



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, February 26, 2015

6:30 PM

Commission Chambers

6:30 P.M. - Work Session

1. **Call To Order**
2. [15-128](#) Review PRAC Annual Goals
Attachments: [2014 PRAC Goals](#)

7:00 P.M. - Regular Meeting

1. **Convene Regular Meeting**
2. **Introductions**
3. **Approval of the Minutes**
 - 3a. [15-127](#) Approval of the January 22, 2015 Regular Meeting Minutes
Attachments: [Minutes of 01/22/2015](#)
4. **Citizen Comments on Issues and Items not on the Agenda**
5. **General Business**
 - 5a. [15-129](#) Annual Goals
Attachments: [2014 PRAC Goals](#)
 - 5b. [15-130](#) Glen Oak Road and Filbert Run Parks Master Plan Process Update
 - 5c. [15-131](#) Willamette Falls Legacy Project (Standing Update)
 - 5d. [15-134](#) Ermatinger House Project
 - 5e. [15-135](#) Newell Creek Canyon Planning
 - 5f. [15-136](#) Other General Business
6. **PRAC Member Reports**

7. Staff Reports

7a. [15-137](#) Recreation Report & Activities Update

7b. [15-138](#) Other

8. Next Scheduled Meeting - March 26, 2015

9. Adjournment

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



City of Oregon City

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Staff Report

File Number: 15-128

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 2.

From:

File Type: Report

SUBJECT:

Review PRAC Annual Goals

Parks & Recreation Advisory Committee Goals 2014

1. Identify funding for phase 2 and complete development of Wesley Lynn Park
2. R.V. Park master plan implementation
3. Complete master planning process for the Glen Oak Road and Filbert Run properties
4. Off-leash dog areas (in parks)
 - a. Implement off-leash dog area test sites
 - b. Progress evaluation of test sites
 - c. Continue to seek permanent dog park location
5. Work with the City in the process for determining the ongoing use of the End of Oregon Trail Interpretive Center site
6. Work with the City on the Willamette Falls Legacy Project
7. Host a parks event to be held in conjunction with one of the summer Movie in the Park nights on August 1, 2014
8. Become informed of the goals and initiatives of the Oregon City commissions, boards and committees so we may be effective in pursuing the goals of the City as they relate to the goals and objectives of the Parks & Recreation Advisory Committee.
9. Champion open space discussions regarding Newell Creek Canyon opportunities



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Staff Report

File Number: 15-127

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 3a.

From:

File Type: Minutes

Approval of the January 22, 2015 Regular Meeting Minutes



Meeting Minutes

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

Thursday, January 22, 2015

Attendance

Members: Roger Fowler-Thias; Kathleen Baker; Shawn Dachtler; Bob Burns; Joyce Gifford; Blane Meier; Doug Neeley

Excused absence: Dustin Moyes; Daniel Tupper

Staff: Scott Archer, Community Services Director

Guests: Heidi Baker, Lango Hansen Landscape Architects

1. Call to order: 7:00 PM
2. Introductions & welcome two new committee members
3. Annual election of officers:
 - a. Bob Burns was elected Chair for 2015
 - b. Shawn Dachtler was elected Vice-chair for 2015
4. Approval of minutes – December 4, 2014 meeting: Approved as written.
5. Citizen comments on issues and items not on the agenda: None.
6. General business
 - a. Glen Oak Road & Filbert Run Parks Master Plans presentation – Heidi Baker, Lango Hansen Landscape Architects summarized the process to date; reviewed the refined/preferred concept plans for the two park sites. A motion was made by Shawn Dachtler, seconded by Joyce Gifford, to forward a recommendation of the two plans as presented. The motion carried by a unanimous vote of the committee.
 - b. Willamette Falls Legacy Project – standing update provided by Scott Archer.
 - c. Ermatinger House project update provided by Scott Archer.
 - d. Annual goals update: Scott Archer provided a status update on the current (2014) PRAC goals. Committee discussion about potential new goals. PRAC requests a work session for goal setting 3- minutes prior to the next regular meeting, and asks staff to bring a list of the suggested items as discussed.
 - e. Other general business
 - i) PRAC requests a status report at next meeting regarding Metro's Newell Creek Canyon project.

7. PRAC member reports
 - a. Roger Fowler-Thias reported on the following Pioneer Community Center items:
 - (1) The Pioneer Center took in over \$18,000 with their annual appeal letter. If the Pioneer Center gets the Community Development Block Grant they applied for, they could be looking at resurfacing the Centers parking lots. The Center would use the grant funds, some of the donation funds and some maintenance funds for the resurfacing costs.
 - (2) Center is starting to take appointments for help with our members' taxes. AARP sends volunteers to the Pioneer Center to help people complete their taxes and then e-file them.
 - (3) The job opening for Program Assistant has closed.
 - (4) There is a Bus Driver position open and applications are being taken.
8. Staff reports
 - a. Recreation report & activities update distributed.
 - b. Pickleball discussion follow-up -schedule at future meeting.
 - c. Parks & Cemetery update to be scheduled at an upcoming meeting.
 - d. City Commission goal setting retreat is scheduled for this coming weekend.
9. Next scheduled meeting date – February 26, 2015
10. Adjournment: 8:56 PM



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Staff Report

File Number: 15-129

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5a.

From:

File Type: Report

SUBJECT:

Annual Goals

Parks & Recreation Advisory Committee Goals 2014

1. Identify funding for phase 2 and complete development of Wesley Lynn Park
2. R.V. Park master plan implementation
3. Complete master planning process for the Glen Oak Road and Filbert Run properties
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9. Champion open space discussions regarding Newell Creek Canyon opportunities



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Staff Report

File Number: 15-130

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5b.

From:

File Type: Report

SUBJECT:

Glen Oak Road and Filbert Run Parks Master Plan Process Update



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Staff Report

File Number: 15-131

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5c.

From:

File Type: Report

SUBJECT:

Willamette Falls Legacy Project (Standing Update)



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File Number: 15-134

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5d.

From:

File Type: Report

SUBJECT:

Ermatinger House Project



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Staff Report

File Number: 15-135

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5e.

From:

File Type: Report

SUBJECT:

Newell Creek Canyon Planning



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Staff Report

File Number: 15-136

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 5f.

From:

File Type: Report

SUBJECT:

Other General Business



City of Oregon City

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Staff Report

File Number: 15-137

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 7a.

From:

File Type: Report

SUBJECT:

Recreation Report & Activities Update



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625 Center Street
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Staff Report

File Number: 15-138

Agenda Date: 2/26/2015

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #: 7b.

From:

File Type: Report

SUBJECT:

Other