

MILWAUKIE
CITY COUNCIL MEETING
October 19, 1982

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COUNCIL CHAMBERS

1418th Meeting

The one thousand four hundred and eighteenth meeting of the Milwaukie City Council was held on October 19, 1982 with the following councilors present:

Wallace Bischoff
Don Graf
Roger Hall

Absent:

Joy Burgess, Mayor
Mel Paulson

Also present:

Hugh Brown, City Manager	Topaz Faulkner, Comm. Serv. Director
Greg Eades, City Attorney	Dick Bailey, Fire Chief
Steve Hall, P.W. Director	Gordon Erickson, Finance Director
Ron Schanaker, Police Chief	Laurie Perkin, Secretary

The invocation was given by Don Graf and the pledge of allegiance was recited.

AUDIENCE PARTICIPATION

Mary Merritt, Public Relations/Safety Director from the Automobile Club of Oregon, presented Don Graf, Council President, with a safety award. She said the program provides a chance for cities to evaluate their traffic and safety needs and to compare statistics with cities of comparable size.

Nick Knapp, Executive Director of the Housing Authority of Clackamas County, addressed the Council concerning the future of the Hillside Park project. Knapp said that although the units were adequate by safety and sanitary standards, they cannot remain long in that condition without a large infusion of cash. There remain three options available: 1) modernization- a refinancing of the project based on depreciation. 2) relocate the tenants, demolish the project and sell it for fair market value, or 3) sell the project as is for fair market value. The housing authority is in the process of negotiating at this time and is attempting to use option # 3. They are concerned now with attempting to transfer ownership, changing the deed to either a non-HUD connected arm of the housing authority or to a private non-profit organization. Once the ownership has been changed, the City Council, the Planning Commission and the community will become involved to determine the long term solution. There was extensive discussion on Hud-related programs, relocation of project, method of financing and types of bonds to be sold.

Vicki Hodges, 11607 SE 40th, addressed the Council. She said that at the last Council meeting on October 5, Police Chief Ron Schanaker had insulted her husband. She asked that the City Manager look into this matter. Graf requested that the Manager investigate the matter and report back to the Council at a later meeting.

LEGISLATION

It was MOVED by Hall, SECONDED by Bischoff, that the bills listed for October 19, 1982 be approved for payment. MOTION CARRIED unanimously by those present.

Public Works Director has requested Council authorization for City Manager to sign maintenance agreement between the City of Milwaukie and Clackamas County for maintenance of automatic traffic control devices at the following intersections:

SE Linwood & Railroad Avenue/Harmony Road

SE 17th (old River Road) and Milport

SE Harmony Road and International Way

SE Oatfield Road and Lake Road

SE Harrison Street and SE 32nd Avenue

City Manager said that the County has done this in the past and this is a matter of formalizing the agreement. Public Works Director said routine maintenance is about \$200 a month. Bill Hupp expressed concern about the agreement and said that this may be a case of double taxation. Public Works Director said that the city is responsible for the signals and has the option of contracting with the county or with the state or with an electrician. Eades said this would not be a true case of double taxation, that there was no money from county residents used to service signals in the city. James Backenstos asked that the matter be researched by the City Attorney. Graf suggested postponing a decision on this until the next Council meeting at which time the City Attorney would have more information.

CONSENT AGENDA

It was MOVED by Hall, SECONDED by Bischoff, to approve the minutes of the September 30 and October 5, 1982 meetings. MOTION CARRIED unanimously by those present.

OTHER BUSINESS

Civil Service Commission has submitted memorandum dated October 13, 1982 expressing concerns over the reduction in force. They are concerned about the reduction in quality and quantity of city service as well as the liability the city is incurring when personnel are assigned work for which they may not be fully qualified. City Manager said he will take their concerns into consideration and that staff has made every effort to determine layoffs in accordance with the Civil Service Rules.

Petition for street lights

The Council has received a petition from property owners contiguous to and abutting SE 53rd Place requesting installation of street lights. City Manager said there was a need to review the policy of installing street lights at no cost to citizens and the current procedure of paying the operational costs exclusively with the franchise fee. Alternate methods of paying for street lights are now being reviewed. He recommended that action on this petition be delayed pending implementation of an alternate plan. It was MOVED by Hall, SECONDED by Bischoff, to table the matter until at least the first meeting in November. MOTION CARRIED unanimously by those present.

City Manager discussed current budget problems. He said that most of the personnel cuts were completed. The City Attorney position, Police Dispatch and Animal Control were being studied and he would have a report back to the Council as soon as possible.

There was discussion on animal control. City Manager said it was felt that some kind of patrol was needed, that the city was considering contracting with Southgate Animal Clinic and that he had had discussions with Darrell Bettleyoun concerning a contract agrangement but that nothing had been decided at this point.

Arnold Callan addressed the Council expressing concern over the elimination of the Animal Control position. He said he understood that this employee had seniority and that a possibility existed that the city could be in conflict legally with the Civil Service Commission and the unions. It was concurrence of Council to table the discussion on this matter until the City Manager concluded his studies.

James Backenstos asked what it cost to stripe the streets in the conversion to the 2-way grid. Public Works Director said about \$5000. Backenstos said that his wife had fallen into a hole in front of the Blade and that the city should put more thought into public safety when they were considering expenditures.

City Manager has prepared memo dated October 18, 1982 discussing Ballot Measure # 3, the 1 1/2 % property tax limitation. He has estimated that the city will be looking at an estimated revenue reduction of \$1.5 million dollars. This would result in the elimination of 30 or more positions as well as some non-essential city services.

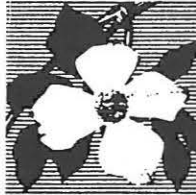
James Backenstos asked if anything had been decided as far as Loaves and Fishes payment to the Center. Manager said that staff was waiting for more financial information from Loaves and Fishes before making a recommendation.

The meeting was adjourned at 8:15 p.m.

Don Graf, Council President

Laurie Perkin, Secretary

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

CITY COUNCIL AGENDA October 19, 1982 7 p.m.

COUNCIL CHAMBERS

REGULAR MEETING (1418th)

- I CALL TO ORDER
 - a) Call to order
 - b) Invocation
 - c) Pledge of allegiance
- II AUDIENCE PARTICIPATION
 - a) Presentation of safety award - Mary Merritt
 - b) Hillside Park project - Nick Knapp
- III LEGISLATION
 - a) Payment of bills
 - b) Request for approval of maintenance agreement - traffic signals
- IV CONSENT AGENDA
 - a) Approval of minutes - September 30, October 5, 1982
- V OTHER BUSINESS
 - a) Memo from Civil Service Commission - reduction in force
 - b) Petition for street lights - SE 53rd Place
- VI INFORMATION
 - a) Civil Service Commission minutes - September 14, 1982
 - b) Milwaukie USA Business Association minutes - Oct. 7, 1982
 - c) Public forum announcement - Ballot Measure # 3
 - d) Letter from Community Service Director re placement of mobile homes
- VII ADJOURNMENT

THE
SALVATION
ARMY
FOUNDED 1865



CASCADE DIVISION

1785 N.E. Sandy Boulevard
Portland, Oregon 97232
P. O. Box 8798 (97208)
Phone 234-0825

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October 20, 1982

City Council
City of Milwaukie - City Hall
10722 S.E. Main St.
Milwaukie, OR 97222

Dear Council Members:

The Salvation Army requests authorization from your city to place Christmas Kettles on the streets for our annual drive to raise funds to aid the needy. This year we seek to do this during the period of time from November 26 through December 24.

We are deeply grateful for your favorable consideration to this request each year, and know that you appreciate the greater need to meet increased demands this year.

Thank you so much.

Sincerely yours,

Stephen C. Smith
CHRISTMAS KETTLE COORDINATOR

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MEMORANDUM

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October 28, 1982

TO: HUGH BROWN, CITY MANAGER

FROM: JO DURAND, ADMINISTRATIVE ASSISTANT

Jo Durand

SUBJECT: PROPOSED 1982-83 COLLECTIVE BARGAINING AGREEMENT
WITH IAFF LOCAL 1159, AFL-CIO

Greg Eades has prepared a draft agreement with IAFF Local 1159 incorporating the items resolved by negotiation and those determined by binding arbitration. This draft is being reviewed by representatives of the bargaining unit. Preliminary indications are that they have only a few minor problems with the wording which should be resolved in a few days.

The major changes proposed in the agreement are as follows:

- 1) Duration: 1 year agreement.
- 2) Wages: 6.5% increase for all covered positions.
- 3) EMT Premium: 2% premium for those certified EMT 2 or above; additional 1% for EMT 2 or above for shifts assigned to rescue vehicle.
- 4) Educational Incentive: \$85/mo flat rate for AA certificate converted to 4.5% (varies from \$74 to \$100 per month).
- 5) Uniform Allowance: \$120-\$160 increase/year
- 6) Non-use of Sick Leave Incentive: 2 shifts pay extra/year for those using less than 4 shifts/year sick leave.

In addition there are minor changes proposed including adding handicapped to the non-discrimination section, providing medical coverage to retirees at their own expense, voluntary change in assignment to a 40-hour week, specification of shift change notice requirement, clarification of fair share contribution policy, increase in time limits for some steps in the grievance process, increased specification of the procedure for selecting an arbitrator and changes in the sick leave notice procedures.

Because the negotiations are substantially complete and will be totally finished in a few days and because the major items in the agreement are mandated by the arbitration award, I believe we should request authorization from the City Council at their meeting on 11/2/82 for the Mayor and you to sign the agreement when it is completed.



THE HARTFORD

Pacific Northwest Regional Office
1820 Eastlake Avenue East
P. O. Box 1875
Seattle, Washington 98111
Telephone: (206) 325-8600

October 25, 1982

Dear City Official:

As a provider of services to Oregon Cities and Counties, The Hartford is sponsoring a hospitality suite during The Association of Oregon Cities' Convention, November 7-8, 1982.

Please join us in Suite 703 of the Eugene Hilton Hotel during program breaks and between 5:00 P.M. - 7:00 P.M. on Sunday, November 7 and Monday, November 8, 1982.

Sincerely,

John C. Bee
Field Director
Hartford Variable Annuity Life Insurance Company

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-MILLWAUKEE-

MEMORANDUM

November 1, 1982

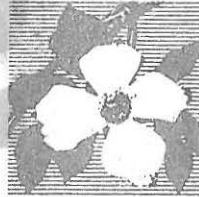
TO: CITY COUNCIL
FROM: CITY ATTORNEY 
SUBJECT: TRAFFIC SIGNAL MAINTENANCE AGREEMENT

As I understand his question, at the last meeting Mr. Hupp asked if the agreement you are asked to approve tonight would require the city to pay for traffic signal maintenance in addition to some amount already paid to the county by city taxpayers for this same function. Steve and I reviewed the county budget for signal maintenance with Ken Nelson of Clackamas County Environmental Services and found that all funding comes from service agreements like ours, State Gas Tax, or timber tax revenues. No property tax funds are involved. Since the issue of "double taxation" only arises if the service is funded initially by property taxes, I think this answers the concern.

Unless you have other questions regarding the agreement, I think it's ready for your approval.

Greg Eades
City Attorney

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

MEMORANDUM

October 29, 1982

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, CITY MANAGER

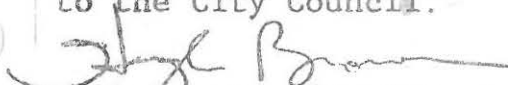
SUBJECT: CITY MANAGER PERFORMANCE EVALUATION

Since my earliest discussions with City Council I believe there has been mutual agreement on the desirability of evaluating my performance approximately six months after assuming the position of City Manager. This was affirmed in my employment agreement and we have occasionally discussed the format and procedure we might use.

I believe the next few weeks would be a good time to accomplish an evaluation and suggest consideration of the time prior to the next City Council meeting on November 16. Executive sessions may be used for the purpose of employee performance evaluation. In the words of the Open Meeting Law (ORS 192.660 (1) (i), executive sessions may be held to "review and evaluate, pursuant to standards, criteria and policy directives adopted by the deliberative body, the employment-related performance of the chief executive officer....." (Discussion of salary, though, is not permitted in an executive session.)

To use an executive session for an evaluation, the statute also requires that the standards and criteria to be used in the evaluation be adopted in a public meeting. I suggest the position profile developed by City Council for the position recruitment be used as the criteria. I have attached a copy of that document which I have always considered as thorough and well-done. If an executive session and the November 16 date meet with the approval of City Council, the standards and criteria need to be approved at Tuesday's meeting and this item is on the agenda for that purpose.

I view this discussion as an opportunity for both the City Council and me to review our expectations and achievements over the last several months. It also allows us to discuss what issues and needs we foresee during the coming months and how these can be addressed by my office to be of the most benefit to the City Council.


Hugh Brown, City Manager

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CITY OF MILWAUKIE, OREGON

RECRUITMENT PROFILE
FOR THE POSITION OF

CITY MANAGER

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Developed by Milwaukie City Council - October 20, 1981

EDUCATION

- Council members require that top candidates have a degree in public administration or a related field.
- Council members encourage continued personal development. Involvement in professional associations is regarded as desirable as long as this is kept in balance with the responsibilities of the job.

EXPERIENCE

- Council members require a background in public management, with extensive experience at the chief executive or assistant chief executive level. The assistant chief executive experience is considered qualifying only when the person has had responsibility for the full range of municipal services and/or has been precluded from the top position because of discriminatory practice, e.g. female.
- Most Council members prefer candidates with experience in comparable size (15-40,000 population) full-service cities.
- Most Council members prefer candidates from the west, north-west or Rocky Mountain states.
- Council members require that candidates have worked in a municipality in a metropolitan (rather than self-contained) community.
- Candidates should have a stable employment history with steady upward progression.
- Top candidates should have demonstrable knowledge and successful experience in the following areas:
 - . finance and modern budgeting techniques
 - . intergovernmental relations
 - . labor relations
 - . public works programming
 - . public/media relations
 - . selection and development of competent personnel
 - . economic development
 - . preservation of the environmental setting
 - . annexation
 - . promotion of bond issues
 - . citizen participation/volunteerism
 - . conflict resolution
 - . supervision and improving staff morale

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MANAGEMENT STYLE/ABILITIES

- Open door policy with Council, public, and staff; not aloof or autocratic.
- Delegates and at the same time properly monitors departmental operations.
- Visible in the community and city offices; gets out of the office to see problems first-hand.
- Works cooperatively with other governmental jurisdictions.
- Accessible and able to maintain a good rapport with business leaders and community/neighborhood groups.
- Encourages citizen input and volunteerism.
- Fiscally conservative, accustomed to working with "tight" budgets.
- Develops and implements multi-year goals and priorities.
- Decisive, able to make difficult personnel and funding decisions.
- Capable of building a Mayor-Council-staff partnership.
- Treats all Council members equally, apolitical.
- Vision, i.e., takes long-range view, without overlooking immediate needs.
- Willing to take reasonable risks.
- Offers alternatives but willing to make specific recommendations on the issues (not passive).
- Keeps "lines of communication open" and promotes employee morale by encouraging staff innovation, and professional development.
- Manages time well.
- Deals effectively with employee organizations.
- Keeps elected officials fully informed.
- Politically sensitive; respectful and responsive to the Council.

PERSONAL QUALITIES

- Mature leader; firm but not dictatorial.
- Intelligent.
- Inspires trust and confidence.
- Willing to listen, courteous.
- Good sense of humor.
- Handles pressure and criticism (thick-skinned)
- Able to get along with others.
- Outgoing; enjoys socializing and participating in the community.
- Supportive family situation.
- Makes a good professional appearance.
- Persuasive and articulate, communicates clearly and concisely.
- Ambitious.
- Self-confident, but not egotistical.
- Enthusiastic and optimistic, with "a touch of charisma."
- Tactful, yet forceful.



Department of Transportation
HIGHWAY DIVISION
District 21 — Bridge Maintenance

9002 S.E. McLOUGHLIN BOULEVARD, MILWAUKIE, OREGON 97222 PHONE (503) 653-3101

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October 19, 1982

In Reply Refer to
File No.:

Ms. Topaz Faulkner
Community Services Director
City of Milwaukie
Planning Department
City Hall
10722 SE Main Street
Milwaukie, OR 97222

Dear Ms. Topaz:

We are scheduled to open the slide-gate on the Kellogg Lake dam on November 1, 1982; that's if no problems are encountered. Remember, this slide-gate hasn't been opened for a few years. A couple of weeks ago we had divers connect cables on the water- or lake-side of the dam in preparation for the opening.

Yours truly,

Clair Kuiper
Clair Kuiper, P.E.
Bridge Maintenance Supervisor

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From the desk of

MAYOR JOY BURGESS

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To: Milwaukee City Council
Hugh Brown and staff



Post no bills

To the Editor: Our city fathers (and mothers) seem concerned about beautifying our city. How about all the electric light poles that are plastered with unsightly leaflets, placards and notices that certainly are a source of pollution throughout the city?

Isn't there an ordinance that prevents this procedure? We'll never have a city beautiful as long as we allow litter of this kind.

ELOISE B. JOHNSTON,
1949 N.W. Everett St.

Portland citizens are annoyed, too.
Why don't we work toward solving this
unsightly pollution in Milwaukee?

Mayor Joy Burgess

MEMORANDUM

October 29, 1982

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TO: CITY COUNCIL

FROM: BILL MCDONALD, ADMINISTRATIVE ASSISTANT

SUBJECT: FINANCIAL ANALYSIS PROCESS

The City Manager has requested that staff begin a process of assessing the options which are available in the short term to address revenue shortfalls. In addition we have been asked to study the city's financial system to identify strengths and weaknesses and to begin to formulate policy options from which an intelligent (and hopefully more stable) financial strategy can be developed for the future. The plan of staff would be to develop a series of financial reports over the next six months. An evaluation system has been developed by the I.C.M.A. titled "Evaluating Local Government Financial Condition." One of the strengths of this process are thirty six indicators of financial condition which can be charted to provide quantified data on which to base conclusions. Staff will utilize elements of this proven system in its study and analysis.

An initial list of issues has been identified as a preliminary indicator of the reports which will be generated in the series.

1. Rate Analysis: Review of all fees permits, licenses, fines, and penalties currently charged by the city. It compares our rates with eight other cities and makes recommendations where disparities are apparent.
2. New Revenue Alternatives: Identification of all reasonable alternatives for generating new revenues. Gaps or omissions in the current rate structure as well as new taxes, user charges, and non-service ways of reducing revenue needs will be identified.
3. How to Recover More Money from the Budget: An analysis of policies and budget practices which if modified or implemented would yield either cost savings or revenues.
4. Revenue Plan: Merging of the previous data and analysis into a coherent statement of policy, goals, and objectives. Action steps would be identified and a timetable established for implementation.

The first report, i.e. Rate Analysis, could be presented to the Council in December with subsequent reports available monthly. We have enlisted the support of Dr. Dan O'Toole of Portland

City Council

October 29, 1982

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page 2.

State University and several graduate students of public administration to provide both manpower and perspective for this effort.

In conclusion this process will draw upon the time and talents of the City Manager, Department Administrators, Finance Director, the University, and staff. Its purpose is to assemble reliable information; identify the best financial options; and finally to assist the Council in forming good financial policy and plans for the future.

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11/11/82-

CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

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DATE: October 20, 1982

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *J. M. H.*

SUBJECT: Sewer Division
Rate Structure

This memo is to update you and the City Council as to our current status in negotiations with Clackamas County Service District #1 for processing of sewage by the District.

David Abraham and I met with a representative of Bartel-Wells Associates last week to discuss the disposition of our future contract with the District for processing raw sewage. During that meeting, many items were discussed and I believe we are off to a good open and candid discussion of common concerns between the District and the City. It is hoped that we can have a draft agreement for the council to consider within the next four to six months as a result of this initial contact.

Also, I received some good news from Dave in reference to our annual charge under the "gentlemens agreement" extension of our now defunct contract for sewage processing. In a letter addressed to you it is noted that the unit cost will be REDUCED from our current cost of \$474.24 to \$455.54 per million gallons of sewage treated. This price will be retro-active to 1 July 1982 as noted in Dave's letter to you.

In conjunction with that, I have run a preliminary review of the revenues and expenditures for the current fiscal year and have noted that we will be able to operate within our current rate structure and not need to request a rate increase as initially anticipated.

As you will remember, we were projecting a 20% rate increase in sewage treatment costs due to a history of a 22% increase last year. However, some of the idiosyncrasies of our current agreement with the District proved to be of benefit to us this year.

I believe that the cooperation between the District and the City has been excellent and see no reason why the cooperation should not continue through our negotiations for a new contract.

I am attaching a rough estimate of revenues and expenses which are backup material based on the information previously noted.

Sewer Division
Rate Structure

-2-

October 20, 1982

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I would appreciate it if this could be presented to the City Council at some time in the near future.

Enclosure: Analysis

SMH:js

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CITY OF MILWAUKIE
PUBLIC WORKS DEPARTMENT
SEWER DIVISION

Preliminary Budget Review

REVENUES (Estimate)

1.	Cash Carry over (Unaudited, 30 June 82)	\$ 47,231
2.	Repl. Construction	273,000
3.	Connection Fees (SDS)	50,000
4.	Interest	19,858
5.	Service Charge (81/82 Amount)	844,351
		<u>\$1,234,440</u>

EXPENSES (1982-83 budget)

Revised to rate from CSD #1

1.	Treatment Costs		
	1981/82 = \$534,748		
	1982/83 Projected = \$534,748	(455.54)	
		(474.24)	
	= \$513,662 say 514,000		\$ 514,000
2.	Debt reduction		106,700
3.	Operations		306,158
4.	Replacement construction		290,000
			<u>\$1,216,858</u>

October 11, 1982



UTILITIES DIVISION

JOHN C. McINTYRE DAVID J. ABRAHAM
Director Utilities Director

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Hugh Brown, City Manager
City of Milwaukie
City Hall
10722 S.E. Main Street
Milwaukie, OR 97222

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OCT 13 1982

Clackamas County Service District #1
Unit Charge Adjustment, Sewage Treatment

CITY OF MILWAUKIE
DEPT. OF PUBLIC WORKS

The 1970 agreement between the City and the District requires an annual revision of the "unit charge" for sewage treatment. Although I had acknowledged there would be no adjustment in the current rate while we negotiated a new agreement, I don't believe you would object to a reduction of the charge. As it turns out, the increased rainfall and the resultant infiltration rate during fiscal year 1981-82 has resulted in a lower unit treatment cost for the year.

Enclosed is the tabulation of costs for operating the Kellogg Creek Sewerage Treatment Plant during fiscal year 1981-82, indicating a unit cost of \$455.54 per million gallons as compared to the previous cost of \$474.24. The reduction of \$18.70 per million gallons will be applied retroactive to July 1, 1982, and your November 1 bill will show the credit.

Regarding the negotiations for a new agreement, I thought our first meeting with Steve Hall and Bill Sinsky of Bartle Wells on October 6 went well. Presumably, Steve has discussed it with you. Hopefully, you will have the opportunity to attend future meetings with the consultant. If it would fit your schedule better, we could plan to meet in your office next time. Please let me know.

If you have any questions regarding the cost summary or progress of the consultant's work, please contact me.


DAVID J. ABRAHAM, Utilities Director

/ro
cc/enc: Steve Hall, City of Milwaukie
Bill Sinsky, Bartle Wells



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CLACKAMAS COUNTY SERVICE DISTRICT NO. 1
 COSTS OF OPERATING KELLOGG SEWAGE TREATMENT PLAN
 FOR THE FISCAL YEAR 1981-82

Month	Labor	Equipment Charges	Electric Power	Chlorine	Sludge Disposal	Material Services	10% for Administration	Total Costs	Total Plant Flow (MG)	Cost Per MG
July	37,274.36	7,728.90	11,062.36	890.40	14,865.35	1,795.80	3,727.44	77,344.61	140.59	550.14
August	33,381.83	7,580.75	10,967.96	445.20	13,892.70	18,720.92	3,338.18	88,327.54	139.71	632.22
September	30,805.84	7,972.35	12,092.14	445.20	15,005.75	10,376.57	3,080.58	79,778.43	139.86	570.42
October	32,655.32	8,617.10	10,513.48	890.60	15,114.55	6,926.02	3,265.53	77,982.60	150.12	519.47
November	28,731.33	7,835.15	11,408.68	890.80	14,015.10	16,863.85	2,873.13	82,618.04	166.66	495.73
December	32,418.70	7,961.45	13,810.92	1,781.60	15,305.45	10,332.94	3,241.87	84,852.93	243.86	347.96
January	30,340.14	8,041.90	15,619.38	1,781.60	13,596.55	17,485.22	3,034.01	89,898.80	250.48	358.91
February	28,810.96	7,571.20	15,135.18	890.80	14,110.50	12,448.05	2,881.10	81,847.79	200.68	407.85
March	35,487.98	8,353.10	14,006.14	445.40	15,751.20	12,896.82	3,548.80	90,489.44	210.86	429.14
April	35,040.88	7,699.60	13,460.91	---	14,579.70	10,104.06	3,504.09	84,389.24	217.47	388.05
May	31,073.47	7,450.15	11,672.05	1,336.20	13,666.40	5,835.70	3,107.35	74,141.32	177.26	418.26
June	33,265.20	7,281.70	12,536.54	890.80	10,226.30	22,078.95	3,326.52	89,606.01	160.29	559.02
TOTALS	389,286.01	94,093.35	152,285.74	10,688.60	170,129.55	145,864.90	38,928.60	1,001,276.75	2,197.84	455.57

MILWAUKIE CIVIL SERVICE COMMISSION
Minutes - September 14, 1982

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BASEMENT - CITY HALL

7 p.m.

A meeting of the Milwaukie Civil Service Commission was held on September 14, 1982 at 7 p.m. The meeting was called to order by Chairman Charles Sirianni with the following members present:

Charles Sirianni, Chairman
Wanda Rulifson

Don Gardner

Absent:

Gordon Morterud
Clair Kuppenbender

Also Present:

Jo Durand, Chief Examiner
Lorrie Echols, Secretary

APPROVAL OF MINUTES:

It was MOVED by Rulifson, SECONDED by Gardner that the minutes of the August 10, 1982 meeting be approved. MOTION CARRIED unanimously.

INFORMATION

Appointments, terminations and demotions were discussed. Jo Durand explained the city's budget problems which necessitated the demotion (in lieu of layoff) of Jack Stennet from Assistant Fire Chief/Operations to Fire Captain.

Leave of Absence for two employees were discussed.

Status of Labor Negotiations was discussed. Durand said that the arbitration hearing with the fire bargaining unit was held on September 2 and 3 and that it would be 30 days before the arbitrator's decision would be known. Durand said that John Abernethy had been chosen as the police arbitrator; however, the earliest date available would be the first of December. The city has been in touch with the police bargaining unit's lawyer to see if there was another arbitrator who would satisfy both parties and be available sooner.

Personnel Rule Change re benefits for part-time employees was discussed. Durand explained that this rule change would give part-time employees four hours sick leave per month, four hours of holiday pay and 50% of the cost of medical and dental insurance paid by the city.

City Charter Revisions: Durand explained that the City Council felt that this was not the time to propose charter amendments. They plan to appoint a charter review commission to work on revisions to the charter which could be presented to the voters on the May 84 ballot.

VIA (2)

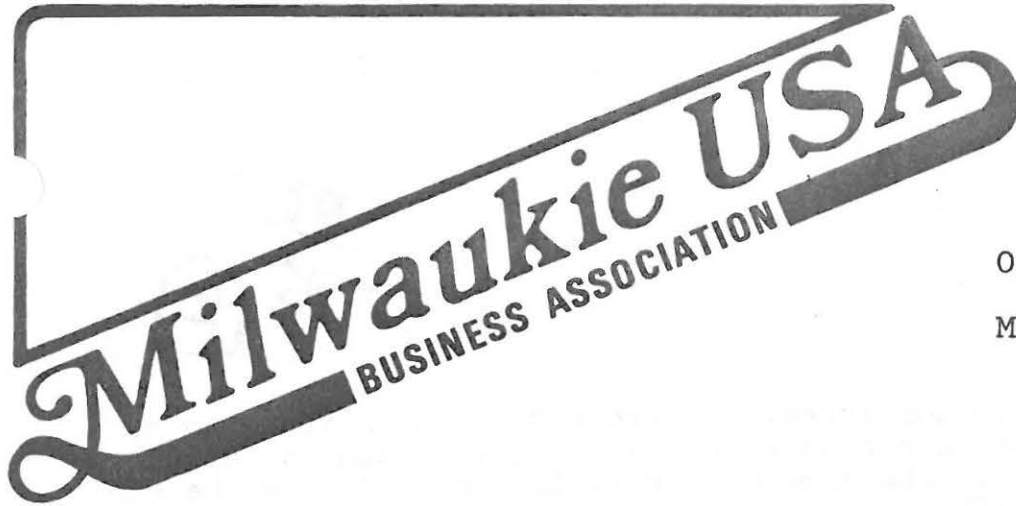
Civil Service Rule Changes: It was explained that a revision of the Civil Service Rules was necessary and that the Commission should note areas of concern with the rules. It was decided that a work session on the Civil Service Rules be held at the next regular meeting. The current rules, the history of their development and problem areas will be discussed.

The meeting was adjourned at 8 p.m.

Lorrie Echols, Secretary

Charles Sirianni, Chairman

Date



VI
B(1)

OCTOBER 7, 1982

MEETING HIGHLIGHTS

MEMBERS AND GUESTS:

Topaz Faulkner, City of Milwaukie
John Burrell, Pacific Western Bank
Darrell Partlow, Jarrel's Run
Doug Naef, Milwaukie Insurance Agency
Wayne Burrows, Far West Federal
Sally Jacob, Strauss' Flowers
Hugh Brown, City of Milwaukie
Mike Martin, Mike's Drive-In
Paul Graham, Graham's Book
and Stationery
Will Elliott, Milwaukie Greyhound
Duane Wilson, Milwaukie Printing
Hurtis Hadley Sr., Milwaukie
Pastry Kitchen

Doris Smith, Ship-Ashore
Tom Wiley, Wiley Security
Dave McDowell, New Review
Gary Hubbard, Dairy Queen
Sol Menashe, The Blade
Bill McDonald, Attorney
Gordon Olson, Olson Bros.
Steve Brown, New Review
Reed Ritchey, City of Milwaukie
Eric Larson, Pickle Barrel
Pat Milligan, B&P Quick Print
Bill McDonald, City of Milwaukie
Dave Straus, Property Owner
Jim Wiley, Wiley Security

COMMITTEE REPORTS:

Paul Graham, Membership Committee, introduced three new members: Doris Smith, Ship-Ashore; Raul Ponce, Tri-County Office Machines; and Ted Karsakas, T.J.'s Restaurant.

Pat Milligan, Advertising and Publicity Committee, described the excellent response of the 10,000 flyers distributed last month. Frequent requests for a second flyer have come, both from participating merchants and from businesses wanting to get involved. Another coupon flyer will go out on October 27, in copies of "Food Day."

John Burrell, Giving Tree Committee, said the group is now organizing. They plan to improve the tree lighting this year, bring in local singing groups, and continue the canned food drive in conjunction with the Elks Big Brother Program.

OCTOBER 7, 1982
MILWAUKIE U.S.A.
MEETING HIGHLIGHTS
PAGE 2

VI
B (2)

Pete Sinclair, Auction Committee, distributed lists of items to be auctioned, adding that other donations are still coming in. Albertson's is now participating in the same manner as Safeway. It was the consensus of the membership that lists of the auction items be made available to all of the businesses downtown. Pete emphasized the importance of handing out the auction bucks to customers. Secondary locations for the auction, in case of rain, were discussed. The previous site of the Price Rite Market on Main Street was preferred and its use will be confirmed.

INFORMATION UPDATES:

Grid System Change - A letter from the Mayor was read supporting the Association's participation in making the change.

Post Office Move - Bill McDonald explained the Post Office is looking at the previous site of the AG store on Main Street, but does not want to do the estimated \$150,000. worth of remodeling. After discussion it was the concensus of the Membership to support the AG site as the new Post Office location.

Street Trees - Topaz Faulkner noted that the Business Association Board requested immediate improvements be made to the street trees on the west side of Main, between Jackson and Monroe Streets. She is arranging for the trees to be trimmed this fall and again next spring. If they are still a problem next year they can be replaced. The C.D.B.G. funds for downtown will cover the street tree expenses.

OPEN DISCUSSION:

Moving Festival Daze to North Clackamas Park -- unanimous vote to leave Festival Daze Downtown.

Business Action Committee -- discussion of need to form a group to work on specific actions to benefit downtown. Members volunteering to be on this committee include: Dave Strauss; John Burrell; Hugh Brown; Sol Menasche; and Mike Martin.

Our next meeting will be November 4, in the back room at the Pickle Barrel at 5 p.m.

VI
C

PUBLIC FORUMS

TO DISCUSS THE PROS AND CONS OF BALLOT MEASURE #3

(1½% Tax Limitation Amendment)

OCTOBER 20 at 1:15 P.M.

and

OCTOBER 21 at 7:00 P.M.

at the Milwaukie Center located in North Clackamas Park

Speakers representing both sides of the issue will make brief presentations and then answer questions from the audience.

THE FORUMS ARE BEING SPONSORED BY

THE SENIOR CITIZEN ADVISORY COMMISSION

11/9

October 12, 1982

Mr. & Mrs. Westfall	11301 SE.. 56th	Milwaukie, Ore 97222
Mrs. Sandy Smith	11377 S.E. 56th	Milwaukie, Ore 97222
Mrs. Sharon Hanson	11411 S.E. 56th	Milwaukie, Ore 97222
Mr. Warren Parker	11409 S.E. 56th	Milwaukie, Ore 97222
Carl Benson	8729 S.E. 36th	Milwaukie, Ore 97222
Mr. & Mrs. Fred Jeter	11475 S.E. 56th	Milwaukie, Ore 97222

In view of the neighborhood's expressed concerns, I thought you would be interested in a brief update on the Zoning Ordinance Revision.

At their work-session on October 6, 1982, the Planning Commission discussed criteria for siting mobile homes, reviewed those used by other jurisdictions, and looked at some alternatives to siting mobile homes on individual lots. The Commission requested the Staff prepare alternative criteria, delete the Mobile Home Parks Section and replace it with Mobile Home Subdivisions. The Commission and Staff will continue to study the criteria and may have additional revisions to present at the public hearing.

The public hearings on the draft Zoning Ordinance will be organized around issues, so there will be an evening devoted strictly to public discussion of the Mobile Home Section. You and your neighbors will receive notices showing dates and times for the hearings.

Cordially,



Topaz Faulkner
Community Services Director

CC: Hugh Brown, City Manager

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

TO: MAYOR AND MEMBERS OF CITY COUNCIL
SUBJECT: ALLEGATION BY VICKI HODGES
DATE: NOVEMBER 1, 1982

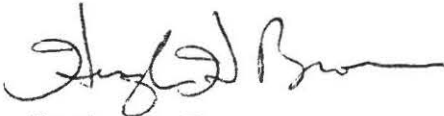
Vicki Hodges at the City Council meeting of October 19, 1982 alleged that Police Chief Ron Schanaker used profanity during a discussion with her husband at The Milwaukie Center. I have attached a transcript of her statement to City Council.

The profanity was said to have occurred after the October 5 City Council meeting at which Al Hodges, Vicki's husband, made a statement to the City Council regarding the proposed change in the animal control program. Chief Schanaker was seated in the audience and, after Mr. Hodges statement, left the room to meet a commitment he had to a school task force meeting across the hallway in the Center. Mr. Hodges left the Council meeting room shortly after the Police Chief left and some discussion occurred between the two in the hallway. As Mrs. Hodges approached the two, she claims to have heard the profanity. She also claims Chief Schanaker's remark was loud enough for others in the hallway plus in the adjoining Council meeting and in the task force meeting to hear. The doors to both meetings were open.

My investigation into this matter focused on identifying persons who either witnessed or heard the discussion. I was able to identify ten persons who were in the immediate vicinity who could provide a description of what they heard or saw. The comments and descriptions were contradictory regarding what was said. All verified there was some discussion and it was of sufficient volume to be heard by persons within the meeting rooms. The disagreement relates to whether or not Chief Schanaker made the statement described by Mrs. Hodges. Several said they heard it clearly, even from well within the Council meeting room. Others in the same proximity or closer stated as emphatically no such words were said.

I have concluded that I cannot firmly determine that Chief Schanaker said the alleged profanity to Mr. Hodges. I base this primarily on the testimony of persons in the area. I must also give very considerable weight to the statements of others I talked to who work with Chief Schanaker or know him in the community. Their unanimous comments were that they had never heard Chief Schanaker use profanity and felt it highly unlikely that he would use the words described by Mrs. Hodges. I believe this is a case where a person's personal values and morals have made a very positive and significant impression on the community and stand as strong evidence against allegations of impropriety.

I have concluded my investigation and do not plan to pursue this matter further. I believe Chief Schanaker handled himself appropriately during the remarks with Mr. Hodges.

A handwritten signature in cursive script, appearing to read "Hugh H. Brown".

Hugh H. Brown
City Manager

HHB/le

October 22, 1982

Vicki Hodges comments at Council meeting on 10/19/82

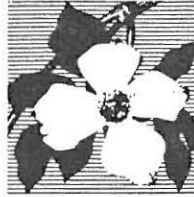
My name is Vicki Hodges. My address is 11607 SE 40th Ave. I feel pretty bad about what I have to come here and say to the City Council. As you know my husband was here last week talking about Animal Control. This has nothing to do with it. As he was here and he was talking, Mr. Schanaker was here, our Chief of Police. He went into the hall and my husband followed him to talk about another matter. I also followed him. I wrote this down because I hate to say this before City Council. It disturbs me very much but when I got in the hall I heard our Chief of Police say to my husband. "Jesus Christ, get off my ass. I'm sick and tired of you people." Now we have a Chief of Police here who I think has double standards. He reprimands his men for less than his own actions. I believe that the City of Milwaukie needs a new Chief of Police, one who will work with the people instead of swear at him. Now I'm gonna ask the City Manager here to take action on this. I think something needs to be done. If he speaks this way to my husband and I, who else has he spoken this way to? Now I would like the City Council to take some action on this and the City Manager.

Graf: Thank you Mrs. Hodges. We'll ask the City Manager to look into this matter and report back to us at a future Council meeting.

City Manager: I think just to relate..that is a serious comment made by Mrs. Hodges and I think we all are very much wanting to go through this difficult process of budget reductions in as unemotional way as possible. I know the Hodges are trying to do that and staff is trying to do that also. I feel very much the same that I think if comments are taken in such a way , its not something that we do condone in any way. I guess if I may just comment on that, its not something that I would take as having been said by the person being talked about but nonetheless it is a comment taken seriously and you may be sure I would be looking into the matter.

Schanaker: I would like to make a comment.

Graf: I think it probably would be little better if you work with Hugh on this and we get a report back on it and.....is there anything else....?



MEMORANDUM

October 15, 1982

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, CITY MANAGER

SUBJECT: UPDATE ON SEVERAL ISSUES

As the agenda for Tuesday's meeting is relatively light I'd like to review the status of several issues before us.

The construction problems that developed at the Center parking lot were very unfortunate and caused a great deal of disappointment on our part as well as among the seniors and Loaves and Fishes. As there are no design or construction plans available for the park, there was no way of knowing about the sewage drainage field in one corner of the proposed parking lot or that it was not functioning properly and the ground was saturated with moisture. The contractor, the city's public works engineers and Walt Hegg all agreed there was no alternative but to close down the project until spring. At that time, the drainage area will be allowed to dry completely and be prepared for construction. We will need to review the placement of the restrooms and the handling of the sewage. In the meantime, Loaves and Fishes and the contributors all deserve praise for their efforts and the project will continue and be completed as soon as possible next year.

Cable negotiations are proceeding well. Greg and I talked to area accounting firms about evaluating the financial areas of the Tribune proposals and have contracted with Touche Ross and Company to provide additional consulting assistance. They will start immediately and prepare evaluations and recommendations for our use. There is a good possibility they will also participate in some of the negotiation, particularly those related to rate regulation. The Portland office of Touche Ross is nationally known for their cable TV financial expertise and is currently also working on the East Multnomah County franchise process. We are pleased to have their assistance.

Good progress is also being made in providing for both dispatch services and animal control. Discussions have been continuing with Lake Oswego on dispatch services and there appears to be no technical or logistical roadblock which would seriously jeopardize the project. It will be about two weeks

before a contract will be ready for the consideration of the City Council but it appears to be feasible and financially beneficial for both cities to pursue the idea. Discussions have also been held with several parties regarding animal control and I am hopeful of having an agreement within a week or two. We are finding we may be able to have more extensive coverage, i.e., seven days per week, through a combination of patrol and on-call service. Preliminary indications are that the cost to the city would be one half or less than the arrangement of a full-time animal control officer. I am aware of the considerable community concern for animal control service and am hoping to conclude an arrangement as soon as possible. If possible I will try to have further information for Tuesday's Council meeting.


The last bit of positive news midst these trying weeks is the determination of the city's assessment and tax rate. For 1982-83 they are as follows:

True Cash Value	1982-83 \$591,290,990
Assessed Value	\$499,367,410
City Tax Rate	\$4.91
Consolidated Tax Rate	\$22.25

The assessed value showed a greater growth than expected and indicates the still strong property tax base of the city.

Additional material is being prepared relating to the potential impact of Measure #3 on the city and this will be delivered to you Monday evening.

Have a nice weekend. See you Tuesday.



Hugh Brown, City Manager

HB/lp



safety

II
a (1)

September 14, 1982

Mayor Joy Burgess
City of Milwaukie
10722 S.E. Main
Milwaukie, OR 97222

Attn: Laurie Perkin

Dear Laurie:

This is to confirm Tuesday, October 19 as the date set to present the city of Milwaukie with the Pedestrian Safety Citation award from the Automobile Club of Oregon.

I have included a copy of a press release and an OREGON MOTORIST for you to review for more information regarding the award.

If there is a change in schedule, please notify me.

Sincerely,

A handwritten signature in blue ink that reads "Mary Merritt". The signature is written in a cursive, flowing style.

Mary Merritt
Public Relations/Safety Director
222-6749

Enclosures



NEWS

RELEASE

600 S.W. MARKET STREET • PORTLAND, OREGON 97201

Contact: Mary Merritt ^{IIa} (2)
(503) 222-6749

August 16, 1982

MILWAUKIE EARNS 4TH CONSECUTIVE AAA PEDESTRIAN SAFETY AWARD

For four consecutive years, the city of Milwaukie has been recognized by the American Automobile Association for its excellent record of having no pedestrian fatalities.

Since 1956, Milwaukie has been evaluating and recording pedestrian and traffic accident statistics and submitting the results to the AAA Pedestrian Protection Program for evaluation.

Now in its 43rd year, the AAA Pedestrian Protection Program provides cities throughout the United States a means to record traffic/pedestrian accidents and then evaluate their city's strengths and weaknesses in the areas of: maintenance of accident records, safety legislation, enforcement, traffic engineering, traffic safety organization, quality of school traffic safety programs and public information and education programs.

The purpose of the program is to help cities focus on the special needs of pedestrian safety and to stimulate local interest in the development of pedestrian-related programs to meet their needs.

Milwaukie participated in this year's program with 22 other Oregon communities; 12 receiving special recognition from the American Automobile Association.

II
a (3)

Twelve Oregon cities reduce 1981 pedestrian fatalities

Twelve cities in Oregon have had a significant impact in the reduction of 1981 pedestrian fatalities, having recorded no pedestrian fatalities for the entire year.

What makes that so significant?

In 1981, 9,000 pedestrians were killed. But a more positive fact is that pedestrian fatalities decreased by 6%, and the following twelve Oregon communities helped make it happen: La Grande, Dallas, Lake Oswego, Lebanon, Newberg, Woodburn, Milwaukie, North Bend, Sweet Home, Forest Grove, Albany and McMinnville.

Since 1939, the American Automobile Association has sponsored the Pedestrian Protection Program, now in its 43rd year. Ongoing participation in the Pedestrian Protection Program provides cities the means to record traffic/pedestrian accidents and then evaluate their city's strengths and weaknesses in the areas of: maintenance of accident records, safety legislation, enforcement, traffic engineering, traffic safety organization, quality of school traffic safety programs and public information and education programs.

The purpose of the program

is to help cities focus on the special needs of pedestrian safety and to stimulate local interest in the development of pedestrian-related programs to meet their needs.

This year, a total of 22 Oregon cities participated in the

Pedestrian Protection Program. With an estimated 200-million-dollar economic loss resulting from pedestrian accidents each year, their commitment to traffic and pedestrian safety not only helped save lives, but dollars as well.

Oregon Traffic Safety Conference

The Oregon Traffic Safety Commission will hold its annual traffic safety conference, September 20, at the Chumaree Rodeway Inn, Salem, Oregon.

This year's conference will focus on how organizations can lend support to President Reagan's recently established Commission on Drunk Driving.

In April of 1982, President Reagan established the Presidential Commission on Drunk Driving to:

Heighten public awareness of the seriousness of the drunk driving problem; to persuade States and communities to attack the drunk driving problem in a more organized and systematic manner, including plans to eliminate bottlenecks in the arrest, trial and sentencing

process that impair the effectiveness of many drunk driving laws; to encourage state and local officials and organizations to accept and use the latest techniques and methods to solve the problem, and to generate public support for increased enforcement of State and local drunk driving laws.

The conference will also address how to effect attitudinal change regarding seat belt usage.

Oregon Triple will be represented at this year's conference, presenting AAA's Alcohol Awareness Program, and exhibiting other safety programs and materials it distributes yearly to safety-conscious individuals, schools and organizations throughout the state.



HOUSING AUTHORITY of the COUNTY of CLACKAMAS

2889 S.E. HILLSIDE STREET MILWAUKIE, OREGON 97222 503-655-8267 MAINTENANCE 655-8273

September 10, 1982

II
B

Ms. Topaz Faulkner
Planning Director
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

RE: HILLSIDE PARK

Dear Topaz;

As we've previously discussed, the Housing Authority is attempting to change the ownership structure of Hillside Park to allow more local control. This change would allow substantially more flexibility in determining the future of the project.

As you recall the options potentially available range from the renovation of the existing 100 units to complete or partial demolition and sale. Obviously a substantial amount of planning and input from the City, and tenants will be required before firm future commitments are made.

Hillside Park has been contributing an invaluable service to the City and the area for forty years; but it's obvious from the condition of the units that the time is here for planning the next forty years. As I mentioned in our conversation, I cannot imagine a scenario where the City will not benefit. Hopefully we will be able to design a plan that will provide the maximum benefits to Milwaukie and the surrounding area.

To implement a plan of this magnitude we clearly need the support of you and the City Council. I would be most happy to attend a Council meeting and/or provide you with any information you would require prior to the endorsement of this ownership transfer concept.

Thank you for your time, and please feel free to call me at your earliest convenience.

Sincerely,

NICHOLAS R. KNAPP
Executive Director

/smb

CITY OF MILWAUKIE
BILLS PAYABLE OCTOBER 19, 1982

III
20

1.	A and A Drilling Service, Inc.	940.00	30-	940.00
2.	APPRO Oregon Chapter	10.00	I-21	10.00
3.	Able Radiator Repair	23.40	7-	23.40
4.	Ace Auto Parts	20.00	7-	20.00
5.	Allen's Press Clipping Bureau	27.00	1-21	27.00
6.	Allied Plating, Inc.	75.00	7-	75.00
7.	American Public Works Association	40.00	1-91	40.00
8.	Asphalt Pavement Assn. of Oregon	10.00	1-91	10.00
9.	Baker & Taylor (New York)	85.64	1-34	85.64
10.	Baker & Taylor (San Francisco)	60.46	1-34	60.46
11.	Bernard's Garage	89.62	7	89.62
12.	Boise Cascade	99.94	1-23	88.06
			1-53	11.88
13.	CRS City Rubber Stamp	19.05	1-91	19.05
14.	California Tax Foundation	4.00	1-22	4.00
15.	Clackamas Cty. Sports Official Assn.	312.00	1-36	312.00
16.	Coover, Lewis Bryan III	75.00	1-33	75.00
17.	City Council	275.00	1-10	275.00
18.	City of Milwaukie (Building permit)	435.20	30-	435.00
19.	Clackamas Cty. Water District	131.00	1-32	113.00
			1-36	18.00
20.	Cunningham Associates, Inc.	761.78	30-	761.78
21.	Clackamas Cty. Dept. of Environmental Services	526.14	4-	526.14
22.	" " "	290.26	1-24	161.60
			4-	128.66
23.	Clackamas Cty. Fire Dist. #1	4,074.63		4,074.63
24.	" " Service Dist. #1	33,762.27	1-32	77.00
			20-	33,685.27
25.	Dick's Color Center	29.48	1-62	29.48
26.	Diesel Service Unit Co.	45.66	7-	45.66
27.	Discount Office Supply	14.99	1-34	14.99
28.	Downes, Ken/Associates	1,673.79	1-22	1,673.79
29.	Dwyer Community Hospital	14.00	1-62	14.00
30.	Eastside Heating & Air Conditioning	44.00	1-37	44.00
31.	Engineering Extension Service	155.00	1-93	155.00
32.	Enterprise-Courier	45.00	1-34	45.00
33.	Finzer Business Systems	2,440.00	1-24	2,440.00
34.	Fire Engineering	14.95	1-62	14.95
35.	Foundation for Oregon Housing Future	25.00	1-35	25.00
36.	GC Systems, Inc.	84.45	30-	84.45
37.	Gaylord Bros., Inc.	6.44	1-34	6.44
38.	Higgins Sign Company	300.00	1-63	300.00
39.	Home Laundry	220.22	1-62	220.22
40.	Honeywell Protection Services	66.00	20-	33.00
			30-	33.00
41.	Hyneman, Glorianne C. RN	266.80	1-32	266.80
42.	Immer & Oswald	139.40	1-52	139.40

Approval Recommended


Hugh H. Brown
City Manager

CITY OF MILWAUKIE
BILLS PAYABLE OCTOBER 19, 1982

III
a (2)

43.	Kovac, Leonard J., Jr.	229.50	1-22	229.50
44.	Kraft, Norman	14.40	1-23	14.40
45.	Lang, William A.	599.75	1-21	599.75
46.	Larson, Richard	125.00	20-	125.00
47.	Lee, Hugh S.	26.80	1-32	26.80
48.	Main Street Cleaners	524.65	1-52	478.95
			1-61	1.37
			1-62	41.13
			1-63	3.20
49.	Manor Lodge Motel	84.80	1-93	84.80
50.	Jack Merritt Microfilming, Inc.	85.00	1-92	85.00
51.	Milwaukie Automotive Service	2,643.00	3-	2,643.00
52.	Milwaukie Lumber	64.60	4-	3.40
			20-	38.70
			30-	22.50
53.	Milwaukie Police Reserve	195.00	1-33	195.00
54.	Moen Machinery Co.	34.80	1-36	34.80
55.	National Band & Tag Co.	172.00	1-23	172.00
56.	New Review	104.75	1-21	104.75
57.	Northwest Copy Products	249.00	1-53	249.00
58.	Northwest Law Enforcement Equipment	39.00	1-52	39.00
59.	Northwest Natural Gas	107.56	1-34	82.01
			4-	10.14
			30-	15.41
60.	Northwest Outdoor Equipment, Inc.	30.25	7-	30.25
61.	Nudelman Brothers	105.00	1-52	105.00
62.	Oak Lodge Sanitary District	105.00	20-	105.00
63.	Olson Bros. Service, Inc.	250.43	1-52	250.43
64.	Dept. of General Services	10.00	4-	10.00
65.	Oregon Dept. Motor Vehicles	16.00	1-24	16.00
66.	Oregon Section ITE	10.00	1-92	10.00
67.	Oregon State Highway Division	10,000.00	30-	10,000.00
68.	Oregon State Penitentiary	690.00	1-61	690.00
69.	Oregon Toro	44.19	1-36	44.19
70.	PGE	7,225.60	1-25	11.90
			1-32	574.83
			1-34	277.46
			1-36	19.01
			1-37	493.73
			1-53	221.19
			1-61	289.42
			4-	826.19
			20-	183.87
			30-	4,328.00

CITY OF MILWAUKIE
BILLS PAYABLE OCTOBER 19, 1982

III
a (3)

71.	Pacific Coast Industrial Laundry	238.30	1-34	18.00
			1-37	16.00
			1-62	13.50
			4-	63.60
			20-	63.60
			30-	63.60
72.	Pacific Northwest Bell	870.94	1-34	153.83
			1-52	54.18
			1-53	30.31
			1-61	45.55
			1-62	198.64
			4-	266.23
			20-	81.50
			30-	40.70
73.	Pacific Pioneer Equipment Co.	22.80	4-	7.60
			20-	7.60
			30-	7.60
74.	Pacific Western Bank	218.45	1-24	218.45
75.	Piper's Pub	41.65	1-10	41.65
76.	Pixler Auto Parts	135.75	7-	135.75
77.	Pioneer Business Forms	521.61	30-	521.61
78.	Portland Motorcycle Co., Inc.	81.58	1-52	81.58
79.	Port's Pest Control	800.00	1-36	800.00
80.	Portland Road and Driveway	278.75	4-	232.75
			30-	46.00
81.	Progress Electronics Co. of Oregon	8.60	1-91	8.60
82.	Queen Pump Company	89.25	30-	89.25
83.	Radio Shack	69.95	1-35	69.95
84.	G. Riehl Contractor	240.00	1-37	240.00
85.	Roof Moisture Surveys	850.00	1-32	850.00
86.	Sanderson Safety	65.08	1-62	65.08
87.	St. Martin's Press	29.59	1-34	29.59
88.	Schanaker, Ronald C.	19.10	1-51	19.10
89.	Skalak, William H.	120.00	1-33	120.00
90.	Southgate Animal Clinic	76.00	1-52	76.00
91.	Stevens Automotive	774.78	7-	774.78
92.	Suchsland, Irene M.	13.58	1-32	13.58
93.	Supplyways	364.50	1-24	124.50
			1-34	240.00
94.	Togart's Radiator Shop	25.00	7-	25.00
95.	U.S. Postmaster	1,500.00	1-23	1,500.00
96.	Union Oil Company	151.25	7-	151.25
97.	Valley Communications	444.00	1-36	21.00
			1-52	189.00
			1-91	34.00
			4-	100.00
			30-	100.00

CITY OF MILWAUKIE
BILLS PAYABLE OCTOBER 19, 1982

III
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98.	Water Metrics Co.	726.40	30-	726.40
99.	Water/Waste Water Department	80.00	30-	80.00
100.	Waterworks Supplies co.	43.00	30-	43.00
101.	Weiler Chevrolet	256.53	1-52	256.53
102.	West Publishing Company	31.00	1-22	31.00
103.	Western Pacific Construction	55.13		55.13
104.	Wichita Feed	156.00	1-36	46.55
			4-	8.50
			7-	5.15
			20-	24.97
			30-	70.83
105.	Willamette Dog & Cat Hospital	37.00	1-52	37.00
106.	Zellerbach	634.10	1-34	450.10
			1-36	29.50
			1-37	59.00
			7-	95.50
		\$81,588.32		\$81,588.32

CHART OF ACCOUNTS
FUNDS, DEPARTMENTS & DIVISIONS

Effective July 1, 1982

CITY COUNCIL	01-10	BONDED DEBT FUND	02
CITY ADMINISTRATION	01-21	EQUIPMENT RESERVE FUND	03
LEGAL	01-22	STATE TAX STREET FUND	04
COMPTROLLER	01-23	IMPROVEMENT BOND SINKING	
COMPTROLLER/PURCHASING	01-24	FUND	05
COMPTROLLER/GENERAL GOVERNMENT	01-25	STREET IMPROVEMENT FUND	06
		EQUIPMENT REPAIR FUND	07
COMMUNITY SERVICES ADMINISTRATION	01-31	BIKE AND FOOTPATH FUND	09
MILWAUKIE CENTER	01-32	FIXED ASSET ACCOUNT GROUP	10
MUNICIPAL COURT	01-33	REVENUE SHARING FUND	12
LIBRARY	01-34	COMMUNITY DEVELOPMENT GRANT	
PLANNING	01-35	FUND	13
PARKS & RECREATION	01-36	SEWER FUND	20
CITY HALL	01-37	WATER FUND	30
		GENERAL LEDGER/INVENTORY	GL
POLICE ADMINISTRATION	01-51		
FIELD SERVICES	01-52		
SUPPORT SERVICES	01-53		
FIRE ADMINISTRATION	01-61		
FIRE SUPPRESSION	01-62		
FIRE PREVENTION	01-63		
PUBLIC WORKS ADMINISTRATION	01-91		
PUBLIC WORKS ENGINEERING	01-92		
PUBLIC WORKS BUILDING	01-93		

CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

OCT 02 8:
MILWAUKIE

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DATE: October 8, 1982

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *J.M.H.*

SUBJECT: Traffic Signals
Maintenance

ACTION REQUESTED

City Council authorize City Manager to sign attached maintenance agreement between the City of Milwaukie and Clackamas County for the maintenance of automatic traffic control devices at the five intersections noted.

BACKGROUND

The City of Milwaukie has informally contracted with Clackamas County to maintain our traffic control signals. The City of Milwaukie does not have the equipment nor the expertise to maintain these facilities and this is the most cost effective way of doing such.

The Clackamas County Counsel noted to the Environmental Services Division that this agreement should be formalized and discussions insued over the past several months with the result of the proposed contract as attached.

Greg has reviewed the contract and has accepted same. This office also concurs with the wording and the stipulations of the agreement.

cc: Greg Eades
City Attorney

SMH:js

Approval Recommended
Hugh H. Brown
Hugh H. Brown
City Manager

TRAFFIC SIGNAL MAINTENANCE/REPAIR AGREEMENT

BETWEEN

CLACKAMAS COUNTY AND THE CITY OF MILWAUKIE

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In consideration of Clackamas County's agreement to maintain and/or repair the traffic control signals located at:

1. SE Linwood and Railroad Avenue/Harmony Road
2. SE 17th (old River Road) and Milport
3. SE Harmony Road and International Way
4. SE Oatfield Road and Lake Road
5. SE Harrison Street and SE 32nd Avenue

and any other traffic signals which shall be agreed upon between the Director of the Public Works Department for the City of Milwaukie and the Director of Environmental Services or his designee on behalf of Clackamas County, the City of Milwaukie agrees to save and hold harmless Clackamas County, and any of its officers, employees and agents, from any claim, suit or action whatsoever for damages to property or injury to or death of any person arising out of the County's maintenance and/or repair of any of the City's traffic signal equipment. The City also agrees to defend the County if it is named as a party defendant in any lawsuit arising out of the alleged malfunction of any traffic signal equipment repaired or maintained by the County at the City's request.

The City may alternatively provide that the County be named as an additional insured on any comprehensive liability

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policy carried by the City now or in the future as regards any liability for personal injuries to or death of any person or property damage arising out of the repair or maintenance of any traffic signal equipment maintained or repaired by the County at the City's request.

It is further agreed that the City of Milwaukie will be responsible for reimbursement to the County of all costs incurred by Clackamas County in the normal maintenance of the signals, which shall be billed to the City on a time and material basis that is mutually agreeable between the Director of the Department of Public Works for the City of Milwaukie and the Director of Environmental Services, or his designee, for Clackamas County. All abnormal costs of maintenance and/or repair shall be reviewed by the City for authorization prior to commencement of repairs.

CITY OF MILWAUKIE

BOARD OF COUNTY COMMISSIONERS

Hugh Brown, City Manager

Ralph Groener, Chairman

WITNESS:

Robert Schumacher, Commissioner

Laurie Perkin, Recorder

APPROVED AS TO FORM:

Stan Skoko, Commissioner

Greg Eades, City Attorney

DATE: _____

DATE: _____

CITY OF MILWAUKIE



Va
CIVIL SERVICE COMMISSION
in the City Hall • phone 659-5171

MEMORANDUM

TO: HUGH BROWN AND MEMBERS OF THE CITY COUNCIL
FROM: MILWAUKIE CIVIL SERVICE COMMISSION
SUBJECT: REDUCTION IN FORCE
DATE: OCTOBER 13, 1982

The members of the Milwaukie Civil Service Commission recognize that the city's severe budget problems require reducing the number of city employees. However, as citizens we are naturally concerned about the reduction in the quantity and quality of service that will result with the loss of city employees.

The Civil Service Commissioners also feel concerned about the inevitable overlapping of job responsibilities that occurs when fewer people are available to do the same work. This overlapping can blur the Civil Service classification plan.

In addition, we are concerned about the liability the city is incurring when personnel are assigned work for which they may not be fully qualified. Moreover, the Commission would like to caution the administration that employees should not be disciplined for poor performance on tasks that are not part of their job descriptions.

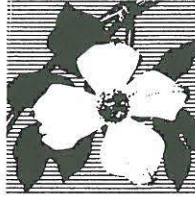
Finally, the Commission is concerned that some reductions may result in higher paid staff assuming duties formerly assigned to lower paid staff thus reducing the cost effectiveness of the plan.

We understand that these are difficult decisions and know that much thought has gone into the budget reduction plan. However, we believe it is our responsibility to you to share with you our concerns.

Sincerely,

Chuck Sirianni, Chairman
Milwaukie Civil Service Commission

CS/le



MEMORANDUM

October 15, 1982

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL


FROM: HUGH BROWN, CITY MANAGER

SUBJECT: REQUEST FOR STREET LIGHTING

The attached petition from property owners is the latest such request received and once again brings to our attention one of our major budgetary problem areas. The developing problem is that the costs of approximately \$200,000 are about to exceed the revenues from the PGE franchise fee. Consequently we need to review the policy of installing street lights at no cost to citizens and the current procedure of paying the operational costs exclusively with the franchise fee.

Alternate methods of paying for street lighting are now being reviewed. I realize the city is not being fair to all citizens by not serving certain areas. It is thus all the more important we develop a policy which can be uniformly applied throughout the city.

I recommend that this petition be received only and action on it be delayed pending implementation of an alternate program. This is a need we have looking at our current budget and of course, will essentially be mandated with passage of Measure #3. I will plan on including this item in discussion with City Council during preliminary budget discussions in December.


Hugh Brown, City Manager

15 OCT 1972
MILWAUKIE
TO THE HONORABLE MAYOR AND CITY COUNCIL
CITY OF MILWAUKIE, OREGON

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The undersigned property owners contiguous to and abutting on SE 53rd Place, Milwaukie, Oregon, respectfully petition the City of Milwaukie to install street lighting on SE 53rd Place using light poles of a design that blends with the housing, landscaping and street design.

<u>NAME</u>	<u>ADDRESS</u>	<u>LEGAL</u>	<u>VERIFIED</u>
<i>John A. Steele</i>	10588 SE 53RD PL.		
JOHN A. STEELE			
Norma G. Moore	10536 S.E. 53 PL.		
Charles E. Moore	10536 SE 53 PL.		
Joseph W. Bieker	5410 S.E. King Rd		
Congelena L. Bieker	5410 S.E. King Road		
Arthur E. Dailey	10535 S.E. 53 rd PL.		
Norma J. Dailey	10535 SE 53 rd PL.		
Dennis W. Ross	10589 SE 53 rd PL.		
Dennis W. Ross	10477 SE 53 rd PL.		
Francis P. Bieker	10477 S.E. 53rd PL.		
Cathy M. Ross	10589 SE 53rd PL.		
Audrey C. Milton	10478 SE 53rd Place		
Robert L. Milton	10478 SE 53 rd PLACE		
Neville Hesse	5420 SE King Rd.		
Luther M. Davis	5420 SE King Rd.		

MILWAUKIE CIVIL SERVICE COMMISSION
Minutes - September 14, 1982

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BASEMENT - CITY HALL

7 p.m.

A meeting of the Milwaukie Civil Service Commission was held on September 14, 1982 at 7 p.m. The meeting was called to order by Chairman Charles Sirianni with the following members present:

Charles Sirianni, Chairman
Wanda Rulifson

Don Gardner

Absent:

Gordon Morterud
Clair Kuppenbender

Also Present:

Jo Durand, Chief Examiner
Lorrie Echols, Secretary

APPROVAL OF MINUTES:

It was MOVED by Rulifson, SECONDED by Gardner that the minutes of the August 10, 1982 meeting be approved. MOTION CARRIED unanimously.

INFORMATION

Appointments, terminations and demotions were discussed. Jo Durand explained the city's budget problems which necessitated the demotion (in lieu of layoff) of Jack Stennet from Assistant Fire Chief/Operations to Fire Captain.

Leave of Absence for two employees were discussed.

Status of Labor Negotiations was discussed. Durand said that the arbitration hearing with the fire bargaining unit was held on September 2 and 3 and that it would be 30 days before the arbitrator's decision would be known. Durand said that John Abernethy had been chosen as the police arbitrator; however, the earliest date available would be the first of December. The city has been in touch with the police bargaining unit's lawyer to see if there was another arbitrator who would satisfy both parties and be available sooner.

Personnel Rule Change re benefits for part-time employees was discussed. Durand explained that this rule change would give part-time employees four hours sick leave per month, four hours of holiday pay and 50% of the cost of medical and dental insurance paid by the city.

City Charter Revisions: Durand explained that the City Council felt that this was not the time to propose charter amendments. They plan to appoint a charter review commission to work on revisions to the charter which could be presented to the voters on the May 84 ballot.

VIA (2)

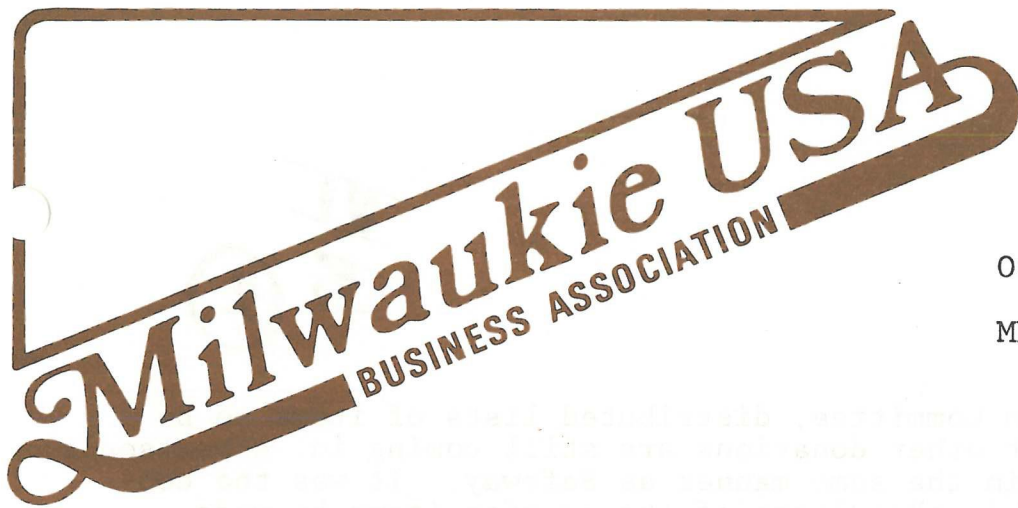
Civil Service Rule Changes: It was explained that a revision of the Civil Service Rules was necessary and that the Commission should note areas of concern with the rules. It was decided that a work session on the Civil Service Rules be held at the next regular meeting. The current rules, the history of their development and problem areas will be discussed.

The meeting was adjourned at 8 p.m.

Lorrie Echols, Secretary

Charles Sirianni, Chairman

Date



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OCTOBER 7, 1982

MEETING HIGHLIGHTS

MEMBERS AND GUESTS:

Topaz Faulkner, City of Milwaukie
John Burrell, Pacific Western Bank
Darrell Partlow, Jarrel's Run
Doug Naef, Milwaukie Insurance Agency
Wayne Burrows, Far West Federal
Sally Jacob, Strauss' Flowers
Hugh Brown, City of Milwaukie
Mike Martin, Mike's Drive-In
Paul Graham, Graham's Book
and Stationery
Will Elliott, Milwaukie Greyhound
Duane Wilson, Milwaukie Printing
Hurtis Hadley Sr., Milwaukie
Pastry Kitchen

Doris Smith, Ship-Ashore
Tom Wiley, Wiley Security
Dave McDowell, New Review
Gary Hubbard, Dairy Queen
Sol Menashe, The Blade
Bill McDonald, Attorney
Gordon Olson, Olson Bros.
Steve Brown, New Review
Reed Ritchey, City of Milwaukie
Eric Larson, Pickle Barrel
Pat Milligan, B&P Quick Print
Bill McDonald, City of Milwaukie
Dave Straus, Property Owner
Jim Wiley, Wiley Security

COMMITTEE REPORTS:

Paul Graham, Membership Committee, introduced three new members: Doris Smith, Ship-Ashore; Raul Ponce, Tri-County Office Machines; and Ted Karsakas, T.J.'s Restaurant.

Pat Milligan, Advertising and Publicity Committee, described the excellent response of the 10,000 flyers distributed last month. Frequent requests for a second flyer have come, both from participating merchants and from businesses wanting to get involved. Another coupon flyer will go out on October 27, in copies of "Food Day."

John Burrell, Giving Tree Committee, said the group is now organizing. They plan to improve the tree lighting this year, bring in local singing groups, and continue the canned food drive in conjunction with the Elks Big Brother Program.

OCTOBER 7, 1982
MILWAUKIE U.S.A.
MEETING HIGHLIGHTS
PAGE 2

VI
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Pete Sinclair, Auction Committee, distributed lists of items to be auctioned, adding that other donations are still coming in. Albertson's is now participating in the same manner as Safeway. It was the consensus of the membership that lists of the auction items be made available to all of the businesses downtown. Pete emphasized the importance of handing out the auction bucks to customers. Secondary locations for the auction, in case of rain, were discussed. The previous site of the Price Rite Market on Main Street was preferred and its use will be confirmed.

INFORMATION UPDATES:

Grid System Change - A letter from the Mayor was read supporting the Association's participation in making the change.

Post Office Move - Bill McDonald explained the Post Office is looking at the previous site of the AG store on Main Street, but does not want to do the estimated \$150,000. worth of remodeling. After discussion it was the consensus of the Membership to support the AG site as the new Post Office location.

Street Trees - Topaz Faulkner noted that the Business Association Board requested immediate improvements be made to the street trees on the west side of Main, between Jackson and Monroe Streets. She is arranging for the trees to be trimmed this fall and again next spring. If they are still a problem next year they can be replaced. The C.D.B.G. funds for downtown will cover the street tree expenses.

OPEN DISCUSSION:

Moving Festival Daze to North Clackamas Park -- unanimous vote to leave Festival Daze Downtown.

Business Action Committee -- discussion of need to form a group to work on specific actions to benefit downtown. Members volunteering to be on this committee include: Dave Strauss; John Burrell; Hugh Brown; Sol Menasche; and Mike Martin.

Our next meeting will be November 4, in the back room at the Pickle Barrel at 5 p.m.

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PUBLIC FORUMS

TO DISCUSS THE PROS AND CONS OF BALLOT MEASURE #3

(1½% Tax Limitation Amendment)

OCTOBER 20 at 1:15 P.M.

and

OCTOBER 21 at 7:00 P.M.

at the Milwaukie Center located in North Clackamas Park

Speakers representing both sides of the issue will make brief presentations and then answer questions from the audience.

THE FORUMS ARE BEING SPONSORED BY

THE SENIOR CITIZEN ADVISORY COMMISSION

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October 12, 1982

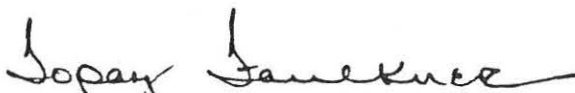
Mr. & Mrs. Westfall	11301 SE.. 56th	Milwaukie, Ore 97222
Mrs. Sandy Smith	11377 S.E. 56th	Milwaukie, Ore 97222
Mrs. Sharon Hanson	11411 S.E. 56th	Milwaukie, Ore 97222
Mr. Warren Parker	11409 S.E. 56th	Milwaukie, Ore 97222
Carl Benson	8729 S.E. 36th	Milwaukie, Ore 97222
Mr. & Mrs. Fred Jeter	11475 S.E. 56th	Milwaukie, Ore 97222

In view of the neighborhood's expressed concerns, I thought you would be interested in a brief update on the Zoning Ordinance Revision.

At their work-session on October 6, 1982, the Planning Commission discussed criteria for siting mobile homes, reviewed those used by other jurisdictions, and looked at some alternatives to siting mobile homes on individual lots. The Commission requested the Staff prepare alternative criteria, delete the Mobile Home Parks Section and replace it with Mobile Home Subdivisions. The Commission and Staff will continue to study the criteria and may have additional revisions to present at the public hearing.

The public hearings on the draft Zoning Ordinance will be organized around issues, so there will be an evening devoted strictly to public discussion of the Mobile Home Section. You and your neighbors will receive notices showing dates and times for the hearings.

Cordially,



Topaz Faulkner
Community Services Director

CC: Hugh Brown, City Manager