



Regular Session

RS

Milwaukie City Council

- | | |
|--|---------------|
| 1. CALL TO ORDER – 6:00 p.m. | Page # |
| Pledge of Allegiance | |
|
2. PROCLAMATIONS, COMMENDATIONS, SPECIAL REPORTS, AND AWARDS | |
| A. None Scheduled. | |
|
3. CONSENT AGENDA | |
| These items are considered routine, and therefore, will not be allotted discussion time on the agenda; these items may be passed by the Council in one blanket motion; any Councilor may remove an item from the “Consent” agenda for discussion by requesting such action prior to consideration of that part of the agenda. | |
| A. Approval of City Council Meeting Minutes: | 2 |
| 1. July 5, 2017, Work Session; and | |
| 2. July 5, 2017, Regular Session. | |
| B. Appointments to City Boards and Commissions – Resolution | 10 |
| C. Authorize Kellogg Good Neighbor Committee (KGNC) Purchase of Benches and Trash Receptacles by the– Resolution | 12 |
| D. Authorize Street Sweeper Purchase – Resolution | 15 |
| E. Authorize Intergovernmental Agreement for Oregon Cooperative Procurement Program – Resolution | 19 |
| F. Approve Oregon Liquor Control Commission (OLCC) Application for Beer Central, 11301 SE 21 st Avenue – New Outlet | 32 |
|
4. AUDIENCE PARTICIPATION | |
| The presiding officer will call for citizen statements regarding City business. Pursuant to Milwaukie Municipal Code (MMC) Section 2.04.140, only issues that are “not on the agenda” may be raised. In addition, issues that await a Council decision and for which the record is closed may not be discussed. Persons wishing to address the Council shall first complete a comment card and submit it to the City Recorder. Pursuant to MMC Section 2.04.360, “all remarks shall be directed to the whole Council, and the presiding officer may limit comments or refuse recognition if the remarks become irrelevant, repetitious, personal, impertinent, or slanderous.” The presiding officer may limit the time permitted for presentations and may request that a spokesperson be selected for a group of persons wishing to speak. | |
|
5. PUBLIC HEARING | |
| Public Comment will be allowed on items under this part of the agenda following a brief staff report presenting the item and action requested. The presiding officer may limit testimony. | |
| A. None Scheduled. | |
|
6. OTHER BUSINESS | |
| These items will be presented individually by staff or other individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item. | |
| A. Protest of Abatement at 11909 SE Stanley Avenue | 34 |
| Staff: Tim Salyers, Code Compliance Coordinator | |

6. OTHER BUSINESS (continued)

- B. Vision Statement and Action Plan: Final Review** **58**
Staff: David Levitan, Senior Planner

- C. Comprehensive Plan Update** **101**
Staff: Denny Egner, Planning Director, and
David Levitan, Senior Planner

- D. Council Reports**

7. INFORMATION

8. ADJOURNMENT

Americans with Disabilities Act (ADA) Notice

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Executive Sessions

The City Council may meet in Executive Session pursuant to ORS 192.660(2); all discussions are confidential and may not be disclosed; news media representatives may attend but may not disclose any information discussed. Executive Sessions may not be held for the purpose of taking final actions or making final decisions and are closed to the public.

Meeting Information

Times listed for each Agenda Item are approximate; actual times for each item may vary. Council may not take formal action in Study or Work Sessions. Please silence mobile devices during the meeting.

 CITY OF MILWAUKIE
COUNCIL REGULAR SESSION

City Hall Council Chambers
10722 SE Main Street
www.milwaukieoregon.gov

2251st Meeting

MINUTES

AUGUST 1, 2017

Mayor Mark Gamba called the Council meeting to order at 6:00 p.m.

Present: Council President Lisa Batey; Councilors Angel Falconer, Wilda Parks, Shane Abma

Staff: Community Development Director Alma Flores Senior Planner David Levitan
City Recorder Scott Stauffer Associate Planner Mary Heberling
City Attorney Peter Watts Code Compliance Coordinator Tim Salyers
Planning Director Denny Egner

1. CALL TO ORDER

Pledge of Allegiance.

Council President Batey noted she may leave the dais due to an illness and **Councilor Falconer** noted she may leave the dais to attend to a sick child.

2. PROCLAMATIONS, COMMENDATION, SPECIAL REPORTS AND AWARDS

A. None scheduled.

3. CONSENT AGENDA

It was moved by Councilor Parks and seconded by Councilor Abma to approve the consent agenda.

A. City Council Meeting Minutes:

1. July 5, 2017, Work Session; and
2. July 5, 2017, Regular Session.

B. Resolution 72-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, making appointments to City boards and commissions.

C. Resolution 73-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, accepting the recommendation of the Kellogg Good Neighbor Committee to provide up to \$6,000 from the Good Neighbor Fund for the installation of two additional benches and a trash receptacle along the path in the Kellogg Treatment Plant open space along the Willamette River to facilitate use of the area.

D. Resolution 74-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, purchasing a replacement street sweeper.

E. Resolution 75-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, requesting approval of an intergovernmental agreement with the State of Oregon Department of Administrative Services for membership in the Oregon Cooperative Procurement Program (ORCPP).

F. An Oregon Liquor Control Commission (OLCC) Application for Beer Central, 11301 SE 21st Avenue – New Outlet

Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting “aye.” [5:0]

4. AUDIENCE PARTICIPATION

Mayor Gamba reviewed the Audience Participation procedures and noted that City Manager Ann Ober had been excused from the meeting. **Ms. Flores** reported on staff's efforts to contact the Milwaukie Lions Club regarding the Club's sign request. **Ms. Flores** and **Mayor Gamba** noted the location of cooling centers in the area.

5. PUBLIC HEARING

A. None Scheduled.

6. OTHER BUSINESS

A. Protest of Abatement at 11909 SE Stanley Avenue

Mr. Salyers explained that Council was asked to declare the subject property a nuisance and allow the abatement process to proceed. He reviewed the abatement process, described the property, and noted the code violations. He discussed the costs of pursuing an abatement and noted that the compliance process would continue if Council declined to declare the property a nuisance.

Council President Batey and **Mr. Salyers** noted that the City had received several complaints about the property.

Councilor Parks and **Mr. Salyers** noted that the property had been in violation of the Milwaukie Municipal Code (MMC) for years. They discussed what steps the City could take if Council did not declare the property a nuisance.

The group discussed how the City calculates liens. They noted that the lien on the subject property had been in place since 2011 and had accrued to over \$100,000. They remarked on the progress made to clean-up the debris over the last decade.

Jim Schultz, property resident, thanked Council for hearing his appeal and noted that the property owner, his mother, had not resided on the property since 2004. **Mr. Salyers** and **Mr. Schultz** briefly remarked on when the City had notified the property owner about the citations.

Mr. Shultz commented on the current state of the property and reported that he and his sons had been cleaning up the debris. He noted that the seasonal wetlands on the property limited when they could remove vehicles and suggested that he could finish removing the debris by September 2017. He expressed concern about the higher cost of paying the City to clean-up the property.

Councilor Falconer and **Council President Batey** asked Mr. Schultz how long he had been working to clean-up the property. **Mr. Schultz** reported that he had started to remove debris in June and July 2017.

Councilor Abma asked Mr. Schultz if he had received the abatement notices sent by the City. **Mr. Schultz** explained that the property owner had received the notices and that he had been working to remove the vehicles and debris. **Mayor Gamba** and **Mr. Schultz** noted the seasonal window that vehicles could be removed from the property.

Mr. Schultz noted that he had resided on the property since 2012.

The group discussed the possibility of giving Mr. Schultz more time to clean-up the property by delaying the Council vote to declare the property a nuisance. **Mr. Salyers** noted the seasonal and contracting timelines for abating the property and reported that Mr. Schultz had been working to clean-up the property. He suggested that there would be opportunities for staff to reassess the situation and halt the abatement process if enough progress had been made to clean-up the property.

Council President Batey and **Mr. Salyers** remarked on the potential impacts on other abatement projects if Council were to wait to declare the property a nuisance. **Mr. Salyers** reiterated the request that the property be declared a nuisance at the present meeting and noted that if sufficient progress was made the process could be stopped.

The group discussed the timeline, financial costs, and impacts on staff work if Council waited 2 weeks before declaring the property a nuisance.

Councilor Parks expressed concern that the violations had been going on for years. She suggested Council continue the abatement process.

Council President Batey expressed concern about how long the Code enforcement process had been going on and about the potential for hazardous materials to have leaked out of the vehicles into the wetlands. She suggested Council move forward with

the abatement with the understanding that staff would stop the process if enough progress were made to clean-up the property.

Councilor Abma concurred with Councilor Parks and Council President Batey and expressed support for declaring the property a nuisance. He remarked on the need to review the MMC to address issues like how liens are calculated.

Councilor Falconer expressed support for staff reassessing the process as the property was cleaned. She was concerned about how long the property has been in violation and remarked on the challenges of addressing hoarding problems with family members. She suggested Council declare the property a nuisance.

Mayor Gamba commented on dealing with family members who are hoarders. He noted that he had been inclined to delay the process but would agree with Council if a majority wanted to declare the property a nuisance at the present meeting.

Councilor Parks and **Mayor Gamba** noted Council's interest in discussing the MMC related to liens at a future meeting and **Mr. Watts** discussed how the City could address properties with significant outstanding liens.

It was moved by Council President Batey and seconded by Councilor Abma to uphold the Staff decision to abate the property located at 11909 SE Stanley Avenue. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting "aye." [5:0]

Mayor Gamba recessed the Regular Session at 6:51 p.m. and reconvened the Regular Session at 7:00 p.m.

B. Vision Statement and Action Plan: Final Review

Mr. Levitan and **Anais Mathez**, visioning consultant with Cogan Owens Green (COG), reviewed the changes to the Vision Statement and Action Plan proposed by Council at the July 5, 2017, Work Session and asked if there was any further feedback.

Mayor Gamba proposed changes to the Action Plan related to work being undertaken by the City's Tree Board, the Safe Access for Everyone (SAFE) program, and a future library concierge service. The group noted revisions proposed at previous meetings that had been omitted from the presented drafts that would be made to the final versions.

Council President Batey thought the drafts looks good.

Councilor Parks thanked staff for addressing her changes before the meeting and asked if there had been any concern about the local transit funding piece added by the Vision Advisory Committee (VAC). **Mr. Levitan** reported that several items not identified in the community survey had been added by the VAC. He suggested Council could remove items if they were not comfortable including them in the final document.

The group discussed the ambiguous language of the public safety item and noted the Milwaukie Police Department's (MPD) efforts to proactively engage the community.

Councilor Abma suggested that former Councilor Karin Power be included on the acknowledgements page and the group agreed with Councilor Abma's suggestion.

The group thanked staff, the VAC, and the consultants for their work. It was noted that the final Vision Statement and Action Plan would be presented for Council consideration at the September 5, 2017, Regular Session.

Mayor Gamba noted that **Michael Hall**, Milwaukie resident, wished to address Council regarding the visioning process. **Mr. Hall** remarked on the importance of the visioning process and suggested that elements of the Action Plan had created excitement among various environmental groups in the area.

C. Comprehensive Plan Update

Mr. Egner reported that staff was asking for Council comment on the proposed Comprehensive Plan Advisory Committee (CPAC) application. **Mr. Levitan** reviewed recent Council discussions regarding the CPAC membership and application process.

It was noted that Council President Batey left the meeting at 7:21 p.m. and returned to the meeting at 7:22 p.m.

Mr. Levitan presented a revised CPAC application that had incorporated previous Council suggestions and asked if there was additional input on the application. He reported that the Planning Commission agreed with the recommendation to designate one Council member and one Planning Commissioner to serve as liaisons to the CPAC.

The group discussed which members of Council should serve as liaisons to the CPAC and they remarked on the role of elected and appointed officials on advisory groups. **Councilors Abma, Falconer, and Parks** agreed that Mayor Gamba and Council President Batey should serve as CPAC liaisons and **Mr. Egner** noted that all decisions related to the Comprehensive Plan review would require action by the entire Council. The group remarked on the size of the CPAC and it was Council consensus that Mayor Gamba and Council President Batey would serve as Council liaisons to the CPAC.

Councilor Abma suggested several changes to the CPAC application, including adding education and home ownership questions and spelling out neighborhood district association (NDA). **Councilor Parks** and **Mayor Gamba** noted that they agreed with Councilor Abma's suggestions.

The group discussed making the CPAC application available in multiple languages and the feasibility of providing translation services during CPAC meetings.

Councilor Abma suggested that the question about how the applicant's background would help the CPAC be made less specific. **Mayor Gamba** and **Councilor Parks** concurred with Councilor Abma's suggestion.

The group discussed the feasibility of translating CPAC meetings and documents into different languages. They noted that translators had been used at visioning public meetings and would be used at public meetings for the Comprehensive Plan review. The group agreed that CPAC materials should be advertised in English and Spanish.

Councilor Abma and **Mr. Levitan** noted a reference to the community visioning process on the CPAC application that needed to be replaced.

Mr. Levitan reviewed the process used to appoint VAC members and asked if Council wished to use the same process. The group discussed identifying a short list of applicants to interview by screening CPAC applications.

Mayor Gamba asked why the City would not be going through a periodic review process. **Mr. Egner, Mr. Levitan, and Mr. Watts** explained that the State was not offering that process due to limited resources. They noted that the City would work with the State and adhere to the periodic review process as much as practicable.

The group discussed Council's interest in reviewing the CPAC applications. It was the group consensus that Council would review the applications and communicate comments to staff directly and not to Council as a group.

Mr. Egner and **Mr. Levitan** explained that staff proposed using the same element and super action structure that had been used for the visioning process. They noted the example framework from the City of Hillsboro that had incorporated Statewide Planning Goals and they confirmed that staff would work with the State as much as possible throughout the process.

Mayor Gamba noted that Hillsboro had called out healthy food and noise management in their framework and **Council President Batey** remarked on the increasing concern about noise management around commercial and industrial zones. **Mr. Egner** and **Mr. Levitan** commented on the flexibility of the proposed framework.

It was noted Council President Batey left the meeting at 7:56 p.m. and returned to the meeting at 7:57 p.m.

Mayor Gamba, Mr. Watts, and Mr. Egner discussed driving factors in the cities of Hillsboro and Lake Oswego's recent Comprehensive Plan reviews.

It was Council consensus that the proposed framework for the Comprehensive Plan review looked good. The group briefly commented on the CPAC recruitment process.

D. Council Reports

Mayor Gamba announced upcoming events, including neighborhood concerts, a movie night, a community day celebration, the grand opening of the Milwaukie Station Food Cart pod, August First Friday events, and the first Solarize Milwaukie workshop.

Council President Batey noted that the August First Friday would include music at City Hall and a Milwaukie Historical Society-led tour of the Trolley Trail.

Councilor Falconer mentioned the cooling stations in the area and noted that more information could be found at www.211info.org, or by calling or texting "211". The group remarked on ways to keep cool and noted that there was a total burn ban in effect.

7. INFORMATION

8. ADJOURNMENT

It was moved by Councilor Parks and seconded by Councilor Falconer to adjourn the Regular Session. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting "aye." [5:0]

Mayor Gamba moved to adjourn the regular session at 8:04 p.m.

Respectfully submitted,



Scott S. Stauffer, City Recorder

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CLACKAMAS COUNTY

EMERGENCY COOLING CENTERS

2017

Clackamas County and 2-1-1 post cooling center openings daily as they are confirmed.

Call 2-1-1 or visit www.clackamas.us or www.211info.org.

Updated 7-31-17

Canby Adult Center

1250 S. Ivy Street, Canby 97013

503-266-2970

Mondays - Fridays 8:30am to 4:30pm

Open to the general public during regular hours.

Canby, Denny's Restaurant

1369 SE 1st Avenue, Canby 97013

503-263-3193

Open 24/7

Available for those needing to cool off for an hour or two. No obligation to buy.

Damascus Community Church

14251 SE Rust Way, Damascus 97089

503-658-3179

Mondays - Fridays 8:30am to 5:00pm, Sundays 8:30am to 12:30pm

Open to the general public during regular hours when temperatures reach 90 degrees.

Estacada Community Center

200 SE Club House Drive, Estacada 97023

Mondays – Fridays 8:30am to 4:30pm

Open to the general public during regular hours when temperatures reach 90 degrees.

The Father's Heart Street Ministry

603 12th Street, Oregon City 97045

503-722-9780

Tuesdays – Fridays 8:30am to 3:00pm

Open during regular hours. Regular meals and other services available. May open

Additional hours if temperatures reach 100 degrees. Call to confirm.

Gladstone Public Library

135 E Dartmouth, Gladstone 97027

503-656-2411

Mondays – Thursdays 10:00am to 8:00pm, Fridays & Saturdays 11:00am to 5:30pm,

Sundays 1:00pm to 5:00pm

Open to the general public during regular hours.

Gladstone Senior Center

1050 Portland Avenue, Gladstone 97027

503-655-7701

Mondays – Fridays 8:30am to 4:30pm

Open to the general public during regular hours.

Hoodland Public Library

24525 E Welches Road, Welches 97067

503-622-3460

Mondays 11:00am-7:00pm, Tuesdays - Saturdays 11:00am-6:00pm, closed Sundays

Open to the general public during regular hours.

Lake Oswego Adult Community Center

505 G Avenue, Lake Oswego 97034

503-635-3758

Mondays - Thursdays 8:00am to 7:00pm, Fridays 8:00am to 4:30pm

Open to the general public during regular hours. Center may also be open on weekends based on expected temperatures. Call to confirm.

Ledding Library

10660 SE 21ST Avenue, Milwaukie 97222

503-786-7580

Mondays – Thursdays 10:00am to 9:00pm, Fridays & Saturdays 10:00am to 6:00pm,

Sundays noon to 6:00pm

Open to the general public during regular hours.

Molalla Adult Community Center

315 Kennel Street, Molalla 97038

503-829-4214

Mondays – Fridays 9:00am to 4:00pm, closed on weekends

Open to the general public during regular hours.

Sandy City Hall

39250 Pioneer Boulevard, Sandy 97055

503-668-5533

Mondays - Fridays 8:00am to 6:00pm

Open to the general public during regular office hours.

Sandy Public Library

38980 Proctor Boulevard, Sandy 97055

503-668-5537

Mondays - Fridays 10:00am to 7:00pm, Saturdays 10:00am to 5:00pm,

Sundays 1:00pm to 5:00pm

Open to the general public during regular hours.

Sandy Senior Center

38348 Pioneer Boulevard, Sandy 97055

503-668-5569

Mondays - Fridays 8:30 to 5:00pm, closed on weekends

Open to the general public during regular hours.

Wilsonville Brookdale Senior Community

8170 SW Vlahos Drive, Wilsonville 97070

503-682-0653

Mondays - Sundays 10:00am to 6:00pm

The Fireside Room is open to the general public when temperatures reach 90 degrees.

Wilsonville Community Center

7965 SW Wilsonville Road, Wilsonville 97070

503-682-3727

Mondays – Fridays 8:00am to 5:00pm

Open to the general public during regular hours.

Wilsonville Public Library

8200 SW Wilsonville Road, Wilsonville 97070

503-682-2744

Mondays – Thursdays 10:00am to 8:00pm, Fridays & Saturdays 10:00am to 6:00pm, Sundays 1:00pm to 6:00pm

Open to the general public during regular hours. The library may extend hours in extreme heat.

Call or check the library's website at www.wilsonvillelibrary.org for updated open hours.



**Regular Session
Agenda Item No.**

3

Consent Agenda

 CITY OF MILWAUKIE
COUNCIL WORK SESSION

City Hall Conference Room
10722 SE Main Street
www.milwaukieoregon.gov

MINUTES

JULY 5, 2017

Mayor Mark Gamba called the Council meeting to order at 4:01 p.m.

Present: Council President Lisa Batey; Councilors Angel Falconer, Wilda Parks, Shane Abma

Staff: City Manager Ann Ober Planning Director Denny Egner
City Recorder Scott Stauffer Senior Planner David Levitan
Community Development Director Alma Flores Assistant Planner Mary Heberling
Public Works Director Peter Passarelli

Press: Raymond Rendleman, *Clackamas Review*

Finalize Vision Action Plan

Mr. Levitan introduced Kirstin Greene and Anais Mathez, consultants with Cogan Owens Green, and Ben Russo, Vision Advisory Committee (VAC) member. He asked for Council feedback on the Draft Community Vision and Action Plan.

Ms. Greene noted that the VAC had recommended that Council adopt the Draft Vision and Action Plan. She reviewed the quadruple bottom line framework, discussed the work done by the VAC, and noted the large amount of community involvement. **Mr. Russo** commented that the Draft Vision reflected the voices of the community.

Ms. Mathez discussed the top eight actions, known as “Superactions,” and the related supporting actions. **Mr. Levitan** reviewed the questions for Council to consider.

Mayor Gamba believed that Superaction 7, Adopt a Climate Action Plan, was more of a process. He noted his concerns about losing the specifics in broad categorizations.

The group discussed the vision matrix layout, action steps, and Superactions. Council agreed it made sense to roll the Council goals into the Superaction items. The group noted how the framework could be used in the future.

Council President Batey and the group discussed concerns about the use of buzzwords such as “Vision Zero”. **Ms. Greene** reviewed the Superactions and it was the group consensus to change the word “subsidize” to “adjust” in action “Place 2.2” under Superaction 1, Address Housing Affordability in Milwaukie.

The group discussed the priorities between the actions in the Vision and Action Plan and the Council goals. They observed the need to be realistic in what could be accomplished and appreciated having the community’s goals. The group discussed possible partnerships and the long-term nature of the vision. **Ms. Ober** and **Mayor Gamba** suggested that the top goals could be identified with timelines.

The group briefly discussed the status of Superaction 3, Complete Milwaukie Bay Park, and how the Vision Zero concept relates to Superaction 4, Continually Improve our Transportation System.

Council and **Mr. Levitan** reviewed changes proposed by Council to the Draft Vision and Action Plan and noted the adoption timeline.

Mayor Gamba adjourned the Work Session at 5:10 p.m.

Respectfully submitted,

Amy Aschenbrenner, Administrative Specialist II

Mayor Mark Gamba called the Council meeting to order at 6:02 p.m.

Present: Council President Lisa Batey; Councilors Angel Falconer, Wilda Parks, Shane Abma

Staff:	City Manager Ann Ober	Assistant to the City Manager Mitch Nieman
	City Recorder Scott Stauffer	Community Development Director Alma Flores
	City Attorney Shelby Rihala	Human Resources Director Gary Rebello
	Police Chief Steve Bartol	Planning Director Denny Egner
	Engineering Director Charles Eaton	Right-of-Way and Contract Coordinator Reba Crocker

Press: Raymond Rendleman, *Clackamas Review*

1. CALL TO ORDER

Pledge of Allegiance.

2. PROCLAMATIONS, COMMENDATION, SPECIAL REPORTS AND AWARDS

A. None scheduled.

3. CONSENT AGENDA

It was moved by Council President Batey and seconded by Councilor Parks to approve the consent agenda.

A. City Council Meeting Minutes:

1. June 6, 2017, Work Session; and
2. June 6, 2017, Regular Session.

B. City Manager Base Pay Adjustment - Authorize

C. Resolution 64-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, Making Appointments to City Boards and Commissions.

D. Resolution 65-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, authorizing to apply to the State of Oregon Vertical Housing Development Zone Program.

E. Resolution 66-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, authorizing staff to apply for a Business Oregon grant to fund design and construction of the Kellogg Creek Bridge (#22142) emergency replacement.

F. Resolution 67-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, to amend the intergovernmental agreement between Clackamas County Community Development Block Grant Program and the City of Milwaukie.

G. Resolution 68-2017: A Resolution of the City Council of the City of Milwaukie, Oregon, acting as the Local Contract Review Board, authorizing the City Manager to execute a contract for engineering services for the Robert Kronberg Multi-Use Path.

H. An Oregon Liquor Control Commission (OLCC) Application for Chapel Theater and the GSMP, 4107 SE Harrison Street – New Outlet.

Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting “aye.” [5:0]

Council President Batey asked that the Community Development Block Grant (CDBG) program be scheduled for Council discussion. **Ms. Ober** noted the item would be placed on a future Study Session agenda.

4. AUDIENCE PARTICIPATION

Mayor Gamba reviewed the Audience Participation procedures and **Ms. Ober** reported that there was no follow-up report from the June 20, 2017, Audience Participation.

It was noted that Milo Denham, Pam Denham, Dave Tyler, and Gary Michael, Milwaukie residents, had yielded their speaking time to Carolyn Tomei, Milwaukie resident.

Ms. Tomei discussed the traffic accident that had occurred at 21st Avenue and Jackson Street that lead to the death of Norma Gabriel, Portland resident. She described her efforts to obtain information about the incident from the City and expressed appreciation for Council, staff, and the Milwaukie Police Department (MPD). She asked why the MPD does not issue public notices when serious accidents occur and why the MPD had stopped providing police log information to the *Clackamas Review*. She remarked on recent traffic incidents and suggested that MPD officers should always conduct blood/alcohol tests following traffic accidents. She expressed support for closing Jackson Street between 21st Avenue and Main Street to vehicle traffic except for buses. She encouraged the City to operate transparently and prosecute any driver who hits pedestrians and bicyclists.

Councilors Abma, Falconer, and Parks agreed that the City should operate transparently and commented on how accident information is distributed. They suggested Council would discuss vehicle traffic on Jackson Street. **Ms. Tomei** and **Councilor Parks** remarked on the possibility of other fatal accidents occurring on Jackson Street and how accident information is distributed.

Council President Batey thanked Ms. Tomei for bringing the situation to Council's attention and remarked that the City would discuss transparency and police practices.

Mayor Gamba commented on the need to record accident data and look at transparency processes, and explained why the practice of providing police log information had changed. He agreed that the City needed to look at how accident information is released and the possibility of limiting vehicle access on Jackson Street. He expressed support for encouraging the District Attorney (DA) to prosecute drivers who hit pedestrians and bicyclists.

Mr. Rendleman explained that in the past the *Review* had published police logs and that the public had found some log entries to be offensive. He discussed when and why the MPD had stopped releasing police logs. He reported that the MPD and Oregon City Police Department (OCPD) still provided incident reports with basic information. He suggested that the MPD had the ability to release reports with more information than what was currently being provided. **Councilor Falconer** commented on the feasibility of providing police logs with sensitive information removed.

Chief Bartol discussed why the MPD had changed the way it provided police log information and described how logs are made available to the *Review* and the public. He stated that the MPD was committed to being transparent and reported that the MPD does issue press releases for fatal accidents. He briefly remarked on how the MPD had handled the incident involving Ms. Gabriel.

Mayor Gamba, Chief Bartol, and Council President Batey commented on how the MPD and DA had handled the incident involving Ms. Gabriel and noted the ability of law enforcement officers to conduct blood/alcohol tests during an accident.

Chief Bartol remarked on the tragic nature of the accident involving Ms. Gabriel and suggested that the MPD had no reason to cover-up the details of the situation.

Mr. Rendleman asked to address Council again and **Mayor Gamba** noted that the topic would be discussed again at future meetings.

5. PUBLIC HEARING

A. None scheduled.

6. OTHER BUSINESS

A. Expedited Annexation of 9100 SE 55th Avenue – Ordinance

Mr. Egner reviewed the proposed annexation and explained that the property owner wished to connect to the City's sewer system. He reported that staff had no objections.

Councilor Parks and **Mr. Egner** briefly remarked on the maps in the staff report.

It was moved by Councilor Parks and seconded by Councilor Falconer to approve the first and second reading by title only and adoption of the Ordinance annexing a tract of land identified as Tax Lot 1S2E30AC 02600 and located at 9100 SE 55th Avenue into the City Limits of the City of Milwaukie. (File #A-2017-003). Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting "aye." [5:0]

Ms. Ober read the ordinance two times by title only.

Mr. Stauffer polled the Council with Councilors Falconer, Batey, Parks, and Abma, and Mayor Gamba voting "aye." [5:0]

ORDINANCE 2150:

AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, ANNEXING A TRACT OF LAND IDENTIFIED AS TAX LOT 1S2E30AC 02600 AND LOCATED AT 9100 SE 55th AVENUE INTO THE CITY LIMITS OF THE CITY OF MILWAUKIE. (FILE #A-2017-003)

B. Solid Waste Rate Setting – Resolution

Councilor Abma declared a conflict of interest in Council's consideration of solid waste rates given the work of his employer, Metro, and would therefore not participate in the discussion or decision. It was noted that he left the dais and 6:55 p.m.

Ms. Crocker introduced Rick Winterhalter, Clackamas County Senior Sustainability Analyst, and Dean Kemper with Waste Management. She reviewed previous Council discussion regarding a food scraps program and remarked on the challenges of estimating the costs associated with such a program.

Mr. Winterhalter explained that the County had been hired to conduct an annual review of the City's solid waste franchises. He discussed the review process and reported that the system was healthy. He commented on the use of drop boxes. He noted that staff recommended a slight increase for open drop box fees and that the City initiate new waste recycling programs. He reviewed efforts to adopt food scrap programs and suggested that outreach for the program would be slow. He explained that next year there would be more program cost information for Council to consider.

Ms. Crocker remarked on the difficulties of predicting food scrap program costs. She suggested that including food scraps in yard debris would be in line with Council's goals and residents wanted to participate in the program. She recommended that Council initiate the program. She noted differences between the proposed rate schedules.

The group discussed why some fees had been reduced while labor and fuel costs had increased. **Mayor Gamba** remarked that a slight increase to the drop box fee was appropriate.

It was moved by Council President Batey and seconded by Councilor Parks to approve the Resolution adopting solid waste service rates effective August 1, 2017, specifically Rate Schedule A. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Mayor Gamba voting "aye." [4:0]

RESOLUTION 69-2017:

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, ADOPTING SOLID WASTE SERVICE RATES EFFECTIVE AUGUST 1, 2017.

It was noted that Councilor Abma returned to dais at 7:06 pm

C. Riverfront Park Bridge Project Update

Mr. Eaton provided an update on the Riverfront Park Bridge Replacement project and explained why the Island Station Neighborhood District Association (NDA) had not been initially included in project notices. He reported that one comment had been received regarding the proposal to replace the bridge and that staff was looking for Council input on several bridge design elements.

Mayor Gamba and **Mr. Eaton** commented on the drawbacks of repairing the existing bridge and the benefits of building a new bridge. **Mr. Eaton** asked for Council input on whether the new bridge should be moved downstream from where the current bridge was located. It was Council consensus to move the new bridge downstream.

Mr. Eaton discussed streambank restoration concerns near the bridge. **Mayor Gamba** and **Mr. Eaton** remarked on the erosion issues on the south bank of Kellogg Creek and how the proposed bridge design would help secure the bank. It was Council consensus to proceed with the staff proposed plan to stabilize the streambank.

Mr. Eaton reviewed several architectural elements included in the proposed bridge replacement, including concrete form liners and staining, and rail design. He recommended that the City ask for an alternative design to the proposed standard metal guard rail. It was Council consensus to ask for an alternative to the metal guard rail.

The group discussed concrete railing window treatments and the purpose of staining concrete. **Mayor Gamba** noted his preference for the “Texas Style” window treatment. **Councilors Falconer and Abma** suggested that the concrete not be stained to save money for other elements of the bridge.

The group discussed the importance of picking a common color to paint the bridge to cover graffiti and to ensure future repainting work matches the bridge. **Mayor Gamba** and **Mr. Eaton** remarked on concerns about bridge paint run off into the creek.

Mr. Eaton confirmed that staff would follow-up with the architect for information on painting the bridge, powder coating, and metal railing alternatives. He explained that the design review process would include Clackamas County Water Environment Services (WES), the City’s Park and Recreation Board (PARB), and the Planning Commission. He noted that there would be many opportunities for the public to comment. He suggested that construction on the new bridge could begin in September 2017. **Ms. Ober** commented on an event to encourage the removal of the Kellogg Dam and a broken pipe incident at the Kellogg Creek Water Treatment Facility.

Mayor Gamba recessed the Regular Session at 7:43pm and reconvened the Regular Session at 7:50 p.m.

D. Tree Board Update

Mr. Nieman noted previous actions related to the City’s Tree Board and asked Council to discuss the Board’s role. He explained the role of the Board as defined to-date and reported that the Board would hold its first meeting in July 2017. **Councilor Parks, Mr. Nieman, and Mayor Gamba** commented on how the Board had been established.

Mayor Gamba suggested that Council should prioritize the Board’s duties and workplan. **Council President Batey** and **Mr. Nieman** remarked on the Board’s role in working with groups like Friends of Trees.

Council President Batey suggested the Board’s priority should be to develop an urban forestry management plan to meet Tree City USA requirements and to make recommendations regarding changes to the Milwaukie Municipal Code (MMC). **Mayor Gamba** concurred with Council President Batey’s suggestions.

The group discussed the need for the Board to conduct educational outreach efforts and to provide input on policy questions such as street design standards. **Council President Batey** suggested that Council hold a joint Work Session with the Board.

The group discussed the role of the Board in the City's tree permitting process and the development of neighborhood streets and greenways. **Mr. Nieman** and **Ms. Ober** reviewed the process and timeline for considering a tree removal permit application, the related neighborhood noticing requirements, and what elements are considered by staff in approving permits.

Council President Batey and **Councilor Falconer** commented on the applicability of the woonerf street design for different streets. The group noted the priority given to projects identified by the Safe Access for Everyone (SAFE) program and discussed the value of the Board working on design standards that would impact SAFE street projects.

Mayor Gamba, **Mr. Eaton**, and **Ms. Ober** commented on the priority given to mature trees during development and how to ensure that Council policies and City standards protect trees. The group discussed whether additional policies were necessary to guide staff in considering tree permits. **Councilor Abma** and **Council President Batey** expressed support for staff's application of the City's policies and noted Council would have opportunities in the future to provide input on development. The group commented on the Board's ability to work through the process with staff to achieve Council's goals.

Mr. Nieman summarized that Council wanted the Board to assist staff with the tree permit process, develop an urban forestry management plan, and work on the development of tree policies and street design standards. The group discussed whether Council or the Board should prioritize the Board's workplan and the nature of how Council provides direction to City boards and commissions. It was Council consensus that the Tree Board would prioritize their workplan based on Council's input.

E. Council Goal Update: Milwaukie Bay Park

Mr. Nieman introduced Scott Archer and Kathryn Krygier with the North Clackamas Parks and Recreation District (NCPRD), and Ben Johnson, PARB member, and noted the Park elements for Council to consider. **Mr. Nieman** and **Council President Batey** reviewed the Park's development timeline as presented in the staff report, and noted that Gary Klein, Riverfront Task Force (RTF) member, was present.

Mr. Nieman discussed the status of the coastal redwood tree located in the middle of the park. He noted the community's interest in saving the tree and the original Park plan's call to remove it. **Ms. Ober** reported that NCPRD had some funding to amend the Park plan to include changes like saving the tree. **Council President Batey** recalled that the Planning Commission had approved removing the tree without objection from the public. She expressed support for saving the tree. The group discussed the feasibility of moving other Park features to save the tree and it was Council consensus to amend the Park plan to save the tree.

Mr. Nieman described the cantilevered overlook at the mouth of Kellogg Creek and the group noted the Park project cost savings with the inclusion of a pedestrian walkway that was part of the bridge replacement project. **Council President Batey** remarked on the possibility of developing the overlook area. **Mr. Nieman** summarized that Council wanted staff to explore development options for the overlook.

Mr. Nieman explained that the Park plan called for a moorage dock for nonmotorized boats with access from the overlook. He reported that the docks had not been approved by the U.S. Army Corps of Engineers in the Park plan permit process. **Ms. Ober** commented that the docks could increase water access and **Mayor Gamba** suggested it was okay to not pursue the docks with the understanding that staff would look at other ways to increase water access for nonmotorized boats.

Mr. Nieman and **Councilor Abma** noted that the pedestrian bridge could be removed from the Park plan since it would be part of the bridge replacement project.

Mr. Nieman asked for input on prioritizing trail linkages around the water treatment facility. **Council President Batey**, **Mayor Gamba**, and **Councilor Falconer** commented on the desire to link the trail with the Park. **Mr. Nieman** noted staff would bring more trail proposals to Council.

Mr. Nieman described the amphitheater called for in the Park plan and discussed the prominence of such a space as seen from Hwy 99E. The group discussed issues related to an amphitheater such as noise control and the need for a sound barrier, repurposing the space for non-event uses, and staff time required to manage such a space. They noted the potential impacts of an amphitheater on views of the river. **Council President Batey** and **Mr. Nieman** noted the years of community engagement that went into the 2006 design proposal that included an amphitheater.

Mr. Archer commented on NCPRD's interest in working with the City to complete the Park and help provide Park programming.

Ms. Ober noted that staff was halfway through the presentation and that the topic would be brought back at future meetings. She asked if Council wanted to continue the current discussion. **Mayor Gamba** and **Council President Batey** suggested Mr. Klein be allowed to speak and then Council could assess how much more to discuss.

Mr. Klein expressed support for renaming the Park to Milwaukie Bay Park and reviewed his involvement in the Park's development. He noted that the RTF had voted to go on hiatus and that he was the only member who had not resigned. He expressed frustration that he had lost an outlet to help with the project and noted his interest in serving in some capacity to help finish the Park. **Ms. Ober** noted that the PARB had taken oversight of the project and suggested that Mr. Klein apply for the current PARB vacancy. The group discussed adding positions to the PARB and staff expressed a willingness to meet with Mr. Klein regarding his role in the Park's development.

Council President Batey asked Mr. Klein if he had any additional information to share regarding the Park elements. **Mr. Klein** commented on the pushback staff had received over the plan to remove the redwood tree. **Ms. Ober** remarked on why Council had now been asked to weigh-in on the tree.

The group discussed the involvement of the RTF in the Park's development and how to involve Mr. Klein in the Park's development going forward.

Ms. Ober noted it was 9:46 p.m. and **Mayor Gamba** asked staff to focus on any remaining issues Council need to consider at this meeting.

Mr. Nieman noted that the Park plan included a waterfall feature and that NCPRD had concerns about how water features were often misused. He asked if Council wanted to keep the waterfall or replace it with a different water feature. **Ms. Ober** commented on safety and cost concerns related to splash pads for children. **Council President Batey** and **Mayor Gamba** expressed interest in exploring a water feature at the Park. It was Council consensus to direct staff to look at water feature options.

Mr. Nieman reported that the Park plan had called for a playground area and suggested that Council may want to reconsider that feature given the Park's proximity to other playgrounds. **Councilor Falconer** and **Mayor Gamba** remarked that the Park needed a playground and expressed support for a nature play area over a playground structure. **Council President Batey** noted that the presence of other playgrounds near the Park had been known when the Park plan had been originally adopted.

At 9:59 p.m. it was moved by **Councilor Falconer** and seconded by **Council President Batey** to extend the meeting to 10:15 p.m. Motion passed with the following vote: **Councilors Falconer, Batey, Parks, and Abma** and **Mayor Gamba** voting "aye." [5:0]

The group remarked on the impact of Park elements on the view of the from Hwy 99E. **Mr. Nieman** commented on the status of the geese mitigation work on the lawn area.

Mr. Nieman reported that the permit for in-water work at the Park would expire in 2020. The group discussed what work could be done and what hardscape elements could be rearranged under the current permit.

Mr. Nieman suggested that the City would need to consider parking at the Park. He discussed potential funding sources to complete the Park, including system development charges (SDCs), bonding, and an increase in NCPRD funding. The group discussed the last capital campaign effort for the Park and the possibility of promoting Park elements as naming opportunities.

Mr. Nieman summarized that staff would work on refining Park elements based on Council's feedback and would research funding options. **Mayor Gamba** asked staff to prepare projected SDC numbers based on pending development. **Mr. Archer** noted that NCPRD could provide SDC projections and expressed NCPRD's interest in helping refine the Park's plan and find funding sources to finish the Park.

Council President Batey commented that she would like to see the historic marker in the Park, dedicated to a Catholic priest who worked in the area in the 19th century, removed. **Councilor Falconer** expressed support for removal of the marker and **Mr. Nieman** remarked on the high likelihood that the marker would be removed.

Ms. Krygier thanked Council for making the Park a priority and commented on the next steps in refining the Park plan.

At 10:15 p.m. it was moved by Councilor Falconer and seconded by Councilor Abma to extend the meeting to 10:20 p.m. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting "aye." [5:0]

F. Council Input on Legislative, Regional, and County Issues

Mr. Nieman noted that the State Legislature was expected to end its 2017 session soon and the group discussed the recently approved State Transportation Funding bill. **Mr. Nieman** provided a brief update on the Legislature's 2017 Session and reviewed State Representative Karin Power's legislative agenda for the 2018 session.

Mayor Gamba noted his participation in a press conference regarding House Bill 2004 (HB2004). **Councilor Parks** and **Mayor Gamba** commented on the status of HB2004.

Ms. Ober reported that the State's solar tax credit had not been renewed. She suggested that the loss of the tax credit would create a sense of urgency for Milwaukie residents who wished to participate in the City's solarize campaign.

G. Council Reports

Mayor Gamba announced upcoming events including a Milwaukie Center BBQ, the July First Friday, and the Annual 9K for K9 run and walk. He also noted the ongoing Scott Park concert series and an event to encourage the removal of Kellogg Dam.

7. INFORMATION

8. ADJOURNMENT

It was moved by Councilor Parks and seconded by Council President Batey to adjourn the Regular Session. Motion passed with the following vote: Councilors Falconer, Batey, Parks, and Abma and Mayor Gamba voting "aye." [5:0]

Mayor Gamba moved to adjourn the regular session at 10:20 p.m.

Respectfully submitted,

Scott S. Stauffer, City Recorder



CITY OF MILWAUKIE

COUNCIL STAFF REPORT

RS 3. B.
8/1/17

To: Mayor and City Council
Through: Ann Ober, City Manager
Reviewed: Mitch Nieman, Assistant to the City Manager
From: Scott Stauffer, City Recorder, and
Amy Aschenbrenner, Administrative Specialist II
Subject: **Appointments to Boards and Commissions**

ACTION REQUESTED

Consider approving a resolution making appointments to City committees.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

Appointments to City boards and commissions are made on an as-needed basis.

ANALYSIS

Authority to fill vacancies on City boards and commissions is granted to the Mayor and Council by Section 26 of the Milwaukie City Charter. Council and staff liaisons conduct interviews with interested applicants and provide appointment recommendations which are then considered by the entire Council. Appointed individuals serve for a term length determined by the Milwaukie Municipal Code (MMC). Upon the completion of a term, if the individual is still eligible to serve, they may be re-appointed with the Council's consent.

Certain boards and commissions have positions that are filled by individuals nominated by neighborhood district associations (NDAs); NDA-nominated appointments are noted below.

The Community Action Board (CAB), is a social needs group run by Clackamas County that the Mayor of Milwaukie serves on and appoints an alternate to attend in his or her absence. There are no term lengths or limits.

BUDGET AND WORKLOAD IMPACTS

There are no fiscal or workload impacts associated with the recommended actions.

COORDINATION, CONCURRENCE, OR DISSENT

Staff and members of Council concur on the recommended actions.

STAFF RECOMMENDATION

Staff recommends making the following appointments:

Arts Committee (artMOB)

Position	Name	Term Start Date	Term End Date
4	Sarah Bagley	7/18/2017	3/31/2018
7	Zachary Hull	7/18/2017	3/31/2019

Community Action Board (CAB)

Position	Name	Term Start Date	Term End Date
1	Yelena Voznyuk	7/18/2017	(none)

ALTERNATIVES

Council could decline to make the recommended appointments.

ATTACHMENTS

1. Appointing Resolution

 CITY OF MILWAUKIE
COUNCIL **RESOLUTION No.**

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
MAKING APPOINTMENTS TO CITY BOARDS AND COMMISSIONS.**

WHEREAS, Milwaukie Charter Section 26 authorizes the Mayor, with the consent of the Council, to make appointments to City boards and commissions; and

WHEREAS, the Milwaukie Municipal Code (MMC) authorizes neighborhood district associations (NDAs) to nominate NDA residents to serve on certain City boards and commissions; and

WHEREAS, board and commission vacancies exist; and

WHEREAS, members of Council and staff recommend the following qualified individual be appointed to a City committee:

Arts Committee (artMOB)

Position	Name	Term Start Date	Term End Date
4	Sarah Bagley	7/18/2017	3/31/2018
7	Zachary Hull	7/18/2017	3/31/2019

Community Action Board (CAB)

Position	Name	Term Start Date	Term End Date
1	Yelena Voznyuk	7/18/2017	(none)

Now, Therefore, be it Resolved by the City Council of the City of Milwaukie, Oregon, that the individuals named in this Resolution are hereby appointed to the identified boards and commissions of the City of Milwaukie for the term dates noted.

Introduced and adopted by the City Council on **August 1, 2017**.

This resolution is effective immediately.

Mark Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:
Jordan Ramis PC

Scott S. Stauffer, City Recorder

City Attorney

 CITY OF MILWAUKIE
COUNCIL STAFF REPORT

To: Mayor and City Council
 Through: Ann Ober, City Manager
 Reviewed: Blanca Marston (as to form), Public Works Admin
 From: Peter Passarelli, Public Works Director

Date: August 1, 2017 RS meeting

Subject: **Kellogg Good Neighbor Committee Bench and Trash Receptacle purchase**

ACTION REQUESTED

The Kellogg Good Neighbor Committee (KGNC) is requesting that Council ask Clackamas County Service District #1 (CCSD#1) to commit up to \$6,000 in funds from the Kellogg Good Neighbor Fund to install two additional park benches on concrete pads and a new trash receptacle on a concrete pad along the path through the open space of the Kellogg Treatment Plant.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

July 7 19, 2016 City Council accepted recommendation of the Kellogg Good Neighbor Committee to use \$60,000 from the Kellogg Good Neighbor Fund for path lighting and path repair and requested that the Clackamas County Office of Water Environment Services (WES) process the funding request.

ANALYSIS

The wastewater treatment agreement between the City and CCSD#1 (section 4.11) provides that \$1.00 per EDU paid by the City for treatment, be set aside in a "Good Neighbor Fund that shall be used for the purpose of mitigating the impact of the Kellogg Plant on the surrounding neighborhoods, which may include, for example, buffer acquisitions and/or landscaping within 200 yards of the plant property line, improvement on the Kellogg Plant property, or neighborhood sewer infrastructure projects (a "Fund Approved Purpose").

The KGNC was established in March 2013 to meet the agreement stipulation that projects and/or efforts to be undertaken with Good Neighbor Fund monies will include participation by City citizen groups representing areas near the Kellogg Treatment Plant. The group decided that funding for landscaping around the Plant is a priority.

BUDGET IMPACTS

The KGNC provides oversight to the Good Neighbor Fund. The fund is administered by WES and receives funding from \$1 set aside each month per EDU paid by the City for wastewater treatment service. The fund receives about \$11,000 per month from the City's EDU payment and as of June 2017 had a balance of approximately \$67,409.

WORKLOAD IMPACTS

City staffing is minimal for this project with involvement from the Public Works Director as the KGNC liaison.

COORDINATION, CONCURRENCE, OR DISSENT

The KGNC is made up of Milwaukie citizens and meets with CCSD#1 representatives on a monthly basis. They have reached agreement on the importance of the landscaping project after preliminary work on a design and much discussion..

ALTERNATIVES

If Council does not approve this project funding, the \$6,000 dollars in the Kellogg Good Neighbor Fund intended to be used on this project could be used for future projects.

ATTACHMENTS

1. Resolution.



CITY OF MILWAUKIE
"Dogwood City of the West"

Resolution No.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, accepting the recommendation of the Kellogg Good Neighbor Committee to provide up to \$6,000 from the Good Neighbor Fund for the installation of two additional benches and a trash receptacle along the path in the Kellogg Treatment Plant open space along the Willamette River to facilitate use of the area.

WHEREAS, City Council approved an intergovernmental agreement with Clackamas County Service District #1 (CCSD#1) in December 2012 for provision of wastewater treatment services; and

WHEREAS, this agreement with CCSD #1 established a Kellogg Good Neighbor Fund which receives \$1per EDU per month from all City sewer connections; and

WHEREAS, Council appointed the Kellogg Good Neighbor Committee to advise on the use of the Good Neighbor Fund; and

WHEREAS, the Good Neighbor Committee has recommended the use of up to \$6,000 from the Kellogg Good Neighbor Fund to install two additional park benches to be installed on concrete pads and a new trash receptacle installed on a concrete pad along the path through the open space of the Kellogg Treatment Plant,

Now, Therefore, be it Resolved that City Council accepts the recommendation of the Kellogg Good Neighbor Committee for the use of up to \$6,000 in funds from the Kellogg Good Neighbor Fund to install two additional park benches on concrete pads and a new trash receptacle on a concrete pad along the path through the open space of the Kellogg Treatment Plant and requesting that the Clackamas County office of Water Environment Services process the funding request.

Introduced and adopted by the City Council on _____.

This resolution is effective on _____.

 Mark Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:
 Jordan Ramis PC

 Scott Stauffer, City Recorder

 City Attorney



CITY OF MILWAUKIE

COUNCIL STAFF REPORT

To: Mayor and City Council
 Through: Ann Ober, City Manager
 Reviewed: Blanca Marston (as to form), Public Works Admin, and
 Damien Farwell, Fleet and Facilities Supervisor
 From: Shane Hart, Wastewater and Stormwater Supervisor, and
 Peter Passarelli, Public Works Director
 Subject: **Vehicle Purchase: Street Sweeper**

ACTION REQUESTED

Authorize the City Manager to approve the purchase of a replacement street sweeper that will be used by the Public Works Department. This vehicle is the second of two street sweepers in the current budget.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

June 7, 2016 City Council meeting where the biennial budget for 2017-18 was adopted, including funding to replace the current street sweepers.

April 18, 2017 a resolution was approved for the purchase of the A7 Schwarze street sweeper.

June 2017, we took ownership of our first of two sweepers an A7 Schwarze full size sweeper.

ANALYSIS

Street sweeping has been performed by the Public Works Streets and Stormwater staff for over 30 years. City studies have determined the benefit of performing street sweeping within the department versus contracting the function out. The most recent study, completed 5 years ago, determined that in addition to cost saving benefits of in-house street sweeping, the benefits include flexibility in scheduling and use, performance by knowledgeable regular operators, and accountability.

The existing primary sweeper has been used extensively during its life, because the backup is over 30 years old and less effective. Both sweepers need replacement with their obsolete parts and high maintenance levels, and are budgeted in the Storm fund within the current budget.

The City's National Pollutant Discharge Elimination Systems (NPDES) permit requires that street sweeping continue at the current established level to protect water bodies from street surface runoff.

The Streets Supervisor spent many hours researching the latest sweeper technology and determined that the Ravo sweeper will be a regenerative air style similar in type and a smaller size to what the City has used and what would work best for cul-de-sac's, bike paths, parklets (Wine:30) downtown, parking lots and regular street sweeping. Additionally, the City looked at the need for a vacuum style sweeper which is the ideal kind for sweeping pervious pavement such as the new 17th Ave pedestrian path.

Public Works investigation showed the vacuum style sweepers presented by vendors are less desirable as overall street sweepers. The vacuum style sweepers have a narrow pick-up head and rely on brushes to push material to the vacuum pick-up head. This means to get a suction over the entire width of the path, the sweeper would have to make multiple passes and due to

the width of the 17th Ave path and the terrain on either side, it would be impossible to vacuum the complete width of the path.

In contrast, the regenerative air sweeper utilizes brooms on the outside edges, and has a pick-up head that is designed to generate a vacuum with the air flow under the sweeper body. The Ravo is smaller in size and will have less impact on pedestrians walking the path. It is able to clean the 17th Ave path, parking lots and cul-de-sacs in addition to the city streets with ease, because of the smaller more agile size.

After the research conducted by Public Works for choosing the best street sweepers, it is believed that the Ravo Sweeper fits the city's needs, allowing the smaller tighter areas like downtown parking lots and parklets', cul-de-sacs, and bike paths to be swept with ease rather than not being done because of not being able to get the bigger sweeper into the areas. The Ravo Sweeper is the best option.

The secondary street sweeper recommended for purchase by the Public Works department is a Ravo 5 iSeries.

BUDGET IMPACTS

The total purchase price is \$200,000 which is below the budget of \$200,240. Total expenditure for the sweeper will be within the \$430,000 allocation in the two-sweeper budget. The split purchase mirrors the current budget plan track.

Per Public Contracting Rule 15.010, the Ravo iSeries sweeper is being purchased from Enviro-Clean Equipment Co. under State of Washington price agreement #02613.

WORKLOAD IMPACTS

By replacing an outdated sweeper, the City will be more efficient in its sweeping needs. This winter was a prime example of extra needs for the sweepers. Collecting sanding rock put us behind in the sweeping schedule. Between the amount of sand to collect and the sweepers needing to be repaired, the work of collecting the rock took much longer than it should have.

With the new sweepers, there will be less time spent in our Fleet department's repair shop. The new sweepers will have a warranty should anything go wrong initially and the newer equipment will have less parts wearing out. As of now, the current out dated primary sweeper needs regular minor maintenance until the new sweepers come online. The oldest sweeper has been placed out of service by our Fleet division. Cost of repairs exceed the value of the sweeper.

COORDINATION, CONCURRENCE, OR DISSENT

Fleet staff provided input during the evaluation process and agreed that the proposed sweeper Ravo 5 iSeries was acceptable.

STAFF RECOMMENDATION

Authorize the City Manager to approve the purchase of the Ravo 5 iSeries replacement street sweeper that will be used by the Public Works divisions. This vehicle is the second of two street sweepers in the current budget.

ALTERNATIVES

One alternative that was reviewed by staff was to purchase two identical sweepers at the same time for a discounted price.

This alternative works only if the new sweeper fulfills all the City's street sweeping needs, including the pervious surfaces. Even though sweeper hours will be offset with one sweeper as the primary, the two new sweepers will age the same.

ATTACHMENTS

1. Resolution.



CITY OF MILWAUKIE

COUNCIL RESOLUTION No.**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
PURCHASING A REPLACEMENT STREET SWEEPER.**

WHEREAS, street sweeping, in addition to benefiting users, is required by the City's National Pollutant Discharge Elimination Systems (NPDES) permit requires street sweeping at the current established level to protect water bodies from street surface runoff; and

WHEREAS, the existing street sweeping vehicles with their obsolete parts and high maintenance levels need to be replaced, and are budgeted in the Storm fund within the current budget; and

WHEREAS, staff after investigating and testing a number of street sweeping vehicles selected the Ravo 5 iSeries as the best choice; and

WHEREAS, per Public Contracting Rule 15.010, the Ravo iSeries sweeper is being purchased from Enviro-Clean Equipment Co. under State of Washington price agreement #02613.

Now, Therefore, be it Resolved that City Council authorizes the City Manager to approve the purchase of a Ravo 5 iSeries street sweeper as a replacement of the existing street sweeper to be used by the Public Works Department.

Introduced and adopted by the City Council on _____.

This resolution is effective on _____.

 Mark Gamba, Mayor

ATTEST:

 APPROVED AS TO FORM:
 Jordan Ramis PC

 Scott S. Stauffer, City Recorder

 City Attorney

 CITY OF MILWAUKIE
COUNCIL **STAFF REPORT**

To: Mayor and City Council
Through: Ann Ober, City Manager
Reviewed: Bonnie Dennis, Assistant Finance Director
Haley Fish, Finance Director
From: Kelli Tucker, Accounting & Contracts Specialist
Subject: **IGA for Oregon Cooperative Procurement Program**

ACTION REQUESTED

Adopt a resolution authorizing the City Manager to enter into an agreement with the State of Oregon Department of Administrative Services (DAS) for cooperative procurement participation.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

From July 1999 to June 2007, the City held three cooperative agreements with DAS, each time granting the City membership to the Oregon Cooperative Procurement Program (ORCPP), allowing for purchases from competitively awarded price agreements.

In July 2007, the City signed a cooperative agreement with DAS for a five-year term, which DAS later amended to extend the termination date to August 12, 2017. The membership is primarily used for Fleet purchases and IT software.

The proposed cooperative agreement with DAS has no expiration date; however, termination clauses are included should the City no longer choose to participate in the program.

ANALYSIS

DAS manages ORCPP, which allows members to use certain price agreements for the purchase of goods and services. DAS competitively and publicly solicits for goods and services using various methods, including Request for Proposals and Invitation to Bid. The awarded agreements then become available to all ORCPP members without the need of a subsequent competitive process.

Benefits of the membership allow staff to easily procure goods and services directly from quality vendors at a competitive price, and ensure the City's public procurement rules are followed. Membership also affords training opportunities, access to the State's bidding system, and the ability to purchase off other cooperatives (i.e., State of Washington and National Association of State Procurement Officials).

If a price agreement does not meet the City's needs in product or price, staff always has the option for other procurement methods, such as quotes or bids. Below are examples of such savings from FY 2017:

- Three police vehicles were purchased in fiscal year 2017 from price agreements, resulting in over \$18,500 savings to the City.
- The City renewed its annual warranty for Hewlett Packard servers and saved over \$4,400 by purchasing from a price agreement.
- Monthly, staff uses the price agreement with Office Depot/Office Max to purchase office supplies and equipment at a discounted rate.

BUDGET IMPACTS

Goods and services may be procured at competitive pricing, resulting in lower costs to the City. Membership dues are \$2,000 per year and is included in the adopted budget.

WORKLOAD IMPACTS

Alternative procurement methods would require additional staff time to complete and may delay purchases.

COORDINATION, CONCURRENCE, OR DISSENT

Finance Director concurs with the approval of the IGA.

STAFF RECOMMENDATION

Staff recommends the approval of the IGA with DAS for continued ORCPP membership.

ALTERNATIVES

Secure goods and services through alternative procurement methods.

ATTACHMENTS

1. Oregon Cooperative Procurement Program IGA
2. Resolution



OREGON COOPERATIVE PROCUREMENT PROGRAM

AGREEMENT No. _____

This agreement for participation in the Oregon Cooperative Procurement Program ("Agreement") is between the State of Oregon ("State") acting by and through its Department of Administrative Services, Enterprise Goods and Services Division, Procurement Services ("DAS PS") and the City of Milwaukie, Oregon ("ORCPP Member"), each a "Party" and, together, the "Parties".

1 DEFINITIONS.

1.1 **"Contract"** means a legally binding contract that results between ORCPP Member's issuance of, and a contractor's acceptance of, an Ordering Instrument pursuant to a Designated Price Agreement to which the contractor is a party.

1.2 **"Designated Price Agreement"** means an agreement between DAS and one or more contractors for goods or services, or both, that are offered at a set price with either (1) no guarantee of a minimum or maximum purchase or (2) an initial order or minimum purchase of the goods or services combined with a continuing contractor obligation to provide additional goods and services, and that identifies ORCPP Members as authorized purchasers.

1.3 **"ORCPP"** means the Oregon Cooperative Procurement Program.

1.4 **"Ordering Instrument"** means a document that complies with the Designated Price Agreement and that ORCPP Member must use to order goods, services, or both, under the Designated Price Agreement. An Ordering Instrument may be referred to as, for example, "Purchase Order," "Work Order" or other name assigned by DAS PS or ORCPP Member.

1.5 **"Oregon Cooperative Procurement Program"** means the purchasing program operated by DAS PS that allows its members to purchase from Designated Price Agreements.

2 QUALIFIED ENTITIES.

DAS PS has established and operates the Oregon Cooperative Procurement Program to improve service and cost efficiencies for each entity qualified to participate in the ORCPP ("Qualified Entity") by authorizing the Qualified Entity through agreement with DAS PS to purchase goods, services, or both, using Designated Price Agreements and to access various procurement resources available through DAS PS.

The following entities are Qualified Entities authorized to enter into this Agreement with DAS PS:

2.1 Units of local government as defined in ORS 190.003, state contracting agencies as defined in ORS 279A.010 (1)(nn) and exempted from application of the Public Contracting Code under ORS 279A.025, semi-independent state agencies listed in ORS 182.454, special government

bodies as defined in ORS 174.117 and special districts as defined in ORS 198.010, United States governmental agencies with offices in Oregon and American Indian Tribes located in Oregon; and

2.2 The entities specified in and meeting the requirements of ORS 279.855(1), (2) and (3) and OAR 125-055-0045.

3 ORCPP MEMBER AS QUALIFIED ENTITY.

ORCPP Member represents that it is, and warrants that it will remain, a Qualified Entity throughout the effective period of this Agreement. ORCPP Member shall immediately provide all information that DAS PS requests to establish to DAS PS' satisfaction that ORCPP Member is a Qualified Entity. ORCPP Member represents and warrants that all information ORCPP Member provides to DAS PS to establish that ORCPP Member is a Qualified Entity is true and correct. If at any time during the term of this Agreement ORCPP Member has reason to believe, or ORCPP is notified that DAS PS has reason to believe, ORCPP Member is no longer a Qualified Entity, ORCPP Member shall immediately cease purchasing under Designated Price Agreements until ORCPP Member establishes to DAS PS' satisfaction that ORCPP Member is a Qualified Entity.

4 EFFECTIVE DATE, TERM AND TERMINATION.

This Agreement is effective on the latest signature date ("Effective Date").

4.1 This Agreement remains in effect until terminated by either Party by delivery of a written termination notice to the other Party's Authorized Representative or their designee, at least forty-five (45) days prior to the termination date specified in the written notice.

4.2 DAS PS may terminate this Agreement for non-payment of the annual fee as outlined in section 9 of this Agreement.

5 AUTHORIZED REPRESENTATIVES.

5.1 DAS PS Authorized Program Managers:

Name and Title (print/type):

Kelly Stevens-Malnar, Statewide Outreach Coordinator – Phone:

503-378-3976 Adam Helvey, Statewide Outreach Coordinator – Phone:

503-373-2106 Address: 1225 Ferry Street SE, Salem OR 97301-4285

Fax: 503-373-1626

Email: info.orcpp@oregon.gov

5.2 ORCPP Member Authorized Representative:

Name (print/type): Kelli Tucker Title: Accounting & Contracts Specialist

Entity Name: City of Milwaukie

Address: 10722 SE Main Street, Milwaukie, OR 97222

Work Phone: 503-786-7523 Email: tuckerk@milwaukieoregon.gov

Accounts Payable Contact:

Name (print/type): Mallory O'Donnell

Work Phone: 503-786-7594 Email: ap@milwaukieoregon.gov

5.3 A Party may designate a new Authorized Representative at any time by written notice to the other Party.

6 ORCPP MEMBER BENEFITS AND REQUIREMENTS.

6.1 Designated Price Agreements. ORCPP Member may purchase goods, services, or both, from any Designated Price Agreement identified by DAS PS according to the terms of this Agreement. Designated Price Agreements may expire or terminate, and DAS PS does not promise or guarantee the effectiveness of any particular Designated Price Agreement at the time ORCPP Member desires to make a purchase.

6.1.1 Designated Price Agreements Use Restrictions. ORCPP Member shall accept the terms and conditions of a Designated Price Agreement without modification, including use of a specific Ordering Instrument as described in the applicable Designated Price Agreement. Only DAS has the authority to change, modify, or amend Designated Price Agreements.

6.1.2 Ordering Instruments. All Ordering Instruments must incorporate the applicable Designated Price Agreement by reference and include the following statement:

"THIS PURCHASE IS PLACED AGAINST STATE OF OREGON PRICE AGREEMENT # _____. THE GENERAL TERMS AND CONDITIONS AND SPECIAL CONTRACT TERMS AND CONDITIONS (T's & C's) CONTAINED IN THE PRICE AGREEMENT ARE HEREBY INCORPORATED BY REFERENCE AND SHALL APPLY TO THIS PURCHASE AND SHALL TAKE PRECEDENCE OVER ALL OTHER CONFLICTING T's & C's EXPRESS OR IMPLIED."

6.1.3 Contracts. DAS PS is not a party to nor does DAS PS assume any liability under Contracts.

6.2 Use of Oregon Procurement Information Network. The Oregon Procurement Information Network ("ORPIN") is an Internet-based, on-line system that is the State's official publication forum for procurement notices and advertisements. ORPIN provides registered suppliers with access to procurement information issued by the State and ORCPP Members. Registered suppliers can express interest, download documents and respond to procurement opportunities posted on ORPIN.

ORCPP Member is granted unlimited use of ORPIN, subject to the ORPIN terms of use, to upload, issue and advertise ORCPP Member's solicitation documents and procurement notices, subject to the following:

6.2.1 ORCPP Member assumes full and complete responsibility and liability for the content, substance and accuracy of all information contained in any ORCPP Member documents uploaded and displayed on the ORPIN system;

6.2.2 ORCPP Member is authorized to use future enhancements to the ORPIN system, such as electronic bidding and solicitation document types, as they become available on ORPIN; and

6.2.3 ORCPP Member shall not distribute or share its active, ORPIN user login credentials or access information with outside entities or individuals who are not ORCPP Members.

6.3 Training. ORCPP Member and its employees are eligible to register for and attend any DAS PS-sponsored and scheduled procurement-related training and certification programs at the same cost as State agency participants. Registration information for DAS PS procurement classes and workshops is available by logging into iLearn at <http://iLearn.oregon.gov>.

6.4 Data and Procurement Participation. From time to time, DAS PS may request ORCPP Member to provide historical or projected usage and spend data for certain solicitations for goods or services to help achieve maximum volume discounts for the benefit of all State agencies and ORCPP Members. DAS PS also may request ORCPP Member to participate on a procurement sourcing team or evaluation committee that will result in a Designated Price Agreement and use by State agencies and ORCPP Member(s). ORCPP Member agrees to provide information and participate pursuant to DAS PS request, to the extent reasonably possible.

7 DAS PS OBLIGATIONS.

7.1 DAS PS agrees to:

7.1.1 Provide a Program Manager that will respond to ORCPP Member questions regarding ORCPP membership and resources;

7.1.2 Maintain a list of Designated Price Agreements available for ORCPP Member reference on the DAS Procurement Services and Policy website. To access the Designated Price Agreement list, go to <http://www.oregon.gov/DAS/EGS/ps/Pages/index.aspx> and click on the Oregon Cooperative Procurement Program icon;

7.1.3 Educate contractors under Designated Price Agreements on the process to confirm that ORCPP Member is an "Authorized Purchaser" as defined in the Designated Price Agreements and on the process for transacting with ORCPP Member under the Contract;

7.1.4 Provide program education and outreach to ORCPP Member through trade shows, statewide events and the ORCPP listserv;

7.1.5 Manage ORPIN access and user permissions for ORCPP Member and its authorized users;

7.1.6 Provide ORCPP Member with Contract spend and usage reports and other ORCPP information upon ORCPP Member's request.

7.2 DAS PS' performance under this Agreement is conditioned upon ORCPP Member's compliance with the obligations intended for contractors under ORS 279B.220, 279B.225 (if applicable to this Agreement), 279B.230 and 279B.235 (if applicable to this Agreement), which are incorporated by reference herein. ORCPP Member shall, to the maximum extent economically feasible in the performance of this Agreement, use recycled paper (as defined in ORS 279A.010(1)(gg)), recycled PETE products (as defined in ORS 279A.010(1)(hh)), and other recycled plastic resin products and recycled products (as "recycled product" is defined in ORS 279A.010(1)(ii)).

8 MEMBERSHIP FEE.

ORCPP Member shall pay DAS PS an annual membership fee for the period July 1 through June 30 of each year this Agreement is effective, based on the entity type, annual budget and corresponding fee, as specified in Exhibit A, Standard ORCPP Membership Fee Schedule.

8.1 The initial membership fee when this Agreement takes effect anytime from July 1 through December 31 is 100% of the annual fee. The initial fee when this Agreement takes effect anytime from January 1 through April 30 is 50% of the annual fee. The initial fee is waived when this Agreement takes effect anytime from May 1 through June 30.

8.2 From time to time, DAS PS may request, and ORCPP Member shall provide, ORCPP Member's budget information to determine the applicable annual membership fee. If DAS PS determines that the annual membership fee has changed based upon ORCPP Member's then-current budget, DAS PS will notify ORCPP Member in writing of the new annual membership fee, and ORCPP Member shall pay that amount when the next annual fee is due.

9 INVOICES AND PAYMENT.

DAS PS will invoice ORCPP Member each year in July for the next annual membership fee. ORCPP Member shall remit payment to DAS within 45 days of receipt of the invoice by one of the following methods:

9.1 Credit Card. The preferred method of payment for the ORCPP annual fee is to be paid by credit card. The payment portal can be found at the below web address.

<https://apps.oregon.gov/DAS/Procurement/EPS>

9.2 Electronic Funds Transfer. ORCPP Member shall coordinate with DAS PS on the process and documentation required to set up an account and remit payment electronically if this is the payment method of choice.

9.3 Check. Payments made by check must include the Agreement number from page 1 and be issued to the Oregon Department of Administrative Services and sent to:

DAS Shared Financial Services
Attention: Cashier
155 Cottage Street NE
Salem, OR 97301

DAS PS may terminate this Agreement for non-payment if the annual fee is not received within ninety (90) days of the issue date of the invoice.

10 INDEMNIFICATION.

10.1 Non-State Agency ORCPP Member as Qualified Entity under Section 2.1. Subject to limitations of ORCPP Member's organic law if ORCPP Member is a unit of local government as defined in ORS 190.003, a United States governmental agency with offices in Oregon or American Indian Tribes located in Oregon, ORCPP Member shall save, defend, hold harmless and indemnify, the State and its divisions, officers, employees and agents from all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of or related to (1) the acts and omissions of the ORCPP Member, or its officers, employees and agents under this Agreement or (2) services or benefits DAS PS provides under this Agreement pursuant to a representation of ORCPP Member's Qualified Entity status and State's reliance thereon.

10.2 ORCPP Member as Qualified Entity under Section 2.2. If ORCPP Member is an entity specified in and meeting the requirements of ORS 279.855(1), (2) and (3) and OAR 125-055-0045, ORCPP Member shall save, defend, hold harmless and indemnify, the State and its divisions, officers, employees and agents from all claims, suits, actions, losses, damages, liabilities, costs and expenses of any nature whatsoever resulting from, arising out of or related to (1) the acts or omissions of the ORCPP Member, or its officers, employees and agents under this Agreement and (2) services or benefits DAS PS provides under this Agreement pursuant to a representation of ORCPP Member's Qualified Entity status and State's reliance thereon.

10.3 Defense Obligation. With respect to any obligation to defend described in sections 10.1 and 10.2, the Oregon Attorney General must give written authorization to any legal counsel purporting to act in the name of, or represent the interests of, the State, its officers, employees and agents prior to such action or representation. Further, the State, acting by and through its Department of Justice, may assume its own defense, including that of its officers, employees and agents, at any time when in the State's sole discretion it determines that (i) proposed counsel is prohibited from the particular representation contemplated; (ii) important governmental interests are at stake; or (iii) the best interests of the State are served thereby. Contractor's obligation to pay for all costs and expenses shall include those incurred by the State in assuming its own defense and/or that of its officers, employees, or agents under (i) and (ii) above.

11 SUCCESSORS AND ASSIGNMENT.

The provisions of this Agreement shall be binding upon and inure to the benefit of the Parties and their respective successors and assigns. Neither Party shall assign or transfer its interest in this Agreement without the prior written consent of the other. Any such attempted assignment or transfer shall be void.

12 MERGER; AMENDMENT; WAIVER.

This Agreement constitutes the entire agreement between the Parties on the subject matter hereof. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent or modification of the Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent or modification, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of the State to enforce any provision of this Agreement shall not constitute a waiver by the State of that or any other provision.

13 LIMITATION OF LIABILITY.

ORCPP Member acknowledges and agrees that the State shall not be liable for any damages, including direct, indirect, incidental or consequential damages sustained by ORCPP Member, which arise out of or are in any way related to goods or services obtained from contractors under any Contract entered by ORCPP Member pursuant to this Agreement. State makes no representation or warranty regarding the suitability, durability, merchantability or fitness for a particular purpose of any goods or services purchased under any Contract.

14 COMPLIANCE WITH APPLICABLE LAW.

ORCPP Member shall comply with all federal, state and local laws, rules, regulations, and ordinances applicable to this Agreement or to ORCPP Member's obligations under this Agreement.

15 GOVERNING LAW; VENUE.

15.1 Governing Law. The laws of the State of Oregon (without giving effect to its conflicts of law principles) govern all matters arising out of or relating to this Agreement, including, without limitation, its validity, interpretation, construction, performance, and enforcement.

15.2 Designation of Forum. Any Party bringing a legal action or proceeding against any other Party arising out of or relating to this Agreement shall bring the legal action or proceeding in the Circuit Court of the State of Oregon for Marion County. Each Party hereby consents to the exclusive jurisdiction of such court, waives any objection to venue, and waives any claim that such forum is an inconvenient forum.

15.3 Federal Forum. Notwithstanding Section 15.2, if a claim must be brought in a federal forum, then it must be brought and adjudicated solely and exclusively within the United States District Court for the District of Oregon. This section applies to a claim brought against the State of Oregon only to the extent Congress has appropriately abrogated the State of Oregon's sovereign immunity and is not consent by the State of Oregon to be sued in federal court. This section is also not a waiver by the State of Oregon of any form of immunity, including but not limited to sovereign immunity and immunity based on the Eleventh Amendment to the Constitution of the United States.

16 TAX CERTIFICATION.

By signature on this Agreement for ORCPP Member, the undersigned hereby certifies under penalty of perjury that the undersigned is authorized to act on behalf of the ORCPP Member and that ORCPP Member is, to the best of the undersigned's knowledge, not in violation of any applicable Oregon Tax Laws. For purposes of this certification, "Oregon Tax Laws" means a state tax imposed by ORS 320.005 to 320.150 and 403.200 to 403.250 and ORS chapters 118, 314, 316, 317, 318, 321 and 323 and the elderly rental assistance program under ORS 310.630 to 310.706 and local taxes administered by the Department of Revenue under ORS 305.620.

17 SIGNATURES.

Each Party to this Agreement, and each individual signing on behalf of each Party, hereby represents and warrants to the other that it has full power and authority to enter into this Agreement and that its execution, delivery, and performance obligations have been fully

authorized and approved, and that no further approvals or consents are required to bind such Party.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the dates set forth below.

STATE OF OREGON acting by and through its
Department of Administrative Services,
EGS-Procurement Services

By: _____

Printed Name

Title

Date

ORCPP Member acting by and through its

City of Milwaukie, Oregon
(name of entity)

By: _____

Ann Ober
Printed Name

City Manager
Title

Date

(Additional signature lines may be added as necessary)

EXHIBIT A

Standard ORCPP Membership Fee Schedules

Fee Schedule 1 is the ORCPP membership fee for a Qualified Entity other than a special district as defined in ORS 198.010, and is based on the entity's adopted organizational annual budget.

Fee Schedule 2 is the ORCPP membership fee for special districts such as; irrigation districts, rural fire protection districts, water districts, utility districts, and other special districts as defined in ORS 198.010 with an adopted organizational annual budget under \$3,000,000.

1. Fee Schedule 1: Qualified Entity

(Provide a one-page summary of the entity's adopted annual budget with signed Agreement)

ORCPP Member (initial and date)	DAS PS (initial and date)	Organizational Budget MORE than	Organizational Budget LESS than	Annual Membership Fee
		\$ 0.00	\$ 3,000,000	\$ 200.00
		\$ 3,000,000	\$ 7,500,000	\$ 500.00
		\$ 7,500,001	\$ 21,000,000	\$ 900.00
		\$ 21,000,001	\$ 30,000,000	\$ 1,000.00
		\$ 30,000,001	\$ 68,000,000	\$ 2,000.00
		\$ 68,000,001	\$ 90,000,000	\$ 3,000.00
		\$ 90,000,001	\$ 150,000,000	\$ 4,000.00
		\$ 150,000,001	and over	\$ 5,000.00
		* Oregon K-12 Schools, Charter Schools, ESDs, qualifying Oregon Child Nutrition Sponsors, and qualifying, Department of Education Early Learning Service Providers		\$ 0.00

* Effective July 1, 2013, DAS PS waived membership fees for Oregon K-12 School Districts, Educational Service Districts, Charter Schools,

* Effective July 1st 2015 DAS PS waived qualifying Child Nutrition Program Sponsors and in September 2015, added qualifying, Department of Education Early Learning Service Providers

2. Fee Schedule 2: Special Districts

(Provide a one-page summary of the entity's adopted annual budget with signed Agreement)

ORCPP Member (initial and date)	DAS PS (initial and date)	Organizational Budget MORE than	Organizational Budget LESS than	Annual Membership Fee
		\$ 0.00	\$ 1,000,000	\$ 50.00
		\$ 1,000,000	\$ 3,000,000	\$ 100.00

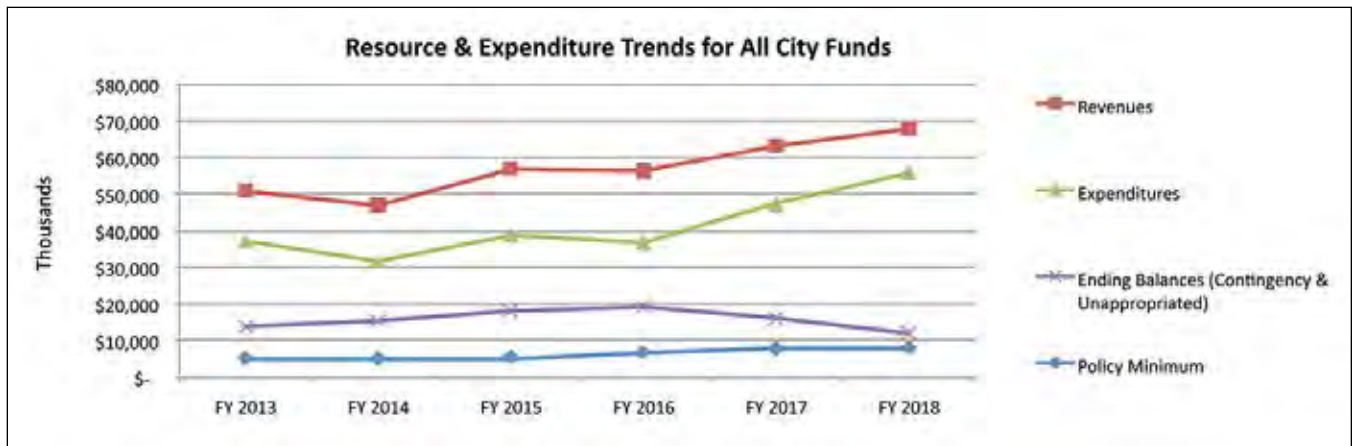
CITY-WIDE OVERALL BUDGET

Total of All Funds - City of Milwaukie Biennial Budget

(Amounts in Thousands: \$100 = \$100,000)

	BN 2016					BN 2018			
	Actual FY 2013	Actual FY 2014	Actual FY 2015	Estimate FY 2016	Total	Budget BN 2016	Adopted Biennial Budget		
							FY 2017	FY 2018 *	Total
Resources									
Beginning Fund Balance	\$ 14,398	\$ 13,577	\$ 15,239	\$ 18,012	\$ 15,239	\$ 13,527	\$ 19,366	\$ 15,856	\$ 19,366
Property Taxes	6,564	7,019	7,586	7,867	15,453	15,850	8,309	8,549	16,858
Fees & Charges	15,378	15,607	17,145	18,451	35,596	33,809	19,553	20,308	39,861
Fines & Forfeitures	1,754	1,690	1,254	1,163	2,417	3,192	1,372	1,399	2,771
Interest	72	65	87	71	158	114	72	73	145
Intergovernmental	4,246	4,270	5,736	5,761	11,497	15,070	8,774	7,139	15,913
Miscellaneous	257	208	258	213	471	374	225	270	495
Proceeds from Debt Issuance	3,650	63	5,013	-	5,013	5,000	390	9,200	9,590
Transfers from Other Funds	4,490	4,530	4,420	4,711	9,131	8,890	5,160	5,220	10,380
Total Resources	\$ 50,809	\$ 47,029	\$ 56,738	\$ 56,249	\$ 94,975	\$ 95,826	\$ 63,221	\$ 68,014	\$ 115,379
Requirements									
Personnel Services	\$ 13,081	\$ 13,022	\$ 13,356	\$ 14,254	\$ 27,610	\$ 30,164	\$ 15,892	\$ 16,907	\$ 32,799
Materials & Services	9,895	9,841	9,952	11,026	20,978	22,338	12,122	12,429	24,551
Debt Service	741	712	4,646	871	5,517	5,932	869	930	1,799
Operations before Other Items	23,717	23,575	27,954	26,151	54,105	58,434	28,883	30,266	59,149
Transfers to Other Funds	4,490	4,530	4,420	4,711	9,131	8,890	5,160	5,220	10,380
Capital Outlay	9,025	3,685	6,352	6,021	12,373	19,403	13,322	20,477	33,799
Total Expenditures before Reserves	37,232	31,790	38,726	36,883	75,609	86,727	47,365	55,963	103,328
Reserves									
Contingency	-	-	-	-	-	2,910	3,145	3,145	3,145
Unappropriated Ending Fund Balance	13,577	15,239	18,012	19,366	19,366	6,189	12,711	8,906	8,906
Total Reserves	13,577	15,239	18,012	19,366	19,366	9,099	15,856	12,051	12,051
Total Requirements	\$ 50,809	\$ 47,029	\$ 56,738	\$ 56,249	\$ 94,975	\$ 95,826	\$ 63,221	\$ 68,014	\$ 115,379
Budgeted Positions (in FTEs)	138.26	139.01	137.11	137.11	137.11	137.11	142.51	142.51	142.51
Monthly Operating Costs per Capita	\$112	\$112	\$113	\$122	\$118	\$125	\$135	\$141	\$138

* Does not include unappropriated funds.





CITY OF MILWAUKIE

COUNCIL **RESOLUTION No.**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON, REQUESTING APPROVAL OF AN INTERGOVERNMENTAL AGREEMENT WITH THE STATE OF OREGON DEPARTMENT OF ADMINISTRATIVE SERVICES FOR MEMBERSHIP IN THE OREGON COOPERATIVE PROCUREMENT PROGRAM (ORCPP).

WHEREAS, in compliance with ORS 190, the City and State of Oregon may enter into an agreement between the agencies; and

WHEREAS, the City desires to enter into an agreement with the Department of Administrative Services for ORCPP membership;

WHEREAS, ORCPP membership allows the City to procure goods and/or services that are awarded through a competitive process and comply with public procurement law; and

Now, Therefore, be it Resolved that the City Council authorizes the City Manager to sign an intergovernmental agreement for participation in ORCPP.

Introduced and adopted by the City Council on _____.

This resolution is effective on _____.

 Mark Gamba, Mayor

ATTEST:

APPROVED AS TO FORM:
Jordan Ramis PC

 Scott S. Stauffer, City Recorder

 City Attorney

8/1/17



To: Mayor Gamba and Milwaukie City Council

Through: Ann Ober, City Manager

From: Steve Bartol, Chief of Police 

Date: July 11, 2017

Subject: OLCC Application – Beer Central – 11301 SE 21st Ave, Milwaukie 97222

Action Requested:

It is respectfully requested the Council approve the OLCC Application from Beer Central – 11301 SE 21st Ave, Milwaukie 97222

Background:

We have conducted a background investigation and find no reason to deny the request for liquor license.



**Regular Session
Agenda Item No.**

6

Other Business

To: Mayor and City Council
Through: Ann Ober, City Manager
Reviewed: Steve Bartol, Police Chief

Date: 7/25/2017 for 8/1/2017

From: Tim Salyers, Code Compliance Coordinator

Subject: **Protest of Abatement at 11909 SE Stanley Ave**

ACTION REQUESTED

Declare the property a nuisance and authorize the City of Milwaukie's Code Enforcement Department to proceed with the abatement process to remove nuisances occurring on the property at 11909 SE Stanley Ave, Milwaukie, OR 97222, if the property is not in compliance by August 11, 2017.

ANALYSIS

Abatement Procedures

Milwaukie Municipal Code (MMC) Sections 8.04.170-8.04.210 dictate how abatements are done within the City of Milwaukie. MMC 8.04.170A states:

"Upon determination by the City Manager that a nuisance ... exists, the City Manager shall ... cause a notice to be posted on the premises ..., directing the owner or person in charge of the property to abate such nuisance."

This section of code details that the owner or person in charge has ten days to comply or to file an appeal to City Council. The person in charge of the property has filed an appeal. If Council concurs that a nuisance does exist, MMC 8.04.180D states that the property must be brought into compliance within ten days after the hearing. The new compliance date would then be Friday, August 11, 2017.

Property Overview

The resident of the property and appellant is Mr. Jim Shultz. The property owner is his mother Lavonne Shultz. The City has received multiple complaints from various neighbors over the years. The property is located next to the Milwaukie Convalescent Center and is directly across from Linwood Elementary School and the Ukrainian Bible Church. Due to the high volume of traffic that observes this property, questions are frequently asked about this property.

Compliance Actions

The Code Enforcement department has visited this property numerous times throughout the years. In general, from 2008-2011 numerous notices/letters were sent trying to gain compliance at the property. Ultimately, a citation was issued to the property owner Lavonne Shultz and Lorraine Merrill Trustee (the ownership of the property was in litigation at the time). The owner(s) did not appear on the citation and a large fine was issued and ultimately placed as a lien on the property.

On June 13, 2016 and September 20, 2016, Notice of Violations were sent to the property address regarding the property. The notice specifically mentioned the removal of junk, debris, inoperable vehicles and vehicles parked on non-driveway areas and surfaces.

On June 30, 2017, a Notice of Intent to Begin the Abatement Process was sent.

On July 5, 2017, staff met with Jim Shultz and reviewed the situation with him. Mr. Shultz stated that his mother is a hoarder and he has been cleaning up the property. He asked if he could have two months to take care of the issues and staff reminded him that this case has been going on for several years and that the City is limited to August and early September for these types of remediation.

On July 11, 2017, staff again took multiple pictures of the property. During that visit, staff noticed that a few vehicles had been moved.

On July 11, 2017, City Manager signed the Notice to Abate and the notice was sent certified mail to the property owner's address and was posted at the property in the public right-of-way. While posting the property Mr. Shultz had a conversation with staff about the abatement process and his options.

On July 18, 2017, Mr. Shultz filed an appeal with the City Recorder per MMC 8.04.180. After Mr. Shultz filed his appeal staff left Mr. Shultz a message requesting a meeting at the property.

On July 26, 2017, staff obtained a search warrant from Judge Graves.

On July 26, 2017, staff visited the property and served the search warrant. While there, staff observed several violations of MMC 8.04.070B and 19.607.1.C.1.c. Pictures from this site inspection have been included in this staff report's attachment 3.

Violations to be Abated

The Milwaukie Municipal Code violations are 8.04.070B Debris on Private Property, which includes the prohibition of junk accumulation and inoperable vehicles and 8.04.135 Compliance with Zoning Regulations (MMC 19.607.1.C.1.c parking on unimproved surfaces). The violations visible from the street and adjoining premises open to the public include vehicles on unapproved surfaces, potential inoperable vehicles, multiple truckloads of debris, junk and car parts.

BUDGET IMPACTS

The Abatement budget line has approximately \$22,000 left until June 30, 2018. Expenses for this project are difficult to determine, but this project should stay under \$10,000. If declared a nuisance, costs of abatement would depend on what work is done. Without obtaining another warrant and a bid from a contractor, costs are hard to determine.

If no nuisance is declared and if violations continue, costs are hard to estimate due to continued City of Milwaukie employees' time spent on ongoing violations and complaints related to the property.

WORKLOAD IMPACTS

If declared a nuisance, staff will re-inspect the property on August 14, 2017. If violations are still occurring, staff will then set up a contractor and obtain a warrant. The cleanup day(s) include towing of numerous vehicles off the property, supervising removal of debris, junk and junk machinery. After the cleanup, staff will then issue a staff report (if bill is not paid) to City Council for another lien to be entered on the property, closing the current case.

If no nuisance is declared and if violations continue, workload is hard to estimate due to continued City of Milwaukie employees' time spent on ongoing violations related to the property. Additional citations at a maximum of \$500 per day per violation could cost the property owner more money in the long run.

COORDINATION, CONCURRENCE, OR DISSENT

The City Manager, Chief of Police and Captain of Operations of the Milwaukie Police Department concur with the abatement.

STAFF RECOMMENDATION

Declare the property a nuisance.

ALTERNATIVES

Declare that the property is not a nuisance.

ATTACHMENTS

1. Protest email from Jim Shultz dated July 18, 2017
2. Abatement Notice Dated July 11, 2017
3. Pictures from July 26, 2017
4. Milwaukie Municipal Code Sections 8.04.010, 8.04.070B, 8.04.135, 8.04.180, & 19.607.1.C.1.c portions

Stauffer, Scott

From: Stauffer, Scott
Sent: Tuesday, July 18, 2017 11:02 AM
To: JAMES C. SCHULTZ
Cc: Milwaukie OCR
Subject: RE: Request for a hearing on Abatement at 11909 SE Stanley Milwaukie Oregon 97222

Mr. Schultz,

Thank you for your response. We can confirm that **your abatement appeal hearing will be placed on the City Council's August 1, 2017, Regular Session agenda.** See the notes below regarding time and place.

If you have any questions please contact us.

SCOTT STAUFFER, CMC

City Recorder
o: 503.786.7502
City of Milwaukie

From: JAMES C. SCHULTZ [mailto:UncleJimSchultz97@msn.com]
Sent: Tuesday, July 18, 2017 8:58 AM
To: Stauffer, Scott <StaufferS@milwaukieoregon.gov>
Subject: Re: Request for a hearing on Abatement at 11909 SE Stanley Milwaukie Oregon 97222

Scott: The reason for the request for the hearing is To provide proof of compliance (documentation) that the violations have been or are in the process of being rectified.

From: Stauffer, Scott <StaufferS@milwaukieoregon.gov>
Sent: Tuesday, July 18, 2017 8:34 AM
To: JAMES C. SCHULTZ
Cc: Milwaukie OCR
Subject: RE: Request for a hearing on Abatement at 11909 SE Stanley Milwaukie Oregon 97222

Mr. Schultz,

We have received your written request for an abatement appeal hearing before the City Council. We have tentatively scheduled your hearing for the Council's August 1, 2017, Regular Session meeting; see below for meeting details.

However, **we need more information from you.** Per Milwaukie Municipal Code (MMC) Section 8.04.180 (B) "The owner or person in charge protesting that no nuisance exists shall file with the City Recorder a written statement which shall

specify the basis for so protesting." Please reply to this email and state what your basis is for protesting. We need to know why you are protesting the abatement.

Once we have your response, we can confirm your hearing date. Your hearing will be during a Council Regular Session meeting which begins at 6:00 p.m. on the meeting day (August 1, 2017) and is held in the Council Chambers at City Hall (10722 SE Main Street). Your abatement hearing will be during the Other Business part of the meeting; agendas will be published a week before the meeting date.

If you have any questions please let us know, otherwise we will wait to hear

SCOTT STAUFFER, CMC

City Recorder

o: 503.786.7502

City of Milwaukie

From: JAMES C. SCHULTZ [<mailto:UncleJimSchultz97@msn.com>]

Sent: Monday, July 17, 2017 4:54 PM

To: Stauffer, Scott <StaufferS@milwaukieoregon.gov>

Subject: Request for a hearing on Abatement at 11909 SE Stanley Milwaukie Oregon 97222

Hi Scott.

My name is James Schultz and I'm writing to request a hearing on the code abatement issue at 11909 SE Stanley Ave, Milwaukie Oregon 97222. I appreciate your talking with me on the phone about how to request this. My phone number is 503 839 4645, and email address is (unclejimschultz97@msn.com)

Thank You

Jim Schultz

CITY OF MILWAUKIE

NOTICE TO ABATE

Pursuant to Milwaukie Municipal Code, Section 8.04.170, the City of Milwaukie hereby gives:

Lavonne Shultz

And/or

Any other owner or person in charge of this property.

Notice that nuisances exist on the property located at:

**11909 SE Stanley Ave,
Milwaukie, Clackamas County, State of Oregon**

The nuisances on this property include debris, junk and inoperable vehicles, vehicles not parked on approved surfaces and therefore violate Milwaukie Municipal Code Sections 8.04.070B Debris on Private Property and MMC 8.04.135 (MMC 19.607.1.C.1.c).

The nuisance on this property MUST be abated within ten (10) days of the date of this notice. If the nuisance is not abated within that ten (10) day time period, the City may abate the nuisance and the cost of abatement shall be a lien against the property.

The owner or other person in charge of this property may protest this notice to abate to the City Recorder within ten (10) days from the date of this notice.

This notice is dated the 11 day of July 2017.

City of Milwaukie

Determination of Nuisance Made and Abatement Ordered by:



Ann Ober
City of Milwaukie





RS41



RS42



RS43







RS46



RS47







RS50









RS54



RS55

8.04.010 DEFINITIONS

Except where the context indicates otherwise, the singular number includes the plural and the masculine gender includes the feminine, and the following definitions shall apply:

“Inoperable vehicle” means any vehicle which has no current valid state vehicle license, or which cannot be moved without being repaired or dismantled, or which is no longer usable for the purposes for which it was manufactured, and which has been in that condition for at least fifteen (15) days. Inoperable vehicle does not include any vehicle kept in an enclosed building or any vehicle kept on the premises of a business lawfully engaged in wrecking, junking, or repair of vehicles.

8.04.070 NUISANCES AFFECTING PUBLIC HEALTH

No person may permit or cause a nuisance affecting public health. The following are nuisances affecting the public health and may be abated as provided in this chapter:

B. Debris on Private Property

Accumulations of debris, rubbish, manure, and junk, junk machinery, or junk vehicles of any kind, inoperable vehicles, and other refuse located on private property that are not removed within a reasonable time.

8.04.135 COMPLIANCE WITH ZONING REGULATIONS

No owner of real property may permit such property, or any improvement thereon, to be used in a manner inconsistent with all State, County, or City land use and zoning regulations and decisions pertaining to the property.

8.04.180 ABATEMENT—BY OWNER

A. Within ten (10) days after the posting and mailing of the notice as provided in Section 8.04.170, the owner or person in charge of the property shall remove the nuisance or show that no nuisance exists.

B. The owner or person in charge protesting that no nuisance exists shall file with the City Recorder a written statement which shall specify the basis for so protesting.

C. The statement shall be referred to the Council as a part of the Council’s regular agenda at the next succeeding meeting. At the time set for consideration of the abatement, the owner or other person may appear and be heard by the Council and the Council shall thereupon determine whether or not a nuisance in fact exists and such determination shall be entered in the official minutes of the Council. Council determination shall be required only in those cases where a written statement has been filed as provided.

D. If the Council determines that a nuisance does in fact exist, the owner or other person shall within ten (10) days after such Council determination abate such nuisance.

19.607.1 RESIDENTIAL DRIVEWAYS AND VEHICLE PARKING AREAS

Subsection 19.607.1 is intended to preserve residential neighborhood character by establishing off-street parking standards. The provisions of Subsection 19.607.1 apply to passenger vehicles and off-street parking areas for rowhouses, cottage clusters, duplexes, single-family detached dwellings, and residential homes in all zones, unless specifically stated otherwise.

C. Parking Surface Materials

Parking of vehicles shall only be allowed on surfaces described in Subsection 19.607.1.C.

1. The following areas are required to have a durable and dust-free hard surface, and shall be maintained for all-weather use. The use of pervious concrete, pervious paving, driveway strips, or an in-ground grid or lattice surface is encouraged to reduce stormwater runoff.

c. All off-street parking and maneuvering areas for a residential home.



**MILWAUKIE CITY COUNCIL
STAFF REPORT**

Agenda Item: **RS 6. B.**
Meeting Date: **8/1/17**

To: Mayor and City Council

Through: Ann Ober, City Manager

Subject: **Incorporating Council Comments on the Vision
Action Plan in advance of September 5 Adoption**

From: David Levitan, Senior Planner
Denny Egner, Planning Director

Date: August 1, 2017

ACTIONS REQUESTED

Review the changes staff has made to the Action Plan in response to comments received from the Council at their July 5 work session and subsequent conversations with staff, and indicate whether the Vision is ready for adoption at Council's September 5 regular session.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

January 19, 2016: Council asked staff to explore a visioning process that would include an action plan component to address issues that may not fit into the comprehensive plan and to include a more robust outreach element.

February 18, 2016: Visioning consultant Steven Ames gave a presentation on community visioning, including recent visioning projects that he had worked on and the basic tenets of the "Oregon Model" for visioning. Council provided feedback on the potential scope of the visioning process, which Mr. Ames summarized in a March 11 memo.

May 3, 2016: The Council heard an update on the status of the Community Vision and Action Plan, including staff's proposal for a Visioning Advisory Committee.

July 5, 2016: The Council heard the Steering Committee's recommendation for 14 members for the VAC and provided input on a potential 15th member.

August 16, 2016: Staff and consultants from Cogan Owens Greene provided an update on community outreach efforts in August, including stakeholder interviews and summer outreach, and briefed the Council on incorporating a quadruple bottom line approach to sustainability (People, Places, Planet, and Prosperity).

October 20, 2016: Staff updated the Council on the status of the Community Conversations and other public outreach efforts, and discussed the November 2 Vision Town Hall.

November 10, 2016: Staff provided a summary of the November 2 Vision Town Hall and discussed upcoming work items and meetings for the VAC and Steering Committee.

February 7, 2017: Staff updated the Council on the status of the Vision Statement and Action Plan and on upcoming public engagement opportunities, including the February 15 Town Hall.

March 21, 2017: The Council reviewed current drafts of the Vision Statement and Action Plan, in preparation for their April 23 Goal Setting Retreat.

July 5, 2017: The Council reviewed an updated version of the Vision and Action Plan, and directed staff to make several revisions in advance of the August 1 work session.

ANALYSIS

At the July 5 Council work session, staff and its consultants presented the latest drafts of the Vision Statement and Action Plan, which had been reviewed by the Vision Advisory Committee (VAC) at their final meeting on June 21 and which they recommended for adoption by the City Council. In reviewing the documents, the Council had several comments about the content and format of the Action Plan. The Council directed staff to make several changes in advance of this work session, which are detailed below. Staff is requesting that the Council review the changes made to the Action Plan since July 5, and provide direction on whether it is ready for adoption at Council's September 5 regular session.

Updating the Vision Statement with the Most Current Version

Several councilors noticed that the version of the Vision Statement included in the July 5 packet did not represent the most current version. Staff has updated the Vision Statement to reflect changes requested by the Council in March 2017, and the updated version can be found within the updated Action Plan (Attachment 1)

Folding the Council Goals into the Other 5 Super Actions

The Action Plan items are grouped into a series of "Super Actions" that address multiple components of the Vision's quadruple bottom line framework (People, Place, Planet and Prosperity). The Action Plan presented to Council at their July 5 work session included the 2017/2018 Council goals as three of the then eight Super Actions. One of the questions from staff included in the July 5 staff report was whether the Council goals should be included as separate Super Actions. The consensus from Council was that the Council goals should not be included as individual Super Actions, but instead folded into the other five Super Actions.

Staff has revised the Action Plan (Attachment 1) so that it now includes 5 Super Actions. The action items related to Council Goal 1 (Housing Affordability) have been moved into Super Action 3; those related to Council Goal 2 (Climate Action Plan) have been moved into Super Action 1; and those related to Council Goal 3 (Milwaukie Bay Park) have been moved into Super Action 5. The narrative in the Action Plan has also been revised to explain the relationship between the Council Goals and Super Actions.

Removing References to "Short-Term" Priorities or Specific Timelines for Implementation

The City Manager and several Councilors were concerned that referring to the items in the Action Plan as the community's "short-term" priorities would imply that the City was committing to completing action items within a relatively short timeframe (0-3 years). In response, staff has reviewed the document and removed all references to "short-term" priorities, and revised the language describing the intended use of the document

Defining the Action Item Status Categories

The Action Plan presented on July 5 included a status category for each action item, which noted whether the action was New, Underway, or would be Initiated with the Comprehensive Plan. Council noted that there was no definition of these terms, so staff has included a new section in the Action Plan that explains the different categories. The four categories are now defined as follows:

- *Future (previously New)*: Actions to implement the 2040 vision that were recommended for near term implementation by the Vision Advisory Committee. They may be taken up during the City Council's bi-annual goal-setting process or initiated earlier as opportunities arise. These items are not currently funded.
- *Underway*: Actions that are currently underway within City departments but need more amplification and/or additional resources.
- *Initiate w/ Comprehensive Plan*: Actions that may be initiated with the City's Comprehensive Plan Update beginning in 2017.
- *Complete*: Actions passed and funded by City Council in the time since the last review of the Action Plan. Currently only applies to the food composting item.

Councilor Parks pointed out in an email to staff (Attachment 3) that the action items directly related to Council Goals were in most instances listed as "Future" (previously New), but that it would be more accurate to list these items as Underway. Staff has made this change and a few other changes to the status categories, which can be seen in track changes in Attachment 4.

Addressing Comments on Action Plan Language

Much of the July 5 work session discussion focused on verb choices and other language components of several Action Plan items. There was concern that in many instances the language was committing the City to actions that it could not realistically complete on its own, or to actions that the Council had yet to have adequate discussion on to warrant the language that was included in the Action Plan items. Many of these concerns were raised earlier in the day on July 5 by Councilor Batey in an email that was sent to staff and Mayor Gamba (Attachment 2).

In response to comments raised at the July 5 work session, in emails from Councilor Batey (Attachment 2) and Councilor Parks (Attachment 3), and a July 21 meeting between staff, Mayor Gamba, and Councilor Batey, staff has reviewed the Action Plan and prepared a matrix of proposed changes to Action Plan items (Attachment 4). Staff believes that the proposed revisions better represent what the City can undertake and achieve, and welcomes additional Council comments and changes in advance of the September 5 meeting.

Question on Whether to List Potential Partners in the Action Plan

Appendix 1 of the Action Plan (Attachment 5) includes the full matrix of action items, including those that are not included in the main Action Plan document. It also includes additional items such as metrics to measure success; the lead city department for each action; and a list community partners that can be engaged when trying to implement each action.

At the July 5 work session, several councilors asked whether we should include the list of partners as an additional column in the main Action Plan document. Staff and its consultants have discussed this, and have some concerns about identifying the full list of partners in the

Action Plan document. The primary reason is that the majority of the partners have not been involved in the visioning process (this list was largely generated by the VAC and through community surveys and Community Conversations), or approached about their availability/willingness to pursue implementation of these actions.

After consultation with the City Manager, staff is recommending that the list of potential partners remain in Appendix 1 of the Action Plan, and not be included in the main document. This structure emphasizes that this is a City-driven Action Plan, and that the City has the primary role in initiating work on each action item, even if community partners are important to its implementation. Staff welcomes additional discussion on this topic during the August 1 work session.

Questions for Council

In advance of the proposed September 5 adoption of the Vision Statement and Action Plan, and given the revisions and recommendations that staff has made since the July 5 work session, staff has the following questions:

- 1) Are you comfortable with the proposed revisions to the Action Plan content and format that have been made since the July 5 work session?
- 2) If not, what additional changes need to be made prior to adoption?

REVIEW AND COORDINATION

The staff report has been reviewed by the Planning Director and the City Manager.

FISCAL IMPACTS

None.

WORK LOAD IMPACTS

None.

STAFF RECOMMENDATION

Consistent with the VAC's recommendation of June 21 and the comments provided by the Council at their July 5 work session, staff recommends that the Council review the current draft of the Action Plan and provide feedback on any changes that they would like to see to the format or content. The Action Plan and Vision Statement are scheduled to be presented for adoption at Council's September 5 regular session, which can be delayed if Council needs more time to review the documents. Staff is also requesting that the Council formally recognize the contributions made by the Vision Advisory Committee and Youth Vision Action Team on September 5.

ATTACHMENTS

1. Revised Action Plan with July Council Comments
2. July 5 email from Councilor Batey to staff
3. July 18 email from Councilor Parks to staff
4. Matrix of track changes to Action Plan since July 5 Work Session
5. Action Plan Appendix



MILWAUKIE ALL ABOARD

**August 1 City Council
Review Draft**

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ACKNOWLEDGEMENTS

Vision Advisory Committee

Shannah Anderson
Misty Collard Adcox
Douglas Craig
Chris Davis
Barbara Eiswerth
Angel Falconer
Zara Logue
Bryce Magorian
Jessica Neu
Howie Oakes
Ben Rousseau
Adrianna Stanley
Alejandra Torres
Arianna Van Bergen

Youth Vision Action Team

Odalis Aguilar-Aguilar
Maxwell Bernardi
Tyrenna Jacobs
Sarai Rodriguez

Staff

David Levitan, *Senior Planner*
Denny Egner, *Planning Director*
Mary Heberling, *Assistant Planner*

Consultants

Kirstin Greene, *Cogan Owens Greene*
Anais Mathez, *Cogan Owens Greene*
Daniel Franco-Nunez, *IZO Marketing*
Anthony Veliz, *IZO Marketing*

Steering Committee

Scott Archer, *North Clackamas Parks and Recreation District*
Denny Egner, *Planning Director*
Alma Flores, *Community Development Director*
Mark Gamba, *Mayor*
Jordan Imlah, *Public Affairs Coordinator*
David Levitan, *Senior Planner*
Mitch Nieman, *Assistant to the City Manager*
Ann Ober, *City Manager*
Wilda Parks, *City Councilor*
Cindy Quintanilla, *North Clackamas School District*
Jason Wachs, *Neighborhood Outreach Coordinator*

City Council

Shane Abma, *City Councilor*
Lisa Batey, *City Councilor*
Scott Churchill, *City Councilor*
Angel Falconer, *City Councilor*
Mark Gamba, *Mayor*
Wilda Parks, *City Councilor*

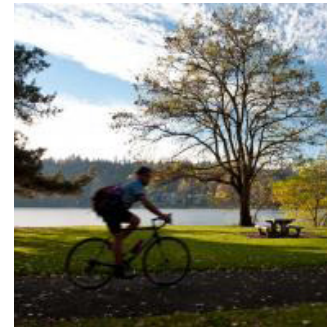
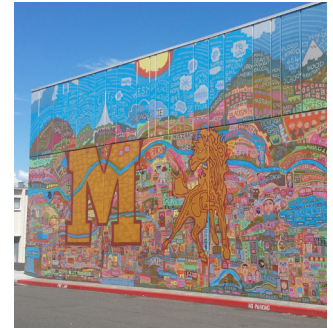


INTRODUCTION

Along with the rest of the Portland Region, the City of Milwaukie is growing. By 2040, Milwaukie's population is expected to increase by 12 percent—an additional 2,500 new residents. While growth can be a positive, it also means change. The challenge—and opportunity—is to create strategies to accommodate change while preserving community assets like Milwaukie's small town character, rivers, creeks, parks, schools, thriving local businesses and public spaces. The City of Milwaukie is committed to managing growth in a planned and cost-effective way to retain and enhance those Milwaukie attributes that community members value.

In 2016, the City of Milwaukie launched a community-wide engagement process to develop a Vision and Action Plan. The intent of this Vision and Action Plan is twofold: to describe what Milwaukie residents, business owners and employees want the community to be like in the year 2040, and to help guide investments in the years to come. Working within the framework of sustainable community planning, the Vision and Action Plan uses a “quadruple bottom line” approach to identify strategies and priorities that manage growth in a considerate, equitable and cost-effective way. The quadruple bottom line refers to maximizing results for every dollar spent for community, environment, economy and culture. The focus is on City services in collaboration with partner service providers such as North Milwaukie Parks and Recreation District and North Clackamas School District. The results of the process also will help inform the update of the Comprehensive Plan, the City's primary long-range physical planning document.

To guide the process, a citizen-based Vision Advisory Committee (VAC) was formed and made up of volunteer community members. Over 30 applications were submitted for 15 positions. Committee representation was diverse in terms of age, interests and background, and neighborhood representation. Supported with community feedback, the VAC was instrumental in helping shape the topics and themes in the vision and developing action items, metrics and partners.



The results in this document reflect significant community outreach that occurred over the course of a year. A thousand community members were engaged through various events and activities. A Youth Vision Action Team, made up of four Milwaukie High School students, helped extend the impact of these efforts. This included:

- 15 Summer Fairs and Events
- 20 Stakeholder Interviews
- 18 Community Conversations in Fall 2016
- 4 Web-Based Surveys
- 2 Town Halls
- 3 Place it! Workshops with Urban Designer James Rojas
- 7 Vision Advisory Committee meetings
- 5 Steering Committee/ Department Leadership meetings
- 10 Community Conversations in Spring 2017

Quadruple Bottom Line

Creating strategies that frame a sustainable vision and manage growth in a considerate, equitable and cost-effective way ensures that Milwaukie will continue to be a healthy, thriving community for generations to come. Using a quadruple bottom line approach to guide decision-making fosters innovative thinking about how the Milwaukie community can be improved to achieve multiple objectives and provide the greatest benefits for People, Place, Planet and Prosperity. The Vision and Action Plan applies this approach to frame the development of action items and identify priorities.



Development Process

Based on community guidance, Vision Advisory Committee members worked closely with staff and the consulting team to develop (3) three major goal area statements for each of the (4) elements of the quadruple bottom line (People, Place, Planet and Prosperity) for a total of 12 goals. From these goals, VAC members generated a list of 6-10 action items to help implement that goal. This work was based upon the extensive feedback from web-based surveys, community conversations, Town Hall events and Vision Advisory Committee deliberations. A matrix of all these action items, organized by goal within the quadruple bottom line framework, can be found in Appendix A. The matrix in Appendix A also includes implementing partners and agencies, as well as potential metrics for evaluation over time.



Intended use of document

The Vision and Action Plan is intended to serve as a resource of near-term community priorities that was established through the visioning process. The vision and action plan process informed the City Council's biennial goal setting process. Going forward, the City Council, City Manager and Department Heads will utilize the Action Plan to develop and expand programs and policies that help meet the identified Vision for Milwaukie in 2040. Future updates are expected to be completed in conjunction with annual citizen surveys, biennial updates to the City Council's goal setting process and should draw upon the complete set of leading Goals and Actions included in Appendix A.

2017-2018 Council Goal Setting

In April 2017, the City Council held a retreat to establish its Council goals for the 2017-2018 biennium. Working from drafts of the Vision Statement and Action Plan at that time, the Council established three goals for 2017-2018. Aspects of all three goals- improving housing affordability, completing a climate action plan, and finishing development of Milwaukie Bay Park- have been frequently mentioned by Milwaukie community members over the past year. Accordingly, these three Council Goals are included with the Vision and Action Plan "super action" items in the Action Plan that follows.

VISION

Based on feedback from the community and the Vision Advisory Committee, the City of Milwaukie's vision for 2040 is:

In 2040, Milwaukie is a flourishing city that is entirely equitable, delightfully livable, and completely sustainable. It is a safe and welcoming community whose residents enjoy secure and meaningful work, a comprehensive educational system, and affordable housing. A complete network of sidewalks, bike lanes, and paths along with well-maintained streets and a robust transit system connect our neighborhood centers. Art and creativity are woven into the fabric of the city.

Milwaukie's neighborhoods are the centers of daily life, with each containing amenities and community-minded local businesses that meet residents' needs. Our industrial areas are magnets for innovation, and models for environmentally-sensitive manufacturing and high wage jobs. Our residents can easily access the training and education needed to win those jobs.

Milwaukie nurtures a verdant canopy of beneficial trees, promotes sustainable development, and is a net-zero energy city. The Willamette River, Johnson Creek, and Kellogg Creek are free flowing, and accessible. Their ecosystems are protected by a robust stormwater treatment system and enhanced by appropriate riparian vegetation. Milwaukie is a resilient community, adaptive to the realities of a changing climate, and prepared for emergencies, such as the Cascadia Event.

Milwaukie's government is transparent and accessible, and is committed to promoting tolerance and inclusion and eliminating disparities. It strongly encourages engagement and participation by all and nurtures a deep sense of community through celebrations and collective action. Residents have the resources necessary to access the help they need. In this great city, we strive to reach our full potential in the areas of education, environmental stewardship, commerce, culture, and recreation; and are proud to call it home.

GOAL STATEMENTS



People: Arts, Community, Education, Happiness, Health, Innovation, Safety

1

Milwaukie is an inclusive community of diverse people from a variety of backgrounds that honors our differences and shared similarities. We are engaged and come together in many ways through various events and community gathering places, where we can celebrate our interests and passions.

2

Milwaukie is a diverse community that provides opportunities and support for all of its residents through a variety of resources and enriching activities. We encourage and support a vibrant local economy that contributes to a high quality of life where residents can live, work, learn, and play.

3

The City of Milwaukie is an open portal where information is readily available, easily exchanged, and responsive. Residents feel empowered and have opportunities to engage and share ideas.



Place: Housing, Infrastructure, Mobility, Neighborhoods, Parks

1

Milwaukie has a complete, clean and attractive network of sidewalks, bike lanes and paths that enable accessibility, mobility, and safety for all. Streets are tree-lined, well-lit and designed to promote a healthy and active lifestyle. There is a seamless transition between walking, biking, and transit to key amenities and neighborhood centers.

2

Milwaukie invests in housing options that provide affordability, high quality development and good design, promoting quality living environments. It maintains the small neighborhood feel through creative use of space with housing options that embrace community inclusion and promote stability.

3

Milwaukie collaborates with community partners to create and preserve spaces to inspire the public to be engaged with the city's past and future. Art and innovation is weaved into the fabric of the city.



Planet: Ecosystems, Energy, Environment, Resilience

1

The entire city nurtures a connected canopy of trees planted and stewarded by its residents. Smart and focused development honors and prioritizes life-sustaining natural resources.

2

Milwaukie has free flowing, accessible, pristine waterways that are protected by a robust stormwater treatment system. The Willamette waterfront is easily accessed by the public and offers a wide variety of activities and events that can be enjoyed by all.

3

Milwaukie is a model city that produces more energy through renewable sources than it uses. It is a prepared and resilient community, adaptive to the realities of a changing climate.



Prosperity: Business, Entrepreneurship, Income, Innovation, Investment, Jobs

1

Milwaukie offers numerous pathways to prosperity through an excellent education system and training programs that are connected to local business. Residents of all ages and backgrounds feel supported to pursue and attain success in our local community.

2

Milwaukie's neighborhoods are the center of daily life, with amenities and community-minded local businesses that meet the daily needs of residents. They form a network of unique, interconnected local hubs that together make Milwaukie the livable, equitable, and sustainable community that it is.

3

Downtown Milwaukie is a vibrant destination for both residents and visitors from throughout the region. Our industrial areas provide a high density of living-wage jobs across a number of different industries. The City is nimble and responsive to the needs of residents and businesses, with programs and policies that are financially sound, encourage job creation, and help support a strong and resilient local economy.

SUPERACTIONS

Building from a comprehensive action matrix, the community, City department heads and partner agencies identified priority action items under each goal statement. These priority actions were then categorized and consolidated into five Superactions (numbering does not indicate prioritization). These Superactions serve to unify 2017 City Council Goals with leading 2040 Vision and Action Plan Items across multiple components of the Quadruple Bottom Line framework, and will be used as an organizational framework for the upcoming Comprehensive Plan Update.

1

Make Milwaukie a Model of Resiliency, Environmental Stewardship and Disaster-Preparedness

2

Continually Improve our Transportation System so that it Provides Safety and Connectivity for All Users

3

Create Complete Neighborhoods that Offer a Range of Housing Types and Amenities and Enhance Local Identity and Character

4

Support Local Businesses and Entrepreneurship through Training, Programs and Partnerships

5

Cultivate a Sense of Community, Culture, and Belonging by Encouraging Public Involvement, Diversity, Equity, and Inclusion

The following tables present action items to support the implementation of each Superaction. These were recommended by the Vision Advisory Committee and/or prioritized by the community in the May 2017 survey, in which 240 community members participated by indicating their first and second top priorities among the 12 goal statements across People, Place, Planet and Prosperity. The status of these actions are defined as follows:

- **Future:** Actions to implement the 2040 vision that were recommended for near term implementation by the Vision Advisory Committee. They may be taken up during the City Council's biannual goal-setting process or initiated earlier as opportunities arise. These items are not currently funded.
- **Underway:** Actions that are currently underway within City departments but need more amplification and/or additional resources.
- **Initiate w/ Comprehensive Plan:** Actions that may be initiated with the City's Comprehensive Plan Update beginning in 2017.
- **Complete:** Actions passed and funded by City Council in the time since the last review of the Action Plan.



1

Make Milwaukie a Model of Resiliency, Environmental Stewardship and Disaster-Preparedness

Matrix Reference	Associated Priority Actions (Established by Town Halls, Survey, Council)	Status
Planet 1.1	Implement city programs, incentives and development code amendments that promote sustainable development and help to better integrate the built environment and natural environment	Initiate with Comprehensive Plan
Planet 1.2	Create a citywide composting program for residents and businesses	Complete
Planet 1.4	Develop a strong tree ordinance that incentivizes tree protection, has equitable tree replacement standards, and provides adequate flexibility for property owners	Initiate with Comprehensive Plan
Planet 2.1	Develop a Natural Resource Plan and examine funding mechanisms for the restoration of Kellogg and Johnson Creeks and the removal of the Kellogg Dam	Initiate with Comprehensive Plan
Planet 2.2	Implement a plan and funding strategy for stormwater improvements that focuses on natural stormwater management and ensures that by 2040 all stormwater is treated before it is discharged into our creeks and river	Initiate with Comprehensive Plan
Planet 3.1	Encourage energy and water efficiency and the use of renewable sources by offering rebates, incentives, and permit fee reduction or waivers	Future
Planet 3.2	Develop a Climate Action and Energy Plan that aims to reduce the impacts of the Milwaukie community on climate change and by 2040 make Milwaukie a Net-Zero energy community that produces more electricity than it consumes	Underway; 2017-18 Council Goal
Planet 3.5	Ensure that the City's infrastructure and facilities can reasonably withstand natural or man-made disasters and that the City can continue to provide services during an emergency event	Underway
Planet 3.7	Promote household and neighborhood-level emergency preparedness by expanding the role and capacity of Community Emergency Response Teams (CERTs)	Underway

2

Continually Improve our Transportation System so that it Provides Safety and Connectivity for All Users

Matrix Reference	Associated Priority Actions (Established by Town Halls, Survey, Council)	Status
Place 1.1	Improve walkability and bikeability within the network by creating dedicated bike paths and walking trails that connect transit, neighborhood business hubs and public spaces, including Milwaukie Bay Park	Underway
Place 1.2	Utilize the Safe Access for Everyone (SAFE) Program to fill in sidewalk gaps and construct Americans with Disabilities Act (ADA) improvements in support of the Safe Routes to School Program and encourage alternative construction materials for permeability and aesthetics	Underway
Place 1.4	Develop a Vision Zero program that seeks to eliminate traffic deaths and life-changing injuries on Milwaukie's streets	Future
Place 1.6	Implement road paving and funding strategies that improve road maintenance in Milwaukie	Underway
Place 1.9	Research and examine funding strategies for innovative local transit options that complement the regional transit network and help connect residents and employees to local amenities, employment areas and neighborhoods throughout the city	Future

3

Create Complete Neighborhoods that Offer a Range of Housing Types and Amenities and Enhance Local Identity and Character

Matrix Reference	Associated Priority Actions (Established by Town Halls, Survey, Council)	Status
Prosperity 2.1	Identify and support the development of neighborhood economic hubs that are walkable and provide amenities and commercial services for neighborhood residents	Initiate with Comprehensive Plan
Prosperity 2.2	Incentivize development of opportunity sites and other vacant and underutilized properties that can help meet the needs of neighborhood residents	Underway
Prosperity 2.3	Work with local vendors and community organizations to facilitate access to healthy, fresh food throughout Milwaukie's neighborhoods	Future
Place 2.1	Aim to provide improved housing affordability and stability for all City residents, with a variety of housing types, price ranges, and subsidized units available in all neighborhoods	Underway; 2017-18 Council Goal
Place 2.2	Streamline permitting and examine ways to adjust system development charges to encourage creative uses of space such as Accessory Dwelling Units, Tiny Homes, and Cottage Clusters	Future
Place 2.5	Create neighborhood plans that define neighborhood character, identify community needs and priorities, and develop strategies for better integrating infill housing into neighborhoods	Initiate with Comprehensive Plan
Place 2.7	Update the Development Code to allow more "missing middle" housing types (duplexes, triplexes and cottage clusters, tiny houses) in established neighborhoods, and permit mixed-use buildings in neighborhood hubs	Initiate with Comprehensive Plan
Place 3.1	Ensure that our parks and green spaces to ensure that they are safe, green and clean, with amenities like restrooms, seating areas, play structures, walking paths, parking and covered recreational facilities	Initiate with Comprehensive Plan

4

Support Local Businesses and Entrepreneurship through Training, Programs and Partnerships

Matrix Reference	Associated Priority Actions (Established by Town Halls, Survey, Council)	Status
People 2.1	Promote small business development through mentoring, incubation and entrepreneurial programs as well as loans and grants distributed across Milwaukie's neighborhoods	Underway
People 2.2	Encourage businesses that provide family-wage jobs	Underway
People 3.1	Expand the role of the Ledding Library as an integral community resource center and explore the creation of a city concierge position that provides information about programs and resources, services offered by partner agencies, and local employment opportunities and application assistance	Future
Prosperity 1.1	Partner with local schools and businesses to create an internship and career development program that highlights Milwaukie industries and helps students develop skills that meet the needs of Milwaukie businesses	Future
Prosperity 1.2	Market the city as a center for business incubation, and target businesses that are a good match for Milwaukie's established and emerging industry clusters and business space	Underway
Prosperity 1.3	Create incentives for Milwaukie businesses that hire local residents and provide job training and continuing education opportunities for their employees	Future
Prosperity 3.1	Support and retain existing small businesses in our downtown and other business districts and attract new businesses that contribute to an open, inviting, and diverse atmosphere	Underway

5

Cultivate a Sense of Community, Culture, and Belonging by Encouraging Public Involvement, Diversity, Equity, and Inclusion

Matrix Reference	Associated Priority Actions (Established by Town Halls, Survey, Council)	Status
People 1.1	Continue to support neighborhood block parties, tool libraries, book exchanges, community gardens, “barn-raising” type activities and other neighborhood events and resources that serve to bring residents together	Underway
People 1.2	Continue to provide city staff support and funding for events and celebrations that showcase the community, such as the Sunday Parkways, Umbrella Parade, Earth Day/Arbor Day, and the NDA summer concert series	Underway
People 1.3	Develop additional Police Department programs that help build relationships with the community	Future
People 2.4	Expand the City’s volunteer program to organize and promote community volunteer events, projects and other opportunities, connecting volunteers and resources with those in need	Underway
People 3.2	Update the City’s comprehensive city-wide communications strategy to encourage community engagement and employ a variety of methods for exchanging information, from large Town hall meetings to emerging online tools	Initiate with Comprehensive Plan
People 3.6	Increase the number of City informational materials translated into Spanish and other languages	Underway
Prosperity 3.4	Develop a new public plaza in the south downtown area that can be used for year-round events and enhance the Milwaukie Farmer’s Market	Future
Place 3.2	Complete Phase 3 of Milwaukie Bay Park to create spaces for community gathering and the arts and promote the park as a community destination with year-round programming	Underway; 2017-18 Council Goal
Place 3.4	Make improvements to Milwaukie Bay Park in a manner that celebrates the river and increases opportunities for waterfront events and access for boats and other water-related recreational activities	Underway; 2017-18 Council Goal

APPENDICES

Appendix A. Vision and Action Plan Matrix

Appendix B. Town Hall Reports

Appendix C. Community Conversations Reports

Appendix D. Final Survey Results (May 2017)

Appendix E. List of Acronyms

Levitan, David

From: Batey, Lisa
Sent: Wednesday, July 05, 2017 1:22 AM
To: Levitan, David
Cc: Egner, Dennis; Ober, Ann; Gamba, Mark
Subject: thoughts/questions on vision action plan

David and all:

I hope everyone had a nice 4th.

I wanted to give you some thoughts and questions I have on the Vision item on our work session agenda. You don't need to answer me by email, just please be prepared to discuss.

First off, as to the vision statement itself, could you please provide the last draft or two. I thought we agreed at a meeting this spring to add public safety, but I don't see it anywhere. I do see the resiliency and disaster preparedness, which was another needed addition, but the general public safety appears to have been dropped out. If that was intentional, why?

I see one of the action items is to subsidize SDCs. I think this is inappropriate as an action item – we have not had an informed discussion about what this means, what the costs are, what the trade-offs are. If the action item read “explore the possibility of subsidizing SDCs” I would be fine with that.

Item 3.4 seems to be about promoting more boat access. I am a little leery of this wording, as it might make motorized boat users expect something more – enhancing that further has never been in any plan I have seen. If it's geared to non-motorized boat users, then yes, I think we do need to do more on that score, but the wording here should be more specific to that.

“Implement Vision Zero” – again, we have not had an informed discussion of what this means, so I am going to push back against this. And I don't know that these jingoistic terms mean much to the average reader in any event. I would suggest rewording this something along these lines: “Target street development standards and public safety strategies toward reducing and eventually eliminating deaths and life-changing injuries on Milwaukie streets”

3.1 references parks with indoor recreation facilities (among other kinds of park amenities) and labels this as “underway” – I am unfamiliar with any of our park plans that call for indoor recreation facilities. Should we be considering a rec center? Probably, but that's not a discussion we've had, and it's certainly not in the master plans of our current unfinished parks.

2.3 – I use this as an example of a broader concern – many of the items call for city action on things that I do not see how we could make staff priorities in the near term, but are more reliant on outside factors. So when it comes to “partnering with vendors to promote healthy food availability in the neighborhoods,” what is envisioned as a city role in this? Who does this fall to on city staff?

3.1 library concierge – again, while it sounds like a good idea, I don't think we've done our homework. Would the social service agencies say that's the right way and place to go about it, as opposed to at City Hall, or through the Wichita Center, or some other place? I think this one should also be “explore” or “study” rather than jumping to the assumption that this is the right thing.

“Net-zero energy status” – again, this is exactly what we are studying with the climate action plan. It has been an oft-used and never properly defined term in this whole visioning process. The mayor talks about “net-zero energy” but what he really seems to be talking about is “net-zero electric grid” – energy is a much bigger and harder target that includes vehicle usage, airmiles, shipping costs, etc. Let’s avoid the jingoistic term and really define it, such as “Develop a Climate Action and Energy Plan that aims to reduce the impacts of city activities on climate change with a goal toward achieving electric grid self-sufficiency by 2040.”

There are other things in here that strike me as not optimally worded, but I am going to try to catalog them all here, only the things that are most substantive or cause me the most heartburn. But let me give one more example: the language in the SAFE program item that says “encourage alternative construction materials for permeability and aesthetics.” What about durability and ease of maintenance, so as controlling city costs over time? I think the permeable sidewalks on Logus have some maintenance issues, as I understand it. Maybe better options are available now, but the point is that more needs to be considered than just aesthetics.

It should be an interesting discussion. Thanks for all your hard work on this. --Lisa

Lisa Batey

President, Milwaukie City Council

Phone: 503-786-7512

Email: bateyl@milwaukieoregon.gov

Levitan, David

From: Parks, Wilda
Sent: Friday, July 14, 2017 8:49 PM
To: Ober, Ann; Levitan, David; Egner, Dennis
Subject: council comments Visioning

David – good work on all of this; you, Denny, Ann, and others. Thanks!

Item place 1.9 –“Research and examine funding strategies for innovative local transit options that complement the regional transit network and help connect residents and employees to local amenities, employment areas and neighborhoods throughout the city.” Added by the VAC at its’ last meeting (as per the note). Any concerns about this not being vetted by the citizens at large as everything else was?

And, anything that didn’t make it into the top 2; are those to be deleted?

On Vision Zero, we might consider “Research and consider development of ----“

People 1.3 seems very ambiguous; what kinds of programs, what’s missing that we don’t have, how was this goal vetted with the others? What would success look like in that area?

Place 3.2 – to reduce the specificity could we say “to create community gathering spaces” – or something similar in case we don’t develop and actual amphitheater?

On the three that are Council Goals, for this next two years, wouldn’t it be underway? Not future? The full program completion is future, but work is going on now.

Thanks! W

Wilda Parks, Councilor
 City of Milwaukie
 503-957-9093 (Cell)

From: Ober, Ann
Sent: Thursday, July 13, 2017 10:02 AM
To: _City Council <CityCouncil@milwaukieoregon.gov>
Cc: Egner, Dennis <EgnerD@milwaukieoregon.gov>; Flores, Alma <FloresA@milwaukieoregon.gov>; Levitan, David <LevitanD@milwaukieoregon.gov>
Subject: July 5 Action Plan email from Councilor Batey and opportunity for additional Council comments until July 18

Hi All:

At your July 5 work session discussion of the Community Vision Action Plan, there was reference to an email that Councilor Batey had sent to staff and Mayor Gamba earlier that day, which included a number of questions and comments related to Action Plan items included in [Exhibit 1 of the packet](#). Some of these items were mentioned during the meeting, such as her concerns about including references to Vision Zero, Net Zero Energy, and other technical terms that might not be clearly defined or understood by the community. Other items were not discussed.

In response to requests from several councilors to review the email from Councilor Batey, I have included it below. I have also attached a MS Word track changes version the Action Plan that includes 1) potential revisions staff has developed in response to Councilor Batey's comments, which was emailed to Councilor Batey on Friday, July 7, and 2) additional changes to formatting and the status.

Please note the following changes to the Action Plan since you reviewed it on July 5:

- 1) It has been reformatted to fold the three Council goals into the five other Super Actions (the consensus from councilors on July 5), so the numbering doesn't match the Action Plan that you reviewed on July 5
- 2) The status column for several of the actions have been updated, and there are now four status categories, which will be described in the introduction of the Action Plan:
 - a. *Complete*: This is a new category, and currently applies only to Action Planet 1.1 (Creation of a citywide composting program), which was adopted last week
 - b. *Initiate with Comprehensive Plan*: This category has not changed from the previous version, but staff is working to develop language in the Action Plan introduction that clearly notes that work on items within this category will be initiated within the next two years, the expectation is not that all of these items will be completed within the 2 year timeframe for the Comp Plan. This category will be removed in future Action Plan updates upon completion of the Comprehensive Plan.
 - c. *Future*: This category was previously "New". The introduction will note that these items will be undertaken in the future, as funding and Council/Department prioritization allows. The Action items from which the current Council goals were derived are marked as "Future: Council Goal"
 - d. *Underway*: This category has not changed from the previous version, but staff is working to develop language in the introduction that notes that many of these items may require additional funding/staffing to complete.

With the next work session on the Action Plan being moved back to August 1 (during your regular meeting), there is an **opportunity for councilors to weigh in** on everyone's comments, or provide additional comments of their own. To allow staff adequate time to review and incorporate your comments into the staff report and attachments, **please provide any comments by COB on Tuesday, July 18**. Alternatively, if you prefer to discuss any changes in person, staff has offered to meet with councilors (up to two at a time) on or before July 18.

An important note: in order to comply with [ORS 192.670](#) and avoid an email thread that constitutes a quorum, please **do not reply to all recipients of this email**. When responding with your comments or request for an in-person meeting, please remove other councilors from the email recipients field and **send your responses to just staff** (David, Denny and myself).

If you have any questions, please do not hesitate to ask.

Ann

ANN OBER

City Manager
o: 503.786.7501 c: 503.753.6608
City of Milwaukie
10722 SE Main St • Milwaukie, OR 97222

From: Batey, Lisa
Sent: Wednesday, July 05, 2017 1:22 AM
To: Levitan, David <LevitanD@milwaukieoregon.gov>
Cc: Egner, Dennis <EgnerD@milwaukieoregon.gov>; Ober, Ann <OberA@milwaukieoregon.gov>; Gamba, Mark <GambaM@milwaukieoregon.gov>
Subject: thoughts/questions on vision action plan

Matrix Reference	Actions	Status
Planet 1.1	Implement city programs, incentives and development code amendments that promote sustainable development and help to better integrate the built environment and natural environment	Initiate with Comprehensive Plan
Planet 1.2	Create a citywide composting program for residents and businesses	New <u>Complete</u>
Planet 1.4	Develop a strong tree ordinance that incentivizes tree protection, has equitable tree replacement standards, and provides adequate flexibility for property owners	Initiate with Comprehensive Plan
Planet 2.1	Develop a Natural Resource Plan and <u>examine</u> funding mechanism for the restoration of Kellogg and Johnson Creeks, including <u>and</u> the removal of the Kellogg Dam	Initiate with Comprehensive Plan
Planet 2.2	Implement a plan and funding strategy for stormwater improvements that focuses on natural stormwater management and ensures that by 2040 all stormwater is treated before it is discharged into our creeks and river	Initiate with Comprehensive Plan
Planet 3.1	Encourage energy and water efficiency and the use of renewable sources by offering rebates, incentives, and permit fee reduction or waiver	New <u>Future</u>
Planet 3.2	Develop a Climate Action and Energy Plan that aims to reduce the impacts of city activities <u>the Milwaukie community</u> on climate change and achieve <u>by 2040 make Milwaukie a net-zero energy community status by 2040 that produces more electricity than it consumes</u>	New; Council Goal <u>Underway (2017-2018 Council Goal)</u>
Planet 3.5	Ensure that the City's infrastructure and facilities can reasonably withstand natural or man-made disasters and that the City can continue to provide services during an emergency event	Underway
Planet 3.7	Promote household and neighborhood-level emergency preparedness by expanding the role and capacity of Community Emergency Response Teams (CERTs)	Underway

2

Continually Improve our Transportation System so that it Provides Safety and Connectivity for All Users

Matrix Reference	Actions	Status
Place 1.1	Improve walkability and bikeability within the network by creating dedicated bike paths and walking trails that connect transit, neighborhood business hubs and public spaces, including Milwaukie Bay Park	Underway
Place 1.2	Utilize the Safe Access for Everyone (SAFE) Program to fill in sidewalk gaps and construct Americans with Disabilities Act (ADA) improvements in support of the Safe Routes to School Program and encourage alternative construction materials for permeability and aesthetics.	Underway
Place 1.4	Implement <u>Develop a</u> Vision Zero <u>program that seeks</u> in an effort to eliminate traffic deaths and life-changing injuries on Milwaukie's streets	New <u>Future</u>
Place 1.6	Implement road paving and funding strategies that improve road maintenance in Milwaukie	Underway
Place 1.9	Research and examine funding strategies for innovative local transit options that complement the regional transit network and help connect residents and employees to local amenities, employment areas and neighborhoods throughout the city	New <u>Future</u>

3

Create Complete Neighborhoods that Offer a Range of Housing Types and Amenities and Enhance Local Identity and Character

Matrix Reference	Actions	Status
Place 2.1	Aim to provide improved housing affordability and stability for all City residents, with a variety of housing types, price ranges, and subsidized units available in all neighborhoods	New; Council Goal <u>Underway (2017-2018 Council Goal)</u>
Place 2.2	Streamline permitting and subsidize <u>examine ways to adjust</u> system development charges for <u>to encourage</u> creative uses of space such as Accessory Dwelling Units, Tiny Homes, and Cottage Clusters	New; Council Goal <u>Future</u>
Place 2.5	Create neighborhood plans that define neighborhood character, identify community needs and priorities, and develop strategies for better integrating infill housing into neighborhoods	Initiate with Comprehensive Plan
Place 2.7	Update the Development Code to allow more "missing middle" housing types (duplexes, triplexes and cottage clusters, tiny houses) in established neighborhoods, and permit mixed-use buildings in neighborhood hubs	Initiate with Comprehensive Plan
Place 3.1	Improve <u>Ensure that our</u> parks and green spaces that they are safe, green and clean, with amenities like restrooms, seating areas, play structures, walking paths, parking and in <u>covered</u> recreational facilities	Underway <u>Initiate with Comprehensive Plan</u>
Prosperity 2.1	Identify and support the development of neighborhood economic hubs that are walkable and provide amenities and commercial services for neighborhood resident	Initiate with Comprehensive Plan
Prosperity 2.2	Incentivize development of opportunity sites and other vacant and underutilized properties that can help meet the needs of neighborhood residents	Underway
Prosperity 2.3	Partner <u>Work</u> with local vendors <u>and community organizations</u> to provide <u>facilitate</u> access to healthy, fresh food throughout Milwaukie's neighborhoods	New <u>Future</u>

4

Support Local Businesses and Entrepreneurship through Training, Programs and Partnerships

Matrix Reference	Actions	Status
People 2.1	Promote small business development through mentoring, incubation and entrepreneurial programs as well as loans and grants distributed across Milwaukie's neighborhoods	Underway
People 2.2	Encourage businesses that provide family-wage jobs	Underway
People 3.1	Expand the role of the Ledding Library as an integral community resource center, including <u>and explore</u> the creation of a city concierge position that provides information about programs and resources, services offered by partner agencies, and local employment opportunities and application assistance	New <u>Future</u>
Prosperity 1.1	Partner with local schools and businesses to create an internship and career development program that highlights Milwaukie industries and helps students develop skills that meet the needs of Milwaukie businesses	New <u>Future</u>
Prosperity 1.2	Market the city as a center for business incubation, and target businesses that are a good match for Milwaukie's established and emerging industry clusters and business space	Underway
Prosperity 1.3	Create incentives for Milwaukie businesses that hire local residents and provide job training and continuing education opportunities for their employee	New <u>Future</u>
Prosperity 3.1	Support and retain existing small businesses in our downtown and other business districts and attract new businesses that contribute to an open, inviting, and diverse atmosphere	Underway

5

Cultivate a Sense of Community, Culture, and Belonging by Encouraging Public Involvement, Diversity, Equity, and Inclusion

Matrix Reference	Actions	Status
People 1.1	Continue to support neighborhood block parties, tool libraries, book exchanges, community gardens, "barn-raising" type activities and other neighborhood events and resources that serve to bring residents together	Underway
People 1.2	Continue to provide city staff support and funding for events and celebrations that showcase the community, such as the Sunday Parkways, Umbrella Parade, Earth Day/Arbor Day, and the NDA summer concert series	Underway
People 1.3	Develop additional Police Department programs that help build relationships with the community	New <u>Future</u>
People 2.4	Expand the City's volunteer program to organize and promote community volunteer events, projects and other opportunities, connecting volunteers and resources with those in need	Underway
People 3.2	Update the City's comprehensive city-wide communications strategy to encourage community engagement and employ a variety of methods for exchanging information, from large Town hall meetings to emerging online tools	Initiate with Comprehensive Plan
People 3.6	Increase the number of City informational materials translated into Spanish and other languages	Underway
Prosperity 3.4	Develop a new public plaza in the south downtown area that can be used for year-round events and enhance the Milwaukie Farmer's Market	Underway
Place 3.2	Complete Phase 3 of Milwaukie Bay Park to <u>create spaces for community gathering and the arts</u> , an amphitheater space for the performing arts, and promote the park as a community destination with year-round programming	New; Council Goal <u>Underway (2017-2018 Council Goal)</u>
Place 3.4	Make improvements to Milwaukie Bay Park in a manner that celebrates the river and increases opportunities for waterfront events and access for <u>non-motorized</u> boats and other water-related recreational activities	New; Council Goal <u>Underway (2017-2018 Council Goal)</u>



People Theme 1

Goal Area Statement	Category	Goal #	Action	Status	Lead City Department(s)	Potential Partners	Metric
<i>Milwaukie is an inclusive community of diverse people from a variety of backgrounds that honor our differences and shared similarities. We are engaged and come together in many ways through various events and community gathering places, where we can celebrate our interests and passions.</i>	Events and Sense of Community	1.1	Continue to support neighborhood block parties, tool libraries, book exchanges, community gardens, “barn-raising” type activities and other neighborhood events and resources that serve to bring residents together	Underway	CMO	Neighborhood District Associations (NDA’s), Milwaukie Parks and Recreation Board	# of events, transactions or exchanges
		1.2	Continue to provide city staff support and funding for events and celebrations that showcase the community, such as the Umbrella Parade, Earth Day/Arbor Day, Sunday Parkways, and the NDA summer concert series	Underway	CMO	Downtown Milwaukie Business Association (DMBA), Clackamas County Arts Alliance, NDA’s, artMOB, Regional Arts and Culture Council, Milwaukie Rotary Club	# of events held # of staff support hours
		1.3	Develop additional Police Department programs that help build relationships with the community	Future	Police	Police Department, NDAs, NCSD, Waldorf School, Churches, Ledding Library	Police satisfaction survey results.
		1.4	Continue efforts to engage children, teenagers and seniors in community events	Underway	CMO, Planning, Library	NDA's, MFS, Milwaukie Senior Center, North Clackamas School District (NCSD), Waldorf School, AARP, Age Friendly Coalition	# of programs and/or participants
	Diversity, Equity and Inclusion	1.5	Develop City procurement practices that prioritize regional vendors and products and businesses owned by women, veterans, people of color, those with disabilities, and the LGBTQ community	Future	Finance	State OMWESB, Metro	% of OMWESB contracts Distance (# of miles) between vendors and City
		1.6	Encourage and financially support cultural events that reflect and celebrate the diversity of the community	Future	CMO	Latino network, Metropolitan Family Services NW (MFS), CAUSA, Clackamas County Equity, Diversity and Inclusion Council, Metro	# of events per year categorized as “Cultural Event” (Add to Temporary Event Permit application form)
		1.7	Form a committee dedicated to equity, diversity, and inclusion that evaluates City decisions and actions based on City standards and reviews programs and policies for protected classes	Initiate with Comprehensive Plan	CMO	MFS, Metro	# of committee meetings # of participants from minority groups



People Theme 2

Goal Area Statement	Category	Goal #	Action	Status	Lead City Department(s)	Potential Partners	Metric
<i>Milwaukie is a diverse community that provides opportunities and support for all of its residents through a variety of resources and enriching activities. We encourage and support a vibrant local economy that contributes to a high quality of life where residents can live, work, learn, and play</i>	Business Support and a Vibrant Local Economy	2.1	Promote small business development through mentoring, incubation and entrepreneurial programs as well as loans and grants distributed across Milwaukie’s neighborhoods	Underway	Economic Development, CMO	Clackamas Workforce Partnership, local credit unions, NDA's, Business Oregon, Clackamas Community College (CCC) Small Business Development, Mercy Corps Northwest, Ascent Funding, Microenterprise Services of Oregon, Hispanic Chamber of Commerce	# of entrepreneurs funded
		2.2	Encourage businesses that provide family-wage jobs	Underway	Economic Development	DMBA, large industrial employers, Chamber of Commerce, Clackamas County Economic Development	% of City firms that pay family wage jobs
		2.3	Encourage and promote shared co-working spaces for small and sole proprietorship local businesses	Future	Economic Development	DMBA, large industrial building owners, Chamber of Commerce	SF of co-working spaces in City
	Public Participation and Community Involvement	2.4	Expand the City’s volunteer program to organize and promote community volunteer events, projects and other opportunities, connecting volunteers and resources with those in need.	Underway	CMO	Hands-on Portland, Ledding Library, NCPRD, Historical Society, Habitat for Humanity, NDA’s, Rotary Club, artMOB	Volunteer hours
		2.5	Provide a welcome guide for Milwaukie newcomers that lists City resources, community-based organizations and activities and volunteer opportunities	Future	CMO, Library	Chamber of Commerce, NCSD, NDA’s, NCPRD, Ledding Library, MFS, Rotary Club, Wichita Center, Realtors	# of welcome guides distributed
		2.6	Create a Youth Advisory Council that serves to educate and provide input on issues affecting Milwaukie’s youth	Future	CMO	NCSD, NCPRD, other local schools	# of meetings and participants



People Theme 3

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
<i>The City of Milwaukie is an open portal where information is readily available, easily exchanged, and responsive. Residents feel empowered and have opportunities to engage and share ideas.</i>	Accessible and Transparent Information	3.1	Expand the role of the Ledding Library as an integral community resource center and examine the creation of a city concierge position that provides information about programs and resources, services offered by partner agencies, and local employment opportunities and application assistance	Future	Library	Ledding Library, NCSD, Waldorf School, Clackamas County, State of Oregon, Chamber of Commerce, Northwest Housing Alternatives (NHWA), Microenterprise Services of Oregon (MESO), IRCO	# of people served
		3.2	Update the City's comprehensive city-wide communications strategy to encourage community engagement and employ a variety of methods for exchanging information, from large Town Hall meetings to emerging online tools	Initiate with Comprehensive Plan	CMO, Planning	NDA's, Waldorf School, NCSD, Willamette Falls Media Center, IAP2, Metro, social media	# of community meetings held # FB/Twitter/IG followers
		3.3	Continually improve the City's website to be transparent, simple, user-friendly and interactive, with information easy to obtain	Underway	CMO, ISD	Social media platforms	Website traffic metrics Community survey results on website quality.
		3.4	Place information kiosks and booths in parks, public spaces and neighborhood centers throughout the City.	Future	CMO	NCPRD, NDA's, Farmer's Market, Ledding Library, Clackamas County, Wichita Center	# of kiosks
	Engagement Opportunities for Everyone	3.5	Provide childcare services and activities for children at City meetings and events	Future	CMO, Planning	MFS, Wichita Center, Waldorf School, NCSD	# of City events with childcare
		3.6	Increase the number of City informational materials translated into Spanish and other languages	Underway	CMO, Community Development, Public Works, Library	Hispanic Metropolitan Chamber, Wichita Center, International Refugee Center of Oregon (IRCO)	# of pages translated
		3.7	Ensure continued City government transparency and accessibility through an ongoing evaluation program, incorporated into the Citizen Involvement Section of the Comprehensive Plan.	Initiate with Comprehensive Plan	CMO, Planning	[City], NDA's	Community survey results (% rating good or very good)



Place Theme 1

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
Milwaukie has a complete, clean and attractive network of sidewalks, bike lanes and paths that enable accessibility, mobility, and safety for all. Streets are tree-lined, well-lit and designed to promote a healthy and active lifestyle. There is a seamless transition between walking, biking, and transit to key amenities and neighborhood centers.	Walkability, Bikeability, and Safety	1.1	Improve walkability and bikeability within the network by creating dedicated bike paths and walking trails that connect transit, neighborhood business hubs and public spaces, including Milwaukie Bay Park	Underway	Public Works (Streets), Engineering, CMO	Safe Routes to School partners, SAFE, Clackamas County, NCPRD, NDAs, Bike Loud, Better Block PDX, The Streets Trust, Oregon Walks, TriMet, ODOT, PSAC, PARB	Miles of bike paths and sidewalks % of b paths within ½ mile of identified hubs
		1.2	Utilize the Safe Access for Everyone (SAFE) Program to fill in sidewalk gaps and construct ADA improvements in support of the Safe Routes to School Program and encourage alternative construction materials for permeability and aesthetics	Underway	Engineering, Public Works (Streets)	ODOT, TriMet, Safe Routes to School partners, SAFE, Metro, NCSA, NDA's, PSAC	% of sidewalk gaps closed # of students that walk or bike to school
		1.3	Make pedestrian and bicycle safety improvements along and across the 224 and 99E corridors and major arterials, such as separated paths, bridges and tunnels	Underway	Engineering, Public Works (Streets), Planning	ODOT, Oregon Walks, Clackamas County, NCPRD, NDAs, Bike Loud, Better Block PDX, The Streets Trust, Oregon Walks, TriMet, ODOT, PSAC	# of designated crossings of 99/224 Linear feet of bike lanes or multi-use paths added
		1.4	Research and consider developing a Vision Zero program that seeks to eliminate traffic deaths and life-changing injuries on Milwaukie's streets	Future	Engineering, Public Works (Streets)	TriMet, ODOT, Metro, The Streets Trust, Oregon Walks, NDAs, Portland, Clackamas County, Public Safety Advisory Committee (PSAC)	# of serious accidents and traffic fatalities
		1.5	Develop walking and cycling tour maps connecting points of interest such as parks, plazas, art installations and historical markers.	Underway	CMO, Engineering, Planning	artMOB, NDAs, Milwaukie Historical Society Museum, NCPRD, Bike Milwaukie, Metro	# of maps
	Complete Streets that are Well Maintained	1.6	Implement road paving and funding strategies that improve road maintenance in Milwaukie	Underway	Engineering, Public Works (Streets)	PSAC, Urban Renewal Program, Street Surface Management Program (SSMP), Clackamas County	Dollars spent on SAFE/SSMP improvements Miles of roads paved
		1.7	Establish a street tree planting program and provide opportunities for residents to purchase and maintain appropriate trees on public rights of way and required planter strips	Future	Engineering, Public Works (Streets), CMO	Milwaukie Tree Board, Friends of Trees, NCPRD, Audubon Society, Columbia Land Trust	# of trees planted
		1.8	Incorporate "Dark Sky" friendly street lighting to minimize light pollution	Future	Public Works (Streets)	Oregon Planners Network, Dark Sky Alliance, Portland General Electric (PGE), City of Portland (PBOT)	% of street lights that are dark skies compliant
		1.9	Research and examine funding strategies for innovative local transit options that complement the regional transit network and help connect residents and employees to local amenities, employment areas, and neighborhoods throughout the city	Initiate with Comprehensive Plan	Planning, Engineering	TriMet, Clackamas County, large employers, large apartment complexes	Cost per mile for service # of partners interested



Place Theme 2

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
Milwaukie invests in housing options that provide affordability, high quality development and good design, promoting quality living environments. It maintains the small neighborhood feel through creative use of space with housing options that embrace community inclusion and promote stability.	Housing Affordability Housing Diversity, Quality Design, and Neighborhood Compatibility	2.1	Aim to provide improved housing affordability and stability for all City residents, with a variety of housing types, price ranges, and subsidized units available in all neighborhoods	Underway (2017-2018 Council Goal)	Planning, Community Development	Clackamas County, Habitat for Humanity, NHPA, Portland Housing Center, Portland for Everyone, State, Oregon Opportunity Network, Clackamas Housing Authority, Metro, Catholic Charities, Reach CDC, Network for Oregon Affordable Housing, AARP, Neighborhood Economic Development Corporation	# of units at 0-120% AMI built per neighborhood % residents that are housing cost burdened
		2.2	Streamline permitting and examine ways to adjust system development charges to encourage creative uses of space such as Accessory Dwelling Units, Tiny Homes, and Cottage Clusters	Future	Building, Planning, Engineering	Oregon Planners Network, Department of Land Conservation and Development (DLCD), Metro, Portland for Everyone, OON	# ADUs, tiny homes and college clusters
		2.3	Create city programs that encourage more affordable housing, such as land banking and the collection of a construction excise tax, and continuously evaluate their impacts on housing costs	Underway (2017-2018 Council Goal)	Planning, Community Development	League of Oregon Cities, Metro, Clackamas County	CET funds created, homes underwritten
		2.4	Annex land within the City's Urban Growth Management Area land that helps meet the Milwaukie's housing and employment needs	Underway	Planning	Clackamas County, Metro, State of Oregon, DLCD	Acres annexed, # of homes and businesses
		2.5	Create neighborhood plans that define neighborhood character, identify community needs and priorities, and develop strategies for better integrating infill housing into neighborhoods	Initiate with Comprehensive Plan	Planning	NDAs, Creative architects and planning and design consultants, Milwaukie residents, Milwaukie homeowners, Milwaukie renters, 50+ housing; LGBTQ housing; accessibility for disabled persons	# neighborhood or district plans
		2.6	Ensure quality housing design standards that include energy efficiency, shared greenspace and community garden development	Initiate with Comprehensive Plan	Planning	Model planning and building code agencies, Oregon Opportunity Network (OON), Oregon Housing and Community Services (OHCS)	# energy efficient homes, # of community gardens
		2.7	Update the Development Code to allow more "missing middle" housing types (duplexes, triplexes and cottage clusters, tiny houses) in established neighborhoods, and permit mixed-use buildings in neighborhood hubs	Initiate with Comprehensive Plan	Planning, Community Development	NDA's, small local businesses	# of missing middle housing types, mixed use buildings in neighborhood hubs
		2.8	Update the City's historic resources inventory and develop local incentives for preservation and restoration	Initiate with Comprehensive Plan	Planning, Community Development	Milwaukie Historical Society Museum, State Historic Preservation Office (SHPO), Clackamas County	# of resources added, protected, and lost
		2.9	Support the development of more senior, veterans and special needs housing, including Aging in Place Villages and transitional and safe-house communities	Initiate with Comprehensive Plan	Planning, Community Development	AARP, Clackamas County, Milwaukie Center, Habitat for Humanity, NW Housing Alternatives, Rebuilding Center, Restore, Age Friendly Coalition, NOAA, OHCS	# of senior and special needs housing



Place Theme 3

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
Milwaukie collaborates with community partners to create and preserve spaces to inspire the public to be engaged with the city's past and future. Art and innovation is weaved into the fabric of the city.	Parks and Gathering Spaces, including Milwaukie Bay Park	3.1	Improve parks and green spaces that are safe, green and clean, with amenities like restrooms, seating areas, play structures, walking paths, parking and indoor recreational facilities	Initiate with Comprehensive Plan	CMO (Parks), Planning	NDA's, NCPRD, PARB	# of parks built out to their master plan Acres of parks/places per neighborhood
		3.2	Complete Phase 3 of Milwaukie Bay Park to create spaces for community gathering and the arts and promote the park as a community destination with year-round programming	Underway (2017-2018 Council Goal)	CMO	PARB, NCSD, Landscape architects, NCPRD	# of programs
		3.3	Create a program to fund the development of community gathering places and improvements to neighborhood plazas and parks that offer diverse programming (education, sports, arts, history) in public spaces.	Future	CMO, Community Development	Business Community, Large Employers, Parks Committee, NDA's, Milwaukie High School, Waldorf School, Clackamas Arts Alliance, Oregon Arts Commission, Milwaukie Academy of the Arts, Confederated Tribe of the Grand Ronde, Native American Youth and Family Center (NAYA), NCPRD	# of gathering places in each neighborhood
		3.4	Make improvements to Milwaukie Bay Park in a manner that celebrates the river and increases opportunities for waterfront events and access for non-motorized boats and other water-related recreational activities	Underway (2017-2018 Council Goal)	CMO, Engineering, Planning	PARB, NCPRD, Clackamas County, NDA's, OMB	Periodic one day tallies of park visitors and motorized and non-motorized boat launches
	Milwaukie Supports the Arts	3.5	Encourage partnerships between local businesses and artists to provide opportunities for art installations	Underway	Economic Development, CMO (artMOB liaison)	artMOB, Chamber of Commerce, DMBA, CCAA, RACC	# of art installations in area businesses
		3.6	Engage the community when creating programs and spaces for public art	Future	CMO	Performing arts organizations, music and dance schools, Oregon Bluegrass Association, Old Time Fiddlers, Chamber Music NW, CCAA, artMOB, MAA, NCSD, RACC	# of community-based processes around public art
		3.7	Expand art programming throughout the City of Milwaukie through grants, scholarships and funding	Future	CMO	artMOB, Business Community, NCSD, RACC, CCAA	# of dollar amounts toward arts
		3.8	Support space acquisition for open art studios that pool resources and promote local artists	Future	CMO, Economic Development	artMOB, CCAA, RACC, DMBA	# of spaces Dollars allocated for acquisition



Planet Theme 1

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
<i>The entire city nurtures a connected canopy of trees planted and stewarded by its residents. Smart and focused development honors and prioritizes life-sustaining natural resources.</i>	Sustainable Development and Environmental Stewardship	1.1	Implement city programs, incentives and development code amendments that promote sustainable development and help to better integrate the built environment and natural environment	Initiate with Comprehensive Plan	Planning, CMO	Planning Commission, Tree Board, NDA leadership, PGE	% open space in development projects #/% trees preserved # and \$ amount of incentives awarded
		1.2	Create a citywide composting program for residents and businesses	Complete	City Manager's Office/Finance	Metro, local garbage franchises, NDA's	# and % of households and businesses that compost
		1.3	Develop educational programs for city residents and businesses that focus on native vegetation, landscaping basics, and the economic and environmental value provided by native trees and plants	Future	Public Works (Storm), Planning, CMO	Tree Board, PARB, Friends of Trees, local arborists and permaculturists, Audubon Society, Columbia Land Trust	# of classes offered # of residents served # of properties participating
	Trees, Garden and Vegetation	1.4	Develop a strong tree ordinance that incentivizes tree protection, has equitable tree replacement standards, and provides adequate flexibility for property owners	Initiate with Comprehensive Plan	Planning, CMO	Tree Board, Planning Commission, Friends of Trees, UO/OSU	% of trees over 6" DBH preserved in subdivision and partition applications
		1.5	Create a robust urban forestry plan that inventories the city's tree canopy and vegetation and implements a community-driven tree planting program	Initiate with Comprehensive Plan	Planning, Engineering, CMO	Tree Board, UO/OSU, NCPRD, Friends of Trees, Tree City USA, Watershed Council, NCSD and other local schools	Tree canopy percentage (initial and periodic updates) # of trees planted
		1.6	Support the creation of more community gardens and urban orchards across all neighborhoods	Future	CMO, Planning	PARB, Tree Board, NDA's, Milwaukie Community Gardens, NCPRD, Portland Fruit Tree Program, Schoolyard Farms, Clackamas County Gleaners, NCSD	#/sf of community gardens and urban orchards created
		1.7	Expand the Backyard Habitat program and pursue other ecosystem programs that support local wildlife.	Underway	CMO	Backyard Habitats, Audubon Society, Columbia Land Trust	# of certified homes



Planet Theme 2

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
<i>Milwaukie has free flowing, accessible, pristine waterways that are protected by a robust stormwater treatment system. Stewardship over the Willamette waterfront ensures that this natural resource can be enjoyed for generations.</i>	Protect the Willamette and our Local Creeks	2.1	Develop a Natural Resource Plan and examine funding mechanisms for the restoration of Kellogg and Johnson Creeks and the removal of the Kellogg Dam	Initiate with Comprehensive Plan	Planning, Engineering, Public Works (Storm), CMO	PSU Engineering program, Johnson Creek Watershed Council, Metro, Clackamas County, NCU Watershed Council, state and federal agencies, NCSD, NCPRD	Development and adoption of plan # of restoration/clean-up events
		2.2	Implement a plan and funding strategy for stormwater improvements that focuses on natural stormwater management and ensures that by 2040 all stormwater is treated before it is discharged into our creeks and river	Initiate with Comprehensive Plan	Public Works (Storm), Engineering	Clackamas County	MS4 Permit Effluent Concentrations (TSS, Nitrates, Lead, Zinc) # Outreach Events # Catch Basin Screenings # Street Sweeping Days # of bioswales
		2.3	Restore wetlands and riparian vegetation adjacent to our creeks and river	Underway	Public Works (Storm), CMO	Johnson Creek Watershed Council, North Clackamas Urban Watersheds Council, Wetlands Conservancy	SF of wetlands/riparian restored # of clean-up days
		2.4	Educate and address the impacts that local industries have on water and air quality	Underway	Public Works (Storm), Planning, CMO	DEQ, local businesses	# air and water quality monitoring stations Youth asthma cases (%)
		2.5	Encourage stewardship of our local creeks through educational programs and civic events such as clean-up days	Underway	Public Works (Storm), CMO	PARB, Tree Board, JC/NCU Watershed Councils, North Clackamas Schools, Waldorf School, NCPRD	# clean-up days # volunteers # educational events



Planet Theme 3

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
Milwaukie is a model city that produces more energy through renewable sources than it uses. It is a prepared and resilient community, adaptive to the realities of a changing climate.	Energy and Conservation, including Adoption of a Climate Action Plan	3.1	Encourage energy and water efficiency and the use of renewable sources by offering rebates, incentives, and permit fee reduction or waiver	Future	Finance, Planning	PGE, Metro, NW Natural	# rebates issued to City residents and businesses # fee reductions and waivers
		3.2	Develop a Climate Action and Energy Plan that aims to reduce the impacts of city activities on climate change and by 2040 make Milwaukie a Net- Zero energy community that produces more energy than it consumes	Underway (2017-2018 Council Goal)	CMO, Planning	TriMet, Metro, National Renewable Energy Laboratory, PGE, NW Natural	Net energy consumption/sf for homes and businesses (set benchmarks for every 5 years)
		3.3	Work with local property owners to solarize the city’s industrial parks and other large buildings with the potential to provide large-scale renewable energy	Future	Economic Development, CMO	OSCEA, Energy Trust, Business owners, property owners, PGE, Metro, Solar Oregon	Kilowatt-hours of solar energy panels installed per year
		3.4	Create a program that focuses on ways individual households and businesses can reduce their carbon footprint	Future	CMO, Planning	PGE, NW Natural, Vancouver BC Green Block Initiative	# of households and businesses participating
	Milwaukie is a Resilient Community	3.5	Ensure that the City’s infrastructure and facilities can reasonably withstand natural or man-made disasters and that the City can continue to provide services during an emergency event	Underway	Engineering, Planning, Building	Clackamas Fire, Metro, Clackamas County, Clackamas River Water, PGE, NW Natural	# of facilities/utilities that have been assessed and improved Miles/Feet of pipes with mechanical connections # of wells that have been hardened
		3.6	Develop programs that improve the resiliency of City residents and businesses in the event of a major disaster such as the Cascadia Earthquake	Initiate with Comprehensive Plan	Public Works, Engineering, Planning, CMO	PGE, NW Natural, Clackamas Fire, State of Oregon, FEMA, NDA’s, CERT program	# of rooftop solar systems (with backup batteries)
		3.7	Promote household and neighborhood-level emergency preparedness by expanding the role and capacity of Community Emergency Response Teams (CERTs)	Underway	CMO, Police	NDA’s, Clackamas Fire, CERT program	# of CERT graduates # of CERT trainings offered



Prosperity Theme 1

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
Milwaukie offers numerous pathways to prosperity through an excellent education system and training programs that are connected to local business. Residents of all ages and backgrounds feel supported to pursue and attain success in our local community.	Partnerships, Education and Training	1.1	Partner with local schools and businesses to create an internship and career development program that highlights Milwaukie industries and helps students develop skills that meet the needs of Milwaukie businesses	Future	Economic Development, CMO	CCC, NCSD, Wichita Center, local businesses, North Clackamas Chamber of Commerce, NWFS, Clackamas Workforce Partnership	# of students and businesses involved in internship program
		1.2	Market the city as a center for business incubation, and target businesses that are a good match for Milwaukie's established and emerging industry clusters and business space	Underway	CMO, Economic Development	Chamber of Commerce, Industry Groups, local business incubators and accelerators, Clackamas County Economic Development, NWFS, Greater Portland Inc.	# of businesses added in Milwaukie's identified business clusters/strengths
		1.3	Create incentives for Milwaukie businesses that hire local residents and provide job training and continuing education opportunities for their employees	Future	Economic Development	Clackamas County, Clackamas Workforce Partnership, B Lab (B Corps), DMBA, Chamber of Commerce	\$ amount of incentives awarded # Milwaukie residents hired
		1.4	Host Career Connections Conventions that connect local residents to resources that enrich their professional lives	Future	Economic Development	CCC, Worksource Oregon, Clackamas Workforce Partnership, NCSD, Chamber of Commerce, NDA's, Recruiting Agencies, Rotary, Veterans Groups, Northwest Family Services (NWFS), Small Business Administration (SBA)	# of events, participants, vendors/partners, types of services offered



Prosperity Theme 2

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
<i>Milwaukie’s neighborhoods are the center of daily life, with amenities and community-minded local businesses that meet the daily needs of residents. They form a network of unique, interconnected local hubs that together make Milwaukie the livable, equitable, and sustainable community that it is.</i>	Complete Neighborhood Hubs	2.1	Identify and support the development of neighborhood economic hubs that are walkable and provide amenities and commercial services for neighborhood residents	Initiate with Comprehensive Plan	Planning, Economic Development	Metro and State Grant Programs	% of city housing units within 20-minute walkshed or bikeshed of neighborhood hub or other commercially zoned property
		2.2	Incentivize development of opportunity sites and other vacant and underutilized properties that can help meet the needs of neighborhood residents	Underway	Economic Development, Finance, Planning	Clackamas County Economic Development, Metro, ODOT, Clackamas County, NCPRD, private property owners	# of housing units developed SF of open space added
		2.3	Examine ways to partner with local vendors to provide access to healthy, fresh food throughout Milwaukie’s neighborhoods	Future	Economic Development	Food businesses, brokers, developers, produce growers, farmers, property owners	% of homes within one mile of businesses selling fresh fruits and vegetables
		2.4	Allow increased residential density and commercial development in neighborhood hubs that respects neighborhood character and provides affordable housing, open/green space, a wide mix of uses, and neighborhood amenities	Initiate with Comprehensive Plan	Planning, Community Development	NDA’s, developers	% of affordable units in project proposals SF of community space/plazas in proposals



Prosperity Theme 3

Goal Area Statement	Category	Goal #	Actions	Status	Lead City Department(s)	Potential Partners	Metric
<i>Downtown Milwaukie is a vibrant destination for both residents and visitors from throughout the region. Our industrial areas provide a high density of living-wage jobs across a number of different industries. The City is nimble and responsive to the needs of residents and businesses, with programs and policies that are financially sound, encourage job creation, and help support a strong and resilient local economy.</i>	City Programs and Marketing	3.1	Support and retain existing small businesses in our downtown and other business districts and attract new businesses that contribute to an open, inviting, and diverse atmosphere	Underway	Economic Development	DMBA, Chamber of Commerce	# of businesses helped by Economic Development Department
		3.2	Formalize a city economic development program that emphasizes job retention and supports development of locally owned businesses	Underway	Economic Development	B Lab (B Corps), DMBA, Chamber of Commerce, NWFS, Clackamas Workforce Partnership	# of Family wage jobs
		3.3	Create a “Buy Local” or “Best for Milwaukie” initiative that encourages residents to support local businesses	Future	Economic Development, CMO	Chamber of Commerce, DMBA, NDA's	# of participating businesses
	Downtown and Industrial Areas	3.4	Develop a new public plaza in the south downtown area that can be used for year-round events and enhance the Milwaukie Farmer’s Market	Future	CMO, Planning, Community Development	Celebrate Milwaukie Inc, TriMet, DMBA, private developers	# of events held in downtown plaza
		3.5	Work to increase the amount of housing in Downtown Milwaukie and other mixed use zones	Underway	Planning, Economic Development, Community Development	Developers	# of new housing units in mixed use zones
		3.6	Preserve and enhance the city’s manufacturing and industrial areas along Highway 99-E, Highway 224, and Johnson Creek Blvd	Underway	Economic Development, Community Development, Planning	Clackamas County, large industrial users, Chamber of Commerce	# of businesses and employees in industrial areas



Updates to VAC-Recommended Milwaukie Community Vision and Action Plan

**City Council Regular Meeting
Milwaukie City Hall
August 1, 2017**

Changes made since July 5 Work Session

- Updated Vision Statement with Most Current Version
- Folded Council Goals into 5 Super Actions
- Removed references in Action Plan to “Short Term Priorities”
- Defined Action Item Status Categories (Next Page)
- Revised Action Items based on Council Input



Definitions for Action Item Status Categories

- **Future (previously “New”)**: Actions to implement the 2040 vision that were recommended for near term implementation by the Vision Advisory Committee.
- **Underway**: Actions that are currently underway within City departments but need more amplification and/or additional resources.
- **Initiate w/ Comprehensive Plan**: Actions that may be initiated with the City’s Comprehensive Plan Update beginning in 2017.
- **Complete**: Actions passed and funded by City Council in the time since the last review of the Action Plan.

Changes Made to Action Items since July 5

- 11 action items were revised based on input from July 5 work session and subsequent conversations with Councilors
- Track changes document is included as Attachment 4 of meeting packet
- Changes are limited in nature, and primarily deal with revising verb choices and better defining terms
- Revisions better represent what the City can undertake and achieve
- Staff can provide more detail on the revisions, if requested by Council

Questions for your review

1. Are you comfortable with the proposed revisions?
2. Are there additional changes that you'd like to discuss prior to adoption on September 5?

Thank You!



Updates to Action Items since July 5

1 Make Milwaukie a Model of Resiliency, Environmental Stewardship and Disaster-Preparedness

- Planet 1.2: Changed status to Complete
- Planet 2.1: Updated to “examine” funding mechanism (creek restoration)
- Planet 3.2: Expanded action to cover “Milwaukie community”; better defined Net-Zero (Climate Action Plan)

Updates to Action Items since July 5 (cont.)

2

Continually Improve our Transportation System so that it Provides Safety and Connectivity for All Users

- Place 1.2: Removed reference to alternative construction materials (SAFE program)
- Place 1.4: Changed “Implement” to “Develop” when talking about Vision Zero program

Updates to Action Items since July 5 (cont.)

3

Create Complete Neighborhoods that Offer a Range of Housing Types and Amenities and Enhance Local Identity and Character

- Place 2.2: Removed “subsidize” SDC’s and replaced with “examine ways to adjust”
- Place 3.1: Changed “improve” to “ensure” and “indoor” to “covered” (recreational spaces)
- Prosperity 2.3: Added “community organizations”; changed “provide” to “facilitate” (fresh food options)

Updates to Action Items since July 5 (cont.)

4

Support Local Businesses and
Entrepreneurship through Training,
Programs and Partnerships

- People 3.1: “Explore” creation of city concierge position

Updates to Action Items since July 5 (cont.)

5

Cultivate a Sense of Community, Culture,
and Belonging by Encouraging Public
Involvement, Diversity, Equity, and Inclusion

- Place 3.2: Removed specific reference to amphitheater and replaces with “spaces for community gathering and the arts” (Milwaukie Bay Park Phase 3)
- Place 3.4: Specified improvements referred to “non-motorized” boats (Milwaukie Bay Park)



MILWAUKIE CITY COUNCIL
Office of the City Recorder

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Speaker Registration

The City of Milwaukie encourages all citizens to express their views to their city leaders in a **respectful** and **appropriate** manner. If you wish to speak before the City Council, fill out this card and hand it to the City Recorder. Note that this Speakers Registration card, once submitted to the City Recorder, becomes part of the public record.

Name:

MICHAEL HALL

Organization:

350 MILWAUKIE

Address:

4327 SE MASON LN MILWAUKIE

Phone:

(971) 678-1671

Email:

michaelhall1@yahoo.com

97222

Meeting Date:

8/4/17

Topic:

VISION STATEMENT

Agenda Item You Wish to Speak to:

- ☐ #4 Audience Participation
- ☐ #5 Public Hearing, Topic:
- ☐ #6 Other Business, Topic:

You are Speaking...

- ☒ in Support
- ☐ in Opposition
- ☐ from a Neutral Position
- ☐ to ask a Question

Comments:



**MILWAUKIE CITY COUNCIL
STAFF REPORT**

Agenda Item: **RS 6. C.**
Meeting Date: **8/1/17**

To: Mayor and City Council

Through: Ann Ober, City Manager

Subject: **Comprehensive Plan Update Public Outreach,
including formation of an Advisory Committee**

From: David Levitan, Senior Planner
Denny Egner, Planning Director

Date: August 1, 2017

ACTIONS REQUESTED

Provide feedback on staff's proposed framework, approach, and community engagement for the Comprehensive Plan Update, including the formation of a Comprehensive Plan Advisory Committee.

HISTORY OF PRIOR ACTIONS AND DISCUSSIONS

[January 19, 2016](#): Council asked staff to explore a visioning process that would include an action plan component to address issues that may not fit into the Comprehensive Plan and to include a more robust outreach element.

[July 5, 2017](#): Staff offered several options for forming a Comprehensive Plan Advisory Committee. Council directed staff to develop an open application process that included flexibility to invite applicants from individual representing key interest groups in the City.

ANALYSIS

Comprehensive Plan Timeline and Framework

As the City nears completion of the Community Vision, staff has begun the process of identifying a scope of work and public involvement plan for the upcoming Comprehensive Plan Update, which is expected to take approximately two years to complete. The Council has provided generally positive feedback on the public process for the Community Vision, and staff intends to pursue a similar level of community involvement for the Comprehensive Plan Update. Staff has worked with its consultants from Cogan Owens Greene to brainstorm ideas on how to take the major themes and community priorities established during the visioning process, and move them forward into the Comprehensive Plan Update.

The [existing Comprehensive Plan](#) includes six chapters, two appendices, and a series of ancillary documents. The first two chapters address Citizen Involvement (Statewide Planning Goal 1) and the process to review and amend the plan. The remaining four chapters – Environmental and Natural Resources; Land Use; Transportation, Public Facilities and Energy

Conservation; and City Growth and Governmental Relationships – each include multiple elements that address the [Statewide Planning Goals](#). The

Staff is proposing to restructure the format of the Comprehensive Plan, so that it builds upon and is organized by the quadruple bottom line (QBL) framework that was created for the Community Vision. Individual topic areas such as Housing and Transportation will be grouped under “Core Areas” that are further organized by the 4 P’s of the Community Vision, with the recognition that topic areas are not confined to one individual “P”.

The City of Hillsboro has taken a similar approach with their recent Comprehensive Plan Update, and their Core Areas and individual topic areas can be found in Attachment 2. Milwaukie’s “Core Areas” will be derived from the Super Actions and Goal Area Statements (Attachment 3) included in the Community Vision and Action Plan. Staff will be meeting in August with a representative from the Oregon Department of Land Conservation and Development (DLCD) to confirm that this approach is consistent with state rules and adequately addresses Statewide Planning Goals.

One of the central themes that came out of the visioning work was the concept of Milwaukie as a community of strong, unique, and interconnected neighborhoods. There was extensive discussion of the concept of “neighborhood hubs” being located throughout the city, which would serve to provide a range of uses and amenities that residents could walk or bike to. Staff is proposing that the Comprehensive Plan analyzes how each neighborhood can address topics such as housing, economic development, transportation, open space, neighborhood character, and natural resource protection at the neighborhood level, and how this will influence growth in the City as a whole.

Staff Recommendation for Forming the Comprehensive Plan Advisory Committee (CPAC)

Chapter 1 of the current Comprehensive Plan covers the topic of Citizen Involvement and calls for the creation of a Comprehensive Plan Review Committee whenever the City enters periodic review for its Comprehensive Plan. Although the City will not be going through the periodic review process with the state, the breadth and scope of the update warrants the creation of a new Comprehensive Plan Advisory Committee (CPAC). The CPAC will build on the good work done by the Vision Advisory Committee (VAC), and be responsible for guiding public involvement and reviewing project materials. The CPAC is anticipated to meet approximately 12 times over the course of the two-year process.

Staff briefly spoke with the Council at their July 11 work session about the size, make-up, and selection process for the CPAC. The Council agree that the CPAC should be selected through an open recruitment process, and that efforts should be made to target (and encourage applications from) a wide variety of stakeholders (youth, business owners, homeowners, renters, etc.) from neighborhoods throughout the City. The Council was interested in a CPAC that represents the diverse make-up of the City and in members that have connections to their neighborhoods. In regards to the size of the CPAC, staff noted that the VAC had 14 members (plus two Councilors). Although that is larger than most committees, staff feels that it worked well for the VAC, and will allow for a wide variety of voices and opinions.

The Council concluded its July 11 work session by requesting that staff return on August 1 with a recommendation for forming the CPAC. In response, staff has developed a draft of the CPAC application (Attachment 1), and is recommending that the recruitment process begin in early August, so that interviews (or an applicant review panel) can occur the last week of August, as

needed. Interviews were not held when selecting the VAC; instead, a panel made up of staff, Mayor Gamba, and Councilor Parks met to review applications. The CPAC will be advertised widely, including the City website, social media, various email lists (Vision, NDA's, boards and commissions, etc.), and a teaser has been included in the August issue of The Pilot.

The application is a modified version of the one created for the VAC, with the following additions:

- There is a question asking applicants if they speak any languages other than English, with the hope that CPAC members can aid in outreach to non-English speaking community members
- There is a question about applicants' participation with their NDA, as the Council felt it was important that CPAC members be able to communicate and report back to their NDA's

On July 11, staff understood that the Council supported including designated spots on the CPAC for both a Planning Commissioner and a City Councilor, which the Council agreed with. Staff has also reached out to VAC members about their interest in continuing on with the Comprehensive Plan, and has received preliminary interest from six VAC members. Staff is proposing that the CPAC include between three and five VAC members, so as to provide context and expertise on topics such as the QBL framework and goal areas. VAC members will be asked to fill out an application, while staff is asking the City Council and Planning Commission to appoint their own member.

Questions for Council

- 1) Are you comfortable with the proposed approach to forming the CPAC, including designated spots for members of the Planning Commission, City Council, and Vision Advisory Committee?
- 2) Would you like to interview applicants, or rely on a selection panel, similar to what was done for the Vision Advisory Committee? Are councilors available the last week in August to participate in either process?
- 3) Does the Council support the proposed concept for restructuring the Comprehensive Plan?

REVIEW AND COORDINATION

The staff report has been reviewed by the Planning Director and the City Manager.

FISCAL IMPACTS

None.

WORK LOAD IMPACTS

None.

STAFF RECOMMENDATION

Listen to the staff presentation on the Comprehensive Plan Update, and direct staff to initiate the recruitment process for a 12 to 15-member Comprehensive Plan Advisory Committee that is representative of the diversity of stakeholders in the City of Milwaukee.

ATTACHMENTS

1. Comprehensive Plan Advisory Committee Application – Proposed Draft

2. City of Hillsboro Core Areas (Community Vision and Comprehensive Plan)
3. Community Vision Super Actions and Goal Area Statements



MILWAUKIE
ALL ABOARD

COMPREHENSIVE PLAN ADVISORY COMMITTEE APPLICATION

The City of Milwaukie is currently accepting applications for the Comprehensive Plan Advisory Committee. The committee will aid the City in updating the Comprehensive Plan, which describes how the City will grow and develop over the next twenty years and covers topics such as land use, housing, economic development, transportation, and natural resources. Committee members will help shape public involvement for the process and review project materials. The committee is expected to meet ~12 times during the 24-month process. The Comprehensive Plan will build on community input received during the Community Vision, which is scheduled to be adopted on September 5. **Applications are due on August 18, and can be filled out online at <https://www.milwaukieoregon.gov/planning/comprehensive-plan-update>.**

Name: _____ Date: _____

Home address: _____

Mailing address (if different): _____

Best contact phone: _____

E-mail address: _____

Occupation: _____ Company/Organization: _____

Are you: A **resident** of Milwaukie? ☐ If so, for how long? _____

A **business owner** in Milwaukie? ☐ If so, which one and for how long? _____

An **employee** in Milwaukie? ☐ If so, which one and for how long? _____

Involved with **your NDA**? ☐ If so, which one? _____

Fluent in a language other than English? ☐ If so, which one? _____

Are you currently serving on a City of Milwaukie Advisory Board or Commission? _____

If so, which one(s)? _____

For the following questions, please limit each response to 200 words. Attach additional pages as needed.

Why are you interested in helping the City of Milwaukie update the Comprehensive Plan? Are there specific topic areas that you are especially interested in? _____

Describe your participation and affiliation with community, civic, and professional organizations, and how that experience would aid you in contributing to a community visioning process. _____

The City Council is interested in creating a committee that is representative of the entire Milwaukie community, and is seeking a mix of homeowners, renters, business owners, employees, youth/students, and other stakeholders that cover a broad range of age groups, incomes, and cultural and educational backgrounds. Please describe how your background would help fulfill this City Council objective. _____

How did you hear about the committee?

Facebook/Twitter/Instagram: ☐ City Website: ☐ Friend/Neighbor: ☐

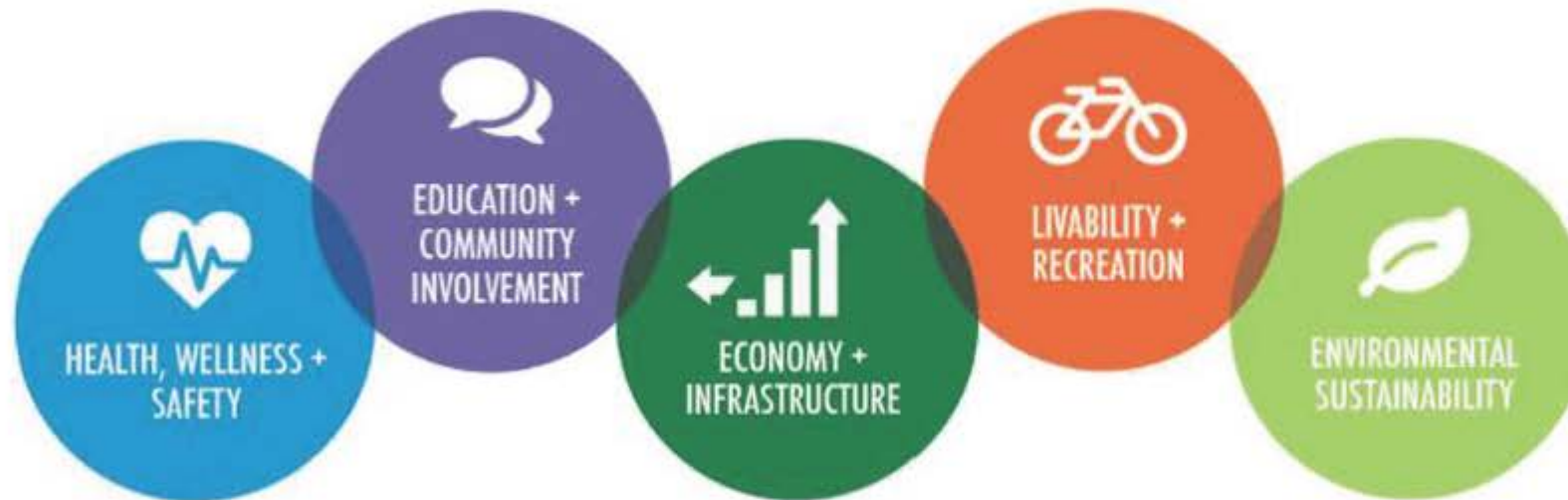
Newspaper/Pilot: ☐ Employer: ☐ Other (please list): _____

Please complete this form fully **by August 18** for your application to be considered. Applications can be returned to Project Manager David Levitan via email (levitand@milwaukieoregon.gov) or mail (6101 SE Johnson Creek Blvd, Milwaukie, OR 97206), or submitted online via the link above. For additional information, please call 503-786-7627.

RS105



Focus Areas



Hillsboro 2035 Focus Areas are comprised as follows:

- Goal Statement – describes desired future conditions within a focus area by 2035
- Community Initiatives – outline focused approaches to achieving goals
- Actions – specific steps that will be implemented to help achieve initiatives
- Community Partners – organizations that share implementation responsibility for actions

Core Areas

Hillsboro's updated Comprehensive Plan is organized around seven core topic areas. These core areas cover broad, interconnected subjects that help define and guide the future growth and development of Hillsboro. Each core area reflects community preferences identified in the [Hillsboro 2035 Community Plan](#) and fulfills elements of Oregon's [Statewide Planning Goals](#).



[Bolstering Community Involvement](#)

[Public Involvement](#)



[Enhancing Livability and Recreation](#)

[Design and Development](#) | [Historic Resources](#) | [Housing](#) | [Library Services](#) | [Recreation](#) | [Urbanization](#)



[Building Economy and Infrastructure](#)

[Economic Development](#) | [Public Facilities](#) | [Water Supply and Distribution](#)



[Promoting Health, Wellness and Safety](#)

[Access to Healthy Food](#) | [Natural Hazards](#) | [Noise Management](#) | [Police and Fire Protection](#)



[Fostering Healthy Ecosystems](#)

[Natural Resources](#) | [Stormwater Management](#)



[Advancing Environmental Sustainability](#)

[Air Quality](#) | [Energy and Climate Change](#) | [Wastewater](#)



[Cultivating Transportation Choices](#)

[Transportation](#)

Staff is currently preparing the background reports that will inform Planning Commission discussions relating to these core areas.

GOAL STATEMENTS



People: Arts, Community, Education, Happiness, Health, Innovation, Safety

1

Milwaukie is an inclusive community of diverse people from a variety of backgrounds that honors our differences and shared similarities. We are engaged and come together in many ways through various events and community gathering places, where we can celebrate our interests and passions.

2

Milwaukie is a diverse community that provides opportunities and support for all of its residents through a variety of resources and enriching activities. We encourage and support a vibrant local economy that contributes to a high quality of life where residents can live, work, learn, and play.

3

The City of Milwaukie is an open portal where information is readily available, easily exchanged, and responsive. Residents feel empowered and have opportunities to engage and share ideas.



Place: Housing, Infrastructure, Mobility, Neighborhoods, Parks

1

Milwaukie has a complete, clean and attractive network of sidewalks, bike lanes and paths that enable accessibility, mobility, and safety for all. Streets are tree-lined, well-lit and designed to promote a healthy and active lifestyle. There is a seamless transition between walking, biking, and transit to key amenities and neighborhood centers.

2

Milwaukie invests in housing options that provide affordability, high quality development and good design, promoting quality living environments. It maintains the small neighborhood feel through creative use of space with housing options that embrace community inclusion and promote stability.

3

Milwaukie collaborates with community partners to create and preserve spaces to inspire the public to be engaged with the city's past and future. Art and innovation is weaved into the fabric of the city.



Planet: Ecosystems, Energy, Environment, Resilience

1

The entire city nurtures a connected canopy of trees planted and stewarded by its residents. Smart and focused development honors and prioritizes life-sustaining natural resources.

2

Milwaukie has free flowing, accessible, pristine waterways that are protected by a robust stormwater treatment system. The Willamette waterfront is easily accessed by the public and offers a wide variety of activities and events that can be enjoyed by all.

3

Milwaukie is a model city that produces more energy through renewable sources than it uses. It is a prepared and resilient community, adaptive to the realities of a changing climate.



Prosperity: Business, Entrepreneurship, Income, Innovation, Investment, Jobs

1

Milwaukie offers numerous pathways to prosperity through an excellent education system and training programs that are connected to local business. Residents of all ages and backgrounds feel supported to pursue and attain success in our local community.

2

Milwaukie's neighborhoods are the center of daily life, with amenities and community-minded local businesses that meet the daily needs of residents. They form a network of unique, interconnected local hubs that together make Milwaukie the livable, equitable, and sustainable community that it is.

3

Downtown Milwaukie is a vibrant destination for both residents and visitors from throughout the region. Our industrial areas provide a high density of living-wage jobs across a number of different industries. The City is nimble and responsive to the needs of residents and businesses, with programs and policies that are financially sound, encourage job creation, and help support a strong and resilient local economy.

SUPERACTIONS

Attachment 3

Building from a comprehensive action matrix, the community, City department heads and partner agencies identified priority action items under each goal statement. These priority actions were then categorized and consolidated into five Superactions (numbering does not indicate prioritization). These Superactions serve to unify 2017 City Council Goals with leading 2040 Vision and Action Plan Items across multiple components of the Quadruple Bottom Line framework, and will be used as an organizational framework for the upcoming Comprehensive Plan Update.

1

Make Milwaukie a Model of Resiliency, Environmental Stewardship and Disaster-Preparedness

2

Continually Improve our Transportation System so that it Provides Safety and Connectivity for All Users

3

Create Complete Neighborhoods that Offer a Range of Housing Types and Amenities and Enhance Local Identity and Character

4

Support Local Businesses and Entrepreneurship through Training, Programs and Partnerships

5

Cultivate a Sense of Community, Culture, and Belonging by Encouraging Public Involvement, Diversity, Equity, and Inclusion

Proposed Comprehensive Plan Framework

Proposed Comprehensive Plan Chapters (Derived from Vision Super Actions)	Existing Comprehensive Plan Elements	Corresponding Statewide Planning Goals
Demonstrate Resiliency, Environmental Stewardship, and Disaster Preparedness (<i>Super Action 1</i>)	Chapter 3 • Open Spaces, Scenic Areas, Natural Resources • Agricultural and Forest Lands (UGMA) • Air, Water, and Land Resources Quality Chapter 4 • Willamette Greenway Chapter 5 • Energy Conservation	Goal 5 – Natural Resources, Scenic and Historic Areas, and Open Spaces Goal 6 – Air, Water and Land Resources Quality Goal 7 – Areas Subject to Natural Hazards Goal 13 – Energy Conservation Goal 15 – Willamette Greenway River
Improve Our Transportation Systems and Infrastructure (<i>Super Action 2</i>)	Chapter 5 • Transportation Element • Public Facilities and Services Element	Goal 11 – Public Facilities and Services Goal 12 – Transportation
Create Complete Neighborhoods (<i>Super Action 3</i>)	Chapter 4 • Residential Land Use and Housing • Recreational Needs • Neighborhood	Goal 2 – Land Use Planning Goal 8 – Recreational Needs Goal 10 – Housing Goal 14 – Urbanization
Support Business and Innovation (<i>Super Action 4</i>)	Chapter 4 • Economic Base and Industrial/Commercial Land Use	Goal 9 – Economy
Cultivate Community and Culture (<i>Super Action 5</i>)	Chapter 1 – Citizen Involvement Chapter 2 – Plan Review and Amendment Chapter 3 • Historic Resources	Goal 1 – Citizen Involvement

- Each chapter would include an introduction that provides context from the Community Vision and relates how the goals and policies in the individual elements contribute to achieving this vision over the next 20 years
- Super Actions have been refined to better capture additional chapter elements (such as adding Infrastructure to Chapter 2)
- Quadruple Bottom Line can be used as interweaving principle to show how goals and policies touch on multiple P's

Hillsboro Example

Hillsboro Vision Focus Areas	Hillsboro Comp Plan Core Areas
Health, Wellness, Safety	Promoting Health, Wellness, and Safety • Access to Healthy Food • Natural Hazards • Noise Management • Police and Fire Protection
Education and Community Involvement	Bolstering Community Involvement • Public Involvement
Economy and Infrastructure	Building Economy and Infrastructure • Economic Development • Public Facilities • Water Supply and Distribution Cultivating Transportation Choices • Transportation
Livability and Recreation	Enhancing Livability and Recreation • Design and Development • Historic Resources • Housing • Library Services • Recreation • Urbanization
Environmental Sustainability	Fostering Healthy Ecosystem • Natural Resources • Stormwater Management Advancing Environmental Sustainability • Air Quality • Energy and Climate Change • Wastewater