



CITY OF MILWAUKIE

COUNCIL **RESOLUTION No.** 84-2017

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
ACCEPTING THE LIBRARY BOARD BYLAWS.**

WHEREAS, Milwaukie Municipal Code 2.28.020 establishes the Library Board; and

WHEREAS, Milwaukie Municipal Code 2.10.050.A states the City Council shall accept board, commission and committee bylaws and adopt them by resolution; and

WHEREAS, the Library Board has submitted proposed bylaws for consideration by City Council for acceptance.

Now, Therefore, be it Resolved that City Council hereby accepts the Library Board bylaws, as amended, attached hereto as Proposed Library Board Bylaws "Clean copy".

Introduced and adopted by the City Council on 9/19/17.

This resolution is effective on 9/19/17.

Mark Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:
Jordan Ramis PC

Scott S. Stauffer, City Recorder

City Attorney

"Clean Copy"

BYLAWS -- LIBRARY BOARD

Article I. Name

The name of this Board is the Board of the Ledding Library.

Article II. Purpose, Authority, and Duties

- A. The purpose of this Board is to advise the Milwaukie City Council and the Ledding staff on library patrons' needs.
- B. The Board is authorized by Milwaukie Municipal Code Chapter 2.28.020 in accordance with ORS 357.400 to 357.621.
- C. The Board's duties, under the general direction of the Council, include reviewing and commenting on rules and policies for the operation of the library; commenting on the acceptance or rejection of donations of real or personal property or funds donated to the library; commenting on sites for public library buildings or for location of library facilities; and other such activities. The Board also works toward adequate financial support for the library, although the Board has no responsibility for the budget or for any financial transactions. The Board also helps the library be responsive to community needs now and in the future.

Article III. Membership

- A. Each Board member shall be appointed by the Mayor with the consent of Council, and those members shall serve at the pleasure of the Council. Terms are for a period of two years. Board members shall serve no more than three consecutive full terms. The Council may waive this limitation if it is in the public interest to do so.
- B. The Board consists of seven members. Those non-City residents eligible for board membership shall reside within the Ledding Library of Milwaukie service area. No member may be a City of Milwaukie officer, agent, or employee.
- C. Vacancies are filled in the same manner as the original appointments.
- D. Upon failure of any member to attend three consecutive meetings, the Board may recommend termination of that appointment to the Council, and the Council may remove an incumbent from the Board and declare the position vacant to be filled in the manner of a regular appointment.
- E. All members shall serve without compensation.
- F. Efforts will be made to have the library board be representative of the diverse population that makes up Milwaukie and the Ledding Library of Milwaukie service area.

Article IV. Officers and Staffing

- A. Officers. The officers consist of a chair and a vice chair who shall be selected by the board membership and who shall serve at the pleasure of the board membership for one year. Nominations and election of officers shall be

taken from the floor at the Board's June meeting of each year. Officers may be re-elected.

- B. Chair. The chair shall have general supervisory and directional powers over the Board. The chair shall preside at all Board meetings and review the Board agendas with the staff liaison. The chair shall also be an ex-officio member of all subcommittees and shall be the sole spokesperson for the Board unless the responsibility is delegated in writing.
- C. Vice Chair. The vice chair shall execute all powers of the chair in the absence of the chair.
- D. Staff. The City of Milwaukie will provide staff support to the Board for meeting notification, word processing, minutes preparation, copying, and information gathering to the extent the budget permits.

Article V. Organizational Procedures

- A. The Board shall hold meetings as necessary at a time and place designated by staff consistent with Oregon Public Meetings Law.
- B. Fifty-one percent of the voting membership of the Board shall constitute a quorum. The concurrence of a majority of the Board members present shall be required to decide any matter. If a quorum is not attained in fifteen minutes following the scheduled call to order, the meeting shall be canceled.
- C. All members who are present at Board meetings, including the Chair and Vice Chair, are allotted one vote each on all motions.
- D. These bylaws may be repealed or amended, or new bylaws may be adopted by a majority vote of the Milwaukie City Council on its own initiative, or upon a recommendation from the Board.
- E. The parliamentary authority for this Board is *Robert's Rules of Order Revised* except where superseded by these bylaws or local, state, or federal law.
- F. Individuals being considered must be willing to dedicate, at a minimum, one meeting per month to the Board.

-- Bylaws adopted September 17, 1996; amended January 18, 2011; amended September 19, 2017.