



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, July 27, 2017

7:00 PM

Commission Chambers

1. **Call to Order**
2. **Introductions**
3. **Approval of the Minutes**
- 3a. [17-440](#) Minutes of the June 22, 2017 Regular Meeting
Attachments: [Jun 22 2017 PRAC Minutes DRAFT](#)
4. **Citizens Comments on Issues and Items not on the Agenda**
5. **Presentations**
- 5a. [17-443](#) Presentation - McLoughlin Promenade Wall Cap Replacement Project,
Phil Lewis
6. **General Business**
- 6a. [17-441](#) Carnegie Library Park
- 6b. [17-442](#) McLoughlin Canemah Trail
- 6c. [17-445](#) Willamette Falls Legacy Project - Standing Update
- 6d. [17-446](#) Dog Off-Leash Areas
- 6e. [17-450](#) Latourette Park Planning & Phase 1 Development
- 6f. [17-447](#) Other General Business
7. **Member Reports**
8. **Staff Reports**
- 8a. [17-448](#) Recreation Report
- 8b. [17-449](#) Parks & Recreation Funding Strategies

9. Future Agenda Items

10. Next Scheduled Meeting - September 28, 2017

11. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



City of Oregon City

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Staff Report

File Number: 17-440

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Report

SUBJECT:

Minutes of the June 22, 2017 Regular Meeting



DRAFT MINUTES

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

June 22, 2017

Attendance

Members: Lisa Novak; Bill Daniels; Chris Cook; Joyce Gifford; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Shawn Dachtler

Excused: Blane Meier

Staff: Phil Lewis, Community Services Director

Guests: none

Regular Meeting

1. Call to order at 7:01pm
2. Introductions
3. Approval of minutes – May 25, 2017 Meeting Minutes: Approved
4. Citizen comments on issues and items not on the agenda – none
5. Presentations
 - a. Presentations – none
6. General Business
 - a. Carnegie Library Park – Phil Lewis gave background on the discussions that have occurred in previous PRAC meetings regarding the name of ‘Carnegie Library Park’, the decision to form an ad-hoc naming committee to look at the name of the park and an overview of the discussions that occurred at the June 8th ad-hoc naming meeting. The naming committee recommended to PRAC to make an adjustment of the park name to ‘Carnegie Park’. Discussion occurred regarding the recommendation. PRAC voted unanimously to recommend to City Commission a name adjustment from ‘Carnegie Library Park’ to ‘Carnegie Park’. Staff will not present to City Commission for consideration until after the July McLoughlin Neighborhood Association Meeting and

August CIC meeting. The earliest it would be presented to City Commission would be August 16, 2017.

- b. NRC/PRAC Joint Meeting Discussion – A list of agenda topics for the joint work session from NRC was presented for consideration by PRAC members. The proposed date of July 27th was approved by the committee with a 6pm work session time and a 7pm PRAC regular meeting. Phil additionally let the committee know of the Planning Commission's interest in scheduling a joint work session between the two groups. It was decided to delay the joint meeting between Planning and PRAC until agenda topics could be more thoroughly considered.
- c. McLoughlin Canemah Trail – Planning received a grant to plan an alignment strategy for the McLoughlin Canemah Trail which would connect the McLoughlin Promenade to the Canemah Children's Park. Alta Planning + Design has been secured as the consultant on the alignment strategy. The City is requesting a PRAC representative to serve on the Citizen Advisory Committee which will meet three times over the next few months and site walk to kick off the project. Lisa Novak was selected as the official PRAC representative.
- d. Willamette Falls Legacy Project – IGA and Conceptual Master Plan for the WFLP Riverwalk design have been approved by Partner Representatives Group and was approved by Oregon City Commission at the June 21st Commission Meeting. It will be approved by the other three partner organizations over the next few weeks. Construction of Phase 1 of the Riverwalk is planned for 2018-2022. Partners are in discussions over the next few months regarding ownership and operation of the Riverwalk.
- e. Waterfront Master Plan – A request was made to have a PRAC representative on the consultant selection committee to consider the RFP applicants and recommend a consultant for the Waterfront Master Plan. Chris Cook was selected as the PRAC representative and Bill Daniels as the backup for the selection committee.
- f. Dog Off-Leash Area Etiquette – Lisa Novak presented information on her experience visiting dog parks and dog off-leash areas in other jurisdictions. She made a request to have the Oregon City website updated with off-leash etiquette and dog safety information links similar to McMinnville, OR.
- g. Dog Off-Leash and Dog Park Discussion – Discussion occurred regarding if there is a need for additional fenced dog parks in Oregon City and the current use of the three

identified dog off-leash areas. Consensus from the group was that the public has no concerns regarding the current trial period for dog off-leash areas. Bill Daniels mentioned that the City should consider how to safely remove the waste receptacles near dog areas as the dog waste in these bags are extremely heavy. Portland Parks uses a winch system to remove containers in their system. The committee requested from staff to come back to a future meeting with a draft public survey to question the public on current and future dog park needs.

h. Other General Business – none

7. PRAC Member Reports

Roger Fowler-Thias: Pioneer Center updates include the pathway is set for the Peace Garden, the grounds are getting cleaned up, and a base map of the grounds has been completed. Interviews are taking place for a 16 hour per week receptionist position and hikes are full. Tom O'Brien conducted a Filbert Run site cleanup this past weekend.

Shawn Dachtler: Commended Rochelle Anderholm-Parsch and her staff on the condition of the Oregon City Pool. He highlighted the incremental improvements that have been completed over the years and the dedication of department management to identify funding for the projects.

Mike Mitchell: Invited everyone to the Oregon City Park Foundation meeting to be held next Tuesday at 7pm at First City Marketplace & Bistro. An application to the Community Enhancement Grant Committee to fund ivy removal at Waterboard Park was submitted by the foundation. A presentation is scheduled in front of the committee next Thursday, 6/29.

Joyce Gifford: Requested that maintenance attention be paid to the flag poles at the Pioneer Center. Highlighted the Concerts in the Park and Movies in the Park schedules as well as the Oregon City Heritage Days event June 23-24 with free museum admission and shuttle service between locations.

Doug Neeley: Thanked Roger Fowler-Thias, Phil Lewis, and Jonathan Waverly for coming to the Filbert Run volunteer cleanup event. Noted that he saw wood ducks during the Greater Oregon City Watershed Council event at Abernethy Creek Park. Tadpoles and salamanders released at Upper Newell Creek.

Lisa Novak: Shared her experience volunteering at an event in Sheridan, Oregon. She highlighted youth enjoying the skate park. Park Place Park looks good and has more early morning users with the nicer weather.

Chris Cook: Spoke regarding the clearing and development occurring near Holcomb Boulevard and the community interest in additional park development in that area.

Bill Daniels: Requested that maintenance attention be paid to the flag pole at the Promenade.

8. Staff reports

- a. Recreation update – Email for the monthly updates to PRAC members
- b. Glen Oak Park Grant Update – The City was successful in receiving \$500,000 in grant support from the state. Staff will begin working planning documents.
- c. Ermatinger House – The house will be open to the public for the Oregon City Heritage Day event on June 23-24. Hours will be from 10am-5pm on both days.

9. Future Agenda Items: Barcoding amenities in parks for inventory purposes – Bill, Cemetery Discussion – Bill, Park District Discussion – Bill Daniels, Glen Oak Park site prep – Mike, Pesticide Use Ban on City Properties – Roger, Bird Habitat in Parks - Roger

10. Next scheduled meeting

July 29, 2017

11. Adjournment: 9:00pm



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Staff Report

File Number: 17-443

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5a.

From:

File Type: Report

SUBJECT:

Presentation - McLoughlin Promenade Wall Cap Replacement Project, Phil Lewis



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625 Center Street
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Staff Report

File Number: 17-441

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6a.

From:

File Type: Report

SUBJECT:

Carnegie Library Park



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Staff Report

File Number: 17-442

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6b.

From:

File Type: Report

SUBJECT:

McLoughlin Canemah Trail



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Staff Report

File Number: 17-445

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6c.

From:

File Type: Report

SUBJECT:

Willamette Falls Legacy Project - Standing Update



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File Number: 17-446

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6d.

From:

File Type: Report

SUBJECT:

Dog Off-Leash Areas



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Staff Report

File Number: 17-450

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6e.

From:

File Type: Report

SUBJECT:

Latourette Park Planning & Phase 1 Development



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File Number: 17-447

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6f.

From:

File Type: Report

SUBJECT:

Other General Business



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Staff Report

File Number: 17-448

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8a.

From:

File Type: Report

SUBJECT:

Recreation Report



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Staff Report

File Number: 17-449

Agenda Date: 7/27/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8b.

From:

File Type: Report

SUBJECT:

Parks & Recreation Funding Strategies