



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Agenda Parks and Recreation Advisory Committee

---

Thursday, September 22, 2016

7:00 PM

Commission Chambers

---

1. **Call To Order**
2. **Introductions**
3. **Approval of the Minutes- June 30, 2016**
  - 3a. [16-542](#) June 30, 2016 Regular Meeting  
  
*Attachments:* [June 30 2016 Minutes](#)
4. **Citizen Comments on Issues and Items not on the Agenda**
5. **Presentation - John Lewis, Public Works Director - Revocable ROW Permit Promontory Avenue**
6. **General Business**
  - 6a. [16-529](#) Willamette Falls Legacy Project Standing Update
  - 6b. [16-531](#) Clackamette Park/Riverfront Master Plan Update
  - 6c. [16-532](#) Non-Smoking in Parks Policy Update
  - 6d. [16-534](#) Parks and Recreation Advisory Committee (PRAC) Open Positions and Applications
  - 6e. [16-535](#) Oregon City Municipal Code Chapter 12 Amendment - Exclusions from Parks
  - 6f. [16-536](#) Vietnam Memorial Wall Project
  - 6g. [16-537](#) Other General Business
7. **Member Reports**
8. **Staff Report**
  - 8a. [16-538](#) Recreation Update

8b. [16-539](#) Clackamette Park Boat Ramp Update

8c. [16-540](#) New Community Services Director- Phil Lewis- Starts Sept. 26, 2016

**9. Future Agenda Items**

**10. Next Scheduled Meeting - October 27, 2016**

**11. Adjournment**

*Agenda Posted at City Hall, Pioneer Community Center, Library, City Web site.  
Video Streaming & Broadcasts: The meeting is streamed live on Internet on the Oregon City's Web site at [www.orcity.org](http://www.orcity.org) and available on demand following the meeting. The meeting can be viewed live on Willamette Falls Television on channels 23 and 28 for Oregon City area residents. The meetings are also rebroadcast on WFMC. Please contact WFMC at 503-650-0275 for a programming schedule.*

*City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City Recorder prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.*



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-542

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 3a.

**From:**

**File Type:** Minutes

June 30, 2016 Regular Meeting



## Meeting Minutes

City of Oregon City  
Parks and Recreation Advisory Committee

City Hall  
625 Center Street, Oregon City, OR 97045

June 30, 2016

### **Work Session Attendance**

**Members:** Shawn Dachtler; Christopher Cook; Joyce Gifford; Roger Fowler-Thias; Bob Burns; Mike Mitchell

**Absent:** Doug Neeley; Blaine Meier

**Staff:** Denise Conrad, Assistant Parks and Recreation Director

### **Work Session Meeting:**

1. Call to order: 6:07 pm
2. Non-smoking in Parks Policy discussion- Members discussed the proposed language content of 12.16.020 (11) and "WHEREAS" statements
3. Park Day- Members discussed the logistics for Aug. 5, 2016 Park Day
4. Adjourned: 6:48 pm

### **Attendance**

**Members:** Shawn Dachtler; Christopher Cook; Joyce Gifford; Roger Fowler-Thias; Bob Burns; Mike Mitchell; Doug Neeley; Blaine Meier

**Excused:**

**Staff:** Denise Conrad, Assistant Parks and Recreation Director

**Guests:** Evan Connell, Party with a Purpose; DJ Ruger, VFW Post Commander

### **Regular Meeting**

1. Call to order: 7:03 PM
2. Introductions
3. Approval of minutes – May 26, 2016 Regular Meeting: Approved.
4. Citizen comments on issues and items not on the agenda: None
5. Presentation-Evan Connell, Party with a Purpose- Vietnam Veterans Memorial; presented proposal for monument, location, materials, intent and purpose. Received support from PRAC to move forward through Planning Department and City processes.

## 6. General business

- a. Resignation – Dan Tupper; brief announcement that Dan Tupper has resigned
- b. Election of Vice Chair; Joyce Gifford was nominated and elected unanimously as Vice Chair. Shawn Dachtler was Vice-Chair and is now Chair.
- c. Non-smoking in parks policy consideration: Joyce Gifford briefed members regarding Work Session outcome of proposed language. Doug Neeley made a motion to accept language and amendments via email as proposed. Bob Burns second motion. Motion passed.
- d. Consideration of relocation of Larry Dahl monument to City property –no report
- e. Parks and Recreation Advisory Committee (PRAC) Annual Report to the City Commission. July 20, 2016 will be presentation date. Shawn Dachtler and Joyce Gifford will present. Note that as a portion of the presentation, a slot of time will be allotted to Mike Mitchell to make a report on the behalf of Oregon City Parks Foundation. Desired items to place in front of Commission were noted.
- f. Newell Creek Canyon plan update: No Report
- g. McLoughlin to Canemah Trail planning grant: Joyce noted the high weeds in the property.
- h. Willamette Falls Legacy Project standing update: no report
- i. Wesley Lynn Park Ballot Measure Update: discussed the ballot failing by 6 votes. The developer is requesting for the measure to go back on the ballot. July agenda item for Commission to determine putting it back out on the November ballot.
- j. Clackamette Park/Riverfront Master Plan: Discussed at Commission Work Session June 7<sup>th</sup>. Commission asked for it to come back on July 12th Work Session.
- k. Other general business:
  - i) Park Day: Per Work Session discussion, will hold Park Day on August 5<sup>th</sup> at Wesley Lynn Park in conjunction of first Movie in the Park. Set up at 5:30 pm and event from 6pm to 8pm with displays, short presentation and raffle at start of movie.

## 7. Future agenda items

- a. Mitigation site Clackamette Cove for habitat purposes- John Runyon presentation (Doug Neeley)
- b. Opportunity concerning OC Golf Course-potential to City (Mike Mitchell). Doug feels that it may well be beyond City's ability to procure.

## 8. PRAC member reports

### a. Fowler-Thais

- i) Pioneer Center Report
- ii) Attended NRC with Neonicotinoids topic

### b. Gifford

- i) Hillendale NA and Tower Vista NA picnic July 5 at Hillendale Park at 6pm
- ii) Landcaping around Train Depot question.
- iii) Noted a sleeping employing in City truck.
- iv) Noted park visits. Atkinson Park..."it is such a cool place on a summer day"

### c. Mitchell

- i) OCPF event/celebration 501C3 status, outreach, invited stakeholders in City. Great event to get the word out that the foundation exists and work on partnerships for future

### d. Meyer:

- i) Trail Alliance has started a bike parking pop up tent at Farmer's Market. Bike Concierge, First City Cycles, and Trails Alliance partnership.
- ii) Trail Alliance received grant for \$12,000 for bike racks around City, Pioneer Center, and Interpretive Center are locations that will receive one.
- iii) Train Depot about month out from opening.
- iv) Idea: Water Utility Bills to get donations to support our Parks

### e. Neeley:

- i) Metro Enhancement Grant award projects: End of Oregon Trail Center received an award, GOCWC awarded for stormwater system improvement in Cemetery Scatter Canyon. Total of 6 grants awarded related to parks or park property

### f. Burns:

- i) Noted Library walk by and looking good
- ii) Visit with Tom Level regarding Construction Teacher new hire. The HS's primary goal is to service the students the best way they see fit. Proposed to invite Superintendent, Principal and new teacher for sharing of ideas and supporting each other. Target of about October meeting to invite.

### g. Dachtler:

- i) Attended the OCPF event. Shared his pride with the group of folks trying to make a difference.

- ii) Attended the Metro Enhancement Grant. Girl Scouts group awarded funding to do a grassroots master plan. Noted Pickleball also awarded funds to improve the courts at Hillendale

## 9. Staff reports

- a. Recreation update distributed
- b. Clackamette Boat Ramp Update: Grant awarded from OSMB-\$135,453.80. Project went to bid, bid opening held, apparent low responsible bidder Marine Industrial Construction, Bid Award at Commission Meeting on July 6, and project intended to start July 18<sup>th</sup> within the IWWP July 15-August 31.
- c. Barclay Hills Playground- 90% complete. Surfacing for playground is on back ordered. Looking at options. Looking at completion prior to end of summer.
- d. Concerts: note regarding Bike Concierge Bike Coral-Ride UR Bike Raffle with attempt to alleviate parking congestion.
- e. Glen Oak Local Government Grant – OPRD Declined grant award-awaiting feedback for reasons from OPRD panel. Looking at the SDC budget and what we have upcoming. What is our capacity to handle maintenance? Going into budget, new Commission and hiring a Community Service Director. Holding until new director on board. Needs construction drawings, planning process, meetings, bids, construction permits, etc
- f. Waterboard Park illegal tree cutting update: no report
- g. Director position update: provided by Tony Konkol, City Manager. Over 30 applications received. LGPI looking to vet and look at backgrounds for 6-8 interviewees. Explained the process and rough timeline.
- h. Other
  - i) RV Park open and full.
  - ii) Wedding at Jon Storm Park
  - iii) Volunteer Recognition date request.
  - iv) PRAC terms reviewed.
  - v) Announced Steve Little passed away June 30, 2016
  - vi) Note Michele Beneville retired.

## 10. Next scheduled meeting

- a. September 22, 2016
- b. Work session starting at 6:00 PM if we have applications for PRAC
- c. Regular meeting starting at 7:00 PM

d. Skip August meeting

11. Adjournment: 8:52 PM





# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-529

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6a.

**From:**

**File Type:** Report

**SUBJECT:**

Willamette Falls Legacy Project Standing Update



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-531

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6b.

**From:**

**File Type:** Report

**SUBJECT:**

Clackamette Park/Riverfront Master Plan Update



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-532

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6c.

**From:**

**File Type:** Report

**SUBJECT:**

Non-Smoking in Parks Policy Update



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-534

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6d.

**From:**

**File Type:** Report

**SUBJECT:**

Parks and Recreation Advisory Committee (PRAC) Open Positions and Applications



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-535

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6e.

**From:**

**File Type:** Report

**SUBJECT:**

Oregon City Municipal Code Chapter 12 Amendment - Exclusions from Parks



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-536

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6f.

**From:**

**File Type:** Report

**SUBJECT:**

Vietnam Memorial Wall Project



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-537

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 6g.

**From:**

**File Type:** Report

**SUBJECT:**

Other General Business



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-538

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8a.

**From:**

**File Type:** Report

**SUBJECT:**

Recreation Update





# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-539

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8b.

**From:**

**File Type:** Report

**SUBJECT:**

Clackamette Park Boat Ramp Update



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Staff Report

File Number: 16-540

---

**Agenda Date:** 9/22/2016

**Status:** Agenda Ready

**To:** Parks and Recreation Advisory Committee

**Agenda #:** 8c.

**From:**

**File Type:** Report

**SUBJECT:**

New Community Services Director- Phil Lewis- Starts Sept. 26, 2016