



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, October 22, 2015

7:00 PM

Commission Chambers

1. Call to Order

2. Introductions

3. Approval of the Minutes

3a. [15-577](#) September 24, 2015 Regular Meeting

Attachments: [Minutes of 09/24/2015](#)

4. Citizen Comments on Issues and Items not on the Agenda

5. Presentations

5a. [15-584](#) Beaver Creek Road Concept Plan Update

Sponsors: Planner Pete Walter

6. General Business

6a. [15-578](#) Willamette Falls Legacy Project Update

6b. [15-581](#) Barclay Hills Park Playground Replacement

6c. [15-582](#) Latourette Park

6d. [15-580](#) Movies in the Park

6e. [15-583](#) Parks and Recreation Advisory Committee Member Terms

6f. [15-579](#) Other General Business

7. Future Agenda Items

7a. [15-585](#) Parks and Recreation Advisory Committee Interviews

7b. [15-586](#) Parks Development Budget (SDC)

8. Member Reports

9. Staff Reports

10. Next Scheduled Meeting - To Be Determined

11. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-577

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Minutes

September 24, 2015 Regular Meeting



Meeting Minutes

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

September 24, 2015

Attendance

Members: Roger Fowler-Thias; Kathleen Baker; Shawn Dachtler; Bob Burns; Daniel Tupper; Joyce Gifford; Blane Meier

Excused absence: Doug Neeley & Dustin Moyes

Staff: Denise Kai, Assistant Parks & Recreation Director

Regular Meeting

1. Call to order: 7:01pm
2. Introductions
3. Approval of minutes – June 25, 2015 Regular Meeting: Approved as written.
4. Citizen comments on issues and items not on the agenda: None.
5. General business
 - a. Summer activity review: Staff provided a review of the major summer activities:
 - i) Concerts in the Park –Referred to monthly reports. Highly successful, well attended. Accolades to Rochelle Parsch (Aquatic & Recreation Manager) and her staff for a great job coordinating and running these events.
 - ii) Volunteer Recognition- Held in conjunction with Concerts in the Park. Well organized and accolades to Kathy Wiseman (Pioneer Center Manager) and her staff for coordinating the event.
 - iii) Parks Day event- held in conjunction with a Movie in the Park night. Accolades to Joyce Gifford for coordination of the event.
 - iv) Movies in the Park –Well attended, double feature on last one, due to previous week's inclement weather cancellation. Doug Neely expressed some concern via

email for the PG-13 rated movies. Discussed the selection process. Voting results data will be sent to PRAC members.

- v) Recreation programs/day camps- camps did well this summer full/near full or waiting lists. Camp numbers were included in the monthly reports.
 - b. Annual PRAC report to City Commission review (occurred July 15): Bob Burns reported this went well. Shawn Dachtler noted Commissioners had interest in and there was discussion about partnering/collaborating regarding the High School Construction Group and its retiring teacher.
 - c. Willamette Falls Legacy Project - review tour dates as requested by the committee. PRAC tour date of October 30th selected. Staff will coordinate.
 - d. Swimming Pool projects update-7 week shut down, ending Oct. 17 to accommodate renovations of repainting the pool shell, 2 new ADA compliant family changing rooms. Leslie Stevens, Oregon City resident, had a question regarding walling/partition of toilets in the ADA family changing rooms.
 - e. Glen Oak & Filbert Run master plans: The final master plan reports were distributed to PRAC via e-mail earlier this month.
 - f. Oregon City High School construction project – Barclay Hills Park playground: The OCHS construction class was originally going to do picnic shelter improvements at Atkinson Park for this school year’s project. However, after additional consideration they are now going to work with our department on the replacement of the playground at Barclay Hills Park.
 - g. Art in parks (continued from June meeting): City Public Art policy distributed. Discussed partnerships with Clackamas County Arts Alliance. Also discussed potential of PRAC suggesting art in the parks/art projects. Roger Fowler-Thias discussed loaner art being displayed. Conversation led to discuss Latourette Park with potentially contacting PSU for a student in the same program that started the project to finish the project.
 - h. Other general business
 - i) Off-leash facilities update requested for future meeting.
 - ii) Roger Fowler-Thias reported on the excellent turnout for the Willamette Falls Project kickoff.
6. PRAC member reports

- a. Roger Fowler-Thias: Pioneer Center Monthly report update presented. Update of the Library Art Project Committee: potential art opportunities in the Library facility, call for artists and scope to go out nationwide on October 1.
- b. Joyce Gifford: Oct. 6, Hillendale and Tower Vista Neighborhood Associations combining meeting to ask School District to comment/discuss with the group regarding their transportation facility project. Noted the many summer activities and the excitement of the new pickle ball courts. Asked about the Disk Golf pole that had been offered to be voluntarily replaced by Phil Yates.
- c. Kathleen Baker: Her children attended summer camp and she wanted to express her appreciation for the camp and the young adults that worked this summer with the camps.
- d. Blaine Meier: Oregon City Trail Alliance has been approached to create a policy maker ride. Wants to know if Parks and Rec would want to be involved in the PMR 2016. Concept of supporting this project with having a member at the meetings and bringing information back to PRAC. OC Chamber is looking at a bike ride event instead of the Antique Fair. Talked about a Sunday Parkways Program and similar program in Portland.
- e. Bob Burns: Kudos to Joyce for the Parks Day Event. Discussed the progress of the Library Project and ability to watch on time lapse. Short discussion of the walking trails concept and budget implications for update. Bob had a short conversation with Superintendent Didway about the great work of the High School Construction Group and our appreciation.

7. Staff reports:

- a. Ermatinger House project update: There are a few final pieces to the punch list and this portion of the project will be completed.
- b. Recreation update: Monthly reports distributed.
- c. Clackamette boat ramp update: WEST Consultants have been working on the hydrological analysis. Handout of existing conditions mapping of ramp and picture of the December 2013 damage was distributed. We have had discussions of short term fixes and long term viable options. The project should wrap up before the end of December. Project was funded 100% by grant funds through OSMB/ODFW.

8. Next scheduled meeting – October 22, 2015

9. Adjournment: 8:06pm



City of Oregon City

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Staff Report

File Number: 15-584

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5a.

From: Planner Pete Walter

File Type: Presentation

SUBJECT:

Beavercreek Road Concept Plan Update



City of Oregon City

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Staff Report

File Number: 15-578

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6a.

From:

File Type: Report

SUBJECT:

Willamette Falls Legacy Project Update



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-581

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6b.

From:

File Type: Report

SUBJECT:

Barclay Hills Park Playground Replacement



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-582

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6c.

From:

File Type: Report

SUBJECT:

Latourette Park



City of Oregon City

625 Center Street
Oregon City, OR 97045
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Staff Report

File Number: 15-580

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6d.

From:

File Type: Report

SUBJECT:

Movies in the Park



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-583

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6e.

From:

File Type: Report

SUBJECT:

Parks and Recreation Advisory Committee Member Terms



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-579

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 6f.

From:

File Type: Report

SUBJECT:

Other General Business



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-585

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 7a.

From:

File Type: Report

SUBJECT:

Parks and Recreation Advisory Committee Interviews



City of Oregon City

625 Center Street
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Staff Report

File Number: 15-586

Agenda Date: 10/22/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 7b.

From:

File Type: Report

SUBJECT:

Parks Development Budget (SDC)

Scott Archer

From: Scott Archer
Sent: Tuesday, October 06, 2015 6:03 PM
To: 'Kathleen Baker'; 'Roger Fowler-Thias'; 'Shawn Dachtler'
Cc: Blane Meier; 'Bob Burns'; 'Daniel Tupper'; Denise Kai; 'Doug Neeley'; 'Dustin Moyes'; Jonathan Waverly; 'Joyce Gifford'; Kattie Riggs (kriggs@ci.oregon-city.or.us)
Subject: PRAC term expirations and re-application procedures
Attachments: OPENINGS on Boards/Commissions in Oregon City; Application-BoardCommitteeGeneric.doc; Application-BoardCommitteeGeneric.pdf

Kathleen, Roger and Shawn (with a copy to the entire PRAC for information):

Each of your Parks & Recreation Advisory Committee (PRAC) terms expire on December 31, 2015. As allowed by PRAC by-laws, you are each eligible to serve a second consecutive 3-year term. You are required to complete a board application if you wish to seek appointment for another term. The attached e-mail from City Recorder Kattie Riggs, which you may have also received directly, provides complete application information and procedures. **Deadline for applications is October 27, 2015.** Please note that openings are also advertised to the community and any interested & eligible person may apply for an opening. As is our practice & procedures, PRAC would interview any applicants, including existing members seeking additional terms, and make recommendations to the Mayor for appointments. The interviews for PRAC normally take place at our "November" meeting, which conflicts with Thanksgiving and is typically rescheduled for a week later (pending agreement by the committee).

Application documents are attached, or may be linked as follows: [Download an application form](#) or [Apply Online](#)

Please contact me with any questions related to this matter.

Thank you,



Scott Archer
sarcher@orc.org
Community Services Director
City of Oregon City
PO Box 3040
625 Center St.
Oregon City, Oregon 97045
503-496-1546 Direct phone
503-657-0891 City phone
503-657-7026 Fax

Website: www.orcity.org

PUBLIC RECORDS LAW DISCLOSURE: This e-mail is subject to the State Retention Schedule and may be made available to the public.

Scott Archer

From: Kattie Riggs
Sent: Tuesday, October 06, 2015 4:09 PM
To: Kattie Riggs
Subject: OPENINGS on Boards/Commissions in Oregon City
Attachments: Application-BoardCommitteeGeneric.pdf; Application-BoardCommitteeGeneric.doc

Greetings from the City of Oregon City!

Please forward to other interested persons.

It's recruitment time! The City of Oregon City has fifteen active boards, commissions, or committees that are composed of volunteers appointed to the board or commission by the Mayor or City Commission. The City's annual recruitment for upcoming openings has begun. The job of board and commission members is crucial to the success of Oregon City's representative government. By sharing their *experience, expertise, and time*, citizens provide valuable insight--the citizen's point of view--to the operations of the City and the City Commission's decision-making process. Boards and commissions review new and existing operations in specific areas and suggest an appropriate course of action to city management and the City Commission. Many terms expire December 31, 2015, and this recruitment is for the 12/31/15 upcoming openings. **The deadline to apply is October 27, 2015.** After that date, interviews will take place and the appointments will be made in January 2016.

Below are listed openings as of December 31, 2015 – there are 13 positions available. Click on the board that may be of interest to you for a description of the group. A description of the board activity and the application process is explained on the board page. Applications can also be found by clicking on the link below viewing the attachments.

[Download an application form](#) or [Apply Online](#)

[Budget Committee](#) - 1 opening

[Oregon City Civic Improvement Trust](#) - 1 opening

[Library Board](#) - 2 openings

[Natural Resources Committee](#) - 2 openings

[Parks & Recreation Advisory Committee](#) - 3 openings

[Transportation Advisory Committee](#) - 3 openings

[Urban Renewal Budget Committee](#) - 1 opening



Kattie Riggs
City Recorder
kriggs@orc.org
City of Oregon City
PO Box 3040
625 Center Street
Oregon City, Oregon 97045
503-496-1505 Direct phone
503-657-0891 City phone
503-657-7026 fax

Website: www.orcity.org | [Recorder Page](#) | [Facebook!](#) | [Twitter](#)

OREGON CITY PARKS
Monthly Report
September 2015

	Use	Total Use	Receipts
FACILITY USE			
Park Shelters			
Atkinson	0		
Canemah	0		
Chapin	4		
Clackamette General	11		
Clackamette Horseshoe	4		
Hillendale	7		
Jon Storm	1		
Rivercrest General	12		
Riverscrest Spraypark	3		
Wesley Lynn	7		
Total Shelter Reservations		49	
Ballfields		166	
Buena Vista Clubhouse (closed Dec. 2013)		-	
TOTAL PARK RESERVATION RECEIPTS			\$ 1,700.00

CLACKAMETTE RV PARK

RV Receipts			\$ 14,870.00
Occupancy Rate *		66%	
RV Dump Station Receipts			\$ 2,504.32
TOTAL CLACKAMETTE RV RECEIPTS			\$ 17,374.32

CEMETERY STATISTICS

Full Body	2		
Cremains	5		
TOTAL CEMETERY REVENUE			\$ 20,622.50

Prepared by: Jinny King

* Use RV Total Receipts divided by 22,500 to get occupancy rate



OREGON CITY

Pioneer Community Center

615 5th Street | PO Box 3040 | Oregon City OR 97045
Ph (503) 657-8287

OREGON CITY PARKS & RECREATION

Activity Report

Program: Pioneer community center

Month of September 2015

Category	Number of Participants
Home delivered meals	2546
Congregate Meals	657
Transportation	771
Center services	3075
Recreation	1745
Meetings/rentals	1173



Program: Aquatic and Recreation Division
Month of: SEPTEMBER 2015

Aquatics Highlights:

- ❖ Approximate pool visits: 162
- ❖ Swim Lesson visits: 0
- ❖ Facility Rentals: 12 | Total visits: 162
- ❖ Recreation swim attendance: 0
- ❖ Lap/Adult Swim attendance: 0
- ❖ Total water exercise participation: 0
- ❖ OCST & swim team monthly visits: 0
- ❖ Facility project updates/maintenance overview
 - Pool paint
 - All windows cleaned
 - Removed and sold old lockers from staff and public locker rooms
 - Prepped for new lockers
 - Cleaned roof and roof drains
 - Obtained quotes for duct cleaning and facility cleaning
 - Safety inspection
 - Repaired OCST office door
 - Replaced plastic light lenses in hallway
 - Added new paint to all doors in facility and hallway walls
- ❖ Dry land Classes
 - Yoga and RIPPED continued to hold classes when able to during our closure

Swim Lesson Overview:

- Registration opened September 18th and our first 2 sessions are already full
- School and public lessons will begin again starting October 19th

Recreation Highlights:

- Sponsors and Bands beginning to be booked for 2016 Summer Concert Series
- Two weeks of winter break camps happening in December, registration open

Up Coming Events/ Dates of note:

- The pool will open back up on October 17th as scheduled
- School and public lessons begin October 19th

Aquatics and Recreation:

- First day of fall and winter registration was September 18th
- Pool closure from August 29th-October 16th due to facility construction

Concerns and Challenges:

Aquatics & Recreation

- There is a desire from the community to offer additional aquatic and recreation programs. It will be a challenge to meet the needs of our growing community with the current aquatic facility capacity. Example: our swim lessons continue to fill with no option to expand the program due to limited space and time.



WINTER DAY CAMPS

Session 1 December 21-24

DOWN HOME HOLIDAY

Hot Cocoa, Cookies, Decoration Making, Gifts, Old Fashion Holiday Games

Session 2 December 28-31

RING IN THE NEW YEAR

Sparkling Cider, Singing Karaoke, Dancing, Making & Playing Instruments

Camps take place 12:30-4:00pm, with swimming every day from 2-4pm

Located at the Oregon City Pool, 1211 Jackson Street

\$44.25 for residents and \$60.75 for non-residents

Ages 5-10



Call 503-657-8273 or visit www.orcity.org/swimmingpool to register





After Sandblasting



New pool paint



Old lockers (top) and New Lockers (bottom)



