



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda Parks and Recreation Advisory Committee

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Thursday, January 28, 2016

7:00 PM

Commission Chambers

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1. **Call to Order**
2. **Introductions**
3. **Annual Election of Officers (Chair and Vice-Chair)**
4. **Approval of the Minutes**
  - 4a. [16-038](#) December 3, 2015 Regular Meeting  
*Attachments:* [Minutes of 12/03/2015](#)
5. **Citizen Comments on Issues and Items not on the Agenda**
6. **Presentations**
  - 6a. [16-040](#) Newell Creek Canyon Planning Update - Tannen Printz, Metro Parks Planner
7. **General Business**
  - 7a. [16-041](#) Clackamette Park Boat Ramp Study Report
  - 7b. [16-037](#) Willamette Falls Legacy Project Update
  - 7c. [16-039](#) Pickleball Request - Continued
  - 7d. [16-042](#) Canemah Trail Planning Grant
  - 7e. [16-043](#) Wesley Lynn Park Ballot Measure Item
  - 7f. [16-044](#) Movies in the Park
  - 7g. [16-045](#) Consider Possible Relocation of Larry Dahl Monument to City Property
  - 7h. [16-050](#) Arbor Day Planting
  - 7i. [16-051](#) Clackamette Park Special Event Camping

7j. [16-052](#) 2015-16 Parks and Recreation Advisory Committee Goals Update

Attachments: [2015-16 PRAC Goals](#)

7k. [16-046](#) Other General Business

**8. Future Agenda Items**

8a. [16-047](#) Parks and Recreation Advisory Committee (PRAC) By-laws

**8. Member Reports**

**9. Staff Reports**

9a. [16-048](#) Recreation Update

9b. [16-049](#) Waterboard Park Update

**10. Next Scheduled Meeting - February 25, 2016**

**11. Adjournment**

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*Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.*

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

*Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site([oregon-city.legistar.com](http://oregon-city.legistar.com)).*

*Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and is available on demand following the meeting.*

*ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*



# City of Oregon City

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## Staff Report

File Number: 16-038

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 4a.

**From:**

**File Type:** Minutes

December 3, 2015 Regular Meeting



## Meeting Minutes

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

December 3, 2015

### Attendance

**Members:** Roger Fowler-Thias; Kathleen Baker; Shawn Dachtler; Daniel Tupper; Joyce Gifford; Blane Meier; Doug Neeley

**Excused absence:** Dustin Moyes, Bob Burns

**Staff:** Scott Archer, Community Services Director

### **6:00 P.M. – Special Meeting**

1. Interview applicants
  - a. Chris Cook
  - b. Mike Mitchell
  - c. Shawn Dachtler
  - d. Roger Fowler-Thias

### **7:00 P.M. – Regular Meeting**

1. Call to order: 7:05 PM
2. Introductions
3. Approval of minutes – October 22, 2015 Regular Meeting: Approved as written.
4. Citizen comments on issues and items not on the agenda: None
5. General business
  - a. Willamette Falls Legacy Project update: PRAC toured site on October 30. Riverwalk design process moving forward, staff will notify committee as public input dates are set.
  - b. Pickleball update and new request: Update and report from staff. Letter presented from Pickleball Association requesting improvements. Alison Beck, Rita Maynard, and Tom Widden from Pickleball Association spoke in support of the use and recommended improvements. Would like to delay and reconsider the request to resurface the courts

in the coming year, pending some further research on surfacing. No longer want to request permanent netting. Updated request to remove basketball hoops; potential to plant windbreak types of trees.

- c. Parks Development Budget (SDC) report: Staff provided a report on the status of the SDC fund. PRAC discussed priorities of projects.
  - d. PRAC position openings – recommendations for appointment: Motion Baker, Second Tupper to appoint Dachtler, Fowler-Thias and Mitchell to 3-year terms, and Cook to remainder of existing vacated term. Motion carried unanimously.
  - e. Newell Creek Canyon final community planning event, Dec. 10, 5:30 PM, Jackson Campus
  - f. Annual election of officers (Chair & Vice-chair) – consideration of timeline: Tupper nominated for Chair, Dachtler for vice-chair. To be voted on at next meeting.
6. Future agenda items
- a. Annual election of officers (January)
  - b. Pickleball (January)
  - c. 2015-17 Goals (January meeting)
  - d. By-laws review (if space on agenda)
7. PRAC member reports
- a. Fowler-Thias:
    - i) Pioneer Center update provided.
    - ii) Oregon City Parks Foundation - still on hold waiting to get our By-Laws Pro Bono review back.
  - b. Gifford: Reminder about Library construction camera; school district transportation facility project.
  - c. Neeley: GOWC storm water project in the Mt. View Cemetery. Could Public Works come to a PRAC meeting at some point in the future to discuss? VFW – memorial plaque by the MOOT, could it be considered to be moved?
  - d. Baker: Enjoyed being on PRAC (last meeting)
  - e. Meier: Comedy event to support OCTA at End of the Oregon Trail, Friday, Dec. 4, 7 PM. Train Depot project funded and approved to move forward.
8. Staff reports
- a. Off-leash dog areas: 3 new sites are open

- b. Oregon City High School construction project – Barclay Hills Park playground
  - c. Ermatinger House project update – completed. Need to work on programming.
  - d. Recreation update: Will be distributed via e-mail.
  - e. Fill a stocking, fill a heart, can pick up at 35 plus businesses throughout the area.
  - f. Elevator 100 Year Anniversary celebration this Saturday, Dec. 5, 3:30 PM
  - g. Annual tree lighting ceremony, downtown this Saturday, Dec. 5, 4:30 at Liberty Plaza
  - h. Thank you to Kathleen Baker and Dustin Moyes for their service to PRAC
9. Next scheduled meeting – January 28, 2016
10. Adjournment



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## Staff Report

File Number: 16-040

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6a.

**From:**

**File Type:** Report

**SUBJECT:**

Newell Creek Canyon Planning Update - Tannen Printz, Metro Parks Planner



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## Staff Report

File Number: 16-041

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7a.

**From:**

**File Type:** Report

**SUBJECT:**

Clackamette Park Boat Ramp Study Report





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## Staff Report

File Number: 16-037

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7b.

**From:**

**File Type:** Report

**SUBJECT:**

Willamette Falls Legacy Project Update



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## Staff Report

File Number: 16-039

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7c.

**From:**

**File Type:** Report

**SUBJECT:**

Pickleball Request - Continued



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## Staff Report

File Number: 16-042

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7d.

**From:**

**File Type:** Report

**SUBJECT:**

Canemah Trail Planning Grant



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## Staff Report

File Number: 16-043

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7e.

**From:**

**File Type:** Report

**SUBJECT:**

Wesley Lynn Park Ballot Measure Item



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## Staff Report

File Number: 16-044

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7f.

**From:**

**File Type:** Report

**SUBJECT:**

Movies in the Park



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## Staff Report

File Number: 16-045

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7g.

**From:**

**File Type:** Report

**SUBJECT:**

Consider Possible Relocation of Larry Dahl Monument to City Property



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## Staff Report

File Number: 16-050

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7h.

**From:**

**File Type:** Report

**SUBJECT:**

Arbor Day Planting



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## Staff Report

File Number: 16-051

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7i.

**From:**

**File Type:** Report

**SUBJECT:**

Clackamette Park Special Event Camping





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## Staff Report

File Number: 16-052

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7j.

**From:**

**File Type:** Report

**SUBJECT:**

2015-16 Parks and Recreation Advisory Committee Goals Update



## **Parks & Recreation Advisory Committee 2015-16 Goals**

1. Become informed of the goals and initiatives of the Oregon City commissions, boards and committees so we may be effective in pursuing the goals of the City as they relate to the goals and objectives of the Parks & Recreation Advisory Committee.
2. Continue to advocate for and be involved in both the Willamette Falls Legacy Project and Newell Creek Canyon planning process.
3. Review deferred maintenance & park infrastructure needs and explore funding solutions.
4. Explore funding/development of Glen Oak & Filbert Run sites and initiate the formal naming process
5. Identify steps necessary to complete Wesley Lynn Park
6. Identify steps necessary to implement R.V. Park master plan

### Additional Items of importance to PRAC for the 2015-16 year:

- Host annual parks event in conjunction with one summer Movie in the Park
- Address general parking & accessibility issues in various parks/events
- Identify trail connectivity issues
- Begin discussions on the possible need for No Smoking in Parks policy changes.



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## Staff Report

File Number: 16-046

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 7k.

**From:**

**File Type:** Report

**SUBJECT:**

Other General Business



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## Staff Report

File Number: 16-047

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8a.

**From:**

**File Type:** Report

**SUBJECT:**

Parks and Recreation Advisory Committee (PRAC) By-laws



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## Staff Report

File Number: 16-048

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 9a.

**From:**

**File Type:** Report

**SUBJECT:**

Recreation Update



# City of Oregon City

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## Staff Report

File Number: 16-049

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**Agenda Date:** 1/28/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 9b.

**From:**

**File Type:** Report

**SUBJECT:**

Waterboard Park Update

Follow-up →

## COMMENT FORM



\*\*\*PLEASE PRINT CLEARLY\*\*\*

- SPEAK INTO THE MICROPHONE AND STATE YOUR NAME AND RESIDING CITY
- Limit Comments to **3 MINUTES**.
- Give to the Clerk in Chambers **prior** to the meeting.

Date of Meeting

Jan 28, 2016

Item Number From Agenda

5

NAME:

Paulette Merrill

ADDRESS:

Street: 16390 Hiram Ave

City, State, Zip: Oregon City, Or 97045

PHONE NUMBER:

503-656-4629

E-MAIL ADDRESS:

ocm166@comcast.net

SIGNATURE:

Paulette Merrill

# COMMENT FORM



\*\*\*PLEASE PRINT CLEARLY\*\*\*

- SPEAK INTO THE MICROPHONE AND STATE YOUR NAME AND RESIDING CITY
- Limit Comments to 3 MINUTES.
- Give to the Clerk in Chambers prior to the meeting.

Date of Meeting 1-26-16 Tree Assesment

Item Number From Agenda General - Waterboard PK

NAME:

Dorothy Dahlrud

ADDRESS:

Street: 415 Dewey St

City, State, Zip: O.C. 97045

PHONE NUMBER:

503-502-0610

E-MAIL ADDRESS:

dorothydahlrud@gmail.com

SIGNATURE:

[Signature]