



Work Session

WS

Milwaukie City Council



MILWAUKIE CITY COUNCIL
WORK SESSION

City Hall Conference Room
10722 SE Main Street
www.milwaukieoregon.gov

**REVISED AGENDA
DECEMBER 6, 2016**

(Revised December 2, 2016)

**NOTE: there are no packet materials for the items listed on this agenda
and the meeting start time has been changed to 5:15 p.m.**

A light dinner will be served.

Page #

- 1. 4:00 p.m. Department of Environmental Quality (DEQ) Air Update**
Staff: ~~Clare Fuchs, Sustainability Director~~
(This item has been moved to the December 6, 2016, Regular Session Agenda)
- 2. 5:15 p.m. Council Retreat Planning**
Staff: Ann Ober, City Manager, and
Mitch Nieman, Assistant to the City Manager
(Start Time Revised on December 2, 2016)
- 3. 5:30 p.m. Adjourn**

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Executive Sessions

The City Council may meet in Executive Session pursuant to ORS 192.660(2); all discussions are confidential and may not be disclosed; news media representatives may attend but may not disclose any information discussed. Executive Sessions may not be held for the purpose of taking final actions or making final decisions and are closed to the public.

Meeting Information

Times listed for each Agenda Item are approximate; actual times for each item may vary. Council may not take formal action in Study or Work Sessions. Please silence mobile devices during the meeting.



MINUTES
MILWAUKIE CITY COUNCIL
www.milwaukieoregon.gov

WORK SESSION
DECEMBER 6, 2016
City Hall Conference Room

Mayor Mark Gamba called the Work Session to order at 5:18 p.m.

Council Present: Council President Lisa Batey and Councilors Scott Churchill, Wilda Parks, and Karin Power

Staff Present: City Manager Ann Ober, City Recorder Scott Stauffer, and City Attorney Tim Ramis

Department of Environmental Quality (DEQ) Air Update
(Moved to the December 6, 2016, Regular Session Agenda)

Ms. Ober noted the move of the DEQ item to the Regular Session agenda.

Council Retreat Planning

Mayor Gamba invited councilor-elect Angel Falconer to join the conversation.

Ms. Ober introduced the Council retreat topic and discussed scheduling and timing issues. She noted that a legal training for Council would take place in February 2017, after the Council interim appointee was selected.

The group described topics for the Council training session and retreat, including goal setting. **Ms. Ober** would coordinate with the City Attorney's office to hold the legal training during the Council retreat.

Ms. Ober noted the application process was still open for the interim Council position and distributed Council Meeting forecaster snapshots to the group.

Mayor Gamba adjourned the Work Session at 5:30 p.m.

Respectfully submitted,

Amy Aschenbrenner, Administrative Specialist II

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MILWAUKIE

Dogwood City of the West

Memorandum

To: City Council

From: Alma Flores, Community Development Director

CC: Ann Ober, City Manager

Date: December 2, 2016

Re: Community Development Department Projects - City Council Update for December 6, 2016

Community Development/Economic Development

- Triangle Site Acquisition and Food Cart Pod
- Opportunity Sites: Harrison and Main Site (City Block 14) and Cash Spot site
- **Economic Opportunities Analysis/Target Industry/ED Strategy**
- Partnerships
- **North Milwaukie Industrial Area Plan**
- **Enterprise Zone Boundary Expansion**
- **Grants:**
 - **Equitable Housing Planning and Dev.**
 - **Wayfinding Systems Plan—Downtown**

Engineering

- **Riverfront Park**
- **17th Avenue Multi-Use Trail**
- **42nd Avenue SSMP and ADA Ramps**
- McLoughlin Utility Improvements
- **2016 Sidewalk and ADA Ramp Enhancement**
- 42nd Ave Paving
- **99E Hwy / McLoughlin Blvd Utility Relocation**

Planning

- **Annexations**
- **Code Updates/Amendments**
- **Visioning and Comprehensive Plan Update**
- **Land Use and Development Review**
- **TriMet Coordination**

Building

- No updates

Community Development/Economic Development

Economic Opportunities Analysis/Target Industry/ED Strategy

- A final draft of the 2017-2022 Economic Development Strategy has been developed and is currently under peer review by focus group participants and the Technical Advisory Group that was formed to inform the city's Economic Opportunities Analysis work. A Study Session with City Council is scheduled for December 15, 2016 to go over the draft strategy.

North Milwaukie Industrial Area Plan

- The Existing Conditions Report can be found at www.northmilwaukie.com/document-library/. The project team drafted a Market Study and Economic Feasibility Analysis that will be made available on the website soon. The first Project Advisory and Technical Advisory Group meetings were held October 13th and the second one is scheduled for December 8th to present the Market Study and discuss core values, vision elements, and concept development to inform the upcoming Draft Framework Plan. The initial public event was held October 26th to hear from the community about their vision for what the next generation of employment could look like in North Milwaukie. Attendees participated in a series of stations to provide input on land use, zoning, natural resources, and transportation and had an opportunity to take a survey. The survey is still open at www.northmilwaukie.com until December 8, 2016.

Enterprise Zone Boundary Expansion

- Staff is coordinating with Clackamas County and Happy Valley on a new joint expansion. The Port of Portland Commission approved a resolution November 9th, Milwaukie and Happy Valley City Councils

each approved a resolution November 15th, and the Clackamas County Board of Commissioners approved a resolution December 1st. The proposed expansion includes an additional 0.27 square miles in Milwaukie, Happy Valley, and unincorporated Clackamas County. City and County staff will finalize a submittal package to Business Oregon within the next two weeks.

Grants:

Equitable Housing Planning and Development

- On December 1, the Metro Council adopted a resolution approving a \$65,000 grant for the City to complete a feasibility analysis of cottage cluster development on four sites throughout the City. Staff will work with Metro over the coming months to finalize the scope of work and identify sites for analysis.

Downtown Wayfinding Systems Plan

- On November 23rd, Metro's Regional Travel Options grants program announced that the Milwaukie Downtown Wayfinding project would receive \$15,000 towards the implementation of Phase 1 of the Downtown Wayfinding Systems Plan. The competitive grant awards funds to projects that make it easier to walk, bike, take transit, and share rides in greater Portland.

Engineering

Riverfront Park – Beach Repair

- Work on the temporary repair was completed on November 18, 2016. The permanent repair for the beach embankment is on-going. 100% design is expected early February 2017.

17th Avenue Multiuse Path

- The Contractor has completed a majority of the work.
- The new signal installations at the 224 intersection and Waverly/McBrod intersection have been completed and should be operating in the next week.
- The work being completed at the corner of 17th and 99E will be ongoing into the middle of December. The Contractor originally asked for an extension for the southbound lane closure through 12/24, however we have negotiated that to 12/14.
- A final walk through has not yet been scheduled and will take place upon completion of all work, including the fabrication of the railing on top of the barrier wall on the corner of 99E and 17th.

42nd Avenue SSMP and ADA ramps.

- The project is currently in the design phase.
- Plans and specifications should be ready to be out to bid in late December or early January.

2016 Sidewalk and ADA Ramp Enhancement

- The project consist of upgrading existing curb ramps and sidewalks along SE Van Water Street from SE 30th Avenue to SE 32nd Avenue as we as adding curb ramps and sidewalks to provide connectivity at the intersection of SE Lake Road and SE 38th Avenue. A Notice of Intent to Award was sent to Brown Contracting, Inc. on October 20, 2016. Construction is expected to commence as soon as materials submittals are completed and approved.

99E HWY / McLoughlin Blvd Utility Relocation

- The project consist of realignment of sanitary sewer line on 99E Hwy / McLoughlin Blvd from SE Ochoco St to SE Clatsop St and upsizing storm sewer pipe on SE Main St and SE Milport Rd. It also include relocating the water line from 99E Hwy / McLoughlin Blvd to SE Main Street from SE Mailwell Dr to SE Beta St. The project bid closed on November 10, 2016 with Wildish Standard Paving Co. as the lowest bidder.

Planning

Annexations

- A new application to annex and connect to public sewer has been submitted for property at 8915 SE 55th Ave (A-2016-008).
- On December 6, 2016, the City Council will consider a request to annex property at 5806 SE Cedar St (A-2016-007).

Code Updates/Amendments

- The first public hearing with the Planning Commission for the package of “housekeeping” zoning code amendments has been scheduled for December 13th.

Visioning and Comprehensive Plan Update

- The third meeting of the Vision Advisory Committee (VAC) was held on November 16 at the Public Safety Building. The meeting focused on developing Goal Area Statements for the four major themes (People, Place, Planet and Prosperity). At the end of the meeting, the VAC requested additional time to work on the Goal Area Statements. The People and Planet groups met on November 29 to complete their work, and the Place and Prosperity groups are scheduled to meet on December 7 at 6:30 pm at the City Hall Conference Room. The fourth VAC meeting will be held in mid-January.
- The third meeting of the Vision Steering Committee is tentatively scheduled for Thursday, December 15. The Steering Committee will be discussing the Action Plan, including potential metrics and indicators that should be included to measure success.
- The second Vision Town Hall is scheduled for February 15 at the Waldorf School. Staff is currently working with the VAC and the consultant team to develop the event program, which will focus on development of the Action Plan.

Land Use and Development Review

- Planning Commission:
 - S-2016-001; VR-2016-007 – On November 22nd, the Planning Commission held a public hearing and approved a 14-lot subdivision on 2.6 acres at 5126 SE King Road. A variance from intersection spacing standards was also approved.
 - CU-2016-004 – On November 22nd, the Planning Commission held a public hearing and approved a new conditional use to allow professional offices within Bridge City Church (2816 SE Harrison St).
 - CU-2016-001 – This proposal is for a conditional use to allow a mini-storage facility at 5945 & 5965 SE Harmony Rd. The proposal includes a new bridge over Minthorn Creek requiring approval of impacts to a Water Quality Resource (WQR) area. A variance for a reduced front yard setback is also requested. The public hearing was opened on November 22nd and continued to December 13th. It is likely to be continued again to January 2017 in order to address Clackamas County concerns about access from Harmony Road.
 - WG-2016-002; VR-2016-008 – The proposal is for a new 2-story accessory garage on the property at 12035 SE 20th Ave. The public hearing is tentatively scheduled for January 10, 2017.
- Land Use Applications¹:
 - MLP-2016-001, VR-2016-009 – This application for a minor land partition would result in a 2-parcel partition with one parcel developed as a flag lot at 5301 SE Mullan St. A variance for the flag lot is proposed for the rear and front yard setbacks. The proposal is being reviewed and is open for comments until December 7th.
 - DEV-2016-007 – A marijuana grow operation is being proposed at 1887 SE Milport Rd. The Notice of Decision for approval is being reviewed by the Planning Director.
 - DEV-2016-008 – A marijuana retail sales operation is proposed for 9391 SE 32nd Ave. The Notice of Decision for approval is being drafted at this time.

¹ Only those land use applications requiring public notice are listed here.

TriMet Coordination

- On December 6, the City Council will receive a briefing from TriMet officials about a proposal to reroute Bus Line 152 to increase service frequency between downtown Milwaukie and the Clackamas Town Center. The rerouting would eliminate stops at the Milwaukie Center.

Building

- The Building Counter construction is complete!

