



City of Oregon City

625 Center Street
Oregon City, OR 97045
503-657-0891

Meeting Agenda Parks and Recreation Advisory Committee

Thursday, November 29, 2012

7:00 PM

Commission Chambers

1. **Call To Order**
2. **Approval of the Minutes**
[12-259](#) Approval of minutes - October 25, 2012

Staff: Community Services Director Scott Archer
Attachments: [October minutes](#)
3. **Citizen Comments on Issues and Items Not on the Agenda**
4. **Metro local share funding for open spaces**
5. **Willamette River Water Trail MOU approved**
[12-260](#) Willamette River Water Trail MOU approved

Staff: Community Services Director Scott Archer
Attachments: [Willamette River Water Trail MOU](#)
6. **Parks Open House event 2013**
7. **Outgoing PRAC members**
8. **PRAC Member Reports**
9. **Staff Reports**
10. **Next Scheduled Meeting Date - January 24, 2013**
11. **Other business**
12. **Adjournment**

Public Comments: The following guidelines are given for citizens presenting information or raising issues relevant to the City but not listed on the agenda.

- *Complete a Comment Card prior to the meeting and submit it to the staff member.*
- *When the Chair calls your name, proceed to the speaker table and state your name and city of residence into the microphone.*
- *Each speaker is given 3 minutes to speak. To assist in tracking your speaking time, refer to the timer at the dais.*
- *As a general practice, Oregon City Officers do not engage in discussion with those making comments.*

Agenda Posted at City Hall, Pioneer Community Center, Library, and City Web site(oregon-city.legistar.com).

Video Streaming & Broadcasts: The meeting is streamed live on Oregon City's Web site at www.orcity.org and is available on demand following the meeting.

ADA: City Hall is wheelchair accessible with entry ramps and handicapped parking located on the east side of the building. Hearing devices may be requested from the City staff member prior to the meeting. Disabled individuals requiring other assistance must make their request known 48 hours preceding the meeting by contacting the City Recorder's Office at 503-657-0891.



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Staff Report

File Number: 12-259

Agenda Date: 11/29/2012

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #:

From: Community Services Director Scott Archer

File Type: Minutes

Approval of minutes - October 25, 2012



Meeting Minutes

City of Oregon City
Parks and Recreation Advisory Committee

City Hall
625 Center Street, Oregon City, OR 97045

Thursday, October 25, 2012

Attendance

Members: Marty Bertsch, Lynn Betteridge, Bryan Watt, Bob Burns, Brian Burke, Lisa Normand,

Excused absence: Patrick Sweeney, Mike Mitchell, Don Smith

Staff: Scott Archer, Community Services Director

Guests: Larry Hanlon, Tom O'Brien

1. Call to order: 7:01 p.m.
2. Approval of minutes – September 27, 2012 meeting: Approved as written.
3. Citizen comments on issues and items not on the agenda
 - a. Tom O'Brien, Hazel Grove-Westling Farms Neighborhood Association discussed Filbert Run Park. Thanked staff for cooperation in working on some recent maintenance issues. Would like to see park in Filbert Run have same level of priority as Glen Oak property. Talked about volunteer work done recently by neighborhood. Presented map of park and concern about water resource overlay on property.
4. General business
 - a. Metro local share funding for open spaces: Review of issue presented. PRAC requested a map for the members for the next meeting and asked staff to bring back recommendations based on trails master plan. Bryan Watt made comments/suggestion about some linkages.
 - b. R.V. Park update
 - i) Master Plan process update provided. Staff will be advertising a Request for Proposals (RFP) for design services soon.
 - ii) Veterans with disabilities fee waiver for R.V. Park: This proposal was previously submitted by the Citizen's Involvement Council. Recommendation is to adopt a policy similar to Oregon State Parks & Recreation Department (OPRD), whereby Oregon City would recognize/accept OPRD pass for our R.V. Park. Need to refine policies to work with our city procedures. PRAC passed a motion to recommend supporting this and asking City Commission to approve.

- c. PRAC member terms: 3 member terms expiring – Patrick, Lynn and Marty. All 3 will not be serving another term for various reasons. The position openings are being advertised.
- 5. PRAC member reports
 - a. Bob Burns: South End concept plan group – first meeting held, and could not attend. Tour of the area this coming Saturday.
 - b. Bryan Watt: First time in many years that the O.C.H.S. swim team will be able to host meets with use of all 6 lanes.
 - c. Lynn Betteridge:
 - i) Pioneer Center video projector and screen installed in main ball room.
 - ii) Fill a Stocking, holiday events, lots of things going on.
- 6. Staff reports
 - a. Hazardous trees at Clackamette Park to be removed.
 - b. Haunted Cemetery event scheduled for this Saturday, October 27th at Mt. View Cemetery.
 - c. Recreation report was distributed via e-mail previously.
- 7. Next scheduled meeting date falls on Thanksgiving Day – will be rescheduled to November 29th.
- 8. Adjournment: 8:27 p.m.



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Staff Report

File Number: 12-260

Agenda Date: 11/29/2012

Status: Agenda Ready

To: Parks and Recreation Advisory Committee

Agenda #:

From: Community Services Director Scott Archer

File Type: Report

SUBJECT:

Willamette River Water Trail MOU approved

Memorandum of Understanding For the Willamette Water Trail Partnership

Parties to the agreement are:

The Willamette Water Trail Partnership, referenced hereinafter as the “Partnership”

(Includes public and private organization)

The Parties listed on attached signature page.

Purpose:

This agreement formalizes the relationship between the Parties and allows the Parties to speak with one voice for the mutually agreed-upon goal set forth below.

Water Trail Definition: A Water Trail is a stretch of river, or other waterway, that has been mapped, and contains facilities that enable access, campsites, and informational resources. The intent of a Water Trail is to create educational, scenic, and environmentally rewarding opportunities for canoeists and kayakers traveling on the waterway.

History of Partnership

In 1998, the Willamette River was designated as one of only fourteen American Heritage Rivers by U.S. President Bill Clinton. As a result, a federal “River Navigator” position was established to assist local communities in reestablishing their connections to the Willamette. That same year, Governor John Kitzhaber signed executive order 98-18 establishing the Willamette Restoration Initiative (WRI) to promote, integrate and coordinate efforts to protect and restore the Willamette watershed. In 2001, the Executive Director of the WRI and the River Navigator joined together with the Bureau of Land Management, Oregon State Parks, Willamette Riverkeeper, the National Park Service, and stakeholders such as the cities of Salem, Independence, and Keizer, and Marion County to explore and collaborate on efforts to increase Willamette River awareness, recreation and stewardship opportunities. The group was called the Mid- Willamette River Connections (MWRC) workgroup. After extensive public outreach, the MWRC began the process of establishing the Willamette River Water Trail. In 2003, the municipal partners of the MWRC entered into the “Willamette Concord” wherein they agreed to work together to identify and improve recreation and stewardship opportunities on and along the river consistent with private property rights and to support the water trail effort.

After being elected in 2003, Governor Ted Kulongoski provided support for the water trail under his Willamette River Legacy Plan, which was created to “repair, restore, and recreate” on the Willamette. Congresswoman Darlene Hooley also provided considerable assistance to the water trail effort. The first leg of the water trail for the greater Salem/Keizer area was opened in 2005 by the MWRC with guides, inventories, maps, signage and internet support for the water trail. The Oregon Parks and Recreation Department (OPRD) assumed the role of primary facilitator for the partnership and the second trail leg was opened from Eugene to Salem in 2006. The final leg of the Willamette River Water Trail was opened in 2007. This completed the Willamette Water Trail from the headwaters south of Eugene to the confluence with the Columbia River, a distance of about 200 river miles. The Secretary of the Interior recognized the Willamette Water Trail Partnership as one of only 21 partnerships nationwide who best “achieved excellence in conservation through collaboration and partnerships” by awarding the Willamette River Water

Trail with the Cooperative Conservation Award in a ceremony in Washington D.C. in 2008. Since then the Water Trail Partnership and its members, have continued to work together to promote and improve the Willamette River Water Trail.

Mission Statement:

The Mission of the Partnership is to promote improvements and public use of the water trail as a valuable resource for non-motorized recreation, education, stewardship and tourism.

Partnership Goal

Our goal is to use the collective and cooperative energy of the Parties to support projects that further our mission. The Parties are committed to the following partnership objectives, to the best of each party's ability, dependent upon policies, budgets, and agency procedures.

- Support the ongoing usefulness and availability of the Willamette Water Trail guides for public use; the creation of which were a major past accomplishment of the Parties.
- Coordinate and cooperate between groups to further the mission.
- Offer mutual support and advice on specific on-going projects.
- Investigate avenues for increasing funding of conservation, restoration and non-motorized recreation projects for the Parties.
- Increase community awareness of the recreational and environmental value of a healthy river.
- Request and encourage the inclusion of manual-powered design considerations at new facilities and facilities that are slated for significant improvements or renovations.
- Promote the public's ability to float the main stem of the Willamette River.
- Promote the Willamette River water trail system as a valuable resource for non-motorized recreation, education, stewardship and tourism.
- While the focus on the partnership is to promote non- motorized recreation, the intent of this MOU is not to impede motorized use, or advocate for excluding motorized use on any portion of the Willamette River.

Benefits

The Parties agree that the ability to achieve common and related goals can be enhanced significantly by working collaboratively to support projects that further our mission.

The Partnership agrees that each individual project that fits within the mission of this partnership benefits all the communities along the river.

Responsibilities

All Parties agree to:

- Work together to respect and honor private property along the Water Trail.
- Cooperate in the education of Water Trail users regarding the responsible use and respect of private properties, public lands and all Willamette Water Trail facilities.
- Cooperate to develop and distribute outreach, interpretive, and educational materials, tools and programs that enhance, enrich and or promote the Willamette Water Trail.
- Appoint a minimum of one representative to act as liaison to the party and attend each meeting, averaging two meetings per year. Meetings may be attended in person, or can be attended by telephone or by any telecommunication method available to the parties.

Decision Making Process

Actions in support of specific projects will be made during regularly scheduled meetings.

The Partnership will strive to make all decisions at meetings by consensus of the Parties at the meeting. If a consensus can not be achieved, then the Parties attending the meeting may decide to vote on the action by majority vote. A quorum of more than 50% percent of voting members is required for any decision of the Partnership. Each Party is encouraged to have multiple representatives attend the meetings; however, each Party only has one vote.

Modification, Termination and other conditions

This MOU is neither a fiscal nor funds obligation document. Any endeavor involving funds between the Parties will be made in accordance with applicable laws, regulations and procedures. Such endeavors, if any, will be outlined in separate agreements.

Parties will be notified in writing of any proposed changes to the MOU at least 30 days prior to the vote. This MOU may be modified through the decision making process for this MOU. In such case, all agreeing parties will re-sign the MOU.

Any party may terminate its involvement at any time by providing written notice to the facilitator of the water trail group. Any additional members may be approved by utilizing the decision making process in the MOU. New members may be added without the then-current Parties re-signing the MOU. The full list of Parties to the MOU will be kept by Water Trail Group facilitator, currently OPRD.

This MOU becomes effective when signed by the signatory Parties and remains in effect until modified or terminated.