



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, March 23, 2017

7:00 PM

Commission Chambers

1. **Call to Order**
2. **Introductions**
3. **Approval of the Minutes**
 - 3a. [17-189](#) Minutes of February 23, 2017 Regular Meeting
Attachments: [Feb 23, 2017 PRAC Minutes](#)
4. **Citizen Comments on Issues and Items not on the Agenda**
5. **Presentations**
 - 5a. [17-190](#) Presentation - Oregon City Police Department - Officer Day
 - 5b. [17-191](#) Presentation - Latourette Park - Girl Scout Troop 45064
6. **General Business**
 - 6a. [17-192](#) Willamette Falls Legacy Project - Standing Update
 - 6b. [17-193](#) Waterfront Master Plan - Standing Update
 - 6c. [17-194](#) Ermatinger House
 - 6d. [17-195](#) Buena Vista House
 - 6e. [17-196](#) Carnegie Library Park
 - 6f. [17-197](#) Park SDC Budget
 - 6g. [17-198](#) Glen Oak Park Grant Update
 - 6h. [17-199](#) Oregon City Park Foundation Grant Proposal
 - 6i. [17-200](#) Other General Business

7. Member Reports

8. Staff Reports

- 8a. [17-201](#) Recreation Report
- 8b. [17-202](#) Park Operations Facility
- 8c. [17-203](#) Oregon City Enhancement Day

9. Future Agenda Items

10. Next Scheduled Meeting - April 27, 2017

11. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



City of Oregon City

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Staff Report

File Number: 17-189

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Report

SUBJECT:

Minutes of February 23, 2017 Regular Meeting



DRAFT MINUTES

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

February 23, 2017

Attendance

Members: Lisa Novak; Bill Daniels; Joyce Gifford; Roger Fowler-Thias; Mike Mitchell; Doug Neeley; Blane Meier

Excused: Chris Cook, Shawn Dachtler

Staff: Phil Lewis, Community Services Director; John Lewis, Public Works Director

Guests: none

Regular Meeting

1. Call to order at 7:00pm
2. Introductions
3. Approval of minutes – January 26, 2017 Meeting Minutes: Approved
4. Citizen comments on issues and items not on the agenda:
 - a. Marguerite O'Brien spoke regarding her interest in Oregon City funding the development of the Filbert Run Park property.
 - b. Jerry Adams and Gail Aldridge spoke representing the Oregon City Women's Club and their interest in installing 'little libraries' at two Oregon City Park properties. The organization has received general support from Parks staff and would be maintained by the OC Women's Club.
 - c. Jesse Buss presented a 1952 Parks and Recreation Master Plan document that he found while researching at the Oregon City Public Library and discussed the report contents.
5. Presentations
 - a. Presentation – None
6. General Business
 - a. Willamette Falls Legacy Project

The partner group and design team will be hosting the next public meeting in late spring to unveil the preferred concept plan for the Riverwalk. The design team is currently working on a phasing plan for construction. Public feedback is still being requested at the project website www.rediscoverthefalls.com. A request was made to have another site visit for PRAC members. Phil informed the group that they are typically on Friday afternoons and that he would follow up to get possible dates to members for a vote.

b. Waterfront Master Plan

This will be a standing update on future PRAC agenda items. Staff will begin working on an RFP process to be able to start the planning for the associated properties as soon as possible in the next biennium which begins on July 1. Members noted that the RV Park in its current location bisects the park and precludes users from easily using the section of the park on the other side of the RV Park along the Willamette River.

c. Ermatinger House

Staff are continuing to seek out bids for drywall and painting of the interior of the building. Members requested having a site visit to discuss the work that occurred during the recent renovations.

d. PRAC Goals Update

A draft version of the PRAC Goals were presented to the committee. The draft version was a compilation of the previous goals and discussion points at the January PRAC meeting. Members asked how many of the PRAC Goals were funded within the current proposed biennium budget. Phil Lewis noted that the primary PRAC Goals have support funds identified in the budget or were budget neutral and that the additional items of importance to PRAC do not currently have identified funding sources in the proposed biennium budget. Blane liked the idea of keeping up on the regional park projects including WFLP, Canemah Bluff and Newell Creek Parks. Joyce informed everyone of a Metro presentation scheduled for 7pm on March 7th at Living Hope Church regarding the Newell Creek Park project. There was a suggestion to form an ad hoc committee including Public Works, TAC and NRC to implement bike/pedestrian directional signage for trails. It was moved by Doug and seconded by Mike to adopt the draft PRAC Goals. Adoption of the goals passed unanimously.

e. Buena Vista House

Phil distributed a memo from Oregon City Planning regarding next steps for historic eligibility determination of the Buena Vista House. Stakeholders have received

notification from Community Services staff requesting within 30 days to provide research documents to support the facilities eligibility with SHPO. Denyse McGriff and Todd Iselin spoke on behalf of stakeholders and gave some background information regarding needs of the facility and the request of the stakeholders to maintain the building as a community resource.

f. Park SDC Budget

Phil presented the Park SDC budget for the current biennium and the proposed Park SDC budget for the next biennium. Discussion occurred regarding current projects in the SDC budget and what types of projects can utilize SDC funds.

g. Glen Oak Park Grant Discussion

Phil presented documents from the Glen Oak Park grant application from 2016 and discussed the process of applying for the Oregon State Parks Local Government Grant in the current year. The grant deadline is April 1, 2017. Staff requested a letter of support from PRAC. Committee members voted unanimously to have the PRAC Chair write a letter of support for the grant application.

h. Other General Business: none

7. PRAC Member Reports:

Roger Fowler-Thias: Pioneer Center tax appointments are full through April, pedicure appointments are full as well. The Center will be closed for annual maintenance at the end of March and work will occur on the ballroom floors.

Joyce Gifford: Tuesday, March 7th Metro will be presenting information regarding the Newell Creek Canyon property and trailhead.

Mike Mitchell: Suggested everyone read 'The Past and Future City' by Stephanie Meeks. He highlighted the value in historic preservation of buildings. Mike also invited everyone to the OC Park Foundation meeting next Tuesday at Pioneer Center.

Doug Neeley: Clackamas Community College will be involved in the restoration of the head waters of Newell Creek. The Greater Oregon City Watershed Council is working with the college to perform salvage operations at the site. Amphibian eggs will be removed during the heavy equipment operation and then brought back to the location afterward.

Lisa Novak: Commented that Park Place neighbors have concerns regarding the Park Place development occurring on the eastern side of Holcomb Boulevard and lack of park access. She asked for PRAC to consider a future park in the area for these families.

Blane Meier: No comments to share.

Bill Daniels: Highlighted the change of operators for the Municipal Elevator has occurred. It now is operated by the Downtown Oregon City Association (DOCA). He requested that a public restroom be available in the area of the Municipal Elevator as it is the city's most popular tourist destination.

8. Staff reports

- a. Recreation update – Email for the monthly updates to PRAC members
- b. Park Operations Facility – Phil gave an update on the Park Operation Facility planning and will be presenting a proposal before City Commission at the April 11th Work Session with a refined budget and associated costs of the facility.
- c. Other - none

9. Future Agenda Items: Oregon City PD presentation

10. Next scheduled meeting

March 23, 2017

11. Adjournment: 9:11pm



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Staff Report

File Number: 17-190

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5a.

From:

File Type: Presentation

SUBJECT:

Presentation - Oregon City Police Department - Officer Day



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Staff Report

File Number: 17-191

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5b.

From:

File Type: Presentation

SUBJECT:

Presentation - Latourette Park - Girl Scout Troop 45064



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Staff Report

File Number: 17-192

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6a.

From:

File Type: Report

SUBJECT:

Willamette Falls Legacy Project - Standing Update



City of Oregon City

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Staff Report

File Number: 17-193

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6b.

From:

File Type: Report

SUBJECT:

Waterfront Master Plan - Standing Update



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File Number: 17-194

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6c.

From:

File Type: Report

SUBJECT:

Ermatinger House



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Staff Report

File Number: 17-195

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6d.

From:

File Type: Report

SUBJECT:

Buena Vista House



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Staff Report

File Number: 17-196

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6e.

From:

File Type: Report

SUBJECT:

Carnegie Library Park



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Staff Report

File Number: 17-197

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6f.

From:

File Type: Report

SUBJECT:

Park SDC Budget



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Staff Report

File Number: 17-198

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6g.

From:

File Type: Report

SUBJECT:

Glen Oak Park Grant Update



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Staff Report

File Number: 17-199

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6h.

From:

File Type: Report

SUBJECT:

Oregon City Park Foundation Grant Proposal



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Staff Report

File Number: 17-200

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6i.

From:

File Type: Report

SUBJECT:

Other General Business



City of Oregon City

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Staff Report

File Number: 17-201

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8a.

From:

File Type: Report

SUBJECT:

Recreation Report



City of Oregon City

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Staff Report

File Number: 17-202

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8b.

From:

File Type: Report

SUBJECT:

Park Operations Facility



City of Oregon City

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Staff Report

File Number: 17-203

Agenda Date: 3/23/2017

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8c.

From:

File Type: Report

SUBJECT:

Oregon City Enhancement Day