

MILWAUKIE
CITY COUNCIL MEETING
June 15, 1982
7 p.m.

COUNCIL CHAMBERS

1410th Meeting

The one thousand four hundred and tenth meeting of the Milwaukie City Council was held on June 15, 1982 with the following councilors present:

Mel Paulson	Roger Hall
Wallace Bischoff	Don Graf
Mayor Joy Burgess	

Also present:

Hugh Brown, City Manager
Greg Eades, City Attorney
Laurie Perkin, Secretary

The invocation was given by Don Graf and the pledge of allegiance was recited.

AUDIENCE PARTICIPATION

Mr. Ben Luscher, Portland Postmaster was present and introduced members of his staff, Mick Lauder and Ray Polidori. Mr. Luscher said that the problem with bulk mail distribution concerning the New Review has been resolved, that the New Review would not have to deliver their bulk mail to the Portland office. Graf asked if this would apply to other bulk mail, for example Church newsletters etc. Mr. Polidori said that due to a change of policy in Washington D.C., that he could not guarantee this. He talked about the different classes of mail and said he was not sure into which class the church mailings would fall. Each case would be decided on its own merit.

Mr. Luscher spoke of changes in post office facilities. The lease on the present post office facility expires in December and a new Finance Center will be established in the city as soon as a suitable location is decided upon. He would hope to have help from city staff in locating this site. The Finance Center will not have delivery system however the service would remain the same. The delivery service will be transferred to a new facility in Oak Grove, off Naef Road. Construction of this facility will begin in September and they hope to move into it by June of 1983. There was extensive discussion on an independent status post office for Milwaukie. Mr. Luscher stated that it was very unusual to reestablish an independent post office.

Doug Wilson, representative from Pacific NW Bell explained Electronic Switching System which will go into effect June 26, 1982. He gave a brief description of the features and benefits which will result from the change-over including reduction in repair time and faster service.

LEGISLATION

It was MOVED by Paulson, SECONDED by Bischoff that the bills listed for June 15 be approved for payment. MOTION CARRIED unanimously.

Transfer of funds

Finance Director has prepared a resolution authorizing the transfer of appropriations to reapportion the 1981-82 budget, the reason being that the city has experienced budget deficits in areas designated in the resolution and it is necessary legally to reapportion in order not to over-expend within appropriated limits. It was MOVED by Graf, SECONDED by Hall to adopt Resolution No. 13-1982 (A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE AUTHORIZING THE TRANSFER OF APPROPRIATIONS TO REAPPORTION THE 1981-82 BUDGET) MOTION CARRIED unanimously.

Equipment rental rates

Public Works Director has requested an amendment to the schedule attached to Resolution Number 7-1981 re equipment rental rates since the wording has caused problems in the Finance Department in the distribution of costs. The following change was requested: Delete the words "department or division" and substitute "Public Works Department". It was MOVED by Hall, SECONDED by Graf, to adopt Resolution No. 14-1982 (A RESOLUTION OF THE COUNCIL OF THE CITY OF MILWAUKIE REGARDING EQUIPMENT RENTAL RATES) MOTION CARRIED unanimously.

Request to approve purchase of copier

Norm Kraft, Supervising Accountant gave a summary of the research that has been done. Staff has had 8 different copier demonstrations. He listed the benefits, approximate cost etc. and requested that staff be allowed to enter into negotiations with Ricoh Co. It was MOVED by Paulson, SECONDED by Bischoff, to approve purchase of copier contingent upon the budget passing. Bischoff suggested using the word "acquisition" rather than "purchase" MOTION CARRIED unanimously.

Planning Commission appointment

Graf announced a potential conflict of interest since one of the applicants was related to him and abstained from the voting. It was MOVED by Burgess, SECONDED by Paulson, to appoint Dr. Chambers to the Planning Commission. MOTION FAILED due to lack of a majority. The voting was as follows: AYES: Burgess, Paulson. NOES: Hall, Bischoff. It was MOVED by Bischoff, SECONDED by Hall, to appoint Bob Brown to the Planning Commission. MOTION CARRIED with the following roll call vote: AYES: Paulson, Burgess, Bischoff, Hall. ABSTAIN: Graf.

CONSENT AGENDA

Approval of minutes - June 1, 3, 1982

Results of May 18, 1982 election

Request from Festival Daze for blanket permit, dated June 15.

It was MOVED by Graf, SECONDED by Bischoff, to approve consent agenda. MOTION CARRIED unanimously.

OTHER BUSINESS

Public Works Director has prepared recommendations regarding improvements to McLoughlin Corridor dated June 15, 1982 listing specific improvements and estimated costs. It was the consensus of Council to approve recommendations as stated in memo and to draft a letter to other jurisdictions stating these recommendations.

There was discussion on finding a site for the new post office facility. It was decided to write to Mr. Luscher and inform him that the city knows of no available site at the present time.

Mayor Burgess reported on a meeting she attended concerning economic development. There was discussion on establishing an economic development commission. Eades said that to establish a development commission or an urban renewal agency, all that was required was adoption of an ordinance. This would allow Council to initiate a tax increment financing program.

The meeting adjourned at 9:15 to go into executive session under ORS.660 (1)(d) to discuss labor negotiations.

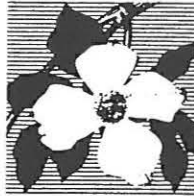
The executive session adjourned at 9:50 p.m.

Approved:

Mayor Joy Burgess

Laurie Perkin, Secretary

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

CITY COUNCIL AGENDA June 15, 1982

BASEMENT-CITY HALL

WORK SESSION-5:15

- I DISCUSSION OF COGAN AND ASSOCIATES ANNEXATION REPORT
- II EVALUATION PROCEDURE FOR CABLE T.V. PROPOSALS
- III MUNICIPAL COURT PROCEDURES

6:30 p.m.- Interviews - Planning Commission

COUNCIL CHAMBERS

REGULAR MEETING
(1410th)

- I CALL TO ORDER
 - a) Call to order
 - b) Invocation
 - c) Pledge of allegiance
- II AUDIENCE PARTICIPATION
 - a) Representative from Pacific Northwest Bell re improved services to Milwaukie citizens
 - b) Representative from Post Office re Milwaukie postal service
- III PUBLIC HEARINGS (none)
- IV LEGISLATION
 - a) Payment of bills
 - b) Request to approve transfer of funds

RESOLUTION _____

 - c) Request to amend resolution re equipment rental rates

RESOLUTION _____

 - d) Request to approve purchase of copier
 - e) Appointment to Planning Commission
- V CONSENT AGENDA
 - a) Approval of minutes - June 1 and June 3, 1982 meetings
 - b) Statement of results of votes cast in May 18 election
 - c) Liquor license - Milwaukie Festival Daze-Special permit
- VII INFORMATION
 - a) Letter of thanks to Bank of Milwaukie
 - b) Library report- May, 1982
 - c) Letter to Mr. Ben Lusher re Milwaukie Post Office
 - d) Memo from City Attorney re absence from city
 - e) Minutes - Traffic Safety Commission-May 10, 1982

VII OTHER BUSINESS

Response to reports from Oregon Department of Transportation
and Tri-Met

(1). Consensus Re: direction light rail
major funding

VIII ADJOURNMENT

(2). Lake Oswego meeting.

CITY OF MILWAUKIE
BILLS PAYABLE JUNE 15, 1982

IV
a
①

1.	A and A Drilling Service, Inc.		30-	102.00
2.	A and A Welder's Supply, Inc.		1-62	269.64
3.	A.M. Bruning		1-92	31.29
4.	A.M. Multigraphics		1-43	71.83
5.	Allen's Press Clipping Bureau		1-21	27.00
6.	Baker & Taylor Company		1-70	983.80
7.	Baker & Taylor Company		1-70	102.26
8.	B. Dalton Bookseller		1-70	1,002.94
9.	Bernard's Garage		1-52	71.03
10.	Blake, Moffitt & Towne		1-42	95.89
11.	Brooks Products, Inc.		30-	134.00
12.	Brownell Sound & HiFi, Inc.		1-21	20.00
13.	Bud's Custom Upholstery		7-	35.00
14.	Callaghan & Company		1-30	70.25
15.	Camp, Frederick, Dr.		1-62	253.00
16.	Carbon Dioxide, Inc.		1-62	43.75
17.	Cellocraft Bag Co.		1-94	55.00
18.	Chevron U.S.A. Inc.		4-	184.80
19.	Clackamas Water District	114.75	1-22	96.75
			1-94	18.00
20.	Clackamas Cty. Environmental Services		4-	285.41
21.	Clackamas Cty. Fire District #1		1-62	4,209.47
22.	" " Printing	496.98	1-41	197.13
			1-42	74.25
			1-53	179.50
			1-80	46.10
23.	" " Service Dist.#1	40,740.81	1-22	60.50
			20-	40,680.31
24.	" " Sheriff's Dept.		1-52	11.55
25.	Dick's Color Center		1-62	39.60
26.	Dorsey Paint & Equipment, Inc.		4-	47.95
27.	Ken Downes/Associates		1-30	3,136.02
28.	Downtown Idea Exchange		1-80	77.00
29.	Executive Department (Terminal Program)		1-53	362.95
30.	Exhaust Specialties & Parts, Inc.		1-52	65.00
31.	F.O.P.W. (Pamphlet)		1-30	2.50
32.	Faulkner, Topaz		1-80	27.40
33.	First Interstate Bank		6-	5,808.15
34.	Foster Road Door & Window, Inc.		1-94	37.75
35.	Fred Bay Company		1-70	302.12
36.	Gaylord Bros.		1-70	6.21
37.	Gonzales, Angela		1-43	20.00
38.	Grantsmanship Center		1-21	13.45
39.	Graphic Products, Inc.		1-42	48.92
40.	Hite, Sara		1-22	32.40
41.	Home Laundry		1-62	166.09
42.	The Horn Book Company		1-70	6.00
43.	Hyneman, Glorianne C. R.N.		1-22	242.50

CITY OF MILWAUKIE
BILLS PAYABLE JUNE 15, 1982

IV a (2)

44.	Irwin-Hodson Company		6-	1,773.00
45.	Jafco		1-61	59.90
46.	Johnson's Paint		1-43	34.69
47.	Kentucky Fried Chicken		1-10	18.79
48.	Kovak, Leonard		1-30	500.00
49.	McFarlane's Bark, Inc.		4-	2.00
50.	Maaco Auto Painting & Bodyworks		1-52	238.00
51.	Main Street Cleaners	81.40	1-61	2.44
			1-62	73.26
			1-63	5.70
52.	Milwaukie Automotive Service		3-	2,643.00
53.	Milwaukie Auto Parts		7-	77.17
54.	Milwaukie Lumber	45.99	3-	12.00
			4-	23.04
			30-	10.95
55.	Moody's Investor's Service		6-	1,500.00
56.	National Purchasing Institute		1-42	37.50
57.	Northwest Copy Products		1-53	90.00
58.	Northwest Natural Gas	65.82	4-	24.38
			30-	41.44
59.	Northwest Law Enforcement Equip.		7-	108.00
60.	Northwest Outdoor Equipment, Inc.		1-94	119.58
61.	Oregon Section ICMA		1-21	87.00
62.	Oregon Dept. General Services		1-52	100.00
63.	Olsen, Doris		1-22	49.60
64.	Olson-Dye Insurance		1-24	206.00
65.	Oregonian Publishing Company		1-80	17.60
66.	Oregon Toro		1-94	9.26
67.	PGE	16,055.32	1-22	418.29
			1-24	15,241.18
			1-70	232.30
			1-94	10.86
			4-	152.69
68.	Pacific Northwest Bell		1-62	17.28
69.	Pacific Northwest Bell	1,817.96	1-21	211.33
			1-22	212.34
			1-23	75.51
			1-30	70.46
			1-41	147.59
			1-42	74.50
			1-43	442.71
			1-52	39.37
			1-80	74.50
			1-91	74.50
			1-92	74.50
			1-93	75.51
			1-94	24.84
			4-	98.10
			20-	81.50
			30-	40.70

CITY OF MILWAUKIE
BILLS PAYABLE JUNE 15, 1982

TV
a (3)

70.	Pacific Water Works Supply Co., Inc.		30-	599.75
71.	Paramount Supply Company		30-	27.84
72.	Paulsen & Roles Laboratories		1-94	50.00
73.	Petty Cash	148.79	1-10	21.35
			1-21	4.00
			1-41	1.49
			1-51	8.75
			1-52	21.35
			1-53	7.35
			1-62	54.72
			7-	29.78
74.	Physicians Medical Laboratories		1-61	241.20
75.	The Pickle Barrel		1-10	29.11
76.	Portland Athletic Supply		1-94	81.95
77.	Portland General Electric		6-	9,023.50
78.	Portland Road & Driveway	323.00	4-	23.00
			30-	300.00
79.	Portland State University		4-	79.00
80.	Powell's Bookstore		1-70	500.00
81.	Precision Reloading Service		1-52	250.00
82.	Ragen, Roberts, O'Scannlain Robertson & Neill		6-	3,100.00
83.	Recker, Yvonne		1-22	8.40
84.	Rock Creek Sand & Gravel	190.00	4-	50.00
			20-	55.00
			30-	85.00
85.	Spec Industries, Inc.		4-	214.42
86.	Standard Supply		1-94	22.87
87.	Stevens Automotive		7-	132.39
88.	Storie Steel & Wood Products		1-94	3,425.00
89.	Superior Systems		1-70	54.00
90.	Television Specialists		1-62	133.35
91.	UNIPAC		30-	152.50
92.	Union Oil Company		7-	579.70
93.	Valley Communications	513.00	1-52	226.65
			1-62	161.62
			1-91	14.51
			1-94	21.01
			4-	70.33
			30-	18.88
94.	Washington County Law Enforcement Council		1-52	40.00
95.	Water, Food & Research Lab., Inc.		30-	148.50
96.	Water Metrics Co.		30-	708.00
97.	West Coast Drilling Co., Inc.		30-	5,836.33
98.	West Linn Public Library		1-70	13.95
99.	Western Pacific Construction Materials		4-	179.20

IVa (4)

CITY OF MILWAUKIE
BILLS PAYABLE JUNE 15, 1982

100. Wichita Feed & Hardware	391.84	1-22	58.50
		1-62	49.75
		1-92	2.95
		1-94	202.91
		7-	14.32
		4-	5.64
		20-	7.16
		30-	50.61
101. Wilco Fire Equipment, Inc.		1-62	24.00
102. Zigg's Sports		1-94	41.95
	\$112,872.86		\$112,872.86

CHART OF ACCOUNTS
FUNDS, DEPARTMENTS & DIVISIONS

Effective July 1, 1981

CITY COUNCIL	01-10	BONDED DEBT FUND	02
CITY MANAGER'S OFFICE	01-21	EQUIPMENT RESERVE FUND	03
COMMUNITY SERVICE	01-22	STATE TAX STREET FUND	04
MUNICIPAL COURT	01-23	IMPROVEMENT BOND SINKING FUND	05
GENERAL GOVERNMENT	01-24	STREET IMPROVEMENT FUND	06
CITY ATTORNEY	01-30	EQUIPMENT REPAIR FUND	07
FINANCE	01-41	BIKE AND FOOTPATH FUND	09
PURCHASING	01-42	FIXED ASSET ACCOUNT GROUP	10
CITY HALL	01-43	REVENUE SHARING FUND	12
POLICE ADMINISTRATION	01-51	COMMUNITY DEVELOPMENT GRANT FUND	13
" FIELD SERVICE	01-52	SEWER FUND	20
" SUPPORT SERVICE	01-53	WATER FUND	30
FIRE ADMINISTRATION	01-61	GENERAL LEDGER/INVENTORY	GL
" SUPPRESSION	01-62		
" PREVENTION	01-63		
LIBRARY	01-70		
PLANNING	01-80		
PUBLIC WORKS ADMINISTRATION	01-91		
" " ENGINEERING	01-92		
" " BUILDING	01-93		
" " PARKS	01-94		

Approval Recommended



Hugh H. Brown
City Manager

IV B01

M E M O

TO: Hugh Brown, City Manager
FROM: Gordon Erickson, Finance Director
SUBJECT: Resolution Transferring 1981-82 Budget Appropriations

The attached resolution has been prepared to make budget transfers for items approved in previous Council meetings. I will continue to review accounts and gather additional information on pending bills which may require payment from this budget and subsequent adjustment of the budget.

I have noted on the resolution the primary reasons for each transfer. Winding down the jury trials has caused the most concern as these costs are still not entirely complete. The Cable TV Consultant, Planning Intern (Grant Funds), and Watertower Park are essentially items that have arisen this year with offsetting grants or revenue. Bill McDonald was transferred from the Police Department to the City Manager's Office in February as part of our reorganization.

The Equipment Repair Fund did not budget sufficiently for materials used in repairing equipment. The budget law provides that we can increase the revenues and budget allocation for an internal service fund by resolution. This action will provide adequate budget. Operations for this first year reflect a possible loss up to five thousand dollars, although my review with Steve Hall indicates that this will not be a problem. Current activity will allow a break even operation within the next three months. We will continue to watch the operation of this activity very closely.

Overall, our systems of control are operating effectively. I have plans to incorporate contracts into the system as soon as procedures are approved. If you have any questions or comments, I will be happy to answer them.

Gordon Erickson

Gordon Erickson
Finance Director
June 9, 1982

Hugh Brown
Recommended
Hugh H. Brown
City Manager

IV B(2)

A RESOLUTION OF THE COUNCIL OF THE CITY OF MILWAUKIE AUTHORIZING THE TRANSFER OF APPROPRIATIONS TO REAPPORTION THE 1981-1982 BUDGET

WHEREAS, the City of Milwaukie will experience budget deficits in the areas of the City Manager's office, Municipal Court, City Attorney, Public Works-Parks, Equipment Repair Fund, Sewer and Water Funds, unless reapportioned and,

WHEREAS, it is necessary legally to reapportion in order that we do not overexpend within appropriated limits.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Milwaukie, Oregon, that the following listed accounts be adjusted accordingly:

<u>ADD TO:</u>	<u>AMOUNT</u>	
1-21-201-00	\$15,000	Transfer of Salary for Assistant to City Manager
1-21-364-01	6,200	Purchase of Car for Administration
1-23-331-00	8,000	Indigent Defense and Jury Fees
1-30-332-00	36,000	Continue Prosecutor and Cable TV Consultant
1-80-201-00	4,000	Planning Intern
1-94-363-07	18,000	Grant Match for Prior Year- Watertower Park
7-00-323-00	15,000	Repair and Maintenance Materials
20-00-332-00	40,000	Contract Services (Sewer District)
30-00-363-00	20,000	Improvements (Well Construction)

<u>TRANSFER FROM:</u>	<u>AMOUNT</u>	
1-24-337-00	\$17,200	Insurance
1-24-371-00	50,000	Contingency
1-41-333-00	5,000	Communications
1-53-201-00	15,000	Salaries
7-00-179-00	15,000	Maintenance and Repair Revenues
20-00-201-00	20,000	Salaries
20-00-371-00	20,000	Contingency
30-00371-00	20,000	Contingency

Introduced and adopted by the City Council of the City of Milwaukie, Oregon on the _____ day of June, 1982.

Joy Burgess, Mayor

ATTEST:

Laurie Perkin, City Recorder

Approved as to form:

Greg EAdes, City Attorney

Y 82 148 12

JWAU:11

CITY OF MILWAUKIE
M E M O R A N D U M
PUBLIC WORKS DEPARTMENT

IV^c
①

DATE: 19 May 1982

TO: Hugh Brown
City Manager

FROM: Steven Hall
Public Works Director *J.M.H.*

SUBJECT: Resolution 19-1981
Revision Request

In the schedule attached to Resolution 19-1981, the statement "shall apply to all services performed outside of the department or division to which the vehicle or equipment is assigned." has caused some problems in the Finance Department.

Some of our equipment is owned by all three divisions of Street, Water and Sewer which has caused an unusual situation in distribution of costs. Also, the intent was not to cross-charge within the Public Works individual divisions.

I am requesting that the wording be altered on the attachment to Resolution 19-1981 as follows:

1. Delete "...department or division...."
2. Substitute "....Public Works Department..."

This will require Council action. Greg will have to make a determination whether an amended resolution is required or if an amended attachment can be made by Council Motion.

Would you place this on the Agenda for the first Council meeting in June.

cc: Greg Eades
City Attorney

Gordon Erickson
Comptroller

Approval Recommended



Hugh H. Brown
City Manager

RESOLUTION NUMBER 19-1981

V C (2)

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE
ADOPTING EQUIPMENT RENTAL RATES.

BE IT RESOLVED by the Council of the City of Milwaukee
that the rates shown on the attached schedule are adopted
for rental of City equipment.

BE IT FURTHER RESOLVED that this schedule shall be
attached to and become a part of Resolution Number 7-1981,
setting fees for City services.

Introduced and adopted by the City Council on _____
_____, 1981.

Joy Burgess
Joy Burgess, Mayor

ATTEST:

Dorothy E. Farrell, Recorder

Approved as to form:

Greg Eades, City Attorney

RESOLUTION NO. _____

IVc
①

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE
REGARDING EQUIPMENT RENTAL RATES.

BE IT RESOLVED by the Council of the City of Milwaukee
that the schedule showing Public Works equipment rental rates,
attached to and made a part of Resolution No. 7-1981, is
amended by deleting the words "department or division" and
substituting "Public Works Department" in the first paragraph.

Introduced and adopted by the City Council on June 15, 1982.

Joy Burgess, Mayor

ATTEST:

Laurie Perkin, City Recorder

APPROVED AS TO FORM:

Greg Eades

Greg Eades, City Attorney

CITY OF MILWAUKIE
DEPARTMENT OF PUBLIC WORKS.
EQUIPMENT RATES

IVC
(4)

The following equipment rental rates shall apply to all services performed outside of the department or division to which the vehicle or equipment is assigned.

EQUIPMENT	Hourly Rate (2)
Air Compressor	\$8.78 (1)
Air hose, per 50 feet	0.33 (1)
Backhoe, Case 580 C	54.07
Backhoe, International 3500A	64.67
Concrete mixer	2.87 (1)
Dump Truck #33, International	45.76
Dump Truck #23, Ford	41.21
Dump Truck #22, Chevrolet	41.21
Dump Truck #7, Ford	35.66
Dump Truck #5, Ford	35.66
Generator, 10 K.W.	8.89 (1)
Grader - FA65	51.60
Pavement Breaker	1.89 (1)
Pickup - 1/2 ton	24.37
Pickup - 3/4 ton	24.56
Pickup - 1 ton	27.42
Roller, Huber T-46	47.22
Roller, Small	19.19
Sewer Jet Truck	49.99
Sweeper - Elgin Whirlwind	148.79
Tractor, International 404	34.77
Trailer - Double Axle	22.85 (1)
Trailer - Single Axle	2.70 (1)
Water Pump, Portable	7.27 (1)
Water Truck	40.62

- (1) Does not include operator charges
- (2) Portal to Portal rates (Shop, SE 40th & Harvey Sts.)

M E M O

IV
D
①

June 10, 1982

TO: Hugh Brown, City Manager
FROM: Gordon Erickson, Finance Director
SUBJECT: Completion of Copier Study
Council Approval of Purchase

Earlier this year during budget sessions there was a discussion of copying and printing costs of the City. Since that time my staff and I have reviewed these operations. Greater efficiency and some cost savings can be obtained by replacing our current IBM Copier II with a less costly copier having additional features such as two-sided copying and using plain bond paper.

In April we started a formal bidding process to identify a less costly system. We managed the process in two phases because our primary goal was to obtain a copier with the appropriate features, and secondly to obtain the best pricing. Ten copiers were studied and eight were demonstrated in City Hall for two days each. Employee evaluations rated two machines highly with a third close behind. We then reviewed and tabulated bids for the machines and related costs. Assuming a three year amortization of lease/purchase with all supplies (at current prices) a breakeven calculation showed less than one half cent per copy difference between the two highest rated machines. This is at a per copy cost of about 5¢ each.

Basic purchase cost of the recommended machine is \$7,395 which includes a document feeder and a ten bin collator. Additional items include an auditron control system, installation cost, and a maintenance contract. At current levels a maintenance contract of 240,000 copies would last nearly three years for a cost of \$2,640 and protect us from cost increases. A contract for 120,000 copies is \$1,400 and is also available.

Council action as a contract review board is needed to continue this process. By motion their approval to purchase from Finzer Business Systems a Ricoh brand copier with document feeder and collator. Staff will research the most cost effective financing technique and implement a one month test period to insure that the machine meets our needs and standards. A final contract is to be brought back to the Council for final approval near completion of the one month test.

Gordon Erickson

IV d ②

Other Information

Copies on plain bond paper

Will handle a wide range of paper weights

Copy quality guaranteed to be same or better during use -
if cannot repair, will replace with a new machine.

Unlimited two-sided copying volume - By comparison other
machines limited to ten percent or less.

Reduction of original.

Indicators showing volume of paper in trays.

Maintenance contract based on volume only (Others on volume/
time basis)

Drum replacement included in maintenance contract (Others
considered cost from \$256 to \$495 each drum with volumes of
100,000 to 150,000)

Ia①

MILWAUKIE
CITY COUNCIL MEETING
June 1, 1982
5:15 p.m.

BASEMENT-CITY HALL

WORK SESSION

A work session of the Milwaukie City Council was held June 1, 1982 with the following councilors present:

Mel Paulson	Roger Hall
Wallace Bischoff	Don Graf
Mayor Joy Burgess	

Also present:

Hugh Brown, City Manager	Topaz Faulkner, Comm. Services Director
Greg Eades, City Attorney	Laurie Perkin, Secretary

CABLE TV-PROCEDURE FOR REVIEWING PROPOSALS

City Manager reviewed the schedule for Cable T.V. proposals and suggested that meetings be held at the Center and that the proposals be limited to 1/2 hour each with time for Council questions afterwards. He asked that the Council consider items to be concerned about and kinds of questions to ask. The following issues were discussed briefly: "tiering" system, studio access, connection with Clackamas Community College, Library, Schools etc., establishment of a Cable Advisory Commission. It was decided to hold one meeting for the purpose of hearing proposals to be held at the Center on June 7 at 6 p.m.

CRITERIA TO CONSIDER IN UP-ZONING REQUEST

Faulkner said that the Comprehensive Plan is coming up for review next year and that the city should initiate the process of up-zoning in order to match the Comprehensive Plan. She has provided Council with information regarding the effect of up-zoning on property taxes based on ORS and a letter from the County Assessor. To deal with the problem of increased property taxes, a Special Assessment was established for single family homes which would allow the County Assessor to value the home as a single family residence. If there is any assessed value in excess of the value of the house as a single family home, it could be deferred. Property owners would have to apply for a deferral. There was discussion on how to go about the up-zoning and whether the property owners should be notified. It was agreed by Council that even though it was not required, it would be a good thing to let the property owners know so that they could get a deferral.

Arnold Callan, 12012 SE Wood, addressed the Council. He said that there should be some sort of restrictions on the developers and promoters so that the tax payers would not end up carrying the burden of higher property taxes. He suggested that the builders dedicate so much land for church, playgrounds, etc. He expressed concern that the taxpayers would end up paying for fire and police and other services that would eventually be required.

Faulkner said that the Planning Commission shared these concerns, that the development would be looked at very closely and that measures to deal with this sort of thing would be taken. She said that private owners would not be forced to sell their

property for apartment buildings. Faulkner said that she is working on having some of the land dedicated for public use and mentioned that the developers would pay a systems development charge and would be required to put in sidewalks, gutters, curbs and be responsible for street improvements. There was discussion on special zoning for schools. Faulkner explained that in Milwaukie, the school zone would be designated as Community Service Zone. It allows a clearer designation of the area and identifies that parcel of land as being for public use.

BUDGET REDUCTIONS

City Manager explained implementation of budget reductions. The position of Fire Inspector will be retained until August and if the budget fails, it may be necessary to retain this position. The city is attempting to avoid layoffs and "bumping" by implementing a hiring freeze. There are vacant positions in the police department which are not yet filled as well as a future vacancy which may not be filled immediately.

The work session was adjourned at 6:45 p.m.

MILWAUKIE
CITY COUNCIL MEETING
June 1, 1982
7 p.m.

Ya ③

COUNCIL CHAMBERS

1409th MEETING

The one thousand four hundred and ninth meeting of the Milwaukie City Council was held June 1, 1982 with the following councilors present:

Mel Paulson	Roger Hall
Wallace Bischoff	Don Graf
Mayor Joy Burgess	

Also present:

Hugh Brown, City Manager	Dick Bailey, Fire Chief
Greg Eades, City Attorney	Gordon Erickson, Finance Director
Steve Hall, P.W. Director	Laurie Perkin, Secretary
Topaz Faulkner, Community Services Director	

The invocation was given by Mel Paulson and the pledge of allegiance was recited.

AUDIENCE PARTICIPATION

Mayor Burgess read a proclamation prepared by the National Parks and Recreation Department supporting the Life. Be in it. program.

LEGISLATION

It was MOVED by Paulson, SECONDED by Hall, that the bills listed for June 1, 1982 be approved for payment. MOTION CARRIED unanimously. Annexation-Plan Map Amendment-Zone Change-SW side of Kellogg Lake, East of McLoughlin.

Public hearing on this request was held on May 18. Since that time the following correspondence has been received:

Letter from Mildred Kerr, 2506 Lake Road, expressing concern over damage to lake.

Topaz Faulkner commented on Mrs. Kerr's letter, stating that she would write her a letter addressing those concerns.

It was MOVED by Graf, SECONDED by Hall to read Ordinance 1523 the second time by title only. (AN ORDINANCE OF THE CITY OF MILWAUKIE, OREGON, AMENDING ORDINANCE NUMBERS 1437 and 1438 BY REDESIGNATION OF CERTAIN PROPERTY FROM CLACKAMAS COUNTY MEDIUM DENSITY TO CITY MEDIUM-DENSITY RESIDENTIAL AND REZONING THE PROPERTY FROM CLACKAMAS COUNTY MR-1 TO CITY R-3 RESIDENTIAL. A-82-3 POLLOCK/DEKANTER) MOTION CARRIED unanimously. It was MOVED by Graf, SECONDED by Hall, to adopt Ordinance 1523. MOTION CARRIED with the following roll call vote: AYES: Paulson, Bischoff, Burgess, Graf, Hall. NOES: none. Ordinance 1523 passed the Council and was so declared by the Mayor.

40th and Wister Streets LID

The Public Hearing was held on May 18. No further correspondence has been received. It was MOVED by Hall, SECONDED by Bischoff to read Ordinance No. 1524 the second time by title only. (AN ORDINANCE OF THE CITY OF MILWAUKIE DECLARING THE ASSESSMENTS FOR THE IMPROVEMENT OF 40th & WISTER STREETS.) MOTION CARRIED unanimously. It was MOVED by Hall, SECONDED by Bischoff, to adopt Ordinance 1524. MOTION CARRIED with the following roll call vote: AYES: Paulson, Bischoff, Burgess, Graf, Hall. NOES: none. Ordinance No. 1524 passed the council and was so declared by the mayor.

Partial Street Vacation-3405 SE Harrison Street

Public Works Director said the city was initiating the vacation proceedings after discussions with property owner who had previously submitted a request for a conditional use for the purpose of conducting business in a house. He requested that the Council set a date for a public hearing. It was agreed by Council that a public hearing be set for July 20, 1982. Parks and Recreation request for use of funds donated by Bank of Milwaukie.

Parks and Recreation Director has recommended that the funds donated by the Bank of Milwaukie be used for the construction of a gazebo in North Clackamas Park. The Council agreed to accept this recommendation.

Resolution calling for special election and adopting ballot title.

It was MOVED by Paulson, SECONDED by Bischoff to adopt Resolution No. 12-1982 (A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE CALLING AN ELECTION ON THE 1982-83 OPERATING TAX LEVY.) MOTION CARRIED unanimously.

CONSENT AGENDA

It was MOVED by Bischoff, SECONDED by Graf, to approve the minutes of May 18, 22 and 25, 1982 meetings. MOTION CARRIED unanimously.

OTHER BUSINESS

City Manager talked about the budget election campaign and asked for Council's support in speaking to neighborhood groups.

He said that city staff will be putting together a packet of information to inform citizens of city services.

The City Council will interview an applicant for the Planning Commission prior to the June 15 meeting.

A meeting on the 911 dispatch system has been scheduled for June 3 at 9:30. Council members wanting to go were asked to contact the City Manager.

Bischoff said he learned that the 3% tax being paid on the phone bill is going into the state fund. Collected by the telephone company, the money goes back to each of the counties and is distributed depending on the population, for the 911 emergency system. Burgess asked that staff study this issue and keep Council informed.

Burgess asked that it be made clear to the public that the entire City Council is in favor of looking into light rail as a means of transportation for the city.

The meeting adjourned at 7:42 p.m. to go into executive session under ORS.660 (1) (d) to discuss labor negotiations.

The meeting reconvened at 8:20.

The City Manager said that Council needed to talk about the water and sewer rate increases. The only reason an increase in water rates is required is to provide funds for the construction of Well No. 8. If the city decided not to move fast on annexation, this could be delayed. The sewer rate increase is still needed however. This would be approximately 11.8 % effective possibly in September.

Paulson said that he had attended the Oak Lodge incorporation meeting and that he would bring data, including a chart outlining costs of sewer, water etc. to the next Council meeting.

The meeting was adjourned at 8:39 p.m.

APPROVED:

Joy Burgess, Mayor

Laurie Perkin, Secretary

CITY COUNCIL MEETING
June 3, 1982
6:30 p.m.

Va 6

COUNCIL CHAMBERS

WORK SESSION

A work session of the Milwaukie City Council was held on June 3, 1982 with the following councilors present:

Mel Paulson	Roger Hall
Wallace Bischoff	Don Graf
Mayor Joy Burgess	

Also present:

Hugh Brown, City Manager	Topaz Faulkner, Community Services Director
Greg Eades, City Attorney	Laurie Perkin, Secretary
Steve Hall, P.W. Director	
Dick Bailey, Fire Chief	

City Manager said there had been a change in the meeting schedule to hear Cable T.V. proposals. It was decided to hold two meetings on June 21 and 22 at 6:30 p.m. at the Milwaukie Center.

Bert Casey, Editor of The New Review, addressed the Council regarding new postal procedures established by the U.S. Postal Service. He recounted the difficulties that these procedures would cause for his paper as well as the citizens of Milwaukie, primarily the order that all bulk mail would have to go directly to the Portland Post Office for distribution. Mr. Casey asked for Council support in requesting that the Milwaukie Post Office be upgraded and that the city be informed of plans for a new postal facility. It was the concurrence of Council that a letter be sent to Mr. Ben Lusher, Postmaster, with a copy to Congressional leaders asking that the Milwaukie Post Office system be reviewed. Graf suggested passing a resolution to this effect. It was agreed by the Council that a resolution be drafted for consideration at the June 10 Council meeting.

Summer Sharpe and Bev Bookin, Planning Consultants from Cogan and Associates, addressed the Council regarding the results of the annexation study covering the unincorporated area between the city's eastern boundary and SE 82nd Avenue. Included in the report were discussion of technical, fiscal, legal and political issues regarding annexation in general and the study area specifically; preliminary analyses of the opportunities and constraints to annexation of each of three subareas; presentation of conclusions and recommended activities for the remainder of the study. There was extended discussion on the advantages and disadvantages of annexation for both the city and the area under consideration. The following conclusions were reached by the consultants:

It does not appear that annexation of the area under study would provide substantial benefits to either the city or the property owners if undertaken immediately.

A number of other actions are potentially more advantageous and should be explored.

The following recommendations were submitted:

Develop and implement a strategy regarding incorporation/service district formation.

V 27

explore alternative means to revitalize the city and its economic base.

Continue studying the feasibility/desireability of annexation.

Initiate contacts with other jurisdictions regarding issues of common concern.

The following topics were discussed:

Discrepancy between the results of this report and previous reports which had been done, particularly the consolidation study.

Problems in providing fire service, water service and how the property tax would be affected.

There was discussion on the types of people who were interviewed and the general attitude towards annexation. Sharpe said that the reaction from the county was not negative although some of the people he talked to had expressed reservations regarding annexation.

The meeting recessed at 8:40 and reconvened at 8:50

There was discussion on the feasibility of the continuation of the study and the cost and amount of city staff time involved. City Manager said that at the next meeting, staff could have a recommendation for Council outlining costs, etc. Graf suggested getting the material together and making a decision after the election. Sharpe said that he could have a draft of a contract ready by the June 15 meeting. It was agreed to discuss this further at the next meeting.

The meeting adjourned at 9:15

IV B

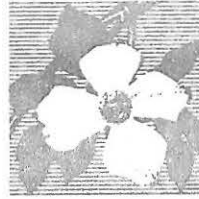
STATEMENT OF RESULTS OF VOTES CAST
PRIMARY ELECTION -- CLACKAMAS COUNTY
TUESDAY, MAY 18, 1982

X
X
X
X
X
X
X
X
X
X
X

MILWAUKIE CITY MEASURE 51 TAX LEVY

PRECINCTS	YES	NO	OVER VOTES	UNDER VOTES	TOTAL CAST
050	54	47	0	9	110
051	112	80	1	26	219
052	128	119	0	34	281
053	116	185	0	20	321
054	111	144	0	37	292
055	72	127	0	15	214
056	119	185	1	26	331
057	153	169	0	23	345
058	79	115	0	8	202
059	122	201	0	23	346
060	127	196	0	23	346
061	122	177	0	20	319
062	138	192	0	19	349
063	100	148	1	20	269
064	131	193	0	16	340
	1,684	2,278	3	319	4,284

CITY OF MILWAUKIE



VI a

CITY COUNCIL
In the City Hall • phone 659-5171

May 27, 1982

Mr. John Olivero, President
Bank of Milwaukie
10400 SE Main Street
Milwaukie, OR 97222

Dear John:

On behalf of the City Council and the citizens of Milwaukie, I want to express our appreciation for your donation of \$3008.30 to be used to improve North Clackamas Park. The initiative and imagination shown by the Bank of Milwaukie in your recent "The sky's the limit" campaign is to be commended. Such a theme also reflects what we all view as our city's future and we welcome your continued support.

A decision will be made soon concerning the specific use of the money and it is hoped improvements can be completed for the enjoyment of the people during the summer. Thank you again for the support of the City and our parks program.

With best wishes,

Joy Burgess, Mayor

JB/lp

LIBRARIAN'S REPORT

VI
B

MAY 1982

You may be one of the 1,000 households in Milwaukie to receive the library's Community Survey. If so, please fill it out and return it as soon as possible. We are assessing the kinds of use our library gets and the types of material our patrons want.

The first part of a two stage plan was completed to repair the library roof. Hopefully part two will be approved this fiscal year.

For the first time since I have been the Director, and a long time before that, we were also able to order part of a large print book order. Large print books are used by the physically handicapped and the elderly. They get heavy use in our collection.

On the other hand, I am continuing to weed dead wood from the collection in preparation for automation. The second portion of the funding for the automated circulation system is included in the library's portion of the city budget to be voted on June 29th. Many weeded titles will be put in the Friends of the Library Book Sale which will be held June 18th and 19th from 10 a.m. until 6:00 pm right in front of the library unless it rains very hard. If the weather is impossible, we will move to a storefront on Main Street.

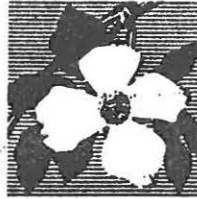
The Friends also contributed \$97.95 for the installation of a lock box for the flag pole and a new flag (\$57.80). The library paid for the re-wiring necessary to shine a light on the flag at night. As soon as a protective fence can be built with funds contributed by the Friends, the library will invite people to exchange young plants as a part of a plant exchange program located in the flower bed box below the front window.

The manager of the Safeway store has allowed us to distribute our Gift Catalogs and Orientation Brochures. Don Doman, the custodian, made a special box to hold the brochures which are located by the Safeway Community Information bulletin board near the bottle return.

Many people contributed to the Laura Kirkendall memorial fund. These contributions have enabled us to order the following books in addition to other titles and some children's books:

In China. Eve Arnold
Building a sustainable society. Lester Brown
Wooing of Earth. Rene Dubois
National Defense. James Fallows
Mary Gostelow's embroidery book
Woman that never evolved. S. Hardy
Saving the tiger. Guy Montfort
Coming matriarchy Laura Ashcraft
Pet loss. Arlene Fischer.
Scandinavian embroidery. E. Nielsen
New Earths. James Oberg
Animal rights. Bernard Rollin
Long term marriage. Floyd & Harriet Thatcher
Harvard Encyclopedia of American ethnic groups.

CITY OF MILWAUKIE



CITY COUNCIL
in the City Hall • phone 659-5171

VI
C

June 8, 1982

Mr. B.W. Lusher Jr.
M.S.C. Manager/Postmaster
P.O. Box 3047
Portland, OR 97208

Dear Mr. Lusher:

It has been a concern of the City of Milwaukie for some time that our post office appears to offer less services than others in neighboring cities (Lake Oswego, Gladstone and Oregon City). Of particular concern is the requirement for churches, citizen groups and businesses to deliver bulk mail into Portland rather than being able to use the Milwaukie Post Office. We understand this reflects the status of the Milwaukie facility as a "branch" rather than an "independent". Accordingly, we request this status be reviewed for a possible upgrading of services.

This situation was most recently brought to the attention of the City Council by Mr. Bert Casey of The New Review. The City Council supports a resolution which would allow Mr. Casey and other citizens and groups to mail all bulk mailings in Milwaukie.

Additionally there have been complaints regarding the physical condition and appearance of the Milwaukie Branch. We would appreciate receiving information concerning future plans for improving the facility. If there is any assistance the city could provide, please let us know.

Very sincerely,

Mayor Joy Burgess

cc: Senator Mark Hatfield
Senator Bob Packwood
Representative Ron Wyden
Representative Denny Smith
Representative Les AuCoin
Bert Casey

VI
E

MEMORANDUM

TO: MAYOR AND CITY COUNCIL
CITY MANAGER
ALL DEPARTMENTS

FROM: GREG EADES, CITY ATTORNEY *GE*

DATE: JUNE 9, 1982

SUBJECT: ABSENCE.

In order to take care of some family business, I will be taking off at least the next three Wednesdays as vacation, through June 30. I would appreciate it if you could schedule any work you might have for me around those dates. In the event of an emergency, Virginia will be able to reach me or another cooperating attorney.

Thanks for your cooperation.

GE/vk

VLF
①

TRAFFIC SAFETY COMMISSION
MINUTES MAY 10, 1982

I CALL TO ORDER: The meeting was called to order at 7:35 p.m. by Chairman David Bukovi.

MEMBERS PRESENT: David Bukovi, Chairman
Louis Bruneau Don Fry (Arr 7:50)
Warren Bottemiller John Corey, replacement
Don Kopp Commission member from
Jim Stell Milwaukie High School
Dick Samuels

STAFF PRESENT: Paul Roeger, Office Engineer
Virginia Kopp, Secretary

GUEST: Patsy Faulkner, Director, Clackamas County Traffic
Safety Commission.

II APPROVAL OF MINUTES: Bruneau made a MOTION to APPROVE the MINUTES of the April 12 meeting. MOTION SECONDED by Stell, passed UNANIMOUSLY.

Chairman Bukovi introduced the newly appointed member of the Commission, Warren Bottemiller.

III AUDIENCE PARTICIPATION: None.

IV Bukovi introduced the guest speaker, Patsy Faulkner. Ms. Faulkner handed out explanatory information on the County Traffic Safety Commission and its programs.

One of the programs Ms. Faulkner explained was the infant restraint auto seat rental program. Clackamas County hopes to receive 500 seats for the rental program.

The REDDI/Alcohol film and program presented at Putman High School was presented by Patsy. The program was put together by the Clackamas Co. Safety Comm. and is available for showing to interested groups.

The "I am the driver" button and program was discussed. The buttons are being used with the Oregon Youth Traffic Safety Assn. clubs in high schools.

V OLD BUSINESS:

A. Project Status Report

1. Signalization - Under construction.
2. McLoughlin Blvd. - No new information.
3. Railroad Crossings
 - Harrison St. - Completed.
 - Monroe St. - Under construction.
 - Johnson Creek Blvd. - Construction date, July.
 - 17th Avenue - P.U.C. preliminary designs call for crossing arms on 17th, stop signal on Ochoco, stop signal for Garthwicke district.

VI f
②

4. Traffic Revisions
Monroe St. crosswalk will be postponed until the railroad crossing arms are in place.

OTHER OLD BUSINESS:

- A. Samuels reported that the State Highway Dept. has placed a "Reduce Speed" sign between the 45 mile an hour sign and the 30 mile an hour sign as recommended by the Traffic Safety Comm. Kopp asked why the 45 mile sign was needed as it was too close to the city limits for that speed designation. Roeger will check with the State to find out if it can be removed.

VI NEW BUSINESS:

- A. Fair Share contacted the City Manager regarding the intersection of 42nd and Johnson Creek Blvd. Discussion followed. Fry suggested a larger stop sign on 42nd; another suggestion was an intersection indicator sign on Johnson Creek Blvd. During the discussion it was mentioned that a large hole in the right lane on Johnson Creek Blvd. near Brookside Drive was causing drivers to swerve to the left out of their lane. Roeger will look into this.
- B. All Commission members had complimentary comments on the new traffic control motorcycle patrol put into service by the Police Dept. The Police Dept. reports good citizen response also.
- C. Chairman Bukovi will be attending National Guard encampment in June and Vice Chairman Bruneau will be presiding during the June meeting on the 14th.
- D. An invitation was extended by Patsy Faulkner to the Commission to attend the County Traffic Safety meeting in the Courthouse Annex, 906 Main St., Oregon City. The meetings are held the first Wednesday of the month at 7 p.m.
- E. Closing remarks by Patsy referred to The Funny Farm lounge operating in the Heidi complex and the large number of fatal and serious injury crashes in the area of Highway 26, Orient and Kelso Roads. The crashes are attributed to lack of adherence to OLCC regulations by the management of the lounge. The County Traffic Safety Commission has written the owners a letter expressing the concern of the Commission.

VII ADJOURNMENT: A MOTION was made by Fry to ADJOURN. It was SECONDED by Samuels. The MOTION PASSED UNANIMOUSLY. The meeting was adjov 1 at 9:20 p.m.

Louis Bruneau, Chairman Pro-Tem

Virginia Kopp, Secretary

Date: _____

CITY OF MILWAUKIE



OFFICE OF THE CITY MANAGER
in the City Hall • phone 659-5171

June 11, 1982

Dr. John Hakanson, President
Clackamas Community College
19600 South Molalla Avenue
Oregon City, OR 97045

Dear Dr. Hakanson:

The City Council recently went on record supporting the placement of a "Community Development Coordinator" within the City of Milwaukie.

It would be our intention to utilize that position to assist current downtown redevelopment and related economic development projects.

You may be assured that such a position would receive the enthusiastic support of our business association, schools and civic groups.

May this letter serve as a request that Milwaukie be considered as the location for such a position? Please advise me of formal application and support requirements.

Sincerely,

William R. McDonald
Administrative Assistant

WRM/lp

Council - Manager only items Agenda June 15, 1982

1. Estimated cost report from Cogan and Associates.
2. Evaluation procedure and schedule for Cable TV proposals
3. Municipal Court procedures
4. McLoughlin Corridor- Staff recommendations
5. Draft letter to jurisdictions concerning McLoughlin Improvements

COGAN & ASSOCIATES

June 14, 1982

Hugh Brown, City Manager
City of Milwaukie
10722 SE Main Street
Milwaukie, OR 97222

Dear Hugh:

At the conclusion of our assessment of the feasibility of annexing areas adjacent to Milwaukie, it is apparent that there are many other issues the city should address. Attached is our estimate of time and cost for consultation in these other matters by Cogan & Associates between June 1982 and January 1983. These tasks are consistent with the work program which was recommended in our May 17th report and discussed with you June 8th.

If this estimate is acceptable, please sign one of the two copies of this letter and return to us for our files. The other is for your records.

FOR COGAN & ASSOCIATES:

FOR THE CITY OF MILWAUKIE:

Sumner Sharpe, Senior Associate

Hugh Brown, City Manager

Date

Date

SS:kjm

Attachment

CITY OF MILWAUKIE: CONTINUING CONSULTATION ON MATTERS
RELATED TO ANNEXATION, CONSOLIDATION, SPECIAL STUDIES
AND COMMUNITY CONSENSUS BUILDING

This estimate is based on the recommendations of the Cogan & Associates report of May 17, 1982, Assessment of Feasibility and Strategy Concerning Annexation of Areas Adjacent to the City of Milwaukie. The following tasks are identified as important to the City of Milwaukie's need to address matters essential to its growth and vitality. The work is to be accomplished between July 5, 1982 and January 31, 1983.

Task 1 - Explore alternative approaches to economic revitalization

- 1.1 Evaluate Milwaukie's current and future capacity to establish a more secure economic base and provide services to its citizens and other areas considered for annexation.

C&A Role: Consultation and advice.

- 1.2 Conduct workshops with elected and appointed leaders and interested citizens to identify common goals and build consensus regarding the city's future.

C&A Role: Organize and facilitate workshop.

- 1.3 Initiate informal and formal contacts with other agencies and organizations to identify fiscal and other issues of common concern leading to solutions acceptable to all parties.

C&A Role: Assist in development of strategy; initiate contacts, as appropriate.

Task 2 - Develop and implement a strategy to respond to incorporation efforts of areas adjacent to Milwaukie

- 2.1 Work with committee comprised of mayor, two council members, and city manager to monitor incorporation activities and develop short and longterm strategies.

C&A Role: Participate in committee deliberations and meet with interested parties. (Conduct additional research related to incorporation i.e., economic feasibility and legal issues. If necessary, provide testimony. These tasks will be negotiated in a separate contract at a later date.)

- 2.2 Encourage a neutral body, i.e. the county, boundary commission, or Portland State University, to study attitudes of residents and business people in unincorporated area toward incorporation/annexation/formation of special districts.

C&A Role: Initiate contacts with such parties to solicit support for such a study. If appropriate, this task may be combined with 1.3.

Task 3 - Continue to assess feasibility/desirability of annexation.

- 3.1 Refine one-year fiscal analysis of annexation revenues and expenditures, incorporating results of Task 1.1.

C&A Role: Conduct analysis.

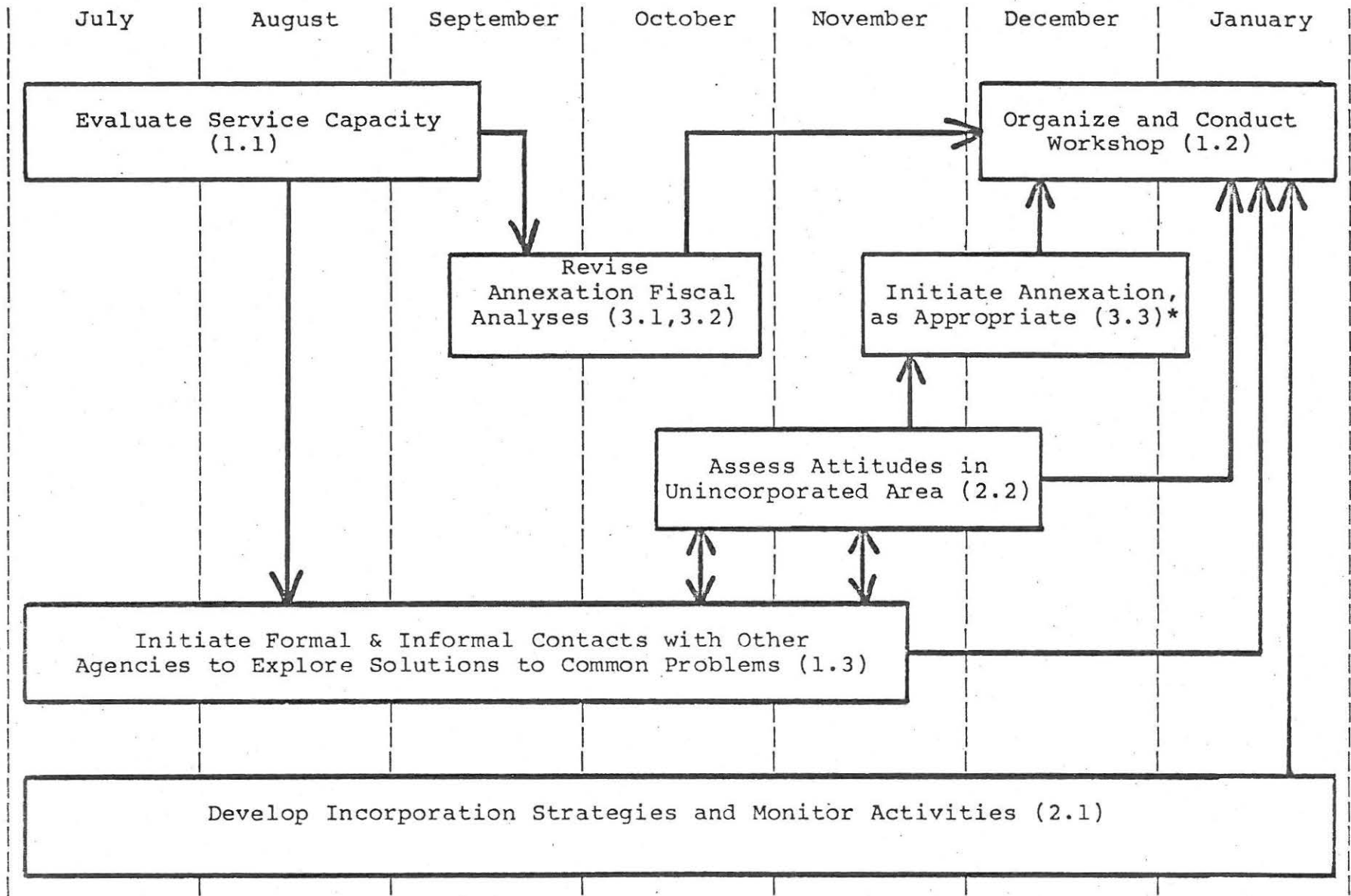
- 3.2 Based on Task 1.1, develop five-year projection of revenues and expenditures which can be expected from annexation.

C&A Role: Conduct analysis.

- 3.3 Initiate annexation measures within study area, if appropriate.

C&A Role: Advise and consult with city on annexation strategy.
Note: Design and implementation of a specific annexation campaign will be the subject of an additional contract, to be negotiated at the appropriate time.

TIME SCHEDULE



* Depending on results of analyses or community consensus developed at workshop, annexation could be initiated during 1982 or in 1983.

TIME AND COST ESTIMATE

Time

Task	Cogan & Associates						Subconsultants	
	SS	BB	AC	EC	JH	Cler	Jones	Landsverk
1. Explore Alternatives								
1.1 Capacity	6	4	-	-	-	-	5	-
1.2 Workshop	24	16	6	1	8	10	-	-
1.3 Contacts	15	20	2	-	-	5	-	-
2. Develop Incorporation Strategy								
2.1 Work with Committee	20	30	8	-	-	5	5	5
2.2 Study Attitudes	15	10	2	1	-	5	-	-
3. Assess Annexation Feasibility								
3.1 Refine Analysis	5	10	2	1	-	5	5	-
3.2 Develop Projection	5	20	3	2	-	5	5	-
3.3 Initiate Annexation	10	5	5	-	-	5	-	5
Total Hours	100	115	28	5	8	40	20	10

Cost

Sumner Sharpe - 100 hrs @ \$60/hr = \$ 6,000
 Beverly Bookin - 115 hrs @ \$40/hr = 3,450
 Arnold Cogan - 28 hrs @ \$70/hr = 1,960
 Elaine Cogan - 5 hrs @ \$35/hr = 175
 Joe Hertzberg - 8 hrs @ \$35/hr = 280
 Clerical - 40 hrs @ \$20/hr = 800
 Ken Jones - 20 hrs @ \$50/hr = 1,000
 Wayne Landsverk - 10 hrs @ \$60/hr = 600

Total Personnel Cost \$14,266

Mileage, Direct Costs 1,000

TOTAL ESTIMATED COST \$15,266



MEMORANDUM

June 15, 1982

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, *Hugh Brown* CITY MANAGER

SUBJECT: CABLE TV APPLICANT PRESENTATIONS

The four applicants for award of a Milwaukie franchise will make presentations to the City Council and Review Team (Greg Eades, Ken Downes, and myself) on the following schedule:

Monday, June 21 - 6:30	Harmon & Company presentation
7:00	Council questions
7:50	Break
8:00	Global (Dogwood Cable) presentation
8:30	Council questions
9:20	Public comment
10:00	Adjournment
Tuesday, June 22 -6:30	Storer Communications presentation
7:00	Council questions
7:50	Break
8:00	Liberty Cable presentation
8:30	Council questions
9:20	Public comment
10:00	Adjournment

Each applicant will make a presentation under the following terms:

- a) The presentation by the applicant will be limited to 30 minutes
- b) An additional maximum of 50 minutes will be allowed for questions by members of the City Council and Review Team.
- c) Questions will be limited to providing clarification of proposed material and will not be of a negotiation nature.

At the end of the second presentation each evening, approximately 30 minutes has been allocated for public comment on any aspect of cable by citizens or organizations.

Page 2.

The Cable Review Team will be performing an in-depth evaluation of all applicants in the forthcoming weeks; however your impressions resulting from your first review of the proposals and the applicant presentations would be welcomed. To facilitate your review, a grading form is attached. These should be given to me after all the presentations have been concluded so that your comments may be included in our discussions with the cable companies. (One caution: It is important at this stage in the process that your summary comments and impressions remain confidential.)

Following is the schedule for the balance of the evaluation and selection process:

June 28	Questions of City Council and Review Team submitted to applicants.
July 13	Deadline for receipt of applicant responses
July 14-28	Review Team evaluations
July 30	Preliminary evaluation submitted to respective applicants
August 13	Deadline for receipt of applicant responses
August 16-20	Completion of Review Team evaluations
August 25	Transmittal to City Council of final Review Team evaluations
August 31	Council work session
September 7	Council selection of primary applicant for further negotiations with Review Team
October 13	Transmittal of tentative negotiations agreement
October 19	Initiate franchise award process

MEMORANDUM

TO: MAYOR AND CITY COUNCIL

FROM: GREG EADES, CITY ATTORNEY *GE*

DATE: JUNE 14, 1982

SUBJECT: MUNICIPAL COURT PROSECUTION

Len Kovac's office at the Police Department was closed last Friday and his retainer terminated as of the 15th. Except for a half-dozen trials set in the next few weeks, the pending trials are all completed.

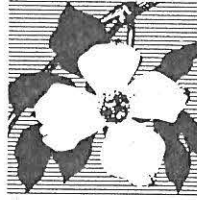
With your permission, I would like to continue to keep Lenny "on call." In addition to the last few pending cases, there are approximately 60 outstanding warrants from our court, together with several alcohol rehabilitation and diversion cases which may require a city prosecutor. I can handle the rehabs, diversions and any probation revocations myself, but in the event a few of the warrants come in and go to trial, Len's experience would be valuable. He has offered to provide prosecution services as needed at the modest rate of \$45.00 per hour and the last few months have shown that the fines received will more than cover his fees.

Eventually, even this "on call" service will come to an end, since the warrants expire after two years.

The Legal Department budget for next year includes an appropriation for contract services, and we should be able to cover these services easily within the budget.

If you have any questions, we can discuss this further at the meeting.

GE/vk



May 28, 1982

MEMORANDUM

TO: MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM: HUGH BROWN, CITY MANAGER

Enclosed is the agenda for the June 1 meeting. The only new business is the street vacation request and the recommendation from the Parks and Recreation Commission regarding the use of funds donated by the Bank of Milwaukie. An executive session to consider labor negotiation matters is also scheduled.

During the work session starting at 5:15 we would like to discuss cable television, procedures for reviewing up-zoning requests and implementation of the budget reductions approved last Tuesday.

Regarding Cable T.V., the proposals are due by Friday afternoon and we will then have a better idea of how many proposals will need to be reviewed and evaluated. What we wish to discuss with you is the next stage in the cable process and, particularly, any concerns or desires you wish to relate to the staff regarding any subject relating to the City's future cable system. This is important for us to know prior to our discussions with the cable companies.

Interviews for the Planning Commission were originally scheduled for next Tuesday. As some of the correspondence recruiting applicants has just been distributed, I suggest the interviews be scheduled for June 15. No additional applications have been received to date, although I understand several people are interested.

Here's hoping the sun shines this weekend! See you on Tuesday for a light dinner during the work session. The dinner and work session will be downstairs.

Hugh Brown
City Manager