## COUNCIL WORK SESSION

Zoom Video Conference  
www.milwaukieoregon.gov

## MINUTES

NOVEMBER 17, 2020

**Council Present:** Council President Angel Falconer; Councilors Lisa Batey, Wilda Parks, Kathy Hyzy, Mayor Mark Gamba

**Staff Present:** Assistant City Engineer Jennifer Garbely      City Manager Ann Ober  
Assistant City Manager Kelly Brooks      City Recorder Scott Stauffer  
City Attorney Justin Gericke      Public Works Director Peter Passarelli  
City Engineer Steve Adams

**Mayor Mark Gamba** called the meeting to order at 4:02 p.m.

### 1. Park and Recreation Board (PARB) – Annual Update

**Ms. Brooks** explained that the PARB was still finalizing their goals for 2021. She reviewed a list of PARB's accomplishments from 2020 and their draft goals for 2021. She noted recent additions of park advisory bodies like the Tree Board, the Milwaukie Parks Foundation, and The Friends of Elk Rock Island and Spring Park (FERI-SPARK). She observed it was an interesting time for the PARB to think about their focus area as the groups worked in similar spaces and leveraged each other's' interests and ideas.

**PARB Member Ben Johnson** reported hearing growing interest and motivation to remove the dam at Kellogg Creek. He was curious what that would mean from a parks and recreation standpoint. He suggested PARB could help advocate for the dam's removal. **Mayor Gamba** noted the parks, transportation, and fish passage benefits of removing the dam. **Councilor Batey** noted she was Council's representative to the North Clackamas Watershed Council and said she could help connect PARB into the dam removal project.

**Councilor Batey** reported that the Hector Campbell Neighborhood District Association (NDA) felt that the North Clackamas Parks and Recreation District (NCPRD) was not keeping up with maintenance needs at Homewood Park. She asked about the process for reporting those types of maintenance complaints. **PARB Chair Lisa Lashbrook** had not heard of issues regarding Homewood Park. She explained that in the past PARB members would visit the parks twice yearly to observe maintenance needs. She and **Ms. Brooks** noted there was a maintenance request form on the NCPRD website and that they would share with the NDA to get the issues submitted.

**Councilor Batey** asked where people could go to advocate for pop-up recreational activities and amenities, like pickleball courts, in Milwaukie parks. **Ms. Lashbrook** noted that PARB had focused more on parks and observed that NCPRD provided park programming. **Ms. Brooks** suggested that raising parks programming questions to PARB was a good option. While the city did not have recourses to solve issues, it could help provide connections with people who did control those resources. **Ms. Ober** noted that Council and the community would have a chance to talk with NCPRD at a Council meeting in January 2021. The group noted the community's desire for a skate park. **Ms. Ober** noted it was important to talk about the community's desire to have more recreation in the city's parks and open spaces.

**Mayor Gamba** asked Mr. Johnson to elaborate about the Kellogg Dam removal effort and **Mr. Johnson** reported hearing that the North Clackamas Watersheds Council (NCUWC) was working on conducting a feasibility study. **Councilor Batey** and **Mayor** discussed the current status of the dam and what needed to be done.

## **2. Capital Projects – Update**

**Mr. Passarelli** reported on the work being done to update the Supervisory Control and Data Acquisition (SCADA) electronic water monitoring system. He confirmed the SCADA system also tied into the wastewater system. He provided an update on the Well #2 project and noted the project timeline.

**Mr. Passarelli** explained that the city had hired consultants to assist in updating the city's water and wastewater master plans. He provided an overview of the process, noted initial findings, and explained that the plans would be used to forecast new system demands for each utility.

**Council President Falconer** commented on the Clackamas County Water Environment Services (WES) system-wide goal to reduce inflow and infiltration (I&I) with. She was surprised to hear that the city did not have as many I&I problems in the system as WES has indicated. She asked about communication and coordination between the city and WES. **Mr. Passarelli** discussed meetings between the city and WES to discuss I&I and the fact that the system did not seem to be degrading as fast as WES was predicting. He noted the city would continue to monitor and work to reduce I&I.

**Council President Falconer** noted the WES Advisory Committee had representation from all the cities served by WES. She explained that WES planned to have conversations with each city about a shared responsibility to reduce I&I. She observed that having clear data going into those conversations would be helpful. She noted the varying condition of the cities' infrastructures. **Mr. Passarelli** observed that Milwaukie was in a good position because it had up to date information on its systems.

**Councilor Hyzy** commented that Milwaukie's system was performing better than WES had forecasted. **Mr. Passarelli** confirmed that was the case. He noted that the city had better information because it performed an extended flow monitoring while WES had only looked at one stormy day. He noted additional improvements the city had made to its system. **Ms. Garbely** noted the Kellogg Creek wastewater treatment plant was still going to have capacity issues and a conversation would still need to be held about that after the master plan was finished.

**Ms. Garbely** provided updates on the River Road and 22<sup>nd</sup> Avenue Safe Access for Everyone (SAFE) project and the Linwood Avenue SAFE project. The group discussed the details of the Linwood Avenue project.

**Mr. Adams** provided updates on additional Capital Improvement Projects (CIP) and noted upcoming community outreach and engagement efforts.

**Ms. Garbely** reported that McBrod Avenue had been paved and was open again. She provided updates on the Meek Street project south phase and the 43<sup>rd</sup> Avenue SAFE project.

**Councilor Batey** reported hearing that some projects were coming in over budget. She noted prior discussions about residents who had obligations to pay for sidewalks from prior land use decisions. She wondered if those commitments could be used to help fill

in funding gaps. **Mayor Gamba** thought the city was talking with homeowners when those projects were on their street. **Ms. Brooks** noted she had those conversations on Linwood Avenue and noted difficulties with the practicality and feasibility of collecting those funds. She noted she needed to follow up with the city attorney.


**Ms. Garbely** announced that the city had received a project of the year award from the Oregon Chapter of the American Public Works Association (APWA) for the Kronberg Park pathway project. She noted it would also be submitted for a national award. The group congratulated the team and noted their appreciation for how the project has benefited the community.

### **3. Adjourn**

**Mayor Gamba** announced that after the meeting Council would meet in in executive session pursuant to Oregon Revised Statute (ORS) 192.660(2)(i) to review and evaluate the job performance of a chief executive officer, other officers, employees, and staff, if the person whose performance is being reviewed and evaluated does not request an "open hearing."

**Mayor Gamba** adjourned the meeting at 5:10 p.m.

Respectfully submitted,

  
\_\_\_\_\_  
Amy Aschenbrenner, Administrative Specialist II

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# CITY OF MILWAUKIE

## Memorandum

**To:** City Council

**From:** Leila Aman, Community Development Director

**CC:** Ann Ober, City Manager

**Date:** November 13, 2020

**Re:** Community Development Department Projects – City Council Update for  
November 17, 2020 Council meeting

<b>Community Development/Economic Development/Housing</b>	<b>Planning</b>	<b>Building</b>
<ul style="list-style-type: none"><li>▪ Business Relief Fund</li><li>▪ ADU SDC Waiver</li><li>▪ Housing Emergency and Renter Protections</li><li>▪ Rent Relief</li><li>▪ City Hall Blue Ribbon Committee</li></ul>	<ul style="list-style-type: none"><li>▪ Comprehensive Plan Update</li><li>▪ Comprehensive Plan Implementation</li><li>▪ Planning Commission</li><li>▪ Design and Landmarks Committee</li><li>▪ Land Use/Development Review</li></ul>	<ul style="list-style-type: none"><li>▪ October 2020 in review</li></ul>

### COMMUNITY DEVELOPMENT/ECONOMIC DEVELOPMENT/HOUSING

#### **Business Relief Fund**

- Applications have closed for Round 3 of the Business Relief Fund (BRF) and all grants will be disbursed to businesses by the second week of December. 25 businesses will be awarded for this final round. The \$97,000 in State of Oregon Emergency Business Assistance Matching funds from Business Oregon combined with the \$35,000 already received, results in a 100% match from the state for the \$132,000 in funds allocated by City Council for the BRF. The total BRF awards result in \$264,000 of funds for our local businesses.
- Staff partnered with Micro Enterprise Services of Oregon (MESO) to administer the final round of grants. Working with MESO significantly reduced staff time needed to administer these important resources to the community and connects our businesses to their advising services and resources as well.
- A survey is being sent out to all grant recipients to provide feedback about the impact of the BRF and how the city can assist Milwaukie businesses in the future. Staff will be providing a full and final update to City Council at the work session meeting on December 15.



### **ADU SDC Waiver**

- To date 10 applicants have completed waiver forms and are on in line for the program. More details about that program can be found here: <https://www.milwaukieoregon.gov/housingaffordability/adu-waiver-pilot-program>

### **Housing Emergency and Renter Protections**

- Staff presented the annual MHAS update to Council on October 13th. Council directed staff to review the legal requirements and need for maintaining the city Housing Emergency for consideration of its removal and to approve a permanent renter protections measure that currently provides tenants with 90 days' notice. Staff will be returning to City Council on December 1 for those housing ordinance considerations.

### **Rent Relief**

- There are currently 16 Milwaukie households that have received rental assistance or are in process of receiving a rental assistance grant from the City. These 16 awards accounts for \$24,071 of the \$25,000 allocated by Milwaukie's City Council to assist families impacted financially by COVID-19. The city partnered with Northwest Housing Alternatives to administer these grants on the city's behalf. Staff are preparing for a second Round of \$25,000 towards rent assistance to be disbursed in the first quarter of 2021.

### **City Hall Blue Ribbon Committee**

- The City Hall Blue Ribbon Committee held its third meeting on October 29. The agenda including City Hall operations and maintenance budget, financial expectations, an overview of the regional real estate market, and a continued conversation on community engagement. Staff and the committee will host a City Hall open house on the Engage Milwaukie platform in November and December to gather information on community values for a new use for City Hall. The City Hall Blue Ribbon Committee will use information gathered at the Open House to create draft goals to recommend to City Council.

## **PLANNING**

### **Comprehensive Plan Implementation**

- The next CPIC meeting will be held on November 19. The main topic for discussion is the initial findings of the code audit, which will identify conflicts in the existing code with the comprehensive plan policies and HB 2001. Key efforts right now are:
  - the summary of the initial stakeholder outreach effort to develop a baseline understanding of the key issues and/or concerns about housing in Milwaukie;
  - finalizing the first public engagement event to be held starting on November 12 and open for a two-week period; and
  - technical meetings with the consultants and city staff and the Tree Board.

The initial stakeholder interviews included more than 30 interviews with a wide range of folks. The virtual public open house will inform the public about the project, frame the project discussion around housing choice, parking, and tree preservation, discuss how the current city code does not meet either the goals of the comprehensive plan or HB 2001, and seek input on the community's values around housing choice, trees, and parking. These efforts will provide direction on code concept development.

The virtual open house will be on the city's new interactive engagement website: [engage.milwaukieoregon.gov](https://engage.milwaukieoregon.gov). Outreach for the open house will include social media posts, and

article in the November Pilot, email notices to everyone signed up for notifications, and direct outreach to the schools, food pantries, Wichita Center, bookmarks at the Ledding Library, and email blasts to many other interested parties. All materials are available in English and Spanish and in printed version for people without internet access. Staff will continue to update the new interactive project webpage that provides general information about the project, the overall schedule, and links to various related documents and other background information.

### **Planning Commission**

- PD-2020-001 – The Planning Commission held a public hearing on October 27 for the application for a Planned Development at Waverly Woods. The proposal is for the phased development of four apartment buildings, a community center with a swimming pool, and a community room totaling 100 dwelling units. The public hearing with the Planning Commission was continued to December 8.
- ZA-2020-001 – Community Development and Planning staff are proposing a set of code amendments related to Milwaukie Municipal Code (MMC) Chapter 11.05 Temporary Uses, Permits, and Regulations. Staff is proposing a few strategic code fixes to provide language that defines temporary housing as an allowed use for a temporary use permit. Staff believe this will both clarify and simplify the process for both applicants and staff administering the permits allowing staff to respond quickly in the event of an emergency. Worksessions with both the Planning Commission and City Council have been scheduled. The Planning Commission public hearing on the proposed code amendments is scheduled for December 8, 2020; the City Council public hearing is scheduled for January 19, 2021.
- VR-2020-004, ADU-2020-005 – The Planning Commission held a public hearing on November 10 for the application for a variance to the ADU building footprint standard. The proposal was to convert 200 sq ft of an existing accessory into an ADU. The existing structure has a footprint of 840 sq ft where the maximum for a structure with an ADU is 800 sq ft. The Planning Commission approved the proposal with conditions on Nov. 10. A Notice of Decision will be sent out on Nov. 12.

### **Design and Landmarks Committee**

- The DLC held a brief regular meeting on November 2 and will take a break from meetings in December and January unless an application for Downtown Design Review is submitted and needs review before the next regular meeting on February 1, 2021. In the meantime, staff will continue to work on proposed amendments to the downtown design review process.

### **Land Use/Development Review**

- DEV-2020-005; TFR-2020-004: A Notice of Decision to approval the application for Type I development review and a Type II transportation facilities review for a proposed 3-story mixed-use building at 9391 SE 32nd Ave was issued on October 29. The appeal period runs until November 14.
- ADU-2020-004: A Type II application for a new, detached 616 sq ft Accessory Dwelling Unit (ADU) at 2908 SE Olsen St was submitted on September 4. The application was deemed complete on September 7. The referral was sent out on September 11 and the public notice on September 16. No public comments have been received at this time. A Notice of Decision was sent on Nov 4 to approve the proposal with conditions.

- ADU-2020-006: A Type II application for a 640-sq-ft detached ADU at 3815 SE Filbert St was approved on October 30. The approval will allow the conversion of an existing detached accessory structure into an official ADU. The applicant has applied to participate in the City's pilot program for waivers of required street improvements and City-collected System Development Charges (SDCs).
- ADU-2020-009: A Type II application for a 6160-sq-ft detached ADU at 4523 SE Garrett Cir was approved on November 9. The approval will allow a new detached ADU structure to be located on the subject property. The applicant has applied to participate in the City's pilot program for waivers of required street improvements and City-collected SDCs.

<sup>1</sup> Only land use applications requiring public notice are listed

## BUILDING

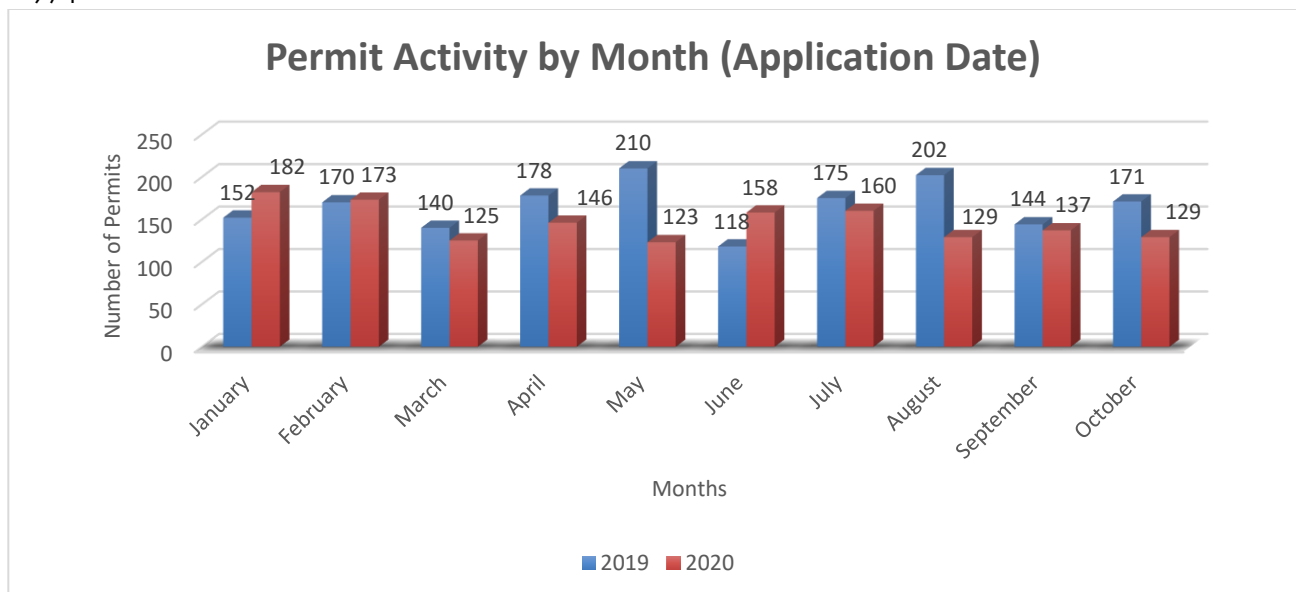
### • Oct 2020 in review:

- New single family – 5 issued
- New ADU – 1 issued
- Solar - 2 issued
- Residential alterations/additions – 7 issued
- Commercial new - 0 issued
- Commercial alterations – 9 issued
- Demo's – 0 issued

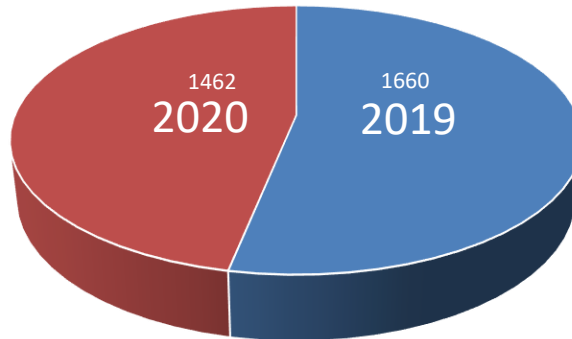
### Valuation of permits issued:

- New single family – 5 issued \$1,808,089.11
- New ADU – 1 issued \$40,000.00
- Solar - 2 issued \$39,634.37
- Residential alterations/additions – 7 issued \$382,455.68
- Commercial new - 0 issued \$0
- Commercial alterations – 9 issued \$1,160,485.00
- Demo's – 0 issued

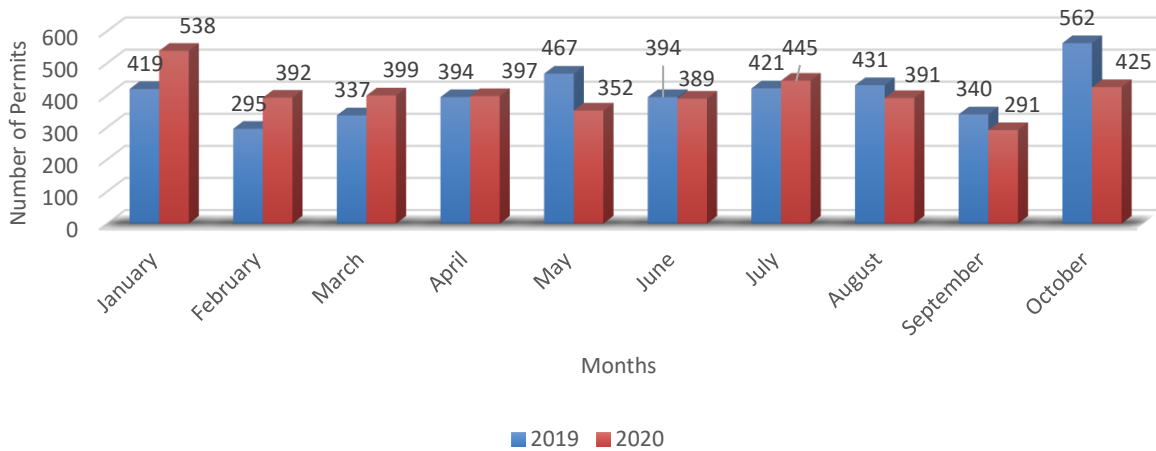
- Total number of permits issued (Structural, Mechanical, Plumbing, Electrical): 126
- Total number of inspections performed (Structural, Mechanical, Plumbing, Electrical): 378
- Total active permits: 971



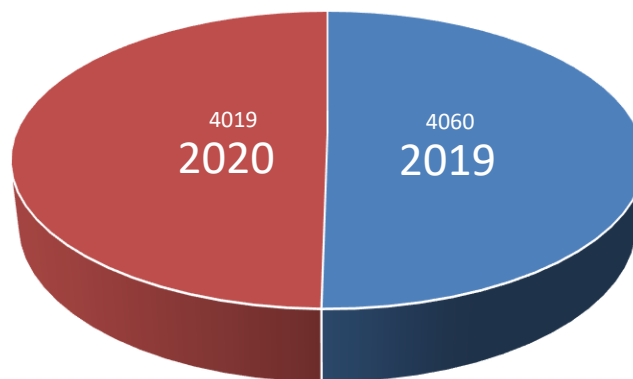
**Permit Activity - January through October  
(Application Date)**



**Inspection Activity by Month**



**Inspection Activity - January through October**





# ELECTED ESSENTIALS WORKSHOPS

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**Workshop Dates:**

December 1 – Regions 1 & 5  
December 2 – Regions 6 & 7  
December 3 – Regions 3 & 4

December 11 – Regions 2 & 8  
December 14 – Regions 9 & 10  
December 15 – Regions 11 & 12

**All workshops are 8:30 a.m. - 3:30 p.m.**

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For questions, please contact the LOC at [loc@orcities.org](mailto:loc@orcities.org) or (503) 588-6550.

## Scott Stauffer

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**From:** Scott Stauffer  
**Sent:** Tuesday, November 17, 2020 5:13 PM  
**To:** Scott Stauffer  
**Subject:** 11/17 WS Zoom Chat Log

 Zoom Webinar Chat — □ ×

From Ben Johnson (GreenWorks) to All panelists:

Hi - I'm here (Ben)

From Kelly Brooks to All panelists: 04:28 PM

Here is the maintenance request form for  
NCPRD. [https://ncprd.com/wp-content/uploads/2019/01/Maintenance-Request\\_External\\_01-23-2019.pdf](https://ncprd.com/wp-content/uploads/2019/01/Maintenance-Request_External_01-23-2019.pdf)

### SCOTT STAUFFER, CMC

City Recorder

he • him • his

p: 503.786.7502 f: 503.786.7540

City of Milwaukie

10722 SE Main St • Milwaukie, OR 97222

**COUNCIL STAFF REPORT**

**To:** Mayor and City Council  
Ann Ober, City Manager

**Date Written:** Nov. 9, 2020

**Reviewed:** Parks and Recreation Board

**From:** Kelly Brooks, Assistant City Manager

**Subject:** **Parks and Recreation Board (PARB) Annual Update**

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**ACTION REQUESTED**

Receive an update from PARB about their work in 2020 and their plans for 2021.

**ANALYSIS**

PARB is in the process of finalizing its work plan for 2021. The following provides an update on goals from 2020 and the current list of proposed activities for 2021.

**2019 – 2020 Goals & Updates**

- 1) Work with the North Clackamas Parks and Recreation District (NCPRD) to initiate a master planning process for Scott Park.

NCPRD budgeted for Scott Park in its annual budget but did not have staffing to proceed.

- 2) Serve on the Milwaukie Bay Park Steering Advisory Committee and work with NCPRD and the city to secure funding for construction of Phase III.

PARB members served on the steering advisory committee, spoke in support of the project at a 2019 NCPRD District Advisory Board (DAB) meeting, and provided letters of support for grant applications.

- 3) Work with the City of Milwaukie on design options for Dogwood Park.

PARB worked with city staff, Kurt Lango, and NCPRD to establish an updated concept plan for Dogwood Park.

- 4) Adopt a vision statement and mission for PARB.

No progress was made on this item.

- 5) Work with NCPRD and City of Milwaukie on replanting of Kronberg Park.

PARB members worked with NCPRD to relocate plants to outside the construction zone for the path.

### **2020-2021 Goals (DRAFT)**

- 1) identify two or three opportunities for innovative recreation programming at Milwaukie Bay Park.
- 2) Work with NCPRD to initiate a master planning process for Scott Park.
- 3) Continue to advocate for construction of Milwaukie Bay Park Phase III.
- 4) Work with city to understand the connection and impacts to Dogwood Park from the Coho Point at Kellogg Creek development.
- 5) Monitor DAB and work with PARB and Council's representative to advocate for Milwaukie parks.

### **COORDINATION, CONCURRENCE, OR DISSENT**

PARB members reviewed the draft work plan and updates from 2018.

### **ATTACHMENTS**

None.



# Parks and Recreation Board (PARB)

11/17/2020 Council Update



# 2020 - Accomplishments



- Relocated plants in advance of Kronberg Park path construction. Celebrated the grand opening.
- Advocated for Milwaukie Bay Park
- Developed a new Dogwood Park Framework Plan
- Worked with NCPRD to budget funding for Scott Park master plan.
- Advocated for Milwaukie interests as part of restructuring the district advisory board for North Clackamas Parks and Recreation

# 2021 Goals - DRAFT

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- Recreation – Identify two or three opportunities for innovative programming.
- Scott Park – Work with NCPRD to initiate a master planning process for Scott Park.
- Milwaukie Bay Park – Continue to advocate for Milwaukie Bay Park Phase II.
- Dogwood Park – Continue to work with project team to understand connections and impacts from the Coho project.
- NCPRD DAB – Work with PARB and Council rep to advocate for Milwaukie parks.



# 2021 - Additional Parks Items

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- Paid Parking at Milwaukie Bay Park?
- Incorporating new youth members
- Collaborating with Sustainability Program on Earth Day 2021
- City / NCPRD Intergovernmental Agreement
- Elk Rock Island Fire Restoration

# Discussion



**COUNCIL STAFF REPORT**

**To:** Mayor and City Council  
Ann Ober, City Manager

**Date Written:** Nov. 5, 2020

**Reviewed:** Kelly Brooks, Assistant City Manager

**From:** Steve Adams, City Engineer,  
Jennifer Garbely, Assistant City Engineer, and  
Peter Passarelli, Public Works Director

**Subject:** **Engineering Projects Update**

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**ACTION REQUESTED**

This presentation is for informational purposes. No action is requested at this time.

**HISTORY OF PRIOR ACTIONS AND DISCUSSIONS**

[September 17, 2019:](#) Staff provided Council an update on capital projects completed, in design, and planned for 2020.

[November 19, 2019:](#) Staff provided Council an update on Safe Access for Everyone (SAFE) capital projects.

[May 5, 2020:](#) Staff provided Council an update on capital projects under construction, in design, and anticipated to go out to bid in 2020.

[August 4, 2020:](#) Staff provided Council an update on capital projects under construction, in design, and anticipated to go out to bid in 2020.

**ANALYSIS**

The engineering department is working on the design and/or bidding of several projects that are primarily or partially funded through the Street Surface Maintenance Program (SSMP), SAFE, and utility funds:

- **McBrod Avenue Reconstruction:**

The wildfires in September delayed the contractor for two weeks, however they completed top lift paving in October before harsh weather. Remaining work includes final clean up, striping of the roadway, and removal of final quantities of contaminated soil. Staff will request a budget adjustment once final quantities of contaminated soil are documented. Civil Engineer Beth Britell is the city project manager and designer.

- **Meek Storm Pipeline South:**

The contractor has completed the installation of the Meek Storm Pipeline for the south phase. Remaining work includes final cleanup of the site, repairing the irrigation system, and replanting trees that did not survive. Assistant City Engineer Jennifer Garbely is the city project manager.

- **Meek Storm Pipeline North:**

Staff is working on purchasing the railroad property and easements for the north alignment. Staff will return to Council with a resolution to purchase the property and easements. Ms. Garbely is the city project manager.

- **Lake Road SAFE/SSMP:**

The city's first major porous roadway project will be posted for bid on November 19. Staff anticipates receiving bids in December and awarding the project in January 2021. The construction timeline provides a completion deadline of late summer 2021. Civil Engineer Stephen McWilliams is the city project manager and in-house design work is being completed by Mr. Williams and Civil Engineer Tessie Prentice.

- **Linwood Avenue SAFE:**

The project was posted for bid in September and bids were opened in October. The low bidder withdrew. Staff is working with the next low bidder and is evaluating options as the stormwater work is over budget. Civil Engineer Wendy Marshall is the city project manager.

- **River Road / 22<sup>nd</sup> Avenue SAFE/SSMP:**

The contractor broke ground on November 9th. The construction schedule provides for installation of utilities, relocation of sidewalk, and construction of roadway improvements, respectively. The project is on schedule to be completed by fall 2021. Ms. Prentice is the city project manager.

- **43<sup>rd</sup> Ave / Howe Street / 42<sup>nd</sup> Ave SAFE/SSMP:**

Design plans for reconstruction and a bid package are anticipated to be completed in December 2020, with anticipated hiring of a contractor by winter 2021. The construction timeline provides for completion in fall 2021. Ms. Marshall is the city project manager for 43<sup>rd</sup> Avenue / Howe Street and Ms. Britell is the designer for 42<sup>nd</sup> Avenue.

- **Home / Wood / Edison SAFE/ SSMP**

Design and public engagement for this project are ongoing. A second online survey was advertised through a project update mailer. Staff presented the proposed sidewalk alignment along Home Avenue at the November 9 Hector Campbell Neighborhood Association meeting. Project design is anticipated to be complete and out to bid in April 2021. Project construction is expected to be completed in winter 2021. Ms. Britell is the city project manager.

- **Monroe Street Greenway**

Staff updated PSAC on the status of the project in October. Staff is meeting with the Oregon Department of Transportation (ODOT) in November to coordinate the Monroe Street Greenway projects and the segments to be administered by ODOT with the OR 224/Monroe Street signal improvement project. Design is anticipated to begin in 2021. Mr. McWilliams is the city project manager.



- **Well #2**

Stettler Supply began work on the wellhouse in September. Wildfires delayed the schedule due to poor air quality and the impact of evacuations. Completed work includes excavation and formwork for the foundation. Due to unexpected delays in the availability of re-bar, it is expected that re-bar placement for construction will happen in mid-November. It is anticipated that the project will be completed in approximately eight months.

- **Master Plan Updates**

System models for the water and wastewater master plans will be used to forecast new system demands for each utility. The city's consultants have finished calibrating the models and will begin modeling future growth and demand to determine impacts. A draft of each plan is expected to be completed in early spring 2021.

- **SCADA Project**

The project is currently being designed. Public works and information technology (IT) staff have been working with a consultant to develop the network infrastructure for the SCADA. Equipment has been ordered and IT staff will begin building the network and servers. The consultant is currently designing the field automation and communications phases of the project. It is expected that these phases will go out to bid in early 2021 and that the project will be completed in late summer 2021.

## **BUDGET IMPACTS**

A budget adjustment will be needed for the McBrod project due to the contaminated soils referenced above. The Linwood project will need additional stormwater funds beyond what was budgeted for in the CIP. All other projects are within budget at this time.

## **CLIMATE IMPACTS**

Staff maintains pavement across the city in accordance with the goals outlined, and the funds collected, by the SSMP. The materials and equipment used in the construction of infrastructure contain embedded carbon and generate greenhouse gas emissions. To the extent possible, staff work with contractors to use more sustainable materials and methods such as warm mix asphalt and concrete with a percentage of the cement replaced by fly ash or ground slag. For streets that need to be fully rebuilt, full-depth reclamation will be used instead of complete removal and replacement. This change will save a significant amount of energy otherwise expended by trucking material to and from the construction site, with the added benefit of reducing landfill disposal and the amount of new rock required for a project. Through improved regular maintenance of city streets, the lifespan of city streets will be extended, which will reduce the need for larger and more resource intense repair projects that have greater climate impacts.

While some trees must be removed to provide the required area to construct a project, the goal is to always install more trees than are removed. When feasible, stormwater projects will now start to include the more natural, low-impact development facilities. These are smaller facilities spread more throughout a project that allow better retention, cleansing, and infiltration of stormwater runoff. Where feasible on sidewalk and pathway projects, more pervious asphalt

and concrete surfaces will be installed to reduce stormwater runoff. With our CIP projects, language in the project specifications that limits idling time of construction vehicles will be included.

#### **WORKLOAD IMPACTS**

The work noted will be accomplished with current staffing levels. Projects have been assigned as listed above.

#### **COORDINATION, CONCURRENCE, OR DISSENT**

Engineering staff coordinated with public works, community development, finance, and the city manager's office on these projects through our capital projects chartering process to ensure interdepartmental coordination.

#### **STAFF RECOMMENDATION**

This report is informational only.

#### **ALTERNATIVES**

Not applicable.

#### **ATTACHMENTS**

None.



# CIP Project Updates

Nov 17, 2020



# SCADA Project

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- Currently Developing SCADA Network Architecture in coordination with IT and Consultant
- IT – Setting up Servers
- Working on Communications Procurement Package - Late Winter
- Field Automation Procurement Package - Early Spring
- Expected Completion - Late Summer 2021

# Well # 2 Project

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- Contractor on Site
  - Stettler Supply
  - Currently working on
    - Pump Base
    - Building Foundation Excavation
    - Material procurement
      - Pump- long Lead time
- Upcoming - December
  - Underslab Piping
  - Underslab Electrical
- Project on schedule estimated completion June 2021

# Master Plans

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- System Models completed and calibrated
- Using models to evaluate potential growth and identify issues
- Identify capital projects
- Plans include climate and seismic resiliency chapters
- Drafts should be completed early Spring 2021


# River & 22<sup>nd</sup> SAFE

- Under Construction
- What to expect?
  - Construction speed limit 15 mph
  - Detours and delays
  - Preparing for water shutdowns
  - Utility work first, sidewalks, then roadway
- Completion Oct 2021



# Linwood Avenue SAFE

- Low bid withdrew
- Worked with next low bidder to value engineer
  - **Reduced scope by \$250k**
- Tonight approval for award
- PGE is delayed until January for relocating poles
- Project completion is September 2021



Starting  
Construction  
Soon!



# CIP Projects

- Monroe Street Greenway – Preparing to meet with ODOT
- McBrod – We have a paved road
- Lake Road – Going out to bid this week
- Meek South Phase – Replace some dead trees
- 43<sup>rd</sup> SAFE – Preparing bid documents
- Home/Wood/Edison – Design started



CIP Project Updates

Thank you!

Questions?

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