



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, June 22, 2017

7:00 PM

Commission Chambers

1. **Call to Order**
2. **Introductions**
3. **Approval of the Minutes**
- 3a. [17-377](#) Minutes of the May 25, 2017 Regular Meeting
Attachments: [May 25, 2017 PRAC Minutes DRAFT](#)
4. **Citizens Comments on Issues and Items not on the Agenda**
5. **Presentations - none**
6. **General Business**
 - 6a. [17-378](#) Carnegie Library Park
 - 6b. [17-379](#) NRC/PRAC Joint Meeting Discussion
 - 6c. [17-380](#) McLoughlin Canemah Trail
 - 6d. [17-381](#) Willamette Falls Legacy Project - Standing Update
 - 6e. [17-382](#) Waterfront Master Plan - Standing Update
 - 6f. [17-383](#) Dog Off-Leash Area Etiquette
 - 6g. [17-384](#) Dog Off-Leash and Dog Park Discussion
 - 6h. [17-385](#) Other General Business
7. **Member Reports**
8. **Staff Reports**
 - 8a. [17-386](#) Recreation Report

8b. [17-387](#) Glen Oak Park Grant Update

8c. [17-388](#) Ermatinger House

9. Future Agenda Items

10. Next Scheduled Meeting - July 27, 2017

11. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



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Staff Report

File Number: 17-377

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Report

SUBJECT:

Minutes of the May 25, 2017 Regular Meeting



DRAFT MINUTES

City of Oregon City
Parks and Recreation Advisory Committee

Oregon City Pool
1211 Jackson Street, Oregon City, OR 97045

May 25, 2017

Attendance

Members: Lisa Novak; Bill Daniels; Chris Cook; Joyce Gifford; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Shawn Dachtler

Excused: Blane Meier

Staff: Phil Lewis, Community Services Director; Rochelle Anderholm-Parsch, Aquatic and Recreation Supervisor

Guests: none

Regular Meeting

1. Call to order at 7:02pm
2. Introductions
3. Approval of minutes – April 27, 2017 Meeting Minutes: Approved
4. Citizen comments on issues and items not on the agenda –
 - a. Tom O'Brien spoke in recognition of a volunteer park cleanup event scheduled for Saturday, June 17th at Filbert Run Park beginning at 9am.
5. Presentations
 - a. Presentation – Oregon City Aquatics and Recreation, Rochelle Anderholm-Parsch
Aquatic and Recreation Supervisor Rochelle Anderholm-Parsch gave a facility tour to PRAC members highlighting the work that has happened at the site over the past decade. Projects included roof work, interior and exterior painting, carpet replacement, kitchen updates, ADA compliant hallway restrooms, new office configuration, new family change rooms, acoustical tile in natatorium and updated pool mechanicals. Upcoming projects include humidity resistant ceiling product installation in hallway, updating the kitchen for commercial use and cement pool deck repair. Rochelle also highlighted the wide variety of programming occurring in her department.

6. General Business

- a. Willamette Falls Legacy Project – Conceptual master plan and IGA has been approved by the partners group and now goes back to each of the four partner agencies for adoption. June 3rd is the public unveiling which will outline the preferred conceptual design and the phased approach that has been selected. Parking and admission is free for the event at OMSI.
- b. Waterfront Master Plan – RFP should be going out this next month. Should have consultant selected in July. PRAC members would like to have representation on the selection committee for the consultant and suggested having a member of the CIC represented as well. PRAC members continued to voice their concern regarding the loss of greenspace due to the boat ramp movement.
- c. Ermatinger House – Staff are still in discussions with the Friends of the Ermatinger House for operation of the house museum. Bill Hawkins, a local architect and historian, donated a number of furniture items to be used at the Ermatinger House. The house should be open to the public for the Oregon City Heritage Days event on June 23-24. Staff are aiming for end of summer for a permanent opening date with the Friends of the Ermatinger House.
- d. Park Deferred Maintenance – Phil Lewis handed out a spreadsheet outlining projects and rough costs for projects in the current budget biennium and the upcoming budget biennium.
- e. Other General Business:
 - a. Joyce mentioned that Denyse McGriff requested a possible joint meeting between the Planning Committee and PRAC. Discussion also occurred around the proposed NRC/PRAC meeting in June, July or August. PRAC members requested a clear agenda to best make use of the combined meeting. Doug committed to a discussion at NRC to identify meeting topics.

7. PRAC Member Reports

Roger Fowler-Thias: Roger gave a Pioneer Center update including warranty repairs needed for the parking lot curbs, plumbing repairs needed in the basement, wedding season is underway with many rentals, ballroom dance classes are being offered.

Shawn Dachtler: Shawn sits on the school board budget committee and brought attention to a conversation that occurred at a recent meeting around partnerships between the school district and Oregon City Parks. Discussion was focused on how both organizations

have been unable to come together on creating efficiencies. Shawn encouraged Phil to go to lunch with OCSD Operations Director Wes Rogers.

Mike Mitchell: Highlighted the Waterboard Park ivy pull and thanked Roger for taking the lead on organizing the efforts. He also thanked Phil and Joyce for their contributions. The Oregon City Park Foundation is submitting grant applications and is planning on attending the Concerts in the Parks events this summer.

Joyce Gifford: Saturday tour will be held by Jerry Hermann at Jon Storm Park. The Rose Festival Parade will have OC Heritage Days representation and they are seeking additional volunteers to wear period clothing. June 23-24 local museums will have free admission and buses will take guests from location to location. It is suggested that guests park at the End of the Oregon Trail.

Doug Neeley: Doug discussed finding many cigarette butts on the ground during the recent Family Fun Festival and mentioned that there was not much signage informing users of our no smoking policy as well as the lack of enforcement. It was suggested that staff reach out to security and/or OCPD prior to large events for additional enforcement.

Lisa Novak: Attended the second of three scheduled WFLP transportation summit meeting. July 26th will be the final summit meeting which will review the final recommendations. Lisa was interested in possibly utilizing a neighbor to open the restrooms during the day for public use as restrooms are currently locked due to vandalism and transient issues. Lisa has been conducting research on dog off-leash/dog park etiquette and would like to present at an upcoming meeting. She also thought that a dog obedience classes might be of interest for the community.

Chris Cook: nothing to report.

Bill Daniels: McLoughlin Neighborhood Association will have snow cones and bottled water available for sale at the Concerts in the Parks this summer. Volunteers are welcome.

8. Staff reports

- a. Recreation update – Email for the monthly updates to PRAC members
- b. Budget Update FY2017-19 – Budget Committee passed the City Manager’s proposed budget on May 1st.
- c. Glen Oak Park Grant Update – Staff will present at the LGGP advisory committee meeting next Friday in Salem.

9. Future Agenda Items: Dog Off-Leash Area etiquette, Update from staff/users on current use of Dog Off-Leash Areas, possibility of opening a Dog Park in the parks system.

10. Next scheduled meeting

June 22, 2017

11. Adjournment: 8:52pm



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Staff Report

File Number: 17-378

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6a.

From:

File Type: Report

SUBJECT:

Carnegie Library Park



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Staff Report

File Number: 17-379

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6b.

From:

File Type: Report

SUBJECT:

NRC/PRAC Joint Meeting Discussion



City of Oregon City

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Staff Report

File Number: 17-380

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6c.

From:

File Type: Report

SUBJECT:

McLoughlin Canemah Trail



City of Oregon City

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Staff Report

File Number: 17-381

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6d.

From:

File Type: Report

SUBJECT:

Willamette Falls Legacy Project - Standing Update



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Staff Report

File Number: 17-382

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6e.

From:

File Type: Report

SUBJECT:

Waterfront Master Plan - Standing Update



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Staff Report

File Number: 17-383

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6f.

From:

File Type: Report

SUBJECT:

Dog Off-Leash Area Etiquette



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Staff Report

File Number: 17-384

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6g.

From:

File Type: Report

SUBJECT:

Dog Off-Leash and Dog Park Discussion



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Staff Report

File Number: 17-385

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6h.

From:

File Type: Report

SUBJECT:

Other General Business



City of Oregon City

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Staff Report

File Number: 17-386

Agenda Date: 6/22/2017

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To: Parks and Recreation Advisory Committee

Agenda #: 8a.

From:

File Type: Report

SUBJECT:

Recreation Report



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Staff Report

File Number: 17-387

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8b.

From:

File Type: Report

SUBJECT:

Glen Oak Park Grant Update



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Staff Report

File Number: 17-388

Agenda Date: 6/22/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8c.

From:

File Type: Report

SUBJECT:

Ermatinger House