



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, December 1, 2016

6:00 PM

Commission Chambers

6:00 PM - Work Session

1. [16-681](#) Interview Applicants
 - a. Bill Daniels
 - b. Dakota Hufford
 - c. Michael Lell
 - d. Lisa Novak

Staff: Community Services Director Phil Lewis

7:00 PM - Regular Meeting

1. Call to Order
2. Introductions
3. Approval of Minutes
- 3a. [16-678](#) Minutes of October 27, 2016 Regular Meeting

Attachments: [Oct 27, 2016 PRAC Minutes](#)
4. Citizen Comments on Issues and Items not on the Agenda
5. Presentations
- 5a. [16-680](#) Presentation - Willamette Falls Legacy Project
- 5b. [16-679](#) Presentation - Vietnam Veterans Memorial
6. General Business
- 6a. [16-682](#) Clackamette Park Boat Ramp Update

Staff: Community Services Director Phil Lewis
- 6b. [16-683](#) Park Exclusion & Tobacco Free Park Ordinance Update

Staff: Community Services Director Phil Lewis
- 6c. [16-684](#) Latourette Park Update

Staff: Community Services Director Phil Lewis

6d. [16-685](#) PRAC Outreach Event 2017 Discussion

Staff: Community Services Director Phil Lewis

6e. [16-687](#) PRAC Annual Election of Officers - Timeline Discussion

Staff: Community Services Director Phil Lewis

6f. [16-688](#) PRAC Member Position Openings - Recommendations for Appointment

Staff: Community Services Director Phil Lewis

6g. [16-689](#) Other General Business

7. Member Reports

8. Staff Reports

8a. [16-690](#) Recreation Report

8b. [16-691](#) Charter Parks

9. Future Agenda Items

10. Next Scheduled Meeting - January 26, 2017

11. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



City of Oregon City

625 Center Street
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Staff Report

File Number: 16-681

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 1.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

Interview Applicants

- a. Bill Daniels
- b. Dakota Hufford
- c. Michael Lell
- d. Lisa Novak



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Staff Report

File Number: 16-678

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Report

SUBJECT:

Minutes of October 27, 2016 Regular Meeting



DRAFT MINUTES

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

October 27, 2016

Attendance

Members: Shawn Dachtler; Bob Burns; Chris Cook; Joyce Gifford; Roger Fowler-Thias; Doug Neeley

Excused: Mike Mitchell; Blane Meier

Staff: Phil Lewis, Community Services Director

Guests: Karen Buehrig, Girl Scout Troop 45064

Regular Meeting

1. Call to order at 7:01
2. Introductions
3. Approval of minutes – September 22, 2016 Meeting Minutes: Approved
4. Citizen comments on issues and items not on the agenda: None
5. Presentations
 - a. Presentation – Vietnam Memorial Wall Project, Evan Connell
Evan was unable to attend the meeting and PRAC Chair Shawn Dachtler gave an update. The project team is putting final touches on materials and placement. Evan will return at a later meeting to provide an update.
 - b. Presentation- Karen Buehrig, Girl Scout Troop 45064
Karen and Stella gave a presentation highlighting the upcoming public planning event for Latourette Park on November 11-13, 2016. Troop 45064 received a Community Enhancement Grant to address park needs and hired consultant City Repair to assist with community engagement and planning efforts.
6. General business

- a. Willamette Falls Legacy Project standing update: WFLP is hosting a public event on November 17 at Gregory Forum to present information and receive feedback to aid in the creation of a preferred conceptual design. WFLP would like to provide an update at the December meeting to present the design alternatives and gather feedback.
 - b. Clackamette Park Boat Ramp update: Update provided regarding Oregon State Marine Board's request to have a support letter from Oregon City to move the ramp approximately 350 feet downstream on the river. City Commission will discuss their level of support and interest in writing the letter at their November 2 work session.
 - c. Park Exclusion Ordinance update: On the agenda for October 11th City Commission work session, received a first reading at the October 19th regular meeting and is on the agenda for a second reading on November 2nd.
 - d. Tobacco Free Parks: On the agenda for October 11th City Commission work session, received a first reading at the October 19th regular meeting and is on the agenda for a second reading on November 2nd.
 - e. PRAC Work Plan: Discussion occurred to use Natural Resources Committee (NRC) work plan as a template for PRAC moving into the next year. Neeley lead the discussion as he sits on both committees. He suggested possibly hosting a joint meeting between the committees given our shared interests. The NRC workplan focuses on City Commission goals and aligning committee goals to provide deliverable outcomes.
 - f. PRAC Open Positions and Applications: Applications have been received from four community members for the three vacancies. Interviews will take place at the December 1st work session beginning at 6pm with the regular meeting beginning at 7pm.
 - g. Other general business: Shawn Dachtler read a letter from Mike Mitchell regarding his interest in seeing PRAC move away from the annual Parks Day event and consider partnering with other local organizations to host a 'Sunday Parksway' type event in Oregon City. Discussion centered on bringing interest to multiple parks instead of the previous Parks Day events at one park. It was suggested to have the OC Parks Foundation involved in a lead role.
7. PRAC member reports:
- Roger Fowler-Thias: the Pioneer Center parking lot project has completed, classes are busy and fundraising season has begun. Oregon City Park Foundation HDR grant for Waterboard Park is still pending.

Joyce Gifford: no report

Doug Neeley: attended watershed council meeting and learned about a creek and watershed area that manages the watershed behind the pool property. Recognized the new playground equipment at Library Park and new landscaping around the Spray Park.

Bob Burns: attended the library grand opening, recognized the scale of work completed by the recreation department at Pioneer Center through meals on wheels and the Pool, and recognized how quickly the Dahl memorial and Medal of Honor memorial came together.

Chris Cook: no report

Shawn Dachtler: no specific report, but wanted to highlight the grant denial for Glenn Oak Park and what are the next steps. Phil Lewis provided basic information on the feedback received from the grant review committee and committed to bringing information back to PRAC at a later meeting.

8. Staff reports

- a. Recreation update – handouts/email for the monthly updates to PRAC members
- b. Charter Park update – scheduled for a Commission work session on November 16th.
- c. Other

9. Future Agenda Items: NRC/PRAC joint meeting in March or April, Glen Oak and Filbert Run discussion, Concept Plan discussion with planning in January of February, Chair and Vice Chair discussion, Cove Project discussion with developer or site visit in spring.

10. Next scheduled meeting

December 1, 2016

11. Adjournment: 8:09pm



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Staff Report

File Number: 16-680

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5a.

From:

File Type: Presentation

SUBJECT:

Presentation - Willamette Falls Legacy Project



City of Oregon City

625 Center Street
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Staff Report

File Number: 16-679

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5b.

From:

File Type: Presentation

SUBJECT:

Presentation - Vietnam Veterans Memorial



City of Oregon City

625 Center Street
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Staff Report

File Number: 16-682

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6a.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

Clackamette Park Boat Ramp Update



City of Oregon City

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Staff Report

File Number: 16-683

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6b.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

Park Exclusion & Tobacco Free Park Ordinance Update



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Staff Report

File Number: 16-684

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6c.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

Latourette Park Update



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Staff Report

File Number: 16-685

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6d.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

PRAC Outreach Event 2017 Discussion



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Staff Report

File Number: 16-687

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6e.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

PRAC Annual Election of Officers - Timeline Discussion



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Staff Report

File Number: 16-688

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6f.

From: Community Services Director Phil Lewis

File Type: Report

SUBJECT:

PRAC Member Position Openings - Recommendations for Appointment



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Staff Report

File Number: 16-689

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6g.

From:

File Type: Report

SUBJECT:

Other General Business



City of Oregon City

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Staff Report

File Number: 16-690

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8a.

From:

File Type: Report

SUBJECT:

Recreation Report



City of Oregon City

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Staff Report

File Number: 16-691

Agenda Date: 12/1/2016

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 8b.

From:

File Type: Report

SUBJECT:

Charter Parks