

RESOLUTION NO. 49-2011

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF MILWAUKIE, OREGON,
ADOPTING BYLAWS FOR THE MILWAUKIE RIVERFRONT BOARD.**

WHEREAS, Section 2.10.050 (A) of the Milwaukie Municipal Code states that Council shall adopt bylaws for each board, commission, and committee's meetings and the performance of its duties; and

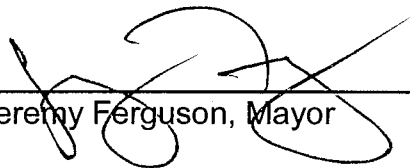
WHEREAS, the Milwaukie Riverfront Board developed the attached bylaws at their February and March 2011 monthly meetings; and

WHEREAS, the Riverfront Board met with Council in April 2011 to discuss these bylaws and their annual work plan;

NOW, THEREFORE, BE IT RESOLVED that the City Council hereby adopts the bylaws drafted by the Milwaukie Riverfront Board and recommends that the board adhere to these bylaws.


Introduced and adopted by the City Council on May 3, 2011 .

This resolution is effective immediately.




Jeremy Ferguson, Mayor

ATTEST:

APPROVED AS TO FORM:


Jordan Schrader Ramis PC



Pat DuVal, City Recorder

City Attorney

Riverfront Board Bylaws

March 2011

Article I

This Board was established by ordinance # 1848, a copy of which is attached.

Article II

- 1) Membership consists of seven regular members
- 2) Members must attend all meetings or notify the Board Chair or staff of absence prior to next regularly scheduled meeting. Frequent absences by a member will be reviewed by the Board and brought to Council's attention when deemed necessary.
- 3) Four members must be present, for motions to be voted on

Article III

- 1) Officers are Chairman and Vice Chairman
- 2) Chairman presides over the meetings following informal parliamentary procedure outlined in Roberts Rules
- 3) The Chairman works with the staff liaison to develop meeting agendas
- 4) Board members may add issues to the agenda at any time
- 5) The Vice Chair presides over the meeting in the absence of the Chairman
- 6) Staff liaison takes and prepares minutes of each meeting, keeps attendance records and posts minutes and agendas on the City's web site.
- 7) Meeting agendas shall be distributed to the Board 3 days before the meeting.
- 8) Draft meeting minutes shall be distributed to Board members within 7 days after a meeting.

Article IV

- 1) Elections will be held in May. Candidates will be nominated from the floor. If there is more than one candidate, a vote will be taken by secret ballot. The candidate receiving the highest number of votes wins.
- 2) Board will attend annual work session with City Council in June.
- 3) Each successful candidate assumes office on the first day of the month following the election. He/she serves until successor is installed.
- 4) In the event an officer vacates an office before the end of his/her term, an emergency election will be held to complete the term.

Article V

- 1) Regular meetings will be held on a monthly basis.
- 2) Special meetings may be called by the Chairman or two members
- 3) Regular meetings may be cancelled if approved by four or more Board members.