



# City of Oregon City

625 Center Street  
Oregon City, OR 97045  
503-657-0891

## Meeting Minutes - Final Urban Renewal Commission

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Tuesday, January 13, 2015

6:15 PM

Commission Chambers

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### 1. Convene Regular Meeting and take Roll Call

*Chair Pauli called the meeting to order at 6:44 PM.*

**Present:** 6 - Derrick Beneville, Carol Pauli, Rocky Smith, Dan Holladay, Daphne Wuest and Brian Shaw

**Absent:** 1 - Renate Mengelberg

**Staffers:** 5 - John Lewis, Tony Konkol, Kattie Riggs, Scott Archer and Eric Underwood

### 2. Ceremonies, Proclamations, Presentations

#### 2a. Election of Chair and Vice Chair for 2015

*Kattie Riggs, Assistant City Recorder, explained the process for electing the Chair and Vice Chair.*

**A motion was made by Shaw, seconded by Beneville, to nominate Commissioner Smith as Chair. The motion carried by the following vote:**

**Aye:** 5 - Derrick Beneville, Carol Pauli, Dan Holladay, Daphne Wuest and Brian Shaw

**Abstain:** 1 - Rocky Smith Jr.

**A motion was made by Commissioner Holladay, seconded by Commissioner Pauli, to nominate Commissioner Beneville as Vice Chair. The motion carried by the following vote:**

**Aye:** 6 - Derrick Beneville, Carol Pauli, Rocky Smith Jr., Dan Holladay, Daphne Wuest and Brian Shaw

### 3. Citizen Comments

*There were no citizen comments.*

### 4. Adoption of the Agenda

*The agenda was adopted as presented.*

### 5. General Business

#### 5a. Request for Payment of Storefront Grant Funds to Applicant Prior to Project Completion

*Eric Underwood, Economic Development Manager, said in the summer the Urban Renewal Commission awarded Mr. Busch a Storefront Grant for \$40,000. He was requesting the funds be disbursed prior to project completion due to a hardship of not enough clearance close to some high voltage wires which would take some time to resolve.*

*Andy Busch, applicant, explained there was a pole at the side of his building and no scaffolding could be put up next to it due to the transformers on the pole and he could not finish a segment of the project. He had been in negotiations with PGE and the final decision was that the pole was too close to his building and the transformers would need to be removed to another location. This would help pay for the work already done, and he hoped the project would be completed in the spring. He had hired local contractors to do the work, and the money was going back into the community.*

*Jonathan Stone, Executive Director of the Downtown Oregon City Association, said this was a significant project as it completed the street wall on Eighth Street and the wood windows had been restored. It was the only remaining cast iron storefront downtown and Mr. Busch had done a good job of historic preservation. He thought granting the money earlier rather than later would be a welcome decision.*

*Commissioner Holladay explained the situation with the transformers, and felt comfortable granting the request.*

*Commissioner Beneville clarified PGE would be paying for the removal.*

*Mr. Busch said that was what had been negotiated. The extra expense would be for the crew to come back to finish the job.*

**A motion was made by Commissioner Pauli, seconded by Commissioner Holladay, to approve the request for payment of Storefront Grant funds to applicant prior to project completion. The motion carried by the following vote:**

**Aye:** 6 - Derrick Beneville, Brian Shaw, Dan Holladay, Daphne Wuest, Carol Pauli and Rocky Smith Jr.

**5b. Minutes of the September 3, 2014 Regular Meeting**

*The minutes would be brought back to the next meeting.*

**A motion was made by Commissioner Beneville, seconded by Commissioner Pauli, to approve the minutes of the September 3, 2014 Regular Meeting. The motion failed by the following vote:**

**Aye:** 3 - Derrick Beneville, Carol Pauli and Rocky Smith Jr.

**Abstain:** 3 - Dan Holladay, Daphne Wuest and Brian Shaw

**6. Future Agenda Items**

*Commissioner Pauli asked about scheduling a planning session for the URC. Mr. Underwood was working on scheduling it for February 18.*

*Commissioner Holladay suggested doing a voice vote whenever the Commission voted, not just doing it on the computer screens, so the public could understand the motions and votes. Commissioner Smith agreed and thought the Commission should*

*make the motion before hitting the button.*

## 7. City Manager's Report

*There was no City Manager's report.*

## 8. Adjournment

*Chair Smith recessed the Regular Meeting at 7:01 PM to go into Executive Session pursuant to ORS 192.660 2(e) at 7:01 PM.*

### 1. Reconvene Regular Meeting and take Roll Call

*Chair Smith reconvened the regular meeting at 7:44 PM and roll call was taken.*

*Present: 6 - Derrick Beneville, Dan Holladay, Carol Pauli, Brian Shaw, Rocky Smith, and Daphne Wuest*

*Staffers: 4 - Tony Konkol, Eric Underwood, Wyatt Parno, and Kattie Riggs*

### 4. Adoption of the Agenda

*A motion was made by Commissioner Holladay, seconded by Commissioner Beneville, to amend the agenda to add item 5c. Staff Requests to Extend the DDA for the Cove Project for a Period not to Exceed 90 Days.*

*Aye: 6 - Derrick Beneville, Carol Pauli, Rocky Smith Jr., Dan Holladay, Daphne Wuest and Brian Shaw*

*A motion was made by Commissioner Holladay, seconded by Commissioner Pauli to approve Staff's request to extend the Cove DDA for a period not to exceed 90 days.*

*Aye: 6 - Derrick Beneville, Carol Pauli, Rocky Smith Jr., Dan Holladay, Daphne Wuest and Brian Shaw*

*Chair Smith adjourned the meeting at 7:50 PM.*

*Respectfully submitted,*

  
Kattie Riggs, City Recorder