



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda Parks and Recreation Advisory Committee

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Thursday, May 25, 2017

7:00 PM

Oregon City Pool

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**This meeting will be held at the Pool at 1211 Jackson ST.**

1. **Call to Order**
2. **Introductions**
3. **Approval of the Minutes**
- 3a. [17-319](#) Minutes of the April 27, 2017 Regular Meeting  
*Attachments:* [Apr 27 2017 PRAC Minutes DRAFT](#)
4. **Citizen Comments on Issues and Items not on the Agenda**
5. **Presentations**
- 5a. [17-320](#) Presentation - Oregon City Aquatics and Recreation, Rochelle Anderholm-Parsch
6. **General Business**
- 6a. [17-321](#) Willamette Falls Legacy Project - Standing Update
- 6b. [17-322](#) Waterfront Master Plan - Standing Update
- 6c. [17-323](#) Ermatinger House
- 6d. [17-324](#) Parks Deferred Maintenance
- 6e. [17-325](#) Other General Business
7. **Member Reports**
8. **Staff Reports**
- 8a. [17-326](#) Recreation Report
- 8b. [17-327](#) Budget Update FY2017-19

8c. [17-328](#) Glen Oak Park Grant Update

**9. Future Agenda Items**

**10. Next Scheduled Meeting - June 22, 2017**

**11. Adjournment**

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*Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site([oregon-city.legistar.com](http://oregon-city.legistar.com)).*

*Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and is available on demand following the meeting.*

*ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*



# City of Oregon City

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## Staff Report

File Number: 17-319

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 3a.

**From:**

**File Type:** Minutes

Minutes of the April 27, 2017 Regular Meeting



## DRAFT MINUTES

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

April 27, 2017

### **Attendance**

**Members:** Lisa Novak; Bill Daniels; Chris Cook; Joyce Gifford; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Shawn Dachtler

**Excused:** Blane Meier

**Staff:** Phil Lewis, Community Services Director; Mike Day, Police Officer

**Guests:** Tom O'Brien, Hazel Grove/Westling Farm Neighborhood Resident

### **Regular Meeting**

1. Call to order at 7:01pm
2. Introductions
3. Approval of minutes – March 23, 2017 Meeting Minutes: Approved
4. Citizen comments on issues and items not on the agenda - none
5. Presentations
  - a. Presentation – Filbert Run Community Involvement, Tom O'Brien  
Hazel Grove/Westling Farm neighborhood resident Tom O'Brien presented historical information on the Filbert Run Park property and the efforts of neighboring residents to improve and maintain the property for community use. In 2012 and 2013 neighbors built a coalition of 60 volunteers who spent more than 400 hours to remove seventeen 40 yard dumpsters of debris, blackberries and invasive species from the site. Neighbors are noticing the conditions at the park beginning to worsen and would like to partner with the City again for site cleanup and minor site improvements. Mr. O'Brien additionally advocated for the City to complete the development work as outlined in the master plan. Christine Engelke, who lives within a block of the park, also spoke in support of developing the park as soon as possible.

## 6. General Business

- a. Willamette Falls Legacy Project – The first of three Transportation Access Summits relating to the WFLP was held the night prior. Lisa Novak gave an overview of the presentation and engagement activities. Two more meetings will be held in May and July. The public unveiling of the preferred conceptual plan is scheduled for June 3<sup>rd</sup> from 1-5pm at OMSI. Committee members gave comment regarding their experience at the WFLP site visit earlier in the month.
- b. Waterfront Master Plan – Planning for the design consultant RFP will begin during the month of May.
- c. Ermatinger House – May 1<sup>st</sup> is the anticipated construction completion for drywall/paint project. Working with the friends group on finalizing terms for operation of the facility. Working on the furniture selection and interpretive signage plans. The site should be open by June 23<sup>rd</sup> for the Oregon City Heritage Days which is a Rose Festival sanctioned event taking place on June 23-24, 2017.
- d. Latourette Park – The Latourette Park Core Team has been working on plans to make park improvements. They have recently connected with the National Park Service and are applying for a grant to facilitate public involvement and a conceptual master plan. Other partners for the project include the City, DePave, CAIS and Oregon City High School.
- e. McLoughlin to Canemah Trail Planning Project – RFP for the planning efforts to determine the best route for connecting the McLoughlin Promenade to Old Canemah Park and into Canemah Children's Park and Canemah Bluff. A consultant should be onboard sometime in June.
- f. Budget Discussion FY2017-19 – May 1<sup>st</sup> is the budget committee meeting for the upcoming biennium. A proposed budget will be presented at the budget meeting. Public comment will be heard during the meeting. The proposed budget includes funding to match City Commission goals related to parks and recreation. These primary goals for Community Services include deferred maintenance, strategies for long-term funding of parks and recreation services, funding for a replacement Park Operations Facility, the Waterfront Master Plan as well as developing and implementing an operations and maintenance plan for the Ermatinger House.
- g. Other General Business:

- a. Carnegie Library Park Sign – Bill Daniels presented information on an upcoming meeting planned with the Library Director Maureen Cole to discuss the signage at the Library and Carnegie Library Park. Bill stated that members of the McLoughlin Neighborhood Association initiated the meeting. Members of PRAC are interested in having PRAC representation when decisions are made. A motion was made to appoint Doug Neeley and Shawn Dachtler to represent PRAC at any upcoming ad hoc signage meetings as well as PRAC representatives for a facility renaming process for the park. The motion carried unanimously.

## 7. PRAC Member Reports

Roger Fowler-Thias: Pioneer Center trip registration opened a few weeks ago with most filling already. AARP tax help is complete and did over 400 returns totaling \$315,000. A basement drain line needs to be replaced. The seed to supper class is full. The medical equipment program has been discontinued and future clients will be referred to other agencies.

Shawn Dachtler: Shawn stated his concerns regarding equitable use of ballfields for boys and girls at Oregon City Park properties. He noted that this is currently not happening with one of the organizations using the parks. The organization is currently evaluating. He requested that maybe the City have a statement on rental forms for organizations to confirm their commitment to equitable field allocations for boys and girls sports when both genders are being served by the same organization.

Mike Mitchell: Mike reported that he spent a couple of hours at Clackamette Park and noticed the severe deferred maintenance backlog at the park. He noted that he feels the parks staff does a fantastic job of caring for the park with their current resources but that many projects are required including asphalt pathways and benches. The Oregon City Parks Foundation is working on three different grants. One is for native plantings at the Promenade, one for invasive ivy removal at Waterboard Park and one at the End of the Oregon Trail for a children's nature play area. The foundation has raised \$1,400 through bottle returns. They are hosting a SOLV ivy pull event at Waterboard Park on May 6<sup>th</sup>.

Joyce Gifford: Metro staff and Clackamas County Sheriffs recently cleared homeless camps in the Newell Creek area. Joyce also highlighted the tours by Three Rivers and PRAC Willamette Falls Legacy Project site visit.

Doug Neeley: JR ROTC are working with the Greater Oregon City Watershed Council to host a volunteer event at Abernethy Creek Park. Invasive plants were removed and snow berries will be planted during Oregon City Enhancement Day this coming Saturday.

Lisa Novak: Attended a tour on April 21<sup>st</sup> with Three Rivers. Lisa stated that she loves the history of Oregon City. She also enjoyed the PRAC Blue Heron site tour. She reported that the burned playground tunnel has been removed and a plywood barrier has been installed on either side of the tunnel location for safety. Phil Lewis notified the committee that the manufacturer for the equipment has gone out of business and other playground manufacturers will not take the liability of attaching their equipment to the existing structure. Staff are researching a permanent solution.

Chris Cook: Chris reported regarding current conditions at Chapin Park. The flooding has receded and kids had hopped the fence to play on the play equipment. Saturday was very busy with soccer and baseball. Phil Lewis reported that some quotes have been received to complete the drainage issues and that the flooding is present again after recent rains.

Bill Daniels: Bill shared his concerns regarding homeless issues at parks in the McLoughlin Neighborhood. MNA is working with Oregon City Police Department to address their concerns. They are researching options to limit malt liquor and fortified wines from being sold in the area to limit unwanted activities.

8. Staff reports

- a. Recreation update – Email for the monthly updates to PRAC members
- b. Park Operations Facility – Phil gave an update on the Park Operation Facility planning. A presentation was given at the April City Commission Work Session and will be presenting again in the near future after receiving feedback.
- c. Oregon City Enhancement Day – April 29<sup>th</sup> from 9am-12pm at Wesley Lynn Park.

9. Future Agenda Items: Strategy discussion for selling pocket parks to use for larger park acquisition in developing areas, Invite department heads to report on the successes and challenges of each of their areas of responsibility one each month for upcoming months, Funding strategies for parks and recreation – service district/special district presentation and discussion

10. Next scheduled meeting

May 25, 2017

11. Adjournment: 9:30pm



# City of Oregon City

625 Center Street  
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## Staff Report

File Number: 17-320

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 5a.

**From:**

**File Type:** Report

**SUBJECT:**

Presentation - Oregon City Aquatics and Recreation, Rochelle Anderholm-Parsch





## 2016-2017 Oregon City Aquatic & Recreation PRAC Presentation



### AQUATIC AND RECREATION PROGRAM HIGHLIGHTS:

- (AQ) Total Visits 2006 vs. 2016: 76,000 | 141,520
- (AQ) Total Rev. 2006 vs. 2016: \$242,000 | \$277,500  
*\*Due to school budget cuts school lessons has had reduced participation resulting in a loss of \$50,000 annually*
- (AQ) Cost recovery indirect and direct costs: 55%
- 41 rescues and assists in 2016-Present
- (AQ & REC) First day of summer registration total: \$45,492.85 (76% online | 24% in-person/phone)
- (REC) Concert confirmed sponsorship: \$16,700. In partnership with CHP/EOT we added a terrace sponsor.
- (REC) Movies in the Parks confirmed sponsorship: \$2,000. Total votes to date: 973. Voting closes, June 5, 2017
- (AQ & REC) Process and software upgrades: implemented new Point of Sale system, online login/password, camera software upgrade and fiber connectivity
- (AQ & REC) Community partners: EOT, OCPF, Oregon City Community Education, Clackamas County Fire Department, Mcloughlin Neighborhood Association, The Optimist, Fill a Stocking Fill a Heart, Building Blocks for Kids, Oregon City Swim Team and Masters, NRPA, ORPA, Portland Area Aquatic Council
- (REC) Contracted classes: yoga, indoor preschool playground, Skyhawks \*we have added spring tennis and pickle ball as well as increased our summer participation. Exploring options to hold additional camps and add more youth sports options

### CAPITAL IMPROVEMENT HIGHLIGHTS:

- Total amount invested into facility improvements 2006-Present: \$1,569,592.50
- Misc. projects completed: cameras installed, acoustic mitigations, ADA auto push door openers, new locks and door hardware, purchased new hallway furniture, updated interior painting, converted a storage room into a staff lounge
- In progress and future approved projects : ceiling remodel (\$12,000), awning (\$5,000), wading Pool bathroom remodel (\$6,000), new kitchen appliances (\$3000), continued ADA upgrades (\$8000/annually), LED natatorium lights (\$50,000), concrete pool deck repair (\$130,000) ~TOTAL: \$214,000





*Hillside Chapel*  
FUNERALS, CREMATIONS & MEMORIAL GATHERINGS  
*Our Family Serving Your Family*

**SOUTH RIDGE**  
C E N T E R

**OnPoint**  
COMMUNITY CREDIT UNION



# CONCERTS IN THE PARK

★ **FREE COMMUNITY ENTERTAINMENT** 🎵  
**THURSDAYS** 🎵  
**6:30—8:30PM**  
**OUTDOORS AT THE END OF THE OREGON TRAIL**  
**1726 WASHINGTON ST**

## 2017 SUMMER CONCERT SCHEDULE

July 13	<b>AEROSMITH ROCKS</b> <i>Tribute to Aerosmith</i>
July 20	<b>DANCEHALL DAYS</b> <i>Hottest multi-genre cover band in the NW!</i>
July 27	<b>FOLSOM PRISM</b> <i>Johnny Cash tribute</i>
Aug 3	<b>THE JUNEBUGS</b> <i>High-energy pop with folksy goodness!</i>
Aug 10	<b>TAYLA LYNN</b> <i>Country singer, songwriter and granddaughter of Loretta Lynn</i>
Aug 17	<b>RAE GORDON &amp; THE BACKSEAT DRIVERS</b> <i>Uptown blues and soul</i>
Aug 24	<b>JOHNNY LIMBO &amp; THE LUGNUTS</b> <i>Classic hits of the 50's and 60's</i>



**ADULT BEVERAGES:**  
Sponsored by Coin Toss Brewing  
Beer/wine available to purchase!

★  
**BRING THE WHOLE FAMILY!**  
Great music for stomping your feet to and singing along with! Delicious food and treats available from vendors to purchase!

**VENDORS MAY INCLUDE:**  
Hot Dogs & Sausages,  
Grinders & Sandwiches,  
Pizza, Gourmet Pretzels,  
Ice Cream & Sno-Cones  
Detailed vendor schedule at  
[www.orcity.org](http://www.orcity.org).



**IntSTATS**



**FRIENDS OF THE CONCERTS:**  
Adrian W. Smith, Attorney  
Forest Edge Vineyard  
[GetOutOfTownTours.com](http://GetOutOfTownTours.com)  
Harmony Road Music Center  
McLoughlin Neighborhood Assn  
Smelser Homes Inc.



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## Staff Report

File Number: 17-321

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6a.

**From:**

**File Type:** Report

**SUBJECT:**

Willamette Falls Legacy Project - Standing Update



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## Staff Report

File Number: 17-322

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6b.

**From:**

**File Type:** Report

**SUBJECT:**

Waterfront Master Plan - Standing Update



# City of Oregon City

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## Staff Report

File Number: 17-323

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6c.

**From:**

**File Type:** Report

**SUBJECT:**

Ermatinger House



# City of Oregon City

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## Staff Report

File Number: 17-324

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6d.

**From:**

**File Type:** Report

**SUBJECT:**

Parks Deferred Maintenance

**Parks Deferred Maintenance List**  
**Oregon City Community Services Department**

FY2015-17 (\$400,000 allocated)					
Initiative	Location(s)	Notes	Budget	Expense	Variance
Permanent Park Maintenance Specialist I (PMSI)	Citywide	Additional staff person hired to address deferred maintenance backlog and ongoing park needs	160,000	160,000	-
Playground Replacement	Bayclay Hills Park		73,614	73,614	-
Booster Pump Replacement	Chapin Park		5,390	5,390	-
Playground Components	Hillendale Park		11,080	11,080	-
Playground Drainage	Chapin Park		30,000		30,000
Mulch	Citywide		4,275	4,275	-
Receptacles & benches	Citywide		8,350	8,350	-
General supplies (landscape, irrigation, site amenities, asphalt, etc.)	Citywide	Projects include: Clackamette horseshoe pits(benches, shelter), Clackamette parking lot striping, Hillendale pathways, Park Place playground roof rebuild, RV Park electrical work, turf renovations, signage, painting shelters	107,291	8,684	98,607
<b>TOTAL</b>			<b>400,000</b>	<b>271,393</b>	<b>128,607</b>

FY2017-19 (\$492,700 allocated)					
Initiative	Location(s)	Notes	Budget	Expense	Variance
Permanent Park Maintenance Specialist I (PMSI)	Citywide	Additional staff person retained from previous budget cycle to continue to address deferred maintenance backlog and ongoing park needs	160,000		160,000
Replace Restrooms	Chapin Park		160,000		160,000
Resurface Tennis Courts	Rivercrest Park		14,000		14,000
Professional Services for Deferred Maintenance	Citywide		15,000		15,000
Asphalt pathways & parking lots	Clackamette, Atkinson, Hillendale, Chapin, Singer Creek		95,000		95,000
Drainage & Erosion	Jon Storm, Chapin, Hillendale, Park Place, Singer Creek		48,700		48,700
<b>TOTAL</b>			<b>492,700</b>	<b>-</b>	<b>492,700</b>





# City of Oregon City

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## Staff Report

File Number: 17-325

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6e.

**From:**

**File Type:** Report

**SUBJECT:**

Other General Business





# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 17-326

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8a.

**From:**

**File Type:** Report

**SUBJECT:**

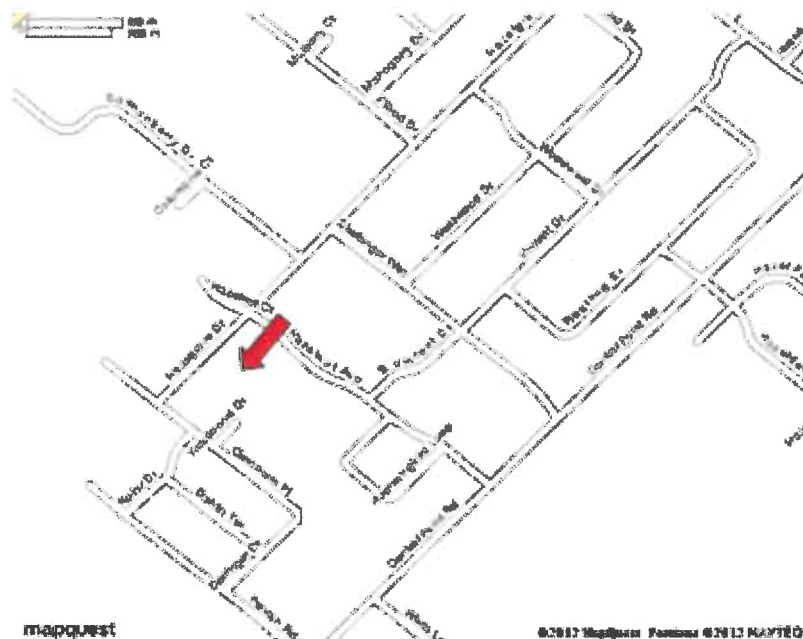
Recreation Report

## Neighborhood Work Party Invitation

Children, Youth & Adults are needed to remove debris from our neighborhood park.  
All able bodied individuals are invited to attend.

**When:** Saturday - June 17, 2017  
**Time:** begins at 9:00 a.m.  
**Place:** Filbert Run Park in the wooded area (see map below)  
**What:** Bring - your work gloves, rakes, debris cutting tools, water to drink

We will be cutting up and loading debris into a dumpster so it can be removed from the park.



We could use help for any  
time you are available  
Please tell your neighbors

**Questions - Please contact  
Tom O'Brien 503.723.3334**



# City of Oregon City

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## Staff Report

File Number: 17-327

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8b.

**From:**

**File Type:** Report

**SUBJECT:**

Budget Update FY2017-19



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 17-328

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**Agenda Date:** 5/25/2017

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8c.

**From:**

**File Type:** Report

**SUBJECT:**

Glen Oak Park Grant Update

# COMMENT FORM



\*\*\*PLEASE PRINT CLEARLY\*\*\*

- SPEAK INTO THE MICROPHONE AND STATE YOUR NAME AND RESIDING CITY
- Limit Comments to 3 MINUTES.
- Give to the Clerk in Chambers prior to the meeting.

Date of Meeting 5-25-17

Item Number From Agenda 4

NAME:

Tom O'Brien

ADDRESS:

Street: 19364 HAZEL GROVE

City, State, Zip: 97045

PHONE NUMBER:

503-723-3334

E-MAIL ADDRESS:

SIGNATURE:

Tom O'Brien