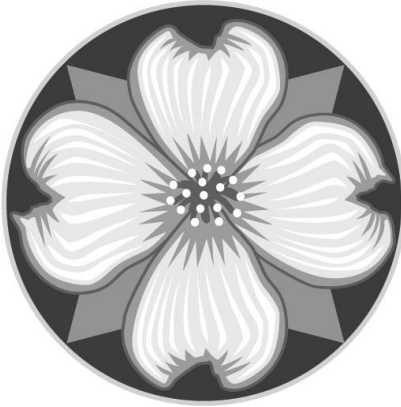




Study Session

SS

Milwaukie City Council

COUNCIL STUDY SESSION

Public Safety Building (PSB) Community Room
3200 SE Harrison Street
www.milwaukieoregon.gov

AGENDA

FEBRUARY 12, 2019

Note: times are estimates and are provided to help those attending meetings know when an agenda item will be discussed. Times are subject to change based on Council discussion. **Page #**

Council Photo Shoot (4:30 p.m.)

Prior to the Study Session, Council will participate in a photo shoot.

- 1. Tree Board Annual Update – Discussion (5:15 p.m.)** **1**
Staff: Peter Passarelli, Public Works Director
- 2. Park and Recreation Board (PARB) Annual Update – Discussion (5:45 p.m.)** **3**
Staff: Kelly Brooks, Assistant City Manager
- 3. Adjourn (6:15 p.m.)**

Americans with Disabilities Act (ADA) Notice

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Executive Sessions

The City Council may meet in Executive Session pursuant to ORS 192.660(2); all discussions are confidential and may not be disclosed; news media representatives may attend but may not disclose any information discussed. Executive Sessions may not be held for the purpose of taking final actions or making final decisions and are closed to the public.

Meeting Information

Times listed for each Agenda Item are approximate; actual times for each item may vary. Council may not take formal action in Study or Work Sessions. Please silence mobile devices during the meeting.



COUNCIL STUDY SESSION

Public Safety Building (PSB) Community Room
3200 SE Harrison Street
www.milwaukieoregon.gov

MINUTES

FEBRUARY 12, 2019

Mayor Mark Gamba called the Council meeting to order at 5:24 p.m.

Present: Council President Angel Falconer; Councilors Lisa Batey, Wilda Parks, Kathy Hyzy

Park and Recreation Board Members Present: Chair Lisa Gunion-Rinker; members Martha Germany, Gary Klein, Lisa Lashbrook, Martin McKnight.

Staff: City Attorney Justin Gericke
City Recorder Scott Stauffer

Public Works Director Peter Passarelli

1. Tree Board Annual Update – Discussion

Mr. Passarelli announced that Tree Board Chair Andrew Taylor had resigned. He provided highlights from the board's recent work and noted that the 2019 Arbor Day event would be moved to the fall. He announced that the City had received its third Tree City USA designation and explained how the designation is determined. He discussed the board's community outreach work on the Urban Forest Management Plan (UFMP) and he provided an overview of the plan. He reviewed and discussed proposed revisions to the plan and next steps in presenting the plan to Council and the public. He remarked on the strength of Mr. Taylor's leadership and the group discussed the skillset a new board chair should have.

Mr. Passarelli noted the board's future outreach and engagement objectives. **Council President Falconer** asked if the board would be reaching out to commercial and industrial property owners. **Mr. Passarelli** confirmed that it was the intent to reach out to all community members and property owners. **Mayor Gamba** noted that he had wanted to ask the board about how to reach the tree canopy goal. **Mr. Passarelli** said he would ask the board and report back. The group noted that the City's current tree canopy was about 26% and an updated number would be available soon.

2. Park and Recreation Board (PARB) Annual Update – Discussion

Ms. Brooks provided a summary of PARB's 2018 accomplishments, including outreach work, the Earth Day event, and involvement in the Milwaukie Bay Park project. She reported that PARB had selected Ben Johnson to represent PARB at North Clackamas Parks and Recreation District (NCPRD) District Advisory Board meetings when that body reconvened. She reported that PARB had helped to expand the Spring Park Friends group to include Elk Rock Island and noted that that group was now known as the Friends of Elk Rock Island – Spring Park (FERI-SPARK). **Councilor Hyzy** and **Ms. Gunion-Rinker** remarked on PARB's involvement with FERI-SPARK.

Councilor Parks added that PARB had helped form the Milwaukie Parks Foundation in 2018. She remarked on the foundation's community involvement plans.

Ms. Lashbrook discussed PARB's work with parks in transition, like Dogwood Park, and the outreach they have done to neighborhood district associations (NDAs).

Councilor Parks and **Ms. Gunion-Rinker** noted that a Tree Board member had attended PARB meetings which had helped connect the two boards. **Ms. Gunion-Rinker** noted that in March she would be termed-out from serving on the PARB.

Ms. Brooks highlighted PARB's draft 2019 goals, including a Scott Park master planning process and helping with Dogwood Park designs. The group discussed how Dogwood Park might look after the dam was removed and the creek flowed free

Ms. Brooks noted additional PARB 2019 goals, including helping with Milwaukie Bay Park and Kronberg Park developments and adopting a PARB vision statement and mission. She noted that supporting FERI-SPARK, recreation planning, and Tree Board-PARB communication would be added as goals. She added that PARB was also engaged in the City's Carefree Sunday event.

The group observed that Wichita Park had been completed in 2018 but was not yet open. **Ms. Brooks** reported that the park's grand opening would occur on Earth Day.

Mayor Gamba noted the history of Milwaukie Bay Park and what work needed to be done. He asked if PARB thought the park should remain a Council goal for the next two years. The group discussed whether the park should remain a council goal and noted the need for project funding. The group remarked on how the community could still be engaged in the park and other projects, even if the park was not an official goal.

Mr. Klein suggested the city needed to help NPCRD propose a bond measure to voters and find other funding sources. **Mayor Gamba** noted that Council had identified a way to fund the project until cost estimates had more than doubled when NCPRD noted that they would fund the park with a bond. He and **Mr. Klein** noted the similarities and differences in funding strategies between the park and the Ledding Library project.

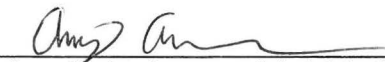
Mr. Klein thought the city should continue to be involved with the park project. **Councilor Parks** noted the park was a regional asset and explained that a NCPRD bond measures would include all voters in the district, not just in Milwaukie city limits.

The group noted that while certain projects were no longer Council goals, they did receive City and Council support. **Ms. Brooks** remarked on the distinction of a project being a Council goal in terms of budget support. **Ms. Gunion-Rinker** said that based on this discussion, she supported Council moving on and identifying other goals. **Mayor Gamba** noted that if in two years the group decides that NCPRD is not meeting the necessary project funding targets, Council could consider making the park a goal again. He agreed it was a regional asset that should be paid for with a regional bond.

3. Adjourn

Mayor Gamba adjourned the Study Session at 6:24 p.m.

Respectfully submitted,


 Amy Aschenbrenner, Administrative Specialist II

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Date Written: Jan. 25, 2019

Reviewed: Blanca Marston (as to form), Administrative Specialist

From: Peter Passarelli, Public Works Director, and
Andrew Taylor, Tree Board Chair

Subject: **Tree Board Annual Update and Bylaws Review**

ACTION REQUESTED

Informational only.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[February 21, 2017](#): Council adopted [Ordinance 2141](#) amending Chapter 16.32 of the Milwaukee Municipal Code to change the Tree Board's composition, term limits, and noticing of tree removal permits.

[June 22, 2017](#): A joint Parks and Recreation Board (PARB) & Tree Board meeting was held to introduce new Tree Board members to existing PARB members and to discuss future work plans. The joint meeting represented the first official meeting of the Tree Board and replaced the regularly scheduled June PARB meeting.

[December 19, 2017](#): City Council adopted [Resolution 98-2017](#) accepting the Tree Board Bylaws.

[February 13, 2018](#): The last update was provided by the Tree Board at the City Council study session. The Tree Board requested and received concurrence on its 2018 workplan and policy goals.

ANALYSIS

This is an opportunity for the Tree Board to discuss the upcoming year's workplan and present any bylaws changes the Tree Board has proposed for City Council's consideration. The Tree Board chair and staff liaison will present and discuss the Tree Board's 2019 work plan and highlight 2018 accomplishments. To date, the Tree Board does not have any suggested changes to its bylaws.

BUDGET IMPACTS

N/A

WORKLOAD IMPACTS

N/A

COORDINATION, CONCURRENCE, OR DISSENT

N/A

STAFF RECOMMENDATION

N/A

ALTERNATIVES

N/A

ATTACHMENTS

None



CITY OF MILWAUKIE

Tree Board Annual Update

February 12th, 2019



2018 Highlights

- Tree Board Members
 - Andy Taylor- Chair
 - Kathleen Brennan-Hunter– Vice Chair
 - Ann Leenstra
 - Linda Carr
 - Ley Garnett - Secretary
 - Gina Dake
 - Rebecca Ives

- Arbor Day – Apr 21st, 2018
Tree City USA Recognition

Tree City USA Designation 2018

Web Site Update

CITY OF MILWAUKIE PROCLAMATION

WHEREAS, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

WHEREAS, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska, and is now observed throughout the nation and the world; and

WHEREAS, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

WHEREAS, trees are a renewable resource giving us paper, wood for our homes, and countless other wood products; and

WHEREAS, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

WHEREAS, trees, wherever they are planted, are a source of joy and spiritual renewal;

NOW, THEREFORE, I, Mark Gamba, Mayor of the City of Milwaukie, a municipal corporation in the County of Clackamas, in the State of Oregon, do hereby proclaim April 22, 2017, as Arbor Day in the City of Milwaukie, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

FURTHER, I urge all citizens to plant trees to mitigate climate change and promote the well-being of this and future generations.

IN WITNESS, WHEREOF, and with the consent of the City Council of the City of Milwaukie, I have hereunto set my hand on this 18 day of April, 2017.


Mark Gamba, Mayor

ATTEST:


Scott S. Stauffer, City Recorder



HOME » Urban Forest

Urban Forest

Milwaukie is strengthening its roots





Highlights 2018 Tree City USA

- **Tree City USA**
- 2016 Per Capita Spending - \$2.79
- 2017 Per Capita Spending - \$2.82
- 2018 Per Capita Spending - \$6.28
- **Community population: 20,929**
 - **Tree Planting and Initial Care:** \$9248
 - **Tree Maintenance:** \$14,443
 - **Tree Removals:** \$5570
 - **Management:** \$87,030
 - **Volunteer Time:** \$15,110
- **Total community forestry expenditure:** \$131,401
Per Capita: \$2.82
- Trees Planted - 145



Community engagement “by the numbers”

204	Survey responses (148 complete, 56 partials)
7	Drop-in session attendees
13	Community events attended by Tree Board members
300+	Approximate number of community members reached by September 2018



Tree Board Outreach and Community Engagement

2018 Urban Forest Management Plan



Urban Forest Management Plan

Six Focus Areas

Foster urban forest growth to achieve **40% canopy coverage by 2040** and sustain that level through time

Manage the urban forest for a **diversity** of ages and species

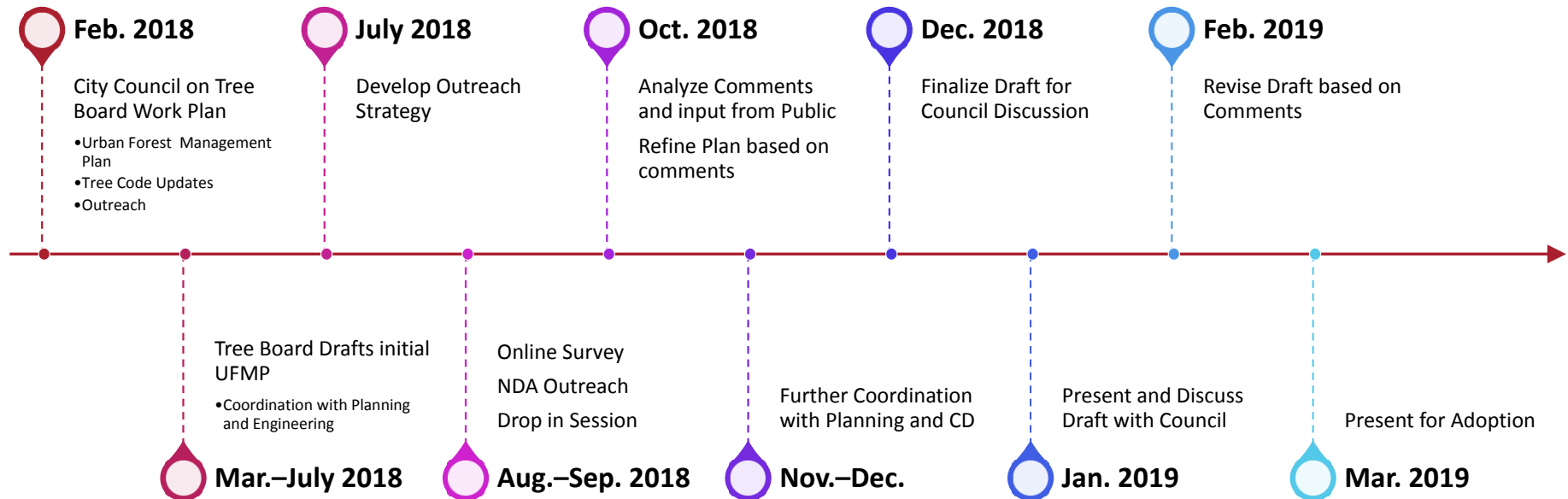
Maintain trees in a **healthy condition** through good practices

Manage street trees appropriately to **maximize benefits and minimize hazards and conflicts** with infrastructure

Identify efficiencies and coordination opportunities in the City's role as manager of the urban forest

Foster community support for the local urban forestry program and **encourage good tree management** on privately-owned properties

Urban Forest Management Plan Development



Example Draft UFMP Revisions

Adopt provisions to the Milwaukie Municipal Code addressing maintenance and planting of trees on public and private land.

The City will develop canopy coverage standards for different land use areas, such as along streets, parking lots, residential and commercial areas, and parks and open spaces. Planting standards for street trees will reflect the zoning of the adjacent property; planted tree size requirements will require larger trees in high-traffic commercial settings to reduce vandalism risk and allow smaller trees in low-density residential settings. Planting standards will also be developed to minimize risk of future damage to infrastructure, including sidewalks.

~~Adopt~~ Consider amendments to provisions ~~of~~to the Milwaukie Municipal Code that ~~addressing~~ maintenance and planting of trees on public and private land.

The City ~~will~~may develop canopy coverage standards for different land use areas, such as along streets, parking lots, residential and commercial areas, and parks and open spaces. Planting standards for street trees ~~will~~could reflect the zoning of the adjacent property; planted tree size requirements ~~will~~may require larger trees in high-traffic commercial settings to reduce vandalism risk and allow smaller trees in low-density residential settings. Planting standards ~~will~~could also be developed to minimize risk of future damage to infrastructure, including sidewalks.



Next Steps

- Draft Code Packages
 - Public and Street Trees
 - Development
 - Case Studies
 - Planning Commission
 - Private
 - Consider hardship issues
- Engagement and Outreach
 - Develop Engagement Plan
 - Transparent
 - Awareness of Tradeoffs
- Update Street Tree List



Future Outreach and Engagement objectives

- Gain feedback on proposed updates to the tree code, including understanding public considerations, concerns and barriers.
- Utilize community feedback to develop a strong tree ordinance that incentivizes tree protection, has equitable tree replacement standards, and provides adequate flexibility for property owners and developers.
- Engage a diverse cross-section of the Milwaukie community.
- **Raise awareness of trade-offs**
- Inform the community about why an updated tree code is important.



Questions

COUNCIL STAFF REPORT

To: Mayor and City Council
Ann Ober, City Manager

Reviewed: Parks and Recreation Board

From: Kelly Brooks, Assistant City Manager

Subject: Parks and Recreation Board (PARB) Council Check in

Date Written: Feb. 4, 2019

ACTION REQUESTED

Receive an update from PARB about their work in 2018 and their plans for 2019.

ANALYSIS

PARB is in the process of finalizing its work plan for 2019. The following provides an update on goals from 2018 and the current list of proposed activities for 2019.

2018 Ongoing Work Plan

- 1) Provide letters of support for grants for city park projects
- 2) Neighborhood District Association visits to discuss PARB's work and answer questions
- 3) Park visits to evaluate and report maintenance issues / items
- 4) Community booth volunteering at Farmers Market
- 5) Earth Day community volunteering
- 6) Concerts in the Park

2018 Goals & Updates

- 1) PARB to assist in consultant selection and design decisions for Milwaukie Bay Park.

A PARB member participated in the consultant selection committee for the design contract for Milwaukie Bay Park. The entire PARB membership is serving on the Milwaukie Bay Park Steering Advisory Committee and participated in numerous public outreach events for the project throughout 2018.

- 2) PARB/North Clackamas Parks and Recreation District (NCPRD) to work on programming in Milwaukie Bay Park in 2018.

NCPRD hosted its primary outreach event for Milwaukie Bay Park in Milwaukie Bay Park in 2018. Other programming opportunities were limited due to ongoing construction at the bridge and to the stone steps.

- 3) PARB to work with NCPRD on existing park maintenance issues.

PARB members conducted regular visits to parks and provided reports directly to NCPRD regarding maintenance needs.

- 4) PARB to meet and discuss with NCPRD the Comprehensive Plan for the district, the district's Capital Improvement Plan, and park master plans.

PARB received updates from NCPRD regarding its process for updating the System Development Charge (SDC) rates in 2018. That process is currently on hold.

- 5) PARB to work with NCPRD to program parks in Milwaukie, and otherwise assist in the planning and implementation for Sunday Parkway event in September 2018.

PARB worked with NCPRD and Milwaukie city staff on the Earth Day/Arbor Day event and Wichita groundbreaking. Sunday Parkways was not held in 2018, but will return in 2019.

- 6) Request that a PARB member be appointed to serve on the NCPRD District Advisory Board (DAB).

The DAB is still dormant at this time. PARB unanimously voted to have Ben Johnson attend when the DAB is reconvened.

- 7) Work with NCPRD to establish a "Friends Group" for Elk Rock Island.

Complete.

2019 Goals

- 1) Work with NCPRD to initiate a master planning process for Scott Park.
- 2) Serve on the Milwaukie Bay Park Steering Advisory Committee and work with NCPRD and the City to secure funding for construction of Phase III.
- 3) Work with the City on design options for Dogwood Park.
- 4) Adopt a vision statement and mission for PARB.
- 5) Work with NCPRD and the City on replanting of Kronberg Park.

COORDINATION, CONCURRENCE, OR DISSENT

PARB members reviewed the draft work plan and updates from 2018.